

VETERANS & YOUTH COMMITTEE

WEDNESDAY, AUGUST 7, 2024

INDEX OF RESOLUTIONS:		
COMMITTEE	RESOLUTION	TITLE
V/B/R	G/3	RESOLUTION AUTHORIZING PURCHASE OF ONE NEW 12 PASSENGER VAN - UNIFIED FAMILY SERVICES - VETERANS  Motion Made By: Seconded By: In Favor: Opposed:  Notes:

# RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Herrington, Casale, Nichols

Sent To: Veterans & Youth

Committee

Date August 13, 2024

Resolution No. G/3

## RESOLUTION AUTHORIZING PURCHASE OF ONE NEW 12 PASSENGER VAN - UNIFIED FAMILY SERVICES - VETERANS

**WHEREAS,** This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

**WHEREAS,** The Unified Family Services Veterans Services Agency ("Department") seeks Legislative approval for the purchase of one (1) new 2025 Express twelve passenger van for the transportation of veterans; and

**WHEREAS,** The Department provides transportation to veterans living in the County of Rensselaer for VA related medical appointments and due to the growing population of aging veterans, there is an increased need for such services; and

**WHEREAS,** Replacement of the Department's current 2016 van is needed due to age and high mileage; and

**WHEREAS,** The Department received a quote via the New York State OGS Vehicle Marketplace - Mini Bid Contract PC69382 (award number OGS 23166-2024 Veterans 1, group number 40440-23166 Vehicles) from Mohawk Chevrolet, 639 State Route 67, Ballston Spa, New York 12020 for the purchase of one (1) 2025 Chevrolet Express 12 passenger van at a cost of \$48,728.88; and

**WHEREAS,** Pursuant to the Rensselaer County Vehicle Usage and Drivers Policy, the County Fleet Manager has reviewed and approved the addition of this vehicle; and

**WHEREAS,** The Department will utilize funds available within the 2024 Rensselaer County Adopted Budget via appropriation code A.6510.02300(Automobile); and

**WHEREAS,** This purchase is being made in accordance with the policies and procedures set forth in the Rensselaer County Purchasing Guidelines; and

**WHEREAS,** The name and address of the vendor, the source of funding for this purchase, and the total amount to be expended for this purchase, which shall not exceed budgeted appropriations is as follows:

<u>DESCRIPTION</u>	<u>VENDOR</u>	<u>APPROPRIATION CODE</u>	<u>AMOUNT</u>
2025 Chevrolet Express 12 Passenger Van	Mohawk Chevrolet 639 State Route 67 Ballston Spa, NY 12020	A.6510.02300	\$48,728.88

; now, therefore, be it

**RESOLVED,** That the Rensselaer County Executive, or the Director of the Bureau of Central Services, is authorized to sign a purchase order for the above described passenger van.

**Resolution ADOPTED by the following vote:**

**Ayes:**

**Nays:**

**Abstain:**

**August 13, 2024**

\_\_\_\_\_  
Clerk of the Legislature

Sent to County Executive \_\_\_\_\_

Received from County Executive \_\_\_\_\_

\_\_\_\_\_  
Clerk of the Legislature



Executive Action

Approved \_\_\_\_\_ Date \_\_\_\_\_

Disapproved \_\_\_\_\_  
Veto Message Attached and Returned to Clerk

\_\_\_\_\_  
County Executive



# RENSSELAER COUNTY BUREAU OF CENTRAL SERVICES

**STEVEN F. McLAUGHLIN**  
COUNTY EXECUTIVE

**JAMES R. GORDON**  
DIRECTOR

To: Director Wilson

From: James R. Gordon

Date: July 15, 2024

RE: Fleet Management

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After reviewing your request, I approve the purchase of one (1) 2025 Chevrolet Express 12 passenger van to be used within the Veterans Service Agency.

Please continue to follow the procurement procedure and do not hesitate to contact me with any questions of concerns.



**RENSSELAER COUNTY  
UNIFIED FAMILY SERVICES  
VETERANS SERVICE AGENCY**

**Steven F. McLaughlin  
County Executive**

**RESOLUTION AUTHORIZING PURCHASE OF A NEW VETERANS VAN –  
UNIFIED FAMILY SERVICES – VETERANS**

**WHEREAS**, This Resolution is filed with the County Legislature by the Rensselaer County Executive; and

**WHEREAS**, Funding has been included in the 2024 Rensselaer County Adopted Budget for the purchase of one (1) passenger van to transport veterans; and

**WHEREAS**, The Rensselaer County Veterans Service Agency provides transportation to county veterans for VA related medical appointments and due to the growing population of aging veterans, there is an increased need for such services; and

**WHEREAS**, Replacement of the department’s current 2016 van is needed due to age and high mileage; and

**WHEREAS**, The purchase of this vehicle will cost \$48,728.88 through NYS Vehicle Marketplace-Mini Bis-OGS 23166-2024Veterans 1, awarded to Mohawk Chevrolet, 639 State Route 67, Ballston Spa, NY 12020; and

**WHEREAS**, This purchase shall be from appropriation code 02300 A 6510 (Automobile); and

**WHEREAS**, The County Fleet Manager has received and approved the department’s purchase request pursuant to the County Vehicle Usage and Drivers Policy; and

**WHEREAS**, The above purchase is being made in accordance with the policies and procedures set forth in the Rensselaer County Purchasing Guideline; now, therefore, be it

**RESOLVED**, The description of the desired purchase, the source of the same, the total amount to be expended for this purchase, which shall not exceed budgeted appropriations, and the name and address of the vendor are as follows:

<b>DESCRIPTION</b>	<b>VENDOR</b>	<b>APPROPRIATION CODE</b>	<b>AMOUNT</b>
<b>2025 Chevrolet Express 12 Passenger Van</b>	<b>Mohawk Chevrolet 639 State Route 67 Ballston Spa, NY 12020</b>	<b>A6510.02300</b>	<b>\$48,728.88</b>

; now, therefore, be it

**RENSSELAER COUNTY OFFICE BUILDING  
99 TROY ROAD, EAST GREENBUSH, NEW YORK 12061  
PHONE: (518) 270-2760 FAX: (518) 270-2956**

**Group 40440-23166, VEHICLES, Class 1-8 (Vehicle Marketplace)  
Form B (Single OEM Vehicle): *Mini-Bid Response***

Form Revision: 9/12/23

**Part A: Mini-Bid and Contractor Information**

<b>1.0</b>	<b>Mini-Bid Questions</b>	<b>Contractor Response</b>
1.1	Mini-Bid Reference Number (e.g. 12345; see the <i>Mini-Bid Request</i> )	OGS 23166-2024 Veterans 1
1.2	Is the Mini-Bid for Vehicle(s) to be purchased or leased by the Authorized User? <i>[click on yellow box and use drop-down menu]</i>	Purchased
1.3	Are Vehicle(s) Built to Specifications being offered in response to the Mini-Bid? <i>[click on yellow box and use drop-down menu]</i>	Yes, Part B of this form has been completed.
1.4	Are Pre-Existing Inventory Vehicle(s) being offered in response to the Mini-Bid? <i>[click on yellow box and use drop-down menu]</i>	No, Part C of this form has been left blank.
<b>2.0</b>	<b>Contractor Information</b>	
2.1	Full Legal Business Name, including DBA if applicable	G AND H AUTO GROUP DBA MOHAWK CHEVROLET
2.2	OGS Contract Number (e.g., PC12345)	PC69382
2.3	Federal Employer Identification Number / FEIN (e.g. 14-1234567)	84-2182145
2.4	NYS Vendor ID Number (e.g., 1000012345)	1100242414
<b>3.0</b>	<b>Primary Contact Information</b>	
3.1	Contact Name	ROGER KALLOP
3.2	Contact Email	RKALLOP@MOHAWKCHEVROLET.COM
3.3	Contact Phone (1)	5183715400
3.4	Contact Phone (2)	5187019261
<b>4.0</b>	<b>Secondary Contact Information</b>	
4.1	Contact Name	DYLAN HARADEN
4.2	Contact Email	DHARADEN@MOHAWKCHEVROLET.COM
4.3	Contact Phone (1)	5189344367
4.4	Contact Phone (2)	

**Part B: Vehicle(s) Built to Specifications offered for Mini-Bid**

<b>1.0</b>	<b>General Questions (Built to Spec)</b>	<b>Contractor Response</b>
1.1	Does the Vehicle offered meet all Authorized User Specifications for the requested Vehicle? <i>[Note: General specifications, and an "Additional Vehicle Specifications Document(s)" are included with each Mini-Bid Request]</i>	No, deviations are identified in Section B-3 of this form.
1.2	Enter the estimated number of days after receipt of a Purchase Order, or other ordering document, that the delivery will be made.	TBA
1.3	Enter the Final Order Due Date for the Vehicle offered for the Mini-Bid, or "TBA" if the date has not been announced by the manufacturer.	TBA
<b>2.0</b>	<b>Vehicle Offered (Built to Spec)</b>	
2.1	Model Year (e.g., 2023, 2024)	2025
2.2	Make (e.g., Ford, Chevrolet, Dodge)	Chevrolet
2.3	Model (e.g., Taurus, Tahoe, Grand Caravan), and Trim Level (e.g., SE, LE, XL)	Express 12 Passenger van
2.4	Model Code (the OEM code used to identify a particular subset of a Vehicle Model)	CG33406
2.5	Drive Type <i>[click on yellow box and use drop-down menu]</i> If the offered Drive Type is not included in the drop-down menu, enter it here	RWD
2.6	Fuel Type <i>[click on yellow box and use drop-down menu]</i> If the offered Fuel Type is not included in the drop-down menu, enter it here	Gasoline Only
2.7	Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	N/A

<b>3.0</b>	<b>Additional Information (Built to Spec)</b>	
3.1	If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".	
	2025 model year	
<b>4.0</b>	<b>Vehicle Price Worksheet (Built to Spec)</b>	<b>Price</b>
4.1	<b>NYS Base MSRP</b>	<b>\$51,025.00</b>
4.2	<b>NYS Discount</b> [Type a number only (e.g., 5.5); Do not type a percentage sign (%) after the number; For 5.5% type 5.5, not 0.055].	<b>4.50</b>
4.3	<b>NYS Base Price</b> [Automatically calculated: NYS Base MSRP minus NYS Discount]	<b>\$48,728.88</b>
4.4	<b>NYS Aftermarket Components Price</b> [If there are no Aftermarket Components, leave blank]	<b>\$0.00</b>
4.5	<b>NYS Price for the Vehicle</b> [Automatically calculated: NYS Base Price plus NYS Aftermarket Component Price]	<b>\$48,728.88</b>
4.6	<b>Number of Vehicles</b> [This quantity must match the Number of Vehicles specified by the Authorized User in the Mini-Bid Request]	<b>1</b>
4.7	<b>Total Price for Mini-Bid</b> [Automatically calculated: NYS Price for the Vehicle multiplied by Total Number of Vehicles]	<b>\$48,728.88</b>

### Part C: Pre-Existing Inventory Vehicle(s) offered for Mini-Bid

<b>1.0</b>	<b>General Questions (Pre-Existing)</b>	<b>Contractor Response:</b>
1.1	Do the Vehicle(s) offered meet all Authorized User Specifications for the requested Vehicle? [click on yellow box and use drop-down menu] (Note: General specifications, and an "Additional Vehicle Specifications Document" are included with each Mini-Bid Request. A Vehicle offered that does not meet all Authorized User Specifications may be deemed non-responsive and may be rejected).	



1.2	Will the Vehicle(s) and pricing offered for the Mini-Bid Response remain firm and not be withdrawn for at least ten (10) calendar days from the first business day immediately following the Mini-Bid response submittal deadline, or such other period of time as specified in the Mini-Bid Request, in accordance with the Contract (see <i>Section 2.42 Procurement Method, Paragraph G Timeframe for Offers in Mini-Bids</i> )? <i>[click on yellow box and use drop-down menu]</i>	
<b>2.0 Additional Information (Pre-Existing)</b>		
2.1	If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".	
<b>3.0 Vehicle Price Worksheet (Pre-Existing)</b>		

*[If more than fifteen (15) Pre-Existing Inventory Vehicles are being offered for a Mini-Bid, submit an additional completed Form B (Single OEM Vehicle): Mini-Bid Response form for the Mini-Bid. Submit both Form Bs following the instructions at the top of this Form, using the following naming convention for the additional Form B "OGS 23166-XXXXXXXX-PC12345-Additional Vehicles" (i.e., OGS Award#-Mini-Bid Reference#-Contract#-Additional Vehicles)].*

Ref. #	Model Year	Make	Model and Trim Level	Model Code	Exterior Color	Interior Color
(Example)	2023	Chevrolet	Traverse	CV14526	Blue Metallic	Dark Titanium
001						
002						
003						
004						
005						
006						
007						
008						
009						
010						
011						
012						
013						
014						
015						



Vehicle: [Fleet] 2024 Chevrolet Express Passenger (CG33406) RWD 3500 135" LS (  Complete )

## Window Sticker

### SUMMARY

[Fleet] 2024 Chevrolet Express Passenger (CG33406) RWD 3500 135" LS

MSRP:\$46,100.00

Interior:Medium Pewter, Custom Vinyl

Exterior 1:Red Hot

Exterior 2:No color has been selected.

Engine, 6.6L V8 with Direct Injection

Transmission, 8-speed automatic, heavy-duty, electronically controlled

### OPTIONS

CODE	MODEL	MSRP
CG33406	[Fleet] 2024 Chevrolet Express Passenger (CG33406) RWD 3500 135" LS	\$46,100.00
	<b>OPTIONS</b>	
1LS	LS Preferred Equipment Group	\$0.00
5H1	Key equipment, two additional keys for single key system	\$45.00
93W	Medium Pewter, Custom Vinyl	\$0.00
AR7	Seats, front bucket with vinyl trim	\$0.00
E24	Door, swing-out passenger-side, 60/40 split	\$0.00
G7C	Red Hot	\$0.00
GU6	Rear axle, 3.42 ratio	\$0.00
L8T	Engine, 6.6L V8 with Direct Injection	\$1,895.00
N8X	Transmission, 8-speed automatic, heavy-duty, electronically controlled	\$0.00
NE1	Emissions, Connecticut, Delaware, Maine, Maryland, Massachusetts, New Jersey, New York, Oregon, Pennsylvania, Rhode Island, Vermont and Washington state requirements	\$0.00
QB5	Wheels, 4 - 16" x 6.5" (40.6 cm x 16.5 cm) steel	\$0.00
U0F	Audio system, AM/FM stereo with MP3 player	\$0.00
UD7	Rear Park Assist	\$295.00
VQ2	Fleet processing option	\$0.00
VXW	LPO, Molded assist steps	\$795.00
ZX5	Seating, 12-passenger, (2-3-3-4 seating configuration)	\$0.00

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Data Version: 22880. Data Updated: Jul 4, 2024 6:40:00 PM PDT.



Vehicle: [Fleet] 2024 Chevrolet Express Passenger (CG33406) RWD 3500 135" LS (✔ Complete)

ZY1	Paint, solid	\$0.00
<b>SUBTOTAL</b>		<b>\$49,130.00</b>
	Adjustments Total	\$0.00
	Destination Charge	\$1,895.00
	<b>TOTAL PRICE</b>	<b>\$51,025.00</b>

**FUEL ECONOMY**

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A

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Data Version: 22880. Data Updated: Jul 4, 2024 6:40:00 PM PDT.

# LEGISLATIVE FISCAL IMPACT STATEMENT

Type of Legislation: Local Law: \_\_\_\_\_ G Resolution:   X   P Resolution: \_\_\_\_\_

Title of Legislation: Purchase of 2025 Chevrolet Express 12 Passenger Van

Requested by: UFS-Veterans

Sponsor(s): \_\_\_\_\_

## FISCAL IMPACT

- 1) Projected cost of proposed legislation, if any: \$ 55,000.00 current year  
\$ \_\_\_\_\_ ongoing expenses per year
- 2) Method of financing – note all that apply (federal funding, state funding, bonding, tax levy, etc.): Tax Levy
  - a) For federal funding: amount \$ \_\_\_\_\_ and length of time federal funding is available \_\_\_\_\_. Is it available for ongoing expenses? Yes \_\_\_\_\_ or No \_\_\_\_\_
  - b) For state funding: amount \$ \_\_\_\_\_ and length of time state funding is available \_\_\_\_\_. Is it available for ongoing expenses? Yes \_\_\_\_\_ or No \_\_\_\_\_
  - c) If bonded, state amount of total indebtedness this legislation will create and projected interest cost over the course of borrowing:  
Principal \$ \_\_\_\_\_  
Total projected interest costs \$ \_\_\_\_\_
  - d) Tax levy impact for current year \$55,000.00 and ongoing \$ \_\_\_\_\_
  - e) Other (please explain) \$ \_\_\_\_\_
- 3) Is this expense or program mandated? Yes \_\_\_\_\_ No   X
- 4) Length of expense or project (one time only, ongoing, etc.): one time only
- 5) Justification for the appropriation/expenditure requested. Include any revenue this will produce or any expense that will be avoided: Purchase required for replacement of aged vehicle as needed for the successful daily operation of the Veterans transportation to medical appointments at the Stratton VAMC. Continued operation of aged vehicle will result in Veterans being denied transportation to their medical appointments at the Stratton VAMC.

In Lieu of Department Head  
*Lonnie Y. Warrington, VSS*