

VETERANS & YOUTH COMMITTEE

WEDNESDAY, JUNE 5, 2024

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C/V/B/R	G/8	<p>RESOLUTION AUTHORIZING AN AGREEMENT WITH ALBANY, SCHOHARIE, SCHENECTADY AND SARATOGA/CAPITAL DISTRICT BOCES FOR THE SUMMER FOOD PROGRAM - UNIFIED FAMILY SERVICES DEPARTMENT FOR YOUTH</p> <p>Motion Made By:                      Seconded By:                      Moved:</p> <p>Notes:</p>

# RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant, Weaver, Herrington, Casale, Nichols

Sent To: Contracts & Agreements

Committee

Date June 11, 2024

Resolution No. G/8

**RESOLUTION AUTHORIZING AN AGREEMENT WITH ALBANY, SCHOHARIE, SCHENECTADY AND SARATOGA/CAPITAL DISTRICT BOCES FOR THE SUMMER FOOD PROGRAM - UNIFIED FAMILY SERVICES DEPARTMENT FOR YOUTH**

**WHEREAS**, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

**WHEREAS**, The Unified Family Services Department for Youth ("Youth Department") participates in the United States Department of Agriculture ("USDA") Child Nutrition Program (Summer Food Services Program "SFSP") in which the New York State Education Department administers said program; and

**WHEREAS**, The SFSP provides 100% reimbursement for nutritious meals served in lower income areas at no cost when school is out for ten (10) weeks during summer vacation; and

**WHEREAS**, SFSP meals must be served in low-income communities where at least fifty percent (50%) of the children are eligible for free and reduced-price school meals or in other locations where at least fifty percent (50%) of the children are enrolled in a specific program are eligible for free and reduced-price school meals; and

**WHEREAS**, Children 18 years of age and younger are eligible to participate in the SFSP, along with persons 18 years old who are physically or mentally disabled and participating in a public or nonprofit private school program established for children with disabilities may also participate; and

**WHEREAS**, The Youth Department seeks Legislative approval to enter into an agreement with Albany-Schoharie-Schenectady-Saratoga/Capital District BOCES, 900 Albany-Shaker Road, Albany, New York 12205 to provide the above described meals for the term beginning July 1, 2024 through August 30, 2024; and

**WHEREAS**, Bids for the Summer Food Program were not required as this vendor participates in the National School Lunch Program (NSLP), the School Breakfast Program (SBP), and the Summer Food Service Program (SFSP) with the New York State Education Department and is in good standing; and

**WHEREAS**, The start and end dates of such agreement, the source of funding of the same, the total amount to be expended over the life of the same, which shall not exceed budgetary appropriations, and the name of the contracting party are as follows:

<u>DESCRIPTION/ DATES</u>	<u>VENDOR</u>	<u>APPROPRIATION CODE</u>	<u>CONTRACT AMOUNT</u>
Summer Food Program (07/01/2024 - 08/30/2024)	Albany, Schoharie, Schenectady-Saratoga BOCES 900 Albany-Shaker Road Albany, NY 12205	A.7310.04700	\$160,000.00

; now, therefore, be it

**RESOLVED**, That any positions, programs, expenditures, and/or agreements or contracts authorized or established, pursuant to this Resolution, shall terminate and cease upon discontinuance of said funding; and, be it further

**RESOLVED**, That the Rensselaer County Executive, or his designee, is authorized to sign the above described agreement, subject to the approval as to form by the Rensselaer County Attorney.

**Resolution ADOPTED by the following vote:**

**Ayes:**

**Nays:**

**Abstain:**

**June 11, 2024**

Clerk of the Legislature

Sent to County Executive \_\_\_\_\_

Received from County Executive \_\_\_\_\_

Clerk of the Legislature



Executive Action

Approved \_\_\_\_\_ Date \_\_\_\_\_

Disapproved \_\_\_\_\_  
Veto Message Attached and Returned to Clerk

County Executive

**AGREEMENT TO FURNISH FOOD SERVICE  
FOR THE NEW YORK STATE SUMMER FOOD SERVICE PROGRAM  
(SPONSOR/SCHOOL)**

THIS AGREEMENT is made and entered into between school food authority (SFA) Albany-Schoharie-Schenectady-Saratoga BOCES  
and (sponsor) Rensselaer County

WHEREAS the (SFA) Albany-Schoharie-Schenectady-Saratoga BOCES agrees to supply unitized meals (inclusive/exclusive) of milk and juice to (sponsor) \_\_\_\_\_ with and for the prices herein listed:

Breakfast.....\$ 2.25	each	Lunches.....\$ 4.50	each
Snacks.....\$ 1.00	each	Supper.....\$ N/A	each

It is further agreed that (SFA) Albany-Schoharie-Schenectady-Saratoga BOCES, pursuant to the provisions of the Summer Food Service Program regulations, attached copy of which is part of this agreement will assure that: said meals meet the minimum meal pattern requirements as to components and portion sizes, NYS sanitary codes are complied with and full and accurate records that the sponsor will need to be maintained in order to meet its responsibility including menus, production records containing the amounts of food prepared and portion sizes and the daily number of meals delivered by type. It is further agreed that a quality control plan, which meets the criteria established by the Department, will be submitted with and made part of this agreement.

These records must be reported to the (sponsor) Rensselaer County promptly at the end of each month. The (SFA) Albany-Schoharie-Schenectady-Saratoga BOCES agrees also to retain records required under the preceding clause for a period of 3 years from the date of receipt of final payment under this agreement (or longer, if an audit is in progress); and upon request, to make all accounts and records pertaining to the Program available to representatives of the U.S. Department of Agriculture, NYS Education Department, and the General Accounting Office for audit or administrative review at a reasonable time and place.

In the event that the (SFA) N/A is receiving Federal assistance under the National School Lunch, Breakfast Program, Special Milk Program, or is receiving donated commodities for use in its (name of program) N/A under this Agreement, all revenues shall be deposited into its nonprofit food service account and all expenditures made by the SFA in connection with this Agreement shall be paid from such account.

This Agreement shall be effective as of (date) 7/1/2024. It may be terminated by notice in writing given by either party hereto to the other, at least 30 day prior to the date of termination.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the dates indicated below:

<u><i>James J. Gemmill</i></u> SFA (Officer of the Board of Education) District Superintendent	<u>5/13/24</u>	<u><i>Steven F. McLaughlin</i></u> Sponsor (Member of Executive Board, Mayor, etc.) County Executive	<u>4/17/24</u>
Title	Date	Title	Date

Location of food preparation centers(s): 925 Albany-Shaler Road, Albany NY 12205

LEGISLATIVE FISCAL IMPACT STATEMENT- 2024

Type of Legislation: Local Law: \_\_\_\_\_ G Resolution:  X  P Resolution: \_\_\_\_\_

Title of Legislation: Resolution Authorizing County Executive to execute renewal contract with Capital Region BOCES for the USDA/New York State Summer Food Program for UFS/Youth Department.

Requested by: Youth Department

Sponsor(s): Legislative Youth Committee

FISCAL IMPACT

1.) Projected cost of proposed legislation, if any: \$ 160,000.00 current year  
\$ \_\_\_\_\_ ongoing expenses per year

2.) Method of financing – note all that apply (federal funding, state funding, bonding, tax levy, etc)

a) For Federal Funding: amount \$ 160,000.00 and length of time federal funding is available 7/1/24 – 8/30/24. Is it available for ongoing expenses?  
Yes \_\_\_\_\_ or NO  X .

b) For State Funding: amount \_\_\_\_\_ and length of time state funding is available \_\_\_\_\_ Is it available for ongoing expenses? Yes \_\_\_\_\_ or No \_\_\_\_\_.

c) If bonded, state amount of total indebtedness this legislation will create and projected interest cost over the course of borrowing:  
Principal \$ \_\_\_\_\_  
Total projected interest costs \$ \_\_\_\_\_

d) Tax Levy impact for current year \$ \_\_\_\_\_ and ongoing \$ \_\_\_\_\_

e) Other (please explain) \$ \_\_\_\_\_

3.) Is this expense or program mandated? Yes \_\_\_\_\_ No  X

4.) Length of expense or project (one time only, ongoing, etc.): 7/1/24 – 8/30/24

5.) Justification for the appropriation/expenditure requested. Include any revenue this will produce or any expenses that will be avoided: The Department for Youth has run the Summer Food Program for the past 49 years. This program is 100% reimbursable and covers all operating costs.



Pierce Hoyt  
Deputy Commissioner