

RENSSELAER COUNTY LEGISLATURE  
SPECIAL MEETING

Thursday, October 19, 2023

Legislature called to order by Chairwoman Hoffman at:

Roll Call: Present:

Absent:

Invocation: Mr. Grant

Pledge of Allegiance to the Flag: Mr. Grimm

NOTICE OF CALL FOR SPECIAL MEETING

PLEASE TAKE NOTICE, That pursuant to Rule No. 1C of the Rules of the Rensselaer County Legislature; I hereby call a Special Meeting of the Rensselaer County Legislature to be held on October 19, 2023 at 6:00 p.m. in the Legislative Chambers of the Rensselaer County Office Building, 99 Troy Road, East Greenbush, New York.

The purpose of the meeting is to act upon:

RESOLUTION CONFIRMING APPOINTMENT OF COMMISSIONER OF BOARD OF ELECTIONS  
FOR THE COUNTY OF RENSSELAER

and any other legislation filed in accordance with Rule 16C of the Rules of the Rensselaer County legislature.

Please notify all members of the special meeting under the provisions of this rule.

/K/Kelly Hoffman  
Chairwoman of the Legislature

On motion of Mr. Herrington, duly seconded, the reading of the minutes of Regular Meeting of October 10, 2023 was dispensed with and approved as printed.

**MEETING AGENDA**

**PRESENTATION OF PETITIONS:** (on file in Clerk's Office)

**PRESENTATION OF COMMUNICATIONS:** (on file in Clerk's Office)

**REPORTS OF COMMISSIONS:** (on file in Clerk's Office)

**DEPARTMENTAL REPORTS:** (on file in Clerk's Office)

**REPORTS OF STANDING COMMITTEES:** (on file in Clerk's Office)

**LOCAL LAWS:** None

**INDEX OF RESOLUTIONS:** Attached

**LEGISLATOR'S PRIVILEGE:**

**ADJOURNMENT:**

**"Say NO to Drugs"**

RENSSELAER COUNTY LEGISLATURE  
SPECIAL MEETING

TUESDAY, OCTOBER 19, 2023

RESOLUTION	TITLE
P/408/23	RESOLUTION APPOINTING A COMMISSIONER OF ELECTION FOR THE COUNTY OF RENSSELAER

# RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Hoffman

Sent To: Special Meeting

Committee

Date October 19, 2023

Resolution No. P/408/23

## RESOLUTION APPOINTING A COMMISSIONER OF BOARD OF ELECTIONS FOR THE COUNTY OF RENSSELAER

**WHEREAS,** Section 3(204) of the Election Law of the State of New York provides for the appointment of Commissioners of the County Board of Elections; and

**WHEREAS,** Section 18.00 of the Charter of the County of Rensselaer provides for the appointment of Commissioner of the County Board of Elections by the Rensselaer County Legislature; and

**WHEREAS,** The term of office will start November 1, 2023 and expire on December 31, 2026; and

**WHEREAS,** The Chairman of the Rensselaer County Republican Committee and has filed a Certificate of Recommendation for Election Commissioner, pursuant to Section 3(204) of the Election Law, naming Henry F. Zwack, residing at 83 West Road, Stephentown, New York 12168, as Commissioner of Elections; and

**WHEREAS,** It is the intent of this Legislative Body that the appointment of a Commissioner to the Board of Elections is an appointment to a full time position for an annual salary as provided in the Adopted Rensselaer County Budget, which for the purposes of this resolution shall be deemed to require the performance of services of not less than 1,820 hours after the commencement of a calendar year, which calculation of total number of hours in a calendar year shall also include 175 hours of vacation leave, and as authorized by the time and attendance policies of Rensselaer County, personal leave, sick leave, bereavement leave, and other leave authorized pursuant to the time and attendance policies of Rensselaer County. The person appointed hereunder may not accumulate more than a maximum of 210 hours of vacation leave which may be paid upon leaving office. Unused personal leave, bereavement leave, and other leave authorized pursuant to the time and attendance policies of Rensselaer County will lapse at the end of each calendar year or at the time of leaving office; and

**WHEREAS,** Adoption of this resolution by this Body and the execution of the oath of office hereunder shall confirm that the persons appointed hereunder has agreed in all respects to comply with the provisions of this resolution and such other provisions of the time and attendance policies of Rensselaer County; now, therefore, be it

**RESOLVED,** That Henry F. Zwack be hereby appointed as Commissioner of the County Board of Elections for a term to start November 1, 2023 and expire December 31, 2026

**Resolution ADOPTED by the following vote:**

**Ayes:**

**Nays:**

**Abstain:**

**October 19, 2023**

## CERTIFICATE OF RECOMMENDATION FOR ELECTION COMMISSIONER

To the Clerk of the County Legislature, County of Rensselaer

I hereby certify that at a meeting of the Rensselaer County Republican Executive Committee, held on the 16th day of October, 2023 at 12:15pm at the Rensselaer County Republican Headquarters, 89 3<sup>rd</sup> St., Troy, NY pursuant to the provisions of the Election Law and rules of the County Committee, a quorum being present, Henry F. Zwack, residing at 83 West Rd, Stephentown, NY was recommended unanimously by said committee as a suitable and qualified person for appointment to the office of Commissioner of Elections (beginning November 1, 2023 through the remainder of the term ending December 31, 2026) and that said designee is a registered voter of the County of Rensselaer and a duly enrolled member of the Republican Party.

Dated at Troy, New York  
October 16, 2023

A handwritten signature in dark ink, appearing to read "Charles Peter", is written over a horizontal line.

Charles Peter  
Chairman

2023 OCT 18 PM 3:43



# RENSSELAER COUNTY LEGISLATURE

## OFFICE OF THE MAJORITY

**KELLY HOFFMAN**  
CHAIRWOMAN

### MEMORANDUM

**Date:** October 16, 2023

**To:** Jessica L. Charette  
Clerk of the Legislature

**From:** Kelly Hoffman, Chairwoman  
Rensselaer County Legislature

**Subject:** Special Meeting of the Legislature

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The purpose of the meeting is to act upon:

**RESOLUTION CONFIRMING APPOINTMENT OF COMMISSIONER OF BOARD OF ELECTIONS FOR THE COUNTY OF RENSSELAER**

Please notify all members of the special meeting under the provisions of this rule.

*"Say NO to Drugs"*