Personnel Committee

TUESDAY, APRIL 2, 2024

INDEX OF RESOLUTIONS:		
	RESOLUTION	**TITLE**
Per/R	**G/35**	**RESOLUTION CONFIRMING THE APPOINTMENT OF JESSICA ECKERT AS COMMISSIONER OF COMPREHENSIVE EMPLOYMENT AND TRAINING – COUNTY EXECUTIVE** **Motion Made By:** **Seconded By:** **Moved:** **Notes:**

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Wysocki, Patire, Zalewski

Sent To: Personnel **Committee** **Date** April 9, 2024

Resolution No. G/35

RESOLUTION CONFIRMING THE APPOINTMENT OF JESSICA ECKERT AS COMMISSIONER OF COMPREHENSIVE EMPLOYMENT AND TRAINING – COUNTY EXECUTIVE

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, To provide for the continuing operation and oversight of the County Department of Comprehensive Employment and Training, Steven F. McLaughlin, Rensselaer County Executive, has appointed Jessica Eckert as the Commissioner of Comprehensive Employment and Training, pursuant to Article 6.07 of the Rensselaer County Charter; and

WHEREAS, The Rensselaer County Executive has submitted the appointment of Jessica Eckert as the Commissioner of Comprehensive Employment and Training to the Rensselaer County Legislature for confirmation; now, therefore, be it

RESOLVED, That the appointment of Jessica Eckert as Commissioner of Comprehensive Employment and Training, by Rensselaer County Executive Steven F. McLaughlin, be and the same is hereby confirmed.

Resolution ADOPTED by the following vote:
Ayes:
Nays:
Abstain:
April 9, 2024

Clerk of the Legislature

Sent to County Executive_____

Received from County Executive_____

Clerk of the Legislature

Executive Action

Approved_____ **Date**_____

Disapproved_____
Veto Message Attached and Returned to Clerk

County Executive

Rensselaer County
Office of County Executive Steven F. McLaughlin
99 Troy Road, East Greenbush, NY 12061
(518) 270-2900

March 20, 2024

Ms. Jessica Eckert
439 Wilson Hill Road
Hoosick Falls, New York 12090

Dear Jessica:

Thank you for your on-going service as an employee of Rensselaer County.

In accordance with Section 6.07 of the County Charter, I am pleased to appoint you as the Commissioner of the Rensselaer County Department of Employment and Training.

This appointment is being submitted to the County Legislature. Upon confirmation, you will receive instructions to take and file an oath of office with the County Clerk.

Each employee is a valued member of our County team, and I hope you will find your work as Commissioner to be enjoyable and personally rewarding.

Again, thank you for your upcoming service, and I look forward to confirmation by the County Legislature of your appointment as Commissioner of Employment and Training.

If we can answer any questions or be of assistance, please do not hesitate to contact this office.

Sincerely,

Steven F. McLaughlin

cc: Carl J. Kempf III
Rensselaer County Attorney

JESSICA ECKERT
Hoosick Falls, NY
jeckert711@gmail.com
518-376-6937

Rensselaer County Dept. of
Employment & Training
1600 7th Ave
Troy, NY 12180

Dear Legislators,

I am writing to express my enthusiastic interest in the Commissioner of Employment & Training position within Rensselaer County Department of Employment and Training. With nearly two decades of dedicated service in various roles within Rensselaer County, including my current position as a Workforce Advisor, I bring a wealth of experience, leadership acumen, and a proven track record of excellence in public service.

Throughout my tenure with the Rensselaer County, I have consistently demonstrated skillful leadership in managing teams, fostering strategic partnerships, and spearheading initiatives to enhance program effectiveness. Notably, I played a pivotal role in the successful initiation and management of the SNAP ABAWD program, ensuring remarkable accuracy and compliance with state and federal regulations. My ability to maintain meticulous records, produce detailed reports, and cultivate strong interdepartmental relationships has been instrumental in supporting the effective implementation and management of programs aimed at serving job seekers and employers alike.

My educational background in Human Services and Early Childhood Education, coupled with my extensive professional experience, positions me as a well-rounded candidate capable of leading the Department of Employment and Training to new heights of success. I am confident in my ability to leverage my skills, knowledge, and passion for public service to drive innovation, foster collaboration, and deliver impactful outcomes for the residents of Rensselaer County.

Thank you for your time and consideration.

Sincerely

Jessica Eckert

JESSICA ECKERT

Hoosick Falls, NY jeckert711@gmail.com 518-376-6937

SUMMARY

Accomplished professional with nearly two decades of dedicated service within Rensselaer County, demonstrating skillful leadership in managing teams of up to 12 individuals. Played a pivotal role in the successful initiation and management of the SNAP ABAWD program, demonstrating remarkable accuracy and low error rates. Proficient in producing detailed month-end and year-end reports, displaying a strong dedication to meeting deadlines and meticulous attention to detail. Proven ability to build strong interdepartmental relationships and promote smooth collaboration with a variety of county departments and state agencies in order to support the effective implementation and management of programs. Seasoned leader and collaborator, well-suited for a Commissioner of Employment and Training position, bringing a wealth of experience, leadership acumen, and a track record of excellence in public service.

WORK EXPERIENCE

Workforce Advisor

Rensselaer County Dept. of Employment and Training, Troy, NY Feb 2023 to Present

- Cultivated strategic partnerships with employers, local businesses, educational institutions, and other government agencies to cultivate job opportunities and foster partnerships that benefit job seekers.
- Maintained meticulous records of client interactions, job placements, and program outcomes to ensure accurate reporting and assessment.
- Remained up to date on labor market dynamics and changes in employment laws to provide up to date advice and support.
- Assessed the effectiveness of programs, analyzed outcomes, and made recommendations for improvements to better serve job seekers and employers.
- Conducted thorough assessments with job seekers to evaluate their skills, experience, and career objectives, and facilitated appropriate referrals for necessary assistance in securing and maintaining employment.
- Provided hands-on assistance to clients in crafting resumes, cover letters, completing job applications, and honing interview skills to enhance their employability prospects.

Social Welfare Examiner | Sr. Social Welfare Examiner | Sr. Social Welfare Examiner II

Rensselaer County Dept. of Social Services, Troy, NY May 2005 to Feb 2023

- Championed the initiation and oversight of the SNAP ABAWD program, maintaining a consistent record of impeccable monthly reviews by state authorities.
- Spearheaded and guided a team of social welfare examiners, providing mentorship and direction to optimize service delivery.
- Evaluated and assessed complex cases pertaining to eligibility for Medicaid, SNAP (Supplemental Nutrition Assistance Program), and TANF (Temporary Assistance to Needy Families) programs.
- Upheld adherence to state and federal regulations, policies, and directives in the execution of social welfare programs.
- Collaborated with diverse departments, agencies, and community entities to streamline service delivery, share information, and enhance program efficacy.
- Participated in audits to ensure the accuracy and integrity of case records, promptly addressing identified discrepancies.
- Offered strategic insights and recommendations for policy refinement and program enrichment based on firsthand experience and observations.

EDUCATION

A.A.S -- Human Services	Hudson Valley Community College	Troy, NY
A.A.S -- Early Childhood Education	SUNY Cobleskill College of Agriculture and Technology	Cobleskill, NY