

JUDICIARY COMMITTEE

Tuesday, October 7, 2025

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COMMITTEE	RESOLUTION	TITLE
C/J/B/R	G/1	RESOLUTION AUTHORIZING THE EXTENSION OF A GRANT AWARD FROM THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES AND AMENDING THE 2025 RENSSELAER COUNTY ADOPTED BUDGET - BUREAU OF PUBLIC SAFETY Motion Made By: Seconded By: Moved: Notes:
C/J/B/R	G/16	RESOLUTION AUTHORIZING AN AGREEMENT WITH THE BOYS & GIRLS CLUBS OF THE CAPITAL AREA FOR COMMUNITY PROGRAMMING FOR AREAS OF MOST RISK TOWARD VIOLENT CRIME - DEPARTMENT OF PROBATION Motion Made By: Seconded By: Moved: Notes:
J/B/R	G/17	RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF A FUEL PUMP UNIT - OFFICE OF THE RENSSELAER COUNTY SHERIFF Motion Made By: Seconded By: Moved: Notes:
J/B/R	G/18	RESOLUTION AMENDING THE 2025 RENSSELAER COUNTY ADOPTED BUDGET - OFFICE OF THE RENSSELAER COUNTY SHERIFF Motion Made By: Seconded By: Moved:

		Notes:
J/B/R	G/19	RESOLUTION AMENDING THE 2025 RENSSELAER COUNTY ADOPTED BUDGET - OFFICE OF THE RENSSELAER COUNTY SHERIFF Motion Made By: Seconded By: Moved: Notes:
J/C/B/R	G/22	RESOLUTION AMENDING THE 2025 RENSSELAER COUNTY ADOPTED BUDGET - OFFICE OF THE RENSSELAER COUNTY SHERIFF Motion Made By: Seconded By: Moved: Notes:
J/B/R	G/23	RESOLUTION AUTHORIZING THE PURCHASE OF FOOD SERVICE EQUIPMENT - OFFICE OF THE RENSSELAER COUNTY SHERIFF Motion Made By: Seconded By: Moved: Notes:
C/J/B/R	G/24	RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH ENTERPRISE FLEET MANAGEMENT, INC. FOR HIGHWAY PATROL VEHICLES - OFFICE OF THE RENSSELAER COUNTY SHERIFF Motion Made By: Seconded By: Moved: Notes:
C/J/B/R	G/26	RESOLUTION AUTHORIZING AN AGREEMENT WITH ELEVATION TEN THOUSAND, LLC FOR VIDEO PRODUCTION AND MARKETING SERVICES - OFFICE OF THE RENSSELAER COUNTY SHERIFF

		Motion Made By: Seconded By: Moved: Notes:
C/J/B/R	G/27	RESOLUTION AUTHORIZING EXTENSION OF THE TERM PERIOD OF A GRANT AGREEMENT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES - PUBLIC DEFENDER AND CONFLICT DEFENDER Motion Made By: Seconded By: Moved: Notes:

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant, Weaver, Maloney

Sent To: Contracts & Agreements

Committee

Date October 14, 2025

Resolution No. G/1

RESOLUTION AUTHORIZING THE EXTENSION OF A GRANT AWARD FROM THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES AND AMENDING THE 2025 RENSSELAER COUNTY ADOPTED BUDGET - BUREAU OF PUBLIC SAFETY

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, Resolution G/474/22 authorized the acceptance of a Fiscal Year 2022 Domestic Terrorism Prevention (DTP) Grant (DTP.2022), NYS Contract Number C175038, in the amount of \$172,413.00 from the New York State Division of Homeland Security and Emergency Services (DHSES), for the period of September 1, 2022 through August 31, 2024; and

WHEREAS, Resolutions G/497/24 and G/83/25 authorized a budget adjustment and contract extension through August 31, 2025, as approved by NYS DHSES, and incorporated the funding into the 2025 Rensselaer County Adopted Budget; and

WHEREAS, The Bureau has received authorization to again amend the budget in order to more effectively expend the grant funds and to extend the grant performance period to August 31, 2026; now, therefore, be it

RESOLVED, That any positions, programs, expenditures and/or agreements or contracts authorized or established pursuant to this Resolution shall terminate and cease upon discontinuance of said funding; and, be it further

RESOLVED, That the Rensselaer County Executive, or his designee, is authorized to sign the above referenced grant award, together with any and all documents for such grant award, including any and all no cost extensions of such grant award, subject to the approval as to form by the Rensselaer County Attorney; and, be it further

RESOLVED, That the 2025 Rensselaer County Adopted Budget shall be and is hereby amended as follows:

2025 GENERAL FUND APPROPRIATIONS

<u>CODE/DESCRIPTION</u>	<u>PRESENT</u>	<u>CHANGE</u>	<u>REVISED</u>
A.3640.01007.DTP.2022.01007 Personnel	\$121,848	(\$8,235)	\$113,613
A.3640.04420.DTP.2022.04420 Maintenance	\$ 9,000	\$ 8,235	\$ 17,235
A.3640.04900.DTP.2022.04900 Professional Services	\$ 25,000	\$ 0.00	\$ 25,000
TOTAL APPROPRIATIONS	\$155,848	\$ 0.00	\$155,848

Resolution ADOPTED by the following vote:

Ayes:

Nays:

Abstain:

October 14, 2025

Clerk of the Legislature

Sent to County Executive _____

Received from County Executive _____

Clerk of the Legislature



Executive Action

Approved _____ Date _____

Disapproved _____
Veto Message Attached and Returned to Clerk

County Executive

LEGISLATIVE FISCAL IMPACT STATEMENT

Type of Legislation: Local Law:_____ G Resolution:_____ P Resolution:_____

Title of Legislation: RESOLUTION AUTHORIZING AN EXTENSION OF A GRANT FROM THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES AND AMENDING THE 202_____

Requested by: BPS _____

Sponsor(s): _____

FISCAL IMPACT

1) Projected cost of proposed legislation, if any: \$ 0.00 current year
_____ ongoing expenses per year

2) Method of financing – note all that apply (federal funding, state funding, bonding, tax levy, etc.): _____

a) For federal funding: amount \$ _____ and length of time federal funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

b) For state funding: amount \$ _____ and length of time state funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

c) If bonded, state amount of total indebtedness this legislation will create and projected interest cost over the course of borrowing:
Principal \$ _____
Total projected interest costs \$ _____

d) Tax levy impact for current year \$ _____ and ongoing \$ _____

e) Other (please explain) \$ _____

3) Is this expense or program mandated? Yes _____ No _____

4) Length of expense or project (one time only, ongoing, etc.): _____

5) Justification for the appropriation/expenditure requested. Include any revenue this will produce or any expense that will be avoided: No cost - extension of existing grant and reallocation
of budget to better expend state grant funds.

Department Head

E Heffern - Dep. Director

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant, Weaver, Maloney

Sent To: Contracts & Agreements

Committee

Date December 13, 2022

Resolution No. G/474/22

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT FOR THE NEW YORK STATE
DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES AND AMENDING THE 2022
RENSSELAER COUNTY ADOPTED BUDGET- BUREAU OF PUBLIC SAFETY**

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, Rensselaer County has been awarded a \$172,413 Domestic Terrorism Prevention ("DTP") Grant from the New York State Division of Homeland Security and Emergency Services; and

WHEREAS, This Grant will provide funding to the Bureau of Public Safety to support the County's capability to prevent targeted violence and domestic terrorism through the utilization of threat assessment and management teams; and

WHEREAS, The grant is for a period of two years from September 1, 2022 through August 31, 2024; now, therefore, be it

RESOLVED, That any positions, programs, expenditures and/or agreements or contracts authorized or established pursuant to this Resolution shall terminate and cease upon discontinuance of said funding; and, be it further

RESOLVED, That the 2022 Rensselaer County Adopted Budget shall be and is hereby is amended as follows:

2022 GENERAL FUND REVENUE

<u>CODE/DESCRIPTION</u>	<u>PRESENT</u>	<u>CHANGE</u>	<u>REVISED</u>
A.3640.33972.DTP.2022.33972	\$0.00	\$172,413	\$172,413

2022 GENERAL FUND APPROPRIATIONS

<u>CODE/DESCRIPTION</u>	<u>PRESENT</u>	<u>CHANGE</u>	<u>REVISED</u>
A.3640.04900.DTP.2022.04900	\$0.00	\$172,413	\$172,413
Professional Services			

; and, be it further

Resolution No. G/474/22

Page No. 2 of 2

RESOLVED, That the Rensselaer County Executive or his designee is authorized to sign the above-referenced grant agreement, subject to the approval as to form by the Rensselaer County Attorney.

Resolution ADOPTED by the following vote:

Ayes: 18

Nays: 0

Abstain: 0

December 13, 2022

Clerk of the Legislature

Sent to County Executive

12/14/22

Received from County Executive

12/15/22

Clerk of the Legislature

Jessica R. Charvat



Executive Action

Approved ☒

Date

12/14/22

Disapproved ☐

Veto Message Attached and Returned to Clerk

W. F. Miller

County Executive

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Grant, Maloney, Weaver

Sent To: Judiciary & Public Safety

Committee

Date December 10, 2024

Resolution No. G/497/24

RESOLUTION AMENDING RESOLUTION G/163/24 AND AMENDING THE 2024 RENSSELAER COUNTY ADOPTED BUDGET - BUREAU OF PUBLIC SAFETY

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, Resolution G/474/22 authorized the acceptance of an award from the New York State Division of Homeland Security & Emergency Services fiscal year 2022 Domestic Terrorism Prevention (DTP) Grant (DTP.2022) in the amount of \$172,413.00 for the period of September 1, 2022 through August 31, 2024; and

WHEREAS, Resolution G/51/23 authorized the rolling over of remaining funds to the 2023 Rensselaer County Adopted Budget; and

WHEREAS, Resolution G/51/24 authorized the rolling over of remaining funds to the 2024 Rensselaer County Adopted Budget; and

WHEREAS, The Bureau of Public Safety ("Bureau") received authorization to extend this grant performance period from September 1st 2024 through August 31st 2025; and

WHEREAS, The Bureau also received approval to amend the budget to fund personnel costs associated with the Rensselaer County Threat Assessment Management Team program for various departments and positions within the County for the time spent working on this required program; now, therefore, be it

RESOLVED, That the Rensselaer County Executive, or his designee, is authorized to sign the above referenced amended grant agreement, subject to the approval as to form by the Rensselaer County Attorney; and, be it further

RESOLVED, That any positions, programs, expenditures and or agreements or contracts authorized or established pursuant to this resolution shall terminate and cease upon discontinuance of said funding and, be it further

RESOLVED, The 2024 Rensselaer County Adopted Budget shall be and hereby is amended as follows:

2024 GENERAL FUND APPROPRIATIONS

<u>CODE / DESCRIPTION</u>	<u>PRESENT</u>	<u>CHANGE</u>	<u>REVISED</u>
A.3640.04900.DTP.2022.04900 Professional Services	\$172,413.00	(\$130,848.07)	\$ 41,564.93
A.3640.01007.DTP.2022.01007 Personnel Services	\$ 0.00	\$ 121,848.07	\$121,848.07
A.3640.04420.DTP.2022.04420 Maintenance	\$ 0.00	\$ 9,000.00	\$ 9,000.00
TOTALS	\$172,413.00	\$ 0.00	\$172,413.00

Resolution ADOPTED by the following vote:

Ayes: 18

Nays: 0

Abstain: 0

December 10, 2024

Clerk of the Legislature

Sent to County Executive 12/11/24

Received from County Executive 12/18/24

Jessica A. Chavis
Clerk of the Legislature



Executive Action

Approved ✓ Date 12/16/24

Disapproved _____
Veto Message Attached and Returned to Clerk

[Signature]
County Executive

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Grant, Maloney, Weaver

Sent To: Judiciary & Public Safety

Committee

Date March 11, 2025

Resolution No. G/83/25

RESOLUTION AMENDING THE 2024 AND 2025 RENSSELAER COUNTY ADOPTED BUDGETS - BUREAU OF PUBLIC SAFETY AND THE BUREAU OF RESEARCH AND INFORMATION SERVICES

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, The Bureau of Public Safety and the Bureau of Research and Information Services received grant funding through various grants from the New York State Division of Homeland Security and Emergency Services for a portion of the emergency management, hazardous materials emergency preparedness, interoperable communications equipment, and maintenance costs; and

WHEREAS, Portions of the various 2024 grant funds were not used in Fiscal Year 2024, must be rolled forward into the 2025 Rensselaer County Adopted Budget; and

WHEREAS, Resolution G/341/21 authorized the acceptance of a State Homeland Security Grant (SHS.2021, SHSBRIS.2021), for the period of September 1, 2021 through August 31, 2025; and

WHEREAS, Resolution G/491/22 authorized the acceptance of a State Homeland Security Grant (SHS.2022, SHSBRIS.2022), for the period of September 1, 2022 through August 31, 2025; and

WHEREAS, Resolution G/417/23 authorized the acceptance of a State Homeland Security Grant (SHS.2023, SHSBRIS.2023), for the period of September 1, 2023 through August 31, 2026; and

WHEREAS, Resolution G/483/24 authorized the acceptance of a State Homeland Security Grant (SHS.2024), for the period of September 1, 2024 through August 31, 2027; and

WHEREAS, Resolution G/368/22 authorized the acceptance of a State Interoperable Communications Grant (SICG.2022) for the period of January 1, 2022 through December 31, 2025

WHEREAS, Resolution G/43/24 authorized the acceptance of a State Interoperable Communications Grant (SICG.2023) for the period of January 1, 2023 through December 31, 2025

WHEREAS, Resolution G/474/22 authorized the acceptance of a Domestic Terrorism Prevention Grant (DTP.2022) for a period of September 1, 2022 through August 31, 2025; and

WHEREAS, Resolution G/89/23 authorized the acceptance of a Homeland Security and Emergency Services (HMGP.2023) for a period of November 30, 2022 through February 1, 2026; now, therefore, be it

RESOLVED, That any positions, programs, expenditures and/or agreements or contracts authorized or established pursuant to this resolution shall terminate and cease upon discontinuance of said funding; and, be it further

RESOLVED, That the 2024 Rensselaer County Adopted Budget shall be and hereby is amended as follows:

2024 GENERAL FUND REVENUE

<u>CODE/DESCRIPTION</u>	<u>PRESENT</u>	<u>CHANGE</u>	<u>REVISED</u>
A.3640.33972.DT P.2022.33972 Federal Grants	\$ 172,413.00	\$ (155,848.00)	\$ 16,565.00
A.3640.33972.SI CG.2022.33972 Other Public Safety Grants	\$ 549,989.00	\$ (240,342.00)	\$309,647.00
A.3640.33972.SI CG.2023.33972 Other Public Safety Grants	\$ 730,577.00	\$ (540,333.00)	\$190,244.00
A.3640.43880.HM GP.2023.43880 Federal Grants	\$ 200,000.00	\$ (71,967.00)	\$128,033.00
A.3640.43880.PS AP2023.43880 Federal Grants	\$ 186,187.00	\$ (100,033.00)	\$ 86,154.00
A.3640.43880.SH S.2021.43880 Federal Grants	\$ 95,952.00	\$ (61,267.00)	\$ 34,685.00
A.3640.43880.SH S.2022.43880 Federal Grants	\$ 31,101.00	\$ (58,103.00)	\$ (27,002.00)
A.3640.43880.SH S.2023.43880 Federal Grants	\$ 546,730.00	\$ (493,010.00)	\$ 53,720.00
A.3640.43880.SH S 2024.43880 Federal Grants	\$ 268,703.00	\$ (268,703.00)	\$ 0.00
TOTAL:	\$2,781,652.00	\$ (1,989,606.00)	\$792,046.00

2024 APPROPRIATIONS

<u>CODE/DESCRIPTION</u>	<u>PRESENT</u>	<u>CHANGE</u>	<u>REVISED</u>
A.3640.04900.DTP.2022 .04900 Professional Services	\$41,564.93	\$(25,000.00)	\$16,564.93
A.3640.04420.DTP.2022 .04420 Maintenance	\$9,000.00	\$(9,000.00)	\$0.00
A.3640.01007.DTP.2022 .01007 Personnel	\$121,848.07	\$(121,848.00)	\$0.07
A.3640.02400.SICG.202 2.02400 Other Equipment	\$38,139.00	\$(38,139.00)	\$0.00
A.3640.04350.SICG.202 2.04350 Utilities	\$50,000.00	\$(41,569.00)	\$8,431.00
A.3640.04420.SICG.202 2.04420 Maintenance	\$204,542.70	\$(10,981.00)	\$193,561.70
A.3640.04450.SICG.202 2.04450 Rental-Equipment/ Maintenance/ Facilities	\$190,227.30	\$(90,753.00)	\$99,474.30
A.3640.04500.SICG.202 2.04500 Special Departmental Supplies	\$56,000.00	\$(56,000.00)	\$0.00
A.3640.04900.SICG.202 2.04900 Professional Services	\$20,775.00	\$(2,900.00)	\$17,875.00
A.3640.02400.SICG.202 3.02400 Other Equipment	\$309,762.00	\$(119,518.00)	\$190,244.00
A.3640.04420.SICG.202 3.04420 Maintenance	\$245,815.00	\$(245,815.00)	\$0.00
A.3640.04450.SICG.202 3.04450 Rental-Equipment/ Maintenance/ Facilities	\$50,000.00	\$(150,000.00)	\$0.00
A.3640.04900.SI CG.2023.04900 Professional Services	\$25,000.00	\$(25,000.00)	\$0.00

2024 APPROPRIATIONS (CONTINUED)

<u>CODE/DESCRIPTION</u>	<u>PRESENT</u>	<u>CHANGE</u>	<u>REVISED</u>
A.3640.04900.HMGP.202 3.04900 Professional Services	\$200,000.00	\$(71,967.00)	\$128,033.00
A.3640.01007.PSAP.202 3.01007 Personnel	\$10,000.00	\$0.00	\$10,000.00
A.3640.04300.PSAP.202 3.04300 Telephone	\$128,787.00	\$(79,640.00)	\$49,147.00
A.3640.04420.PSAP.202 3.04420 Maintenance	\$14,400.00	\$(1,797.00)	\$12,603.00
A.3640.04510.PSAP.202 3.04510 Software	\$12,000.00	\$(5,438.00)	\$6,562.00
A.3640.04560.PSAP.202 3.04560 Training	\$21,000.00	\$(13,159.00)	\$7,841.00
A.3640.04450.SHS.2021 .04450 Rental Equipment/ Maintenance/ Facilities	\$51,550.00	\$(35,920.00)	\$15,630.00
A.1680.02400.SHSBRIS. 2021.02400 BRIS Equipment/ Maintenance	\$5,777.00	\$(5,347.00)	\$430.00
A.1680.04420.SHSBRIS. 2021.04420 Maintenance	\$20,000.00	\$(20,000.00)	\$0.00
A.3640.02400.SHS.2022 .02400 Other Equipment	\$7,500.00	\$(7,500.00)	\$0.00
A.3640.04420.SHS.2022 .04420 Maintenance	\$324.00	\$(324.00)	\$0.00
A.3640.04450.SHS.2022 .04450 Rental Equipment/ Maintenance/ Facilities	\$3,900.00	\$0.00	\$3,900.00
A.3640.04500.SHS.2022 .04500 Special Departmental Supplies	\$7,867.00	\$(7,867.00)	\$0.00

2024 APPROPRIATIONS (CONTINUED)

<u>CODE/DESCRIPTION</u>	<u>PRESENT</u>	<u>CHANGE</u>	<u>REVISED</u>
A.1680.02400.SHSBRIS.2 022.02400 BRIS Equipment/ Maintenance	\$12,410.00	\$ (12,410.00)	\$0.00
A.1680.04420.SHSBRIS.2 022.04420 Maintenance	\$30,000.00	\$ (30,000.00)	\$0.00
A.3640.02400.SHS.2023. 02400 Other Equipment	\$132,748.00	\$ (98,958.00)	\$33,790.00
A.3640.04420.SHS.2023. 04420 Maintenance	\$186,080.00	\$ (185,552.00)	\$528.00
A.3640.04450.SHS.2023. 04450 Rental Equipment/ Maintenance/ Facilities	\$19,800.00	\$ (13,800.00)	\$6,000.00
A.3640.04500.SHS.2023. 04500 Special Departmental Supplies	\$108,102.00	\$ (94,701.00)	\$13,401.00
A.1680.02400.SHSBRIS.2 023.02400 BRIS Equipment/ Maintenance	\$40,000.00	\$ (40,000.00)	\$0.00
A.1680.04420.SHSBRIS.2 023.04420 Maintenance	\$60,000.00	\$ (60,000.00)	\$0.00
A.3640.02400.SHS.2024. 02400 Other Equipment	\$132,500.00	\$ (132,500.00)	\$0.00
A.3640.04420.SHS.2024. 04420 Maintenance	\$70,303.00	\$ (70,303.00)	\$0.00
A.3640.04450.SHS.2024. 04450 Rental Equipment/ Maintenance/ Facilities	\$9,900.00	\$ (9,900.00)	\$0.00
A.3640.04500.SHS.2024. 04500 Special Departmental Supplies	\$56,000.00	\$ (56,000.00)	\$0.00
TOTAL:	\$2,803,622.00	\$ (1,989,606.00)	\$814,016.00

; and be it further

RESOLVED, That the 2025 Rensselaer County Adopted Budget shall be and hereby is amended as follows:

2025 GENERAL FUND REVENUE

<u>CODE/DESCRIPTION</u>	<u>PRESENT</u>	<u>CHANGE</u>	<u>REVISED</u>
A.3640.33972.DTP.2022. 33972			
Federal Grants	\$0.00	\$155,848.00	\$155,848.00
A.3640.33972.SICG.2022. .33972			
Other Public Safety Grants	\$0.00	\$240,342.00	\$240,342.00
A.3640.33972.SICG.2023. .33972			
Other Public Safety Grants	\$0.00	\$540,333.00	\$540,333.00
A.3640.43880.HMGP.2023. .43880			
Federal Grants	\$0.00	\$71,967.00	\$71,967.00
A.3640.43880.PSAP2023. 43880			
Federal Grants	\$0.00	\$100,033.00	\$100,033.00
A.3640.43880.SHS.2021. 43880			
Federal Grants	\$0.00	\$61,267.00	\$61,267.00
A.3640.43880.SHS.2022. 43880			
Federal Grants	\$0.00	\$58,103.00	\$58,103.00
A.3640.43880.SHS.2023. 43880			
Federal Grants	\$0.00	\$493,010.00	\$493,010.00
A.3640.43880.SHS 2024.43880			
Federal Grants	\$0.00	\$268,703.00	\$268,703.00
TOTAL:	\$0.00	\$1,989,606.00	\$1,989,606.00

2025 APPROPRIATIONS

<u>CODE/DESCRIPTION</u>	<u>PRESENT</u>	<u>CHANGE</u>	<u>REVISED</u>
A.3640.04900.DTP.2022. 04900	\$0.00		
Professional Services		\$25,000.00	\$25,000.00
A.3640.04420.DTP.2022. 04420	\$0.00		
Maintenance		\$9,000.00	\$9,000.00
A.3640.01007.DTP.2022. 01007	\$0.00		
Personnel		\$121,848.00	\$121,848.00

2025 APPROPRIATIONS (CONTINUED)

<u>CODE/DESCRIPTION</u>	<u>PRESENT</u>	<u>CHANGE</u>	<u>REVISED</u>
A.3640.02400.SICG.2022	\$0.00		
.02400		\$38,139.00	\$38,139.00
Other Equipment			
A.3640.04350.SICG.2022			
.04350	\$0.00	\$41,569.00	\$41,569.00
Utilities			
A.3640.04420.SICG.2022			
.04420	\$0.00	\$10,981.00	\$10,981.00
Maintenance			
A.3640.04450.SICG.2022			
.04450	\$0.00	\$90,753.00	\$90,753.00
Rental/ Equipment/			
Maintenance/Facilities			
A.3640.04500.SICG.2022			
.04500	\$0.00	\$56,000.00	\$56,000.00
Special Dept Supplies			
A.3640.04900.SICG.2022			
.04900	\$0.00	\$2,900.00	\$2,900.00
Professional Services			
A.3640.02400.SICG.2023			
.02400	\$0.00	\$119,518.00	\$119,518.00
Other Equipment			
A.3640.04420.SICG.2023			
.04420	\$0.00	\$245,815.00	\$245,815.00
Maintenance			
A.3640.04450.SICG.2023			
.04450	\$0.00	\$150,000.00	\$150,000.00
Rental/ Equipment/			
Maintenance/Facilities			
A.3640.04900.SICG.2023			
.04900	\$0.00	\$25,000.00	\$25,000.00
Professional Services			
A.3640.04900.HMGP.2023			
.04900	\$0.00	\$71,967.00	\$71,967.00
Professional Services			
A.3640.04300.PSAP.2023			
.04300	\$0.00	\$79,640.00	\$79,640.00
Telephone			
A.3640.04420.PSAP.2023			
.04420	\$0.00	\$1,797.00	\$1,797.00
Maintenance			
A.3640.04510.PSAP.2023	\$0.00		
.04510		\$5,438.00	\$5,438.00
Software			
A.3640.04560.PSAP.2023	\$0.00		
.04560		\$13,159.00	\$13,159.00
Training			

2025 APPROPRIATIONS (CONTINUED)

<u>CODE/DESCRIPTION</u>	<u>PRESENT</u>	<u>CHANGE</u>	<u>REVISED</u>
A.3640.04450.SHS.2021.	\$0.00		
04450		\$35,920.00	\$35,920.00
Rental/ Equipment/ Maintenance/Facilities			
A.1680.02400.SHSBRIS.2	\$0.00		
021.02400		\$5,347.00	\$5,347.00
BRIS Equipment/ Maintenance			
A.1680.04420.SHSBRIS.2	\$0.00		
021.04420		\$20,000.00	\$20,000.00
Maintenance			
A.3640.02400.SHS.2022.	\$0.00		
02400		\$7,500.00	\$7,500.00
Other Equipment			
A.3640.04420.SHS.2022.	\$0.00		
04420		\$324.00	\$324.00
Special Dept Supplies			
A.3640.04500.SHS.2022.	\$0.00		
04500		\$7,867.00	\$7,867.00
BRIS Equipment/ Maintenance			
A.1680.02400.SHSBRIS.2	\$0.00		
022.02400		\$12,410.00	\$12,410.00
Other Equipment			
A.1680.04420.SHSBRIS.2	\$0.00		
022.0442		\$30,000.00	\$30,000.00
Maintenance			
A.3640.02400.SHS.2023.	\$0.00		
02400		\$98,958.00	\$98,958.00
Other Equipment			
A.3640.04420.SHS.2023.	\$0.00		
04420		\$185,552.00	\$185,552.00
Maintenance			
A.3640.04450.SHS.2023.	\$0.00		
04450		\$13,800.00	\$13,800.00
Rental/ Equipment/ Maintenance/Facilities			
A.3640.04500.SHS.2023.	\$0.00		
04500		\$94,701.00	\$94,701.00
Special Dept Supplies			
A.1680.02400.SHSBRIS.2	\$0.00		
023.02400		\$40,000.00	\$40,000.00
BRIS Equipment/ Maintenance			

2025 APPROPRIATIONS (CONTINUED)

<u>CODE/DESCRIPTION</u>	<u>PRESENT</u>	<u>CHANGE</u>	<u>REVISED</u>
A.1680.04420.SHSBRIS.			
2023.04420	\$0.00	\$60,000.00	\$60,000.00
Maintenance			
A.3640.02400.SHS.2024			
.02400	\$0.00	\$132,500.00	\$132,500.00
Other Equipment			
A.3640.04420.SHS.2024			
.04420	\$0.00	\$70,303.00	\$70,303.00
Maintenance			
A.3640.04450.SHS.2024			
.04450		\$9,900.00	\$9,900.00
Rental/ Equipment/	\$0.00		
Maintenance/			
Facilities			
A.3640.04500.SHS.2024			
.04500	\$0.00	\$56,000.00	\$56,000.00
Special Dept Supplies			
TOTAL:	\$0.00	\$1,989,606.00	\$1,989,606.00

Resolution ADOPTED by the following vote:

Ayes: 16

Nays: 0

Abstain: 0

March 11, 2025

Clerk of the Legislature

Sent to County Executive

3/12/25

Received from County Executive

3/13/25

Clerk of the Legislature



 Jessica L. Chus

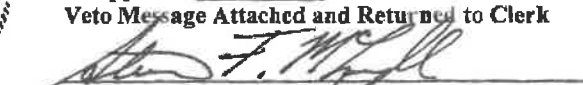

Executive Action

Approved ☒

Date

3/13/25Disapproved ☐

Veto Message Attached and Returned to Clerk



 County Executive

BUDGET AMENDMENT and CONTRACT EXTENSION/AMENDMENT PROCESSING SLIP**SECTION I**Initiated By: Mike TomasoUnit: DHSES/ContractsGrantee: Rensselaer County

- A. ☐ Reallocation F. ☐ Inc/Ext K. ☐ Reall/Ext/Workpla
 B. ☐ Extension G. ☒ Reallocation/Ext. L. ☐ Ext/Workplan
 C. ☐ Increase H. ☐ Reallocation/Workplan M. ☐ Increase/Workplan
 D. ☐ Decrease I. ☐ Inc/Ext/Workplan N. ☐ Increase/Workplan/Real
 E. ☐ Workplan Change J. ☐ Start Date O. ☐ Other _____

Contract No C175038 Project ID: DT22-1026-E04SFS Vendor ID: 1000002434DHSES No: WM22175038 Cost Center: DT2022Amendment No: 4

Date Received:

Appendix X Attached



YES



NO

SECTION IICurrent Funding Program and State FY/FFY Source: DT2022

New Funding Program and State FY/FFY Source: _____

Current Project Budget/Funding Amount: 172,413.00

New Project Budget/Funding Amount Requested _____

SECTION III**AMENDMENT ROUTING APPROVALS**Reallocation Between Budget Categories More Than 10%/5% of Budget Total? Y

	Initials	Date
Level 1 Review (Contract Rep)	<i>MT</i>	8/14/2025
Level 2 Review (Contract Supervisor)	KK	8/14/25
Level 3 Review (Contract Manager)	<i>TB</i>	08/14/2025
Level 4 Approved (Director)	EA/DB	8/15/2025
Sent to Finance	DB	8/18/2025
Received in Finance (Finance's Date)	<i>R JO</i>	8/18/2025
Finance Processor	<i>R JO</i>	8/19/2025
Finance Rejected		
Rejected Received (GPA)		
Resubmitted to Finance (GPA)		
Rejected Received Back in Finance		
Sent to AG		
AG Approved		
Sent to OSC	<i>R JO</i>	8/19/2025
OSC Approved	<i>R JO</i>	8/20/2025
Received from OSC	<i>R JO</i>	8/20/2025
Returned to Contracts Unit (Finance's Date)	<i>R JO</i>	8/20/2025
Received from Finance		
Sent to Grantee		

If NFP, Prequalified? ☐PRIMARY CONTACT

Jay Wilson

Contract Rep InitialsMT

Rensselaer County
SFY2022 Domestic Terrorism Prevention Grant
C175038

G&T		Budget	Amended Budget
	Personnel		
49.	Personnel Costs for Training, Planning and Exercises	\$93,798.07	\$113,613.00
	Personnel Total	\$93,798.07	\$113,613.00
	Fringe Benefits		
49.	Fringe Costs for Training, Planning and Exercises	\$19,350.00	\$0.00
	Fringe Benefits Total	\$19,350.00	\$0.00
	Consultant Services		
49.	Consultant Costs for Organization and Planning Activities	\$41,564.93	\$37,000.00
	Consultant Services Total	\$41,564.93	\$37,000.00
	Travel and Subsistence		
49.	Travel Costs for Approved Trainings	\$5,000.00	\$13,000.00
	Travel and Subsistence Total	\$5,000.00	\$13,000.00
	All Other Expenses		
49.	Marketing Costs (advertising, booklets, etc.)	\$5,000.00	\$5,000.00
49.	Web Design Costs	\$4,000.00	\$0.00
49.	Miscellaneous Costs to Support Trainings	\$3,000.00	\$3,000.00
49.	Association of Threat Assessment Professionals (ATAP) membership fees	\$700.00	\$800.00
	All Other Total	\$12,700.00	\$8,800.00
	GRAND TOTAL	\$172,413.00	\$172,413.00

**APPENDIX X
AMENDMENT OF GRANT CONTRACT TERMS**

Agency Code: 01077

Contract Number: C175038

This is an Appendix (Appendix X) to the AGREEMENT between THE STATE OF NEW YORK, acting by and through the New York State Division of Homeland Security and Emergency Services (DHSES), and represents an amendment to the grant contract executed between DHSES and Rensselaer County

It is understood that the terms and conditions of the original grant contract have been modified by mutual agreement between DHSES and the Grantee Agency. Those terms and conditions which have been modified herein supersede prior executed versions of this contract, and are annotated below. All other provisions of the contract shall remain in full force and effect for the duration of the contract, unless further amended by mutual agreement of the Parties, and by the electronic certification of a subsequent Appendix X by both DHSES and the Grantee Agency.

Amendment detail C175038:

Amendment Type - Reallocation / Extension

Contract Start Date - 09/01/2022

Contract End Date - 08/31/2026

Contract Amount - \$172,413.00

Amendment created on - 08/14/2025

Prior Contract Terms

Contract Start Date - 09/01/2022

Contract End Date - 08/31/2025

Contract Amount - \$172,413.00

Amended documents attached:

Program Budget

IN WITNESS THEREOF, the parties hereto have electronically executed or approved this AGREEMENT on the dates of their signatures.

GRANTEE: BY: Steven McLaughlin , County Executive Date: 08/15/2025	NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES BY: Eric Abramson , Director of Grants Program Administration Date: 08/15/2025				
ATTORNEY GENERAL'S SIGNATURE _____ Title: _____ Date: _____	COMPTROLLER'S SIGNATURES <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"><tr><td style="text-align: center; padding: 5px;">APPROVED</td></tr><tr><td style="text-align: center; padding: 5px;">DEPT. OF AUDIT & CONTROL</td></tr><tr><td style="text-align: center; padding: 5px;">Aug 20 2025 Laura Coyle</td></tr><tr><td style="text-align: center; padding: 5px;">FOR THE STATE COMPTROLLER</td></tr></table>	APPROVED	DEPT. OF AUDIT & CONTROL	Aug 20 2025 Laura Coyle	FOR THE STATE COMPTROLLER
APPROVED					
DEPT. OF AUDIT & CONTROL					
Aug 20 2025 Laura Coyle					
FOR THE STATE COMPTROLLER					

Appendix B - Project Budget

Budget Summary by Participant

Rensselaer CountyRensselaer County Bureau of Public Safety - Version 1

#	Personnel	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds
1	Personnel Costs for Training, Planning, and Exercises (Prior DHSES approval required)	1	\$113,613.00	\$113,613.00	\$113,613.00	\$0.00
Total				\$113,613.00	\$113,613.00	\$0.00

#	Consultant Services	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds
1	Consultant Costs for Organization and Planning Activities	1	\$37,000.00	\$37,000.00	\$37,000.00	\$0.00
Total				\$37,000.00	\$37,000.00	\$0.00

#	Travel and Subsistence	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds
1	Travel Costs for Approved Trainings	1	\$13,000.00	\$13,000.00	\$13,000.00	\$0.00
Total				\$13,000.00	\$13,000.00	\$0.00

#	All Other Expenses	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds
1	Association of Threat Assessment Professionals (ATAP) membership fees	1	\$800.00	\$800.00	\$800.00	\$0.00
2	Marketing Costs (advertising, booklets, etc.)	1	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
3	Miscellaneous Costs to Support Trainings	1	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
Total				\$8,800.00	\$8,800.00	\$0.00

Rensselaer County Bureau of Public Safety	Total Cost	Grant Funds	Matching Funds
Total Project Costs	\$172,413.00	\$172,413.00	\$0.00

Total Project Costs	Total Cost	Grant Funds	Matching Funds
	\$172,413.00	\$172,413.00	\$0.00

GRANT AMENDMENT REQUEST

Grantee: Rensselaer County
Implementing Rensselaer County Bureau of Public Safety

Contract No. C175038 **County:** Rensselaer
DHSES Nos.: WM22175038 **Project Title:** SFY2022 Domestic Terrorism Prevention Grant
Approved Contract Amount: \$172,413.00 **Funding Source:** State
Approved Contract Duration: 09/01/2022 to 08/31/2025 **Amendment Request** 08/14/2025

Amendment **Reallocation / Extension** **Requested End Date:** 08/31/2026

<u>Current Approved Budget</u>	DT22-1026-E03		<u>Amount Change --</u>		<u>Proposed Budget</u>	DT22-1026-E04	
	Grant Amount	Match Amount	Grant Amount	Match Amount		Grant Amount	Match Amount
Personnel	\$93,798.07	\$0.00	Personnel		Personnel	\$113,613.00	\$0.00
			<u>\$19,814.93</u>	<u>\$0.00</u>			
Fringe Benefits	\$19,350.00	\$0.00	Fringe Benefits		Fringe Benefits		
			<u>\$(19,350.00)</u>	<u>\$0.00</u>			
Consultant Services	\$41,564.93	\$0.00	Consultant Services		Consultant Services	\$37,000.00	\$0.00
			<u>\$(4,564.93)</u>	<u>\$0.00</u>			
Equipment			Equipment		Equipment		
			<u>\$0.00</u>	<u>\$0.00</u>			
Supplies			Supplies		Supplies		
			<u>\$0.00</u>	<u>\$0.00</u>			
Travel and Subsistence	\$5,000.00	\$0.00	Travel and Subsistence		Travel and Subsistence	\$13,000.00	\$0.00
			<u>\$8,000.00</u>	<u>\$0.00</u>			
Rental of Facilities			Rental of Facilities		Rental of Facilities		
			<u>\$0.00</u>	<u>\$0.00</u>			
Alterations and Renovations			Alterations and Renovations		Alterations and Renovations		
			<u>\$0.00</u>	<u>\$0.00</u>			
All Other Expenses	\$12,700.00	\$0.00	All Other Expenses		All Other Expenses	\$8,800.00	\$0.00
			<u>\$(3,900.00)</u>	<u>\$0.00</u>			

Total, Current Approved Budget: **\$172,413.00**

Total Proposed Project Budget: **\$172,413.00**

Amendment Justification: (see attached e-mail; attach additional sheets if necessary)

☒ **Approved** ☐ **Denied** ☐ **Approved with Conditions** ☐ **Approved** ☐ **Denied** ☐ **Approved with Conditions**
 (see attached) (see attached)

Program: Mike Tomaso
 Title: Public Safety Grants Representative

Finance: _____
 Title: _____

From: [Bernard, Tammy \(DHSES\)](#)
To: [Erickson, Nicole \(DHSES\)](#); [Tomaso, Michael \(DHSES\)](#)
Cc: [Keramati, Matthew \(DHSES\)](#)
Subject: RE: Rensselaer County FY22 DTP Amendment and Extension.
Date: Wednesday, August 13, 2025 4:53:52 PM
Attachments: [2025-08-07 - Reallocation and Ext Request - FY22-DTP.pdf](#)

I am fine with this.

Tammy Bernard

Contracts Manager

NYS Division of Homeland Security & Emergency Services

1220 Washington Avenue, Room 409, Albany, NY 12242

518-242-5098 | Tammy.Bernard@dhses.ny.gov

www.dhses.ny.gov

From: Erickson, Nicole (DHSES) <Nicole.Erickson@dhses.ny.gov>
Sent: Thursday, August 7, 2025 1:33 PM
To: Tomaso, Michael (DHSES) <Michael.Tomaso@dhses.ny.gov>; Bernard, Tammy (DHSES) <Tammy.Bernard@dhses.ny.gov>
Cc: Keramati, Matthew (DHSES) <Matthew.Keramati@dhses.ny.gov>
Subject: FW: Rensselaer County FY22 DTP Amendment and Extension.

I am good with both the reallocation and extension request. It makes sense to me.

Matt is on vacation until Monday but looping him in here for visibility.

Thanks,
Nicole

From: Tomaso, Michael (DHSES) <Michael.Tomaso@dhses.ny.gov>
Sent: Thursday, August 7, 2025 1:13 PM
To: Bernard, Tammy (DHSES) <Tammy.Bernard@dhses.ny.gov>
Cc: Erickson, Nicole (DHSES) <Nicole.Erickson@dhses.ny.gov>
Subject: Rensselaer County FY22 DTP Amendment and Extension.

Tammy/Nicole,

Rensselaer County is requesting an amendment and extension to their FY22 DTP. They are requesting to move monies from Fringe, Consultants, and Web Design into the existing budget lines for Personnel, Travel, and ATAP fees. Fringe is no longer needed due to using part time employees, the consultant services came in under budget, and

they will use county funding to update the web design. Additional funding was needed for Personnel, Travel and ATAP fees for the continued development of their TAM program. They are requesting an extension to 8/31/2026 to complete all projects. Additional information is below and attached.

Rensselaer County
SFY2022 Domestic Terrorism Prevention
Grant
C175038

09/01/2022 - 08/31/2025

G&T		Budget	Amended Budget
	Personnel		
49.	Personnel Costs for Training, Planning and Exercises	\$93,798.07	\$113,613.00
	Personnel Total	\$93,798.07	\$113,613.00
	Fringe Benefits		
49.	Fringe Costs for Training, Planning and Exercises	\$19,350.00	\$0.00
	Fringe Benefits Total	\$19,350.00	\$0.00
	Consultant Services		
49.	Consultant Costs for Organization and Planning Activities	\$41,564.93	\$37,000.00
	Consultant Services Total	\$41,564.93	\$37,000.00
	Travel and Subsistence		
49.	Travel Costs for Approved Trainings	\$5,000.00	\$13,000.00
	Travel and Subsistence Total	\$5,000.00	\$13,000.00
	All Other Expenses		
49.	Marketing Costs (advertising, booklets, etc.)	\$5,000.00	\$5,000.00
49.	Web Design Costs	\$4,000.00	\$0.00
49.	Miscellaneous Costs to Support Trainings	\$3,000.00	\$3,000.00
49.	Association of Threat Assessment Professionals (ATAP) membership fees	\$700.00	\$800.00
	All Other Total	\$12,700.00	\$8,800.00
	GRAND TOTAL	\$172,413.00	\$172,413.00

Mike Tomaso

Public Safety Grants Representative

NYS Division of Homeland Security & Emergency Services
1220 Washington Avenue, Building 7A – 4th Floor, Albany, NY 12242
518-242-8293 Michael.Tomaso@dhses.ny.gov



RENSSELAER COUNTY BUREAU OF PUBLIC SAFETY

99 Troy Road, East Greenbush NY 12061



8/7/2025

Michael Tomaso
NYS DHSES – GRANTS ADMIN UNIT
1220 Washington Ave
Albany, NY 12242

Mr. Tomaso,

The Rensselaer County Bureau of Public Safety respectfully requests an extension of the contract and performance period, as well as a budget reallocation, for FY22 – DTP Contract: C175038.

To date, \$16,564.93 of the awarded \$172,413.00 has been expended (excluding personnel costs, which are currently being calculated for submission and reimbursement). Please see the attached extension request documentation for further detail. We are requesting the following budget modifications:

Line Code	Current Budget	Change Requested	New Budget Total	Justification
P1 – Personnel	\$93,798.07	+\$19,814.93	\$113,613.00	To support additional staff time for meetings, trainings, and continued development of the TAM program.
F1 – Fringe	\$19,350.00	-\$19,350.00	\$0.00	Funds reallocated to Personnel line. – Utilization of part time employees fringe is not necessary.
C1 – Consultant Services	\$41,564.93	-\$4,564.93	\$37,000.00	Partial reallocation to Personnel – Determined that we could do similar work in house for less money.
T1 – Travel for Training	\$5,000.00	+\$8,000.00	\$13,000.00	To allow TAM Coordinators to attend approved trainings.
A1 – Web Design	\$4,000.00	-\$4,000.00	\$0.00	Web design services are no longer needed; county resources will be used to update the existing site.
A2 – Marketing	\$5,000.00	No Change	\$5,000.00	—
A3 – ATAP Fees	\$700.00	+\$100.00	\$800.00	To support two memberships.
A4 – Misc. Training Fees	\$3,000.00	No Change	\$3,000.00	—
TOTAL	\$172,413.00	\$0.00	\$172,413.00	—

We believe these adjustments will allow us to more effectively meet the goals of the program and ensure optimal use of the grant funds. Please feel free to contact me with any questions regarding this request.

Respectfully,

Edward J. Heffern
Deputy Director
Bureau of Public Safety
eheffern@renscony.gov
518-906-4299



KATHY HOCHUL
Governor

JACKIE BRAY
Commissioner

Contract Extension Request Form Domestic Terrorism Prevention Grant

Extension Request Process:

1. Grantee submits completed request form to DHSES for initial review and processing.
2. DHSES will review extension request.
3. Extension Notification:
 - If request is approved, DHSES will extend the end date of the contract and notify grantee.
 - If request is denied, grantee will receive notification from DHSES denying request.

Grantee Name:	Rensselaer County, NY
Date of Request:	08/07/2025
Contract Number:	C175038
Current Contract Period:	09/01/2022 – 08/31/2025
Requested Extended End Date:	08/31/2026
Award Amount:	172,413.00
Amount Spent to Date (including Amount Not Vouchered)	16,564.93
Point of Contact Name:	Edward Heffern
E-Mail:	eheffern@renscony.gov
Phone #:	518-906-4299

Do not write in shaded areas.

Extension Justification

Provide detailed justification for why this extension is necessary. Include detailed explanation of reasons for delays on projects.

Rensselaer County BPS is requesting an extension due to significant delays experienced in the initial implementation phase of the project, which were beyond our control.

In March 2023, Rensselaer County entered into a contract with At-Risk International with the expectation that the vendor would deliver a turnkey, fully functional program tailored to our specific standards and operational needs. Despite early assurances, it became evident by May 2024 that the vendor was not meeting expectations. Deliverables were delayed, communication was inconsistent, and the level of service did not align with the terms of the agreement. As a result, the County made the decision to terminate the contract in May 2024 to prevent further loss of time and resources.

Following the termination, we took immediate action to realign the project. Two new co-coordinators—both former investigators from the Rensselaer County Sheriff's Office—were brought on board. Their backgrounds in law enforcement, investigative work, and case management have significantly strengthened the foundation of the program.

Since their appointment, substantial progress has been made. The team has been fully activated, is meeting regularly, and has begun reviewing cases. Additionally, targeted training sessions have been conducted to ensure all members are equipped with the necessary tools and knowledge to perform their roles effectively.

While the initial vendor setback created a delay, the program is now on a strong path forward with internal leadership and momentum. The extension is necessary to allow time to complete development work that should have been accomplished under the original contract and to ensure that all components of the program meet the standards originally envisioned.

We are committed to ensuring the program is not only completed, but built on a solid and sustainable foundation.

Provide details on tasks completed to date including total amount spent to date.

Despite the early challenges with the original vendor, the following key tasks have been completed:

1. Initial Contract and Vendor Engagement

- Executed contract with At-Risk International in March 2023.
- Initial planning and coordination meetings held with vendor.
- Limited deliverables received before contract was terminated in May 2024.
- **Amount spent with At-Risk International: \$16,564.93**

2. Termination of Vendor Contract and Transition

- Contract formally terminated due to non-performance.
- Internal review conducted to assess next steps and redirect the project.

3. New Team Structure and Staffing

- Two co-coordinators hired in mid-2024, both former investigators from the Rensselaer County Sheriff's Office.
- Coordinators have assumed operational leadership of the program.
- Onboarded and integrated into TAM operations.
- **Personnel costs to date (co-coordinators, administrative support, etc.):** TBD – Awaiting Details

4. Program Development and Implementation

- Internal team built from the ground up.
- Active case management system implemented.
- Regular team meetings initiated and maintained.
- Coordination protocols drafted and shared among partners.

5. Training and Capacity Building

- Core team members participated in multiple training sessions on threat assessment, case handling, and reporting protocols.
- Training materials developed and adapted to local context.

Total Amount Spent to Date: \$16,564.93

Provide timeline for completion, including all major milestones. Please include specific date(s) and deliverables or objectives for each project milestone, including anticipated spending amounts.

We expect that with this request for extension and reallocation, we will expend the grant and have a fully operational TAM program with continued training for participants and the public no later than August 31st 2026.

Provide risk factors that might affect anticipated project completion and plans for mitigating these risks.

At this time we do not have any identified risk factors.

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant, Weaver, Maloney

Sent To: Contracts & Agreements

Committee

Date October 14, 2025

Resolution No. G/16

RESOLUTION AUTHORIZING AN AGREEMENT WITH THE BOYS & GIRLS CLUBS OF THE CAPITAL AREA FOR COMMUNITY PROGRAMMING FOR AREAS OF MOST RISK TOWARD VIOLENT CRIME - DEPARTMENT OF PROBATION

WHEREAS, This Resolution is filed with Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, Resolution G/307/25 authorized the acceptance of a grant award from the New York State Division of Criminal Justice Services for the Gun Involved Violence Elimination (GIVE) Partnership in the amount of \$255,629.00 for the period of July 1, 2025 through June 30, 2026; and

WHEREAS, Of the total grant award \$35,000.00 has been earmarked for community programming, such programming to be provided by the Boys & Girls Clubs of the Capital Area ("BGCCA"), 1700 Seventh Avenue, Troy, New York 12180; and

WHEREAS, BGCCA's targeted outreach program will serve at risk youth in their central Troy, New York location with youth being provided safe and structured activities every other Friday night with the program enabling youth to be off the streets and away from situations where they may be exposed to gun violence; and

WHEREAS, This programming will assist in building positive relationships, providing support and guidance as well as incorporating conflict resolution and anger management in the curriculum, and skill building lessons; and

WHEREAS, Said community program funding will be made available in the 2025 and 2026 Rensselaer County Adopted Budgets via appropriation code A.3140.04700.GIVEPROB.2025.04700; and

WHEREAS, The start and end date of such agreement, the source of funding of the same, the total amount to be expended over the life of the same, which shall not exceed budgeted appropriations, and the name and address of the contracting party are as follows:

<u>DESCRIPTION/ DATES</u>	<u>VENDOR</u>	<u>APPROPRIATION CODE</u>	<u>AMOUNT</u>
Community Programming 9/1/2025 - 6/30/2026	Boys & Girls Clubs of the Capital Area 1700 Seventh Avenue Troy, NY 12180	A.3140.04700. GIVEPROB.2025.04700	\$35,000.00

; now, therefore, be it

RESOLVED, That any positions, programs, expenditures, and/or agreements or contracts authorized or established pursuant to this Resolution shall terminate and cease upon discontinuance of said funding; and, be it further

RESOLVED, That the Rensselaer County Executive, or his designee, is authorized to sign the above described agreement, subject to the approval as to form by the Rensselaer County Attorney.

Resolution ADOPTED by the following vote:

Ayes:

Nays:

Abstain:

October 14, 2025

Clerk of the Legislature

Sent to County Executive _____

Received from County Executive _____

Clerk of the Legislature



Executive Action

Approved _____ Date _____

Disapproved _____
Veto Message Attached and Returned to Clerk

County Executive

LEGISLATIVE FISCAL IMPACT STATEMENT

Type of Legislation: Local Law: _____ G Resolution: x P Resolution: _____

Title of Legislation: Resolution Authorizing The County Executive To Enter into a Contract With The Boys and Girls Club Of The Capital Area, INC. For Community Programming-Department of Probation

Requested by: Probation

Sponsor(s): _____

FISCAL IMPACT

- 1) Projected cost of proposed legislation, if any: \$ 17,500.00 current year
\$ 17,500 (2026) ongoing expenses per year
- 2) Method of financing – note all that apply (federal funding, state funding, bonding, tax levy, etc.): _____
 - a) For federal funding: amount \$ 0.00 and length of time federal funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____
 - b) For state funding: amount \$ 35,000.00 and length of time state funding is available one year. Is it available for ongoing expenses? Yes _____ or No x
 - c) If bonded, state amount of total indebtedness this legislation will create and projected interest cost over the course of borrowing:
Principal \$ _____
Total projected interest costs \$ _____
 - d) Tax levy impact for current year \$ _____ and ongoing \$ 0
 - e) Other (please explain) \$ _____
- 3) Is this expense or program mandated? Yes _____ No x
- 4) Length of expense or project (one time only, ongoing, etc.): One Year
- 5) Justification for the appropriation/expenditure requested. Include any revenue this will produce or any expense that will be avoided: DCJS awarded the Probation Department \$255,629.00 in the GIVE grant to reduce gun violence. A portion of these funds will be utilized to contract with Community Programming, targeting the youth population most at risk. Caseworkers will assist by providing guidance and support, skill building in areas of communication, leadership and teamwork. Activities such as sports, music, art and community service will help channel the youth's energy into positive pursuits rather than turning to gun violence to express themselves.

Department Head

Kara Wohlleber

RENSSELAER COUNTY LEGISLATURE AUG 14 2025

Introduced by Legislator(s) Loveridge, Grant, Weaver, MaloneyRENSSELAER COUNTY
PROBATION DEPARTMENTSent To: Contracts & Agreements

Committee

Date August 12, 2025Resolution No. G/307/25

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT AWARD FROM THE NEW YORK
STATE DIVISION OF CRIMINAL JUSTICE SERVICES AND AMENDING THE 2025
RENSSELAER COUNTY ADOPTED BUDGET - DEPARTMENT OF PROBATION

WHEREAS, This resolution is filed with the County Legislature by the
Rensselaer County Executive; and

WHEREAS, The Rensselaer County Department of Probation has been
awarded a grant from the New York State Division of Criminal Justice
Services for the Gun Involved Violence Elimination (GIVE) Partnership in
the amount of \$255,629.00 for the period of July 1, 2025 through June 30,
2026; and

WHEREAS, Of the total grant award, \$130,314.00 will be allocated
within the 2025 Rensselaer County Adopted Budget, and the remainder will
be allocated within the Department's 2026 budget; and

WHEREAS, The primary focus of this grant will be to continue to
reduce gun involved violent crime, to develop criminal intelligence, and
to further implement a joint crime reduction strategy with GIVE
Partnerships; and

WHEREAS, The grant award will provide for program expenses including
salary and fringe benefits for a Probation Officer (Field Intelligence
Officer), other Probation Officers' overtime, personnel expenses related
to cognitive behavioral interventions and related expenditures, employment
programs, support programs targeting areas of most risk toward violent
crime, and training; now, therefore, be it

RESOLVED, That any positions, programs, expenditures, and/or
agreements or contracts authorized or established pursuant to this
resolution shall terminate and cease upon discontinuance of said funding;
and, be it further

RESOLVED, That the Rensselaer County Executive, or his designee, is
authorized to sign the grant agreement, subject to the approval as to form
by the Rensselaer County Attorney; and, be it further

RESOLVED, That the 2025 Rensselaer County Adopted Budget shall be and hereby is amended as follows:

GENERAL FUND REVENUE

<u>CODE</u>	<u>PRESENT</u>	<u>CHANGE</u>	<u>REVISED</u>
A.3140.33109 .GIVEPROB.2025.33109 Probation - GIVE Partnership Grant	\$ 0.00	\$130,314.00	\$130,314.00

GENERAL FUND APPROPRIATIONS

<u>CODE</u>	<u>PRESENT</u>	<u>CHANGE</u>	<u>REVISED</u>
A.3140 Department of Probation			
.01007.GIVEPROB .2025.01007 Overtime	\$ 0.00	\$ 47,000.00	\$ 47,000.00
.01007.GIVEPROB .2025.01007 Probation Officer	\$ 0.00	\$ 38,809.00	\$ 38,809.00
.01007.GIVEPROB .2025.01007 On-call Stipend	\$ 0.00	\$ 3,000.00	\$ 3,000.00
.04540.GIVEPROB .2025.04540 Publications	\$ 0.00	\$ 1,750.00	\$ 1,750.00
.04560.GIVEPROB .2025.04560 Training	\$ 0.00	\$ 710.00	\$ 710.00
.04700.GIVEPROB .2025.04700 Program Expenditures	\$ 0.00	\$ 20,275.00	\$ 20,275.00

GENERAL FUND APPROPRIATIONS

<u>CODE</u>	<u>PRESENT</u>	<u>CHANGE</u>	<u>REVISED</u>
.08008.GIVEPROB	\$ 0.00	\$ 18,770.00	\$ 18,770.00
.2025.08008			
Employee Benefits			

TOTAL APPROPRIATIONS: \$130,314.00

Resolution ADOPTED by the following vote:

Ayes: 18
Nays: 0
Abstain: 0
August 12, 2025

Clerk of the Legislature

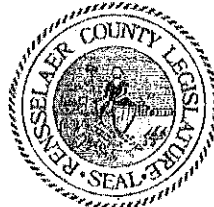
Sent to County Executive

8/13/25

Received from County Executive

8/13/25

Clerk of the Legislature



Executive Action

Approved ☒

Date

8/13/25Disapproved ☐

Veto Message Attached and Returned to Clerk

A handwritten signature in dark ink, appearing to be "F. Miller", is written over a horizontal line.

County Executive

Rensselaer County Legislature

Clerk's Certification (G)

I, Jessica L. Charette, Clerk of the Rensselaer County Legislature, do hereby CERTIFY that I have compared the foregoing copy with the original resolution(s) enacted by the Rensselaer County Legislature at a legally convened meeting held on the 12th day of August, 2025 and that the same is a true and complete copy thereof. The original final resolution(s) is/are on file in my office, as of the 13th day of August, 2025 at 99 Troy Road, East Greenbush, New York.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Rensselaer County Legislature of Troy, New York, this 13th day of August, 2025.

Seal


Jessica L. Charette
Clerk of the Legislature
County of Rensselaer
State of New York



Memorandum of Understanding
Troy, New York GIVE XII

The Boys & Girls Club will be coordinating with the Rensselaer County Probation Department for GIVE XI. Boys & Girls Clubs of the Capital Area will be responsible to do the following:

Friday Teen Night: For 20 sessions (about twice a month) we are looking to keep our programs open on Friday nights. Offerings include both Teen Night and Family Night, ensuring we serve all segments of the community. Programming will:

1. **Provide Safe and Structured Activities:** By providing safe and structured activities for young people, which can help keep them off the streets and away from situations where they might be exposed to gun violence. By staying open longer hours, these programs can provide a safe and positive environment for youth during times when they might otherwise be unsupervised.
2. **Open Swim:** The Open Swim components of our sessions offer numerous benefits to residents of Troy and Rensselaer County, including bonding and quality time, stress relief and relaxation, and a safe environment. Providing community members with access to the pool allows youth and their caregivers to practice their swimming skills, ensuring they can maintain this critical ability.
3. **Build Positive Relationships:** Our programs will also help young people build positive relationships with adults and peers. These relationships can provide support and guidance, which can be particularly important for youth who may not have positive role models or support systems at home.
4. **Provides Opportunities for Skill Building:** BGCCA programs provide opportunities for young people to build important life skills such as leadership, communication, and teamwork. By staying open longer hours, these programs can provide more time for skill-building activities and help young people develop the skills they need to succeed in school, work, and life.
5. **Offers Alternatives to Gun Violence:** Finally, youth programs can offer alternatives to gun violence by providing young people with positive outlets for their energy and emotions. By offering activities such as sports, music, art, and community service, these programs can help young people channel their energy into positive pursuits rather than turning to gun violence to express themselves.

Hiring an Aquatics and Sports Director is crucial to deliver swimming and sports programming safely and effectively. Key responsibilities include hiring and training staff, ensuring pool and equipment maintenance, implementing safety protocols, creating budgets, and marketing aquatic and sports activities to increase participation. The hiring process for the Aquatics and Sports Director would begin in September, with the likelihood of a November start date.

By providing safe and structured activities, including open swim, building positive relationships, providing opportunities for skill building, and offering alternatives to gun violence, youth programs can help keep young people safe and help them succeed in life.

Name: Patrick Doyle
Position: Interim Chief Executive Officer
Date: 8/21/2025

Signature: 

BGCCA's Aquatics and Sports Director

\$		Total
Aquatics and Sports Director salary		58,000
Employee benefits, taxes & other employment costs		8,700
Unemployment insurance		5,800
Lifeguard certification		450
Annual cost		\$ 72,950

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Grant, Maloney, Weaver

Sent To: Judiciary & Public Safety

Committee

Date October 14, 2025

Resolution No. G/17

RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF A FUEL PUMP UNIT - OFFICE OF THE RENSSELAER COUNTY SHERIFF

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, The Rensselaer County Sheriff's Office is seeking Legislative authorization to purchase one (1) fuel pump unit for use in the automotive maintenance area of the Rensselaer County Correctional Facility; and

WHEREAS, The fuel pump presently at the Rensselaer County Jail is at least 35 years old, unable to be updated with newer dispensing system requirements, breaks down frequently with the constant need of costly repair with parts are not always available or are used; and

WHEREAS, The Sheriff's Office receive a quote from R.M. Dalrymple Co, Inc, 2940 Curry Road, Schenectady, NY 12303 for the purchase and installation of the fuel pump unit in the amount of \$12,020.62; and

WHEREAS, The Department will utilize funds budgeted with the 2025 Rensselaer County Adopted Budget via appropriation code A.3150.02400 (Other Equipment); and

WHEREAS, The above purchase is being made in accordance with the policies and procedures set forth in the Rensselaer County Purchasing Guidelines; now, therefore, be it

RESOLVED, That the Director of the Bureau of Central Services is authorized to sign a purchase order for the above described purchase.

Resolution ADOPTED by the following vote:

Ayes:

Nays:

Abstain:

October 14, 2025

Clerk of the Legislature

Sent to County Executive _____

Received from County Executive _____

Clerk of the Legislature



Executive Action

Approved _____ Date _____

Disapproved _____
Veto Message Attached and Returned to Clerk

County Executive

LEGISLATIVE FISCAL IMPACT STATEMENT

Type of Legislation: Local Law: _____ G Resolution: X P Resolution: _____

Title of Legislation: Purchase of 1 Fuel Pump

Requested by: Sheriff's Office

Sponsor(s): _____

FISCAL IMPACT

1) Projected cost of proposed legislation, if any: \$ 12,020.62 current year
_____ ongoing expenses per year

2) Method of financing – note all that apply (federal funding, state funding, bonding, tax levy, etc.): _____

a) For federal funding: amount \$ _____ and length of time federal funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

b) For state funding: amount \$ _____ and length of time state funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

c) If bonded, state amount of total indebtedness this legislation will create and projected interest cost over the course of borrowing:
Principal \$ _____
Total projected interest costs \$ _____

d) Tax levy impact for current year \$ 12,020.62 and ongoing \$ _____

e) Other (please explain) \$ _____

3) Is this expense or program mandated? Yes _____ No X

4) Length of expense or project (one time only, ongoing, etc.): one-time

5) Justification for the appropriation/expenditure requested. Include any revenue this will produce or any expense that will be avoided: Due to breaking down often and the age of the current unit, replacement is recommended.

Department Head

Kyle Bourgault



15 Grace Moore Rd.
Saratoga Springs, New York 12866
Ph: 518-587-5566 / Fax: 518-587-6296

Date August 14, 2025

BILL TO:

Rensselaer County

99 Troy Road

East Greenbush, NY 12180

Attn : Steve Clark sclark@rensco.com phone (518) 266-2930

SERVICE AT:

Rensselaer County Sheriff

4000 Main Street

Troy, NY 12180

Reference : Bennett Pump Replacement -- WO# 28528

We are pleased to offer this proposal as outlined below:

Scope of Work

- **Dalrymple technicians will mobilize to your site to replace 1 - Bennett Model 3913 gasoline pump and replace it with 1 - Wayne 3/G7201P Electronic single hose Select gasoline fuel pump with pulse output option and 1 year parts & labor warranty. This new pump will communicate with your current fuel management system. This Unit also contains a heater for the electronics and all new hanging hardware, including a 3/4" x 14' hose, breakaway, swivel and nozzle. Our technicians will connect this new pump to your current fuel management system and test communication. We will also dispose of your old pump.**

Project Cost....., \$12,020.62

Notes:

- **This Quote does NOT include Tax**
- **Please Allow 6-8 weeks for the ordering of this equipment and the scheduling of this service call once we receive a signed copy of this proposal back to us**

Thank you for choosing R.M. Dalrymple Co., Inc. for your petroleum equipment needs. We appreciate your business.

Sincerely, Jerry Scofield jerry@rmdalrymple.com

Acceptance Signature

INITIAL: _____ DATE: _____



15 Grace Moore Rd.
Saratoga Springs, New York 12866
Ph: 518-587-5566 / Fax: 518-587-6296

Date : September 10, 2025

To : Scott Bourret
Rensselaer County Sheriff Department

Good Afternoon Scott,

Per our conversation, pertaining to Work Order Quote # 28528, and the proposal for the replacement of your old Bennett pump with a new Wayne Select electronic pump,

R.M. Dalrymple is the only Wayne Fueling Distributor in the Capital Region of New York State. We currently have 12 Factory Certified Technicians on staff. We appreciate the opportunity to quote this job.

Thank you for choosing R.M. Dalrymple Co., Inc. for your petroleum equipment needs. We appreciate your business.

Sincerely, **Jerry Scofield**

INITIAL: _____ **DATE:** _____

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Grant, Maloney, Weaver

Sent To: Judiciary & Public Safety

Committee

Date October 14, 2025

Resolution No. G/18

RESOLUTION AMENDING THE 2025 RENSSELAER COUNTY ADOPTED BUDGET – OFFICE OF THE RENSSELAER COUNTY SHERIFF

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, The Rensselaer County Office of the Sheriff ("Department") receives funds periodically from the Federal Asset Forfeiture Program with said funds being deposited in a segregated bank account for the sole purpose of the Federal Asset Forfeiture Program; and

WHEREAS, Historically these funds have been tracked outside of the County budget, however, in order to comply with Federal regulations, they will now be included in the adopted budgets going forward per resolution authorization; and

WHEREAS, The Department will maintain sole discretion over the way the Federal Asset Forfeiture Program funds will be allocated, with all purchases being made in accordance with the Purchasing Policies and Procedures of the County of Rensselaer; and

WHEREAS, Any funds received from the Federal Asset Forfeiture Program will not diminish funds already allocated to the Department within the 2025 Rensselaer County Adopted Budget; and

WHEREAS, The Department has received a total of \$42,862.50 from the Federal Drug Enforcement Agency funds through August 2025 as our portion of money seizures from investigations; now, therefore, be it

RESOLVED, That the 2025 Rensselaer County Adopted Budget shall be and hereby is amended as follows:

GENERAL FUND REVENUES

<u>CODE/DESCRIPTION</u>	<u>PRESENT</u>	<u>CHANGE</u>	<u>REVISED</u>
A.3110.43101.ShJud Federal Asset Forfeiture - Judicial	\$ 0.00	\$42,862.00	\$42,862.00

GENERAL FUND APPROPRIATIONS

<u>CODE/DESCRIPTION</u>	<u>PRESENT</u>	<u>CHANGE</u>	<u>REVISED</u>
A.3110.04500.ShJud Special Departmental Supplies Federal Asset			
Forfeiture - Judicial	\$115,950.04	\$42,862.00	\$158,812.04

Resolution ADOPTED by the following vote:

Ayes:

Nays:

Abstain:

October 14, 2025

Clerk of the Legislature

Sent to County Executive _____

Received from County Executive _____

Clerk of the Legislature



Executive Action

Approved _____ Date _____

Disapproved _____
Veto Message Attached and Returned to Clerk

County Executive

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Grant, Maloney, Weaver

Sent To: Judiciary & Public Safety

Committee

Date October 14, 2025

Resolution No. G/19

RESOLUTION AMENDING THE 2025 RENSSELAER COUNTY ADOPTED BUDGET - OFFICE OF THE RENSSELAER COUNTY SHERIFF

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, The Rensselaer County Sheriff's Office ("Department") has received funds from National Grid for rebates/incentives totaling \$32,300.00 through August 2025; and

WHEREAS, The Department would like to utilize these funds to make needed purchases in 2025; and

WHEREAS, All purchases will be being made in accordance with the policies and procedures set forth in the Rensselaer County Purchasing Guidelines; now, therefore be it

RESOLVED, That the 2025 Rensselaer County Adopted Budget shall be and hereby is amended as follows:

GENERAL FUND REVENUE

<u>CODE/DESCRIPTION</u>	<u>PRESENT</u>	<u>CHANGE</u>	<u>REVISED</u>
A.3150.27011 Refunds, Prior Years	\$0.00	\$32,300.00	\$32,300.00

GENERAL FUND APPROPRIATIONS

<u>CODE/DESCRIPTION</u>	<u>PRESENT</u>	<u>CHANGE</u>	<u>REVISED</u>
A.3150.02400 Other Equipment	\$52,263.41	\$32,300.00	\$84,563.41

Resolution ADOPTED by the following vote:

Ayes:

Nays:

Abstain:

October 14, 2025

Clerk of the Legislature

Sent to County Executive _____

Received from County Executive _____

Clerk of the Legislature



Executive Action

Approved _____ Date _____

Disapproved _____
Veto Message Attached and Returned to Clerk

County Executive

LEGISLATIVE FISCAL IMPACT STATEMENT

Type of Legislation: Local Law: _____ G Resolution: X P Resolution: _____

Title of Legislation: Amending the 2025 Rensselaer County Adopted Budget

Requested by: Sheriff's Office

Sponsor(s): _____

FISCAL IMPACT

1) Projected cost of proposed legislation, if any: \$ 32,300.00 current year
\$ 0.00 ongoing expenses per year

2) Method of financing – note all that apply (federal funding, state funding, bonding, tax levy, etc.): _____

a) For federal funding: amount \$ _____ and length of time federal funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

b) For state funding: amount \$ _____ and length of time state funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

c) If bonded, state amount of total indebtedness this legislation will create and projected interest cost over the course of borrowing:
Principal \$ _____
Total projected interest costs \$ _____

d) Tax levy impact for current year \$ 0.00 and ongoing \$ 0.00

e) Other (please explain) \$ 32,300

3) Is this expense or program mandated? Yes _____ No X

4) Length of expense or project (one time only, ongoing, etc.): one-time

5) Justification for the appropriation/expenditure requested. Include any revenue this will produce or any expense that will be avoided: Use proceeds from National Grid rebate/incentive checks received by the Sheriff's Office to make needed purchases without increasing the Tax Levy.

Department Head

Kyle Bourgault

Check Date: **04/24/2025**

nationalgrid

Check Number: **7002825791**

Vendor ID:	2000000050	Amount of Invoices:	\$27,000.00
Vendor Name:	RENSSELAER COUNTY JAIL	Discounts Taken:	\$0.00
Value Date:	04/24/2025	Amount of Payment:	\$27,000.00

Please be advised that **NATIONAL GRID USA SERVICE COMPANY, INC** has generated a payment on behalf of **NIAGARA MOHAWK POWER CORPORATION**. The invoice payment details are as follows:

Origin	Invoice Number	Invoice Date	Invoice Received Date	Gross Amount	Discount Taken	Paid Amount	PO ID	Payment Message
ZCE20	CE0000000659	04/23/2025	04/23/2025	\$27,000.00	\$0.00	\$27,000.00		CE-0000005566 - Gas Rebate 3 Boilers
				\$27,000.00	\$0.00	\$27,000.00		

5/2/25 A.3150.27011

Contact the Accounts Payable Department at **1-888-483-2123** to receive payments electronically, update account information or make inquiries.

National Grid USA - Accounts Payable Department - 300 Erie Blvd West, Syracuse, NY 13202

1-888-483-2123

DOCUMENT IS PRINTED ON CHEMICALLY REACTIVE PAPER. THE BACK OF THIS DOCUMENT INCLUDES A CHEMICAL WASH WARNING BOX.

National Grid
300 Erie Boulevard West
Syracuse, NY 13202-4250

Citibank, NA
One Penn's Way
New Castle, DE 19720

62-20/311

7002825791

Date 04/24/2025

Check Amount \$27,000.00****

Pay ** TWENTY-SEVEN THOUSAND AND 00/100 DOLLARS ******

**To
The
Order
Of**
RENSSELAER COUNTY JAIL
4000 MAIN ST.
TROY, NY 12180



Authorized Signature

Void after 120 Days

⑈ 700 28 25 79 ⑈ ⑈ 03 ⑈ 100 20 9⑈

38860647⑈

Check Date: **07/24/2025**national**grid**Check Number: **7002874025**

Vendor ID:	1000064656	Amount of Invoices:	\$5,300.00
Vendor Name:	RENSSELAER COUNTY SHERIFFS OFFICE	Discounts Taken:	\$0.00
Value Date:	07/24/2025	Amount of Payment:	\$5,300.00

Please be advised that **NATIONAL GRID USA SERVICE COMPANY, INC** has generated a payment on behalf of **NIAGARA MOHAWK POWER CORPORATION**. The invoice payment details are as follows:

Origin	Invoice Number	Invoice Date	Invoice Received Date	Gross Amount	Discount Taken	Paid Amount	PO ID	Payment Message
ZDSM	DSM160355412 184	07/23/2025	07/24/2025	\$5,300.00	\$0.00	\$5,300.00		Attn Michael Dinardo 16035500COUNTY OF RENSSELAER-
				\$5,300.00	\$0.00	\$5,300.00		

8/1/25 A3150.27011

Contact the Accounts Payable Department at **1-888-483-2123** to receive payments electronically, update account information or make inquiries.

National Grid USA - Accounts Payable Department - 300 Erie Blvd West, Syracuse, NY 13202

1-888-483-2123

DOCUMENT IS PRINTED ON CHEMICALLY REACTIVE PAPER - THE BACK OF THIS DOCUMENT INCLUDES A CHEMICAL WASH WARNING BOX

National Grid
300 Erie Boulevard West
Syracuse, NY 13202-4250

Citibank NA
One Penn's Way
New Castle, DE 19720

62-20/311

7002874025

Date 07/24/2025

Check Amount \$5,300.00****

Pay ** FIVE THOUSAND THREE HUNDRED AND 00/100 DOLLARS ******

To RENSSELAER COUNTY SHERIFFS OFFICE
The 4000 MAIN STREET
Order TROY, NY 12180-5933
Of

D.M. Spill

Authorized Signature

Void after 120 Days

700 28 740 25 103 100 2091

38860647

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Grant, Maloney, Weaver

Sent To: Judiciary & Public Safety

Committee

Date October 14, 2025

Resolution No. G/22

RESOLUTION AMENDING THE 2025 RENSSELAER COUNTY ADOPTED BUDGET - OFFICE OF THE RENSSELAER COUNTY SHERIFF

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, Resolution G/341/23 authorized the Rensselaer County Sheriff's Office ("Department") to enter into a Cooperative Agreement with the Rensselaer County Department of Health through a New York State Department of Health ("NYSDOH") grant for the Adolescent Tobacco Use Prevention Act ("ATUPA"); and

WHEREAS, The Department has received funds in the amount of \$51,228.00 from the Rensselaer County Department of Health as the County's portion of money seizures for monitoring and enforcement of ATUPA regarding the sale of tobacco products to underage consumers; now, therefore, be it

RESOLVED, That the 2025 Rensselaer County Adopted Budget shall be and hereby is amended as follows:

GENERAL FUND REVENUE

<u>CODE/DESCRIPTION</u>	<u>PRESENT</u>	<u>CHANGE</u>	<u>REVISED</u>
A.3110.26251 Forfeiture of Crime Proceeds	\$35,703.00	\$51,228.00	\$86,931.00

GENERAL FUND APPROPRIATIONS

<u>CODE/DESCRIPTION</u>	<u>PRESENT</u>	<u>CHANGE</u>	<u>REVISED</u>
A.3110.04500 Special Department Supplies ATUPA	\$35,703.00	\$51,228.00	\$86,931.00

Resolution **ADOPTED** by the following vote:

Ayes:

Nays:

Abstain:

October 14, 2025

Clerk of the Legislature

Sent to County Executive _____

Received from County Executive _____

Clerk of the Legislature

Executive Action

Approved _____ Date _____

Disapproved _____

Veto Message Attached and Returned to Clerk

County Executive



LEGISLATIVE FISCAL IMPACT STATEMENT

Type of Legislation: Local Law: _____ G Resolution: X P Resolution: _____

Title of Legislation: Amending the 2025 Rensselaer County Adopted Budget

Requested by: Sheriff's Office

Sponsor(s): _____

FISCAL IMPACT

1) Projected cost of proposed legislation, if any: \$ 51,228.00 current year
\$0.00 ongoing expenses per year

2) Method of financing – note all that apply (federal funding, state funding, bonding, tax levy, etc.): _____

a) For federal funding: amount \$ _____ and length of time federal funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

b) For state funding: amount \$ _____ and length of time state funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

c) If bonded, state amount of total indebtedness this legislation will create and projected interest cost over the course of borrowing:
Principal \$ _____
Total projected interest costs \$ _____

d) Tax levy impact for current year \$ 0.00 and ongoing \$ 0.00

e) Other (please explain) \$ 51,228.00

3) Is this expense or program mandated? Yes _____ No X

4) Length of expense or project (one time only, ongoing, etc.): on-going

5) Justification for the appropriation/expenditure requested. Include any revenue this will produce or any expense that will be avoided: Use proceeds from criminal investigations checks received by County to make needed purchases without increasing tax levy.

Department Head

Kyle Bourgault

Detail General Ledger Report

G/L Date Range 01/01/25 - 09/30/25

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number A.3110.16251 Forfeiture of Crime Proceeds								Balance To Date:	\$0.00
01/08/2025	2025-00000259	JE	RA	Batch #0038 1/10/2025	Collections			826.00 ✓	(826.00)
01/09/2025	2025-00000287	JE	RA	Batch #0046 1/13/2025	Collections			904.00 ✓	(1,730.00)
Month January 2025 Totals							\$0.00	\$1,730.00	(\$1,730.00)
03/24/2025	2025-00002370	JE	RA	Batch #0499 3/26/2025	Collections			1,434.00 ✓	(3,164.00)
03/24/2025	2025-00002370	JE	RA	Batch #0499 3/26/2025	Collections			3,715.00 ✓	(6,879.00)
Month March 2025 Totals							\$0.00	\$5,149.00	(\$6,879.00)
05/19/2025	2025-00004034	JE	RA	Batch #0825 5/21/2025	Collections			2,922.00 ✓	(9,801.00)
05/19/2025	2025-00004034	JE	RA	Batch #0825 5/21/2025	Collections			4,039.00 ✓	(13,840.00)
Month May 2025 Totals							\$0.00	\$6,961.00	(\$13,840.00)
06/03/2025	2025-00004387	JE	GL	Sheriff Share of Atupa Violations				2,417.00 ✓	(16,257.00)
06/05/2025	2025-00004483	JE	GL	Sheriff Share of Atupa Violations				12,746.00 ✓	(29,003.00)
06/05/2025	2025-00004594	JE	RA	Batch #0920 6/9/2025	Collections			387.00	(29,390.00)
06/20/2025	2025-00004996	JE	RA	Batch #1003 6/24/2025	Collections			625.00	(30,015.00)
06/23/2025	2025-00005024	JE	RA	Batch #1008 6/25/2025	Collections			3,268.00	(33,283.00)
Month June 2025 Totals							\$0.00	\$19,443.00	(\$33,283.00)
07/10/2025	2025-00005585	JE	RA	Batch #1117 7/15/2025	Collections			1,394.00	(34,677.00)
07/17/2025	2025-00005743	JE	RA	Batch #1157 7/21/2025	Collections			2,295.00	(36,972.00)
Month July 2025 Totals							\$0.00	\$3,689.00	(\$36,972.00)
09/10/2025	2025-00007306	JE	GL	Atupa compliance checks to Sheriff - Jan - Mar 2025				OT 10,811.14 ✓	(47,783.14)
09/10/2025	2025-00007306	JE	GL	Atupa compliance checks to Sheriff - Apr - Jun 2025				OT 9,661.44 ✓	(57,444.58)
09/10/2025	2025-00007309	JE	GL	Sheriff Share of Atupa Violations				3,816.00	(61,260.58)
09/10/2025	2025-00007309	JE	GL	Sheriff Share of Atupa Violations				8,266.00	(69,526.58)
09/12/2025	2025-00007385	JE	GL	Sheriff Share of Atupa Violations				2,174.00	(71,700.58)
Month September 2025 Totals							\$0.00	\$34,728.58	(\$71,700.58)
Account Forfeiture of Crime Proceeds Totals							\$0.00	\$71,700.58	(\$71,700.58)
Department Sheriff Totals							\$0.00	\$71,700.58	
Fund General Fund Totals							\$0.00	\$71,700.58	
Grand Totals							\$0.00	\$71,700.58	

- 10,811.14
 - 9,661.44
51,228.00

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Grant, Maloney, Weaver

Sent To: Judiciary & Public Safety

Committee

Date October 14, 2025

Resolution No. G/23

RESOLUTION AUTHORIZING THE PURCHASE OF FOOD SERVICE EQUIPMENT - OFFICE OF THE RENSSELAER COUNTY SHERIFF

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, The Rensselaer County Sheriff's Office seeks Legislative approval to purchase two (2) convection steamers for use in the food service area of the Rensselaer County Correctional Facility; and

WHEREAS, The kitchen steamers presently in the Rensselaer County Jail are at least ten years old, unable to keep up with the current demand, break down frequently with the constant need of costly repair, and are in need of replacement; and

WHEREAS, A food service program sufficient to satisfy the daily nutritional needs of each inmate is required by Section 7009.1 of the New York State Commission of Correction Minimum Standards; and

WHEREAS, The Department received quotes, with Cook's Direct, 2250 75th Street, Woodridge, IL 60517, providing the lowest in the amount of \$39,574.56; and

WHEREAS, The Department will utilize funds available within the 2025 Rensselaer County Adopted Budget via appropriation code A.3150.02400 (Other Equipment) for this purchase; and

WHEREAS, The above purchase is being made in accordance with the policies and procedures set forth in the Rensselaer County Purchasing Guidelines; now, therefore, be it

RESOLVED, That the Director of the Bureau of Central Services is authorized to sign a purchase order for the above described purchase.

Resolution ADOPTED by the following vote:

Ayes:

Nays:

Abstain:

October 14, 2025

Clerk of the Legislature

Sent to County Executive _____

Received from County Executive _____

Clerk of the Legislature



Executive Action

Approved _____ Date _____

Disapproved _____
Veto Message Attached and Returned to Clerk

County Executive

LEGISLATIVE FISCAL IMPACT STATEMENT

Type of Legislation: Local Law: _____ G Resolution: X P Resolution: _____

Title of Legislation: Purchase of 2 Convection Steamers

Requested by: Sheriff's Office

Sponsor(s): _____

FISCAL IMPACT

1) Projected cost of proposed legislation, if any: \$ 39,574.56 current year
_____ ongoing expenses per year

2) Method of financing – note all that apply (federal funding, state funding, bonding, tax levy, etc.): _____

a) For federal funding: amount \$ _____ and length of time federal funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

b) For state funding: amount \$ _____ and length of time state funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

c) If bonded, state amount of total indebtedness this legislation will create and projected interest cost over the course of borrowing:
Principal \$ _____
Total projected interest costs \$ _____

d) Tax levy impact for current year \$ 39,574.56 and ongoing \$ _____

e) Other (please explain) \$ _____

3) Is this expense or program mandated? Yes _____ No X

4) Length of expense or project (one time only, ongoing, etc.): one-time

5) Justification for the appropriation/expenditure requested. Include any revenue this will produce or any expense that will be avoided: Present steamers are old, unable to keep up with daily demand, and break down frequently requiring costly repair.

Department Head

Kyle Bourgault

Carroll, Daniel

From: Tutunjian, Richard
Sent: Thursday, September 4, 2025 6:57 AM
To: Carroll, Daniel
Subject: Request for Two New Steamers for Kitchen Operations

I am writing to formally request the acquisition of two new steamers for the Rensselaer County Sheriff's Kitchen Office. These units are not a luxury—they are a critical necessity for maintaining the safety, efficiency, and quality of our daily food service operations.

Operational Importance

Steamers play a vital role in our kitchen workflow. They are used daily to prepare gravies, soups, vegetables, and full meals, ensuring consistent temperature and moisture retention. Their ability to evenly heat and hold food is essential for meeting both nutritional standards and service timelines.

Safety Considerations

Steamers also serve a key safety function. For example, we rely on them to heat butter and other ingredients that could pose a fire hazard if prepared on a stovetop. By reducing the need for open flames, steamers help minimize the risk of grease fires and other kitchen accidents.

Efficiency and Reliability

Currently, our kitchen is operating with 2 broken steamers, which creates bottlenecks during peak meal preparation times. The addition of two new units would significantly improve our ability to serve meals promptly and maintain consistent food quality. This upgrade would also reduce wear and tear on existing equipment, lowering long-term maintenance costs.

Conclusion

Given their essential role in our operations, I strongly recommend the immediate procurement of two new steamers. This investment will enhance kitchen safety, improve meal consistency, and support the continued delivery of high-quality food service to our facility.

Thank you for your attention to this matter.

07/08/2025

To:
Rensselaer County Sheriff
518-496-9603 (Contact)
rtutunjian@rensco.com

Project:
Rensselaer County Sheriff
United States

From:
Chef's Deal Restaurant Equipment
Co.
Anthony Miller
708 Dickerson Pike
Nashville, TN 37207-5609
United States
615-254-5449
anthony@chefsdeal.com

Job Reference Number: 64559

*Running a kitchen is your job...Keeping it running is ours!
Put the power and experience of the Chef's Deal team to work for you!
Financing is Available!!!*

0% Interest For 90 Days

[Click Here for Financing](#)

****Please note that we are anticipating frequent price adjustments related to tariffs. As a result, any price increases caused by new or adjusted tariffs may be added to this quote and reflected in the final invoice.*

Item	Qty	Description	Sell	Sell Total
1	2 ea	CONVECTION STEAMER, GAS  Cleveland Range Model No. 24CGA10 Steamcraft® Ultra 10 Convection Steamer, pressureless, gas, 2 compartments, (5) 12 x 20 x 2 1/2 pans/compartiment capacity, manual controls, easyTimer 90-minute timer with dial and LED digital readout in minutes and seconds, includes SureCook load compensating thermostat, manual cooking mode and descale indicator, left-hand hinged door, controls on right, steam shut-off switch, electronic spark ignition, 1 standard treated & tap water connection, stainless steel construction, 6" adjustable legs with flanged feet, 125,000 BTU	\$20,350.00	\$40,700.00
	2 ea	1-year parts & labor warranty, standard		
	2 ea	5 year pro-rated parts warranty on boilers & steam generators		
	2 ea	3 year Convection Steamer Door Warranty, standard		
	2 ea	Performance start-up included at customer request after equipment is installed (Free Water Quality Check included) (contact Cleveland Sales Representative for details)		
	2 ea	Natural Gas		

Chef's Deal Restaurant Equipment Co.

07/08/2025

Item	Qty	Description	Sell	Sell Total
	2 ea	(VOS115) 120v/60/1-ph, 2.0 amps, 2-wire (DO NOT connect to GFI outlet)		
	2 ea	CP-SCG Cleveland Range Correctional package: CP-SC10, CP-PR, CP-PORT, CP-COVER1, CP-SCRD	\$1,600.00	<Optional>
ITEM TOTAL:				\$40,700.00
2	2 ea	CONVECTION STEAMER, GAS	\$23,699.00	\$47,398.00
		Vulcan Model No. C24GA10 Convection Steamer, Gas, 2 compartments on 24" cabinet base, (10)12" x 20" x 2-1/2" deep total pan capacity, high output stainless steel steam generator with Timed Smart Drain & PowerFlush, staged water fill, professional controls with 60 minute timer, buzzer for each compartment, & constant steam feature, split water line, stainless steel interior, exterior, frame & flanged feet, electric ignition, 125,000 BTU, CSA Flame, CSA Star, UL EPH Classified		
	2 ea	1 year limited parts & labor warranty, standard		
	2 ea	Natural gas (specify elevation if over 2,000 ft.)		
	2 ea	120v/60/1-ph with ground, 300w, 2.0 amps, cord & plug, standard		
	2 ea	C24FL-PPS C24 Series Floor Steamer Standard Security Package, includes security fasteners & tack welds, controls protected by lockable cover, perforated flue cover (gas only), flanged feet	\$3,500.00	\$7,000.00
ITEM TOTAL:				\$54,398.00
3	1 ea	CONVECTION STEAMER, GAS	\$24,000.00	\$24,000.00
		Crown (Middleby) Model No. GCX-10-24 Convection Steamer, gas, (2) compartment, (5) 12" x 20" pan capacity per compartment, 24" cabinet base, electronic ignition, automatic blowdown, 60 minute timer per compartment, removable pan supports & drain trough, CSD-1 code package, includes water filter system, split water line, automatic water level control, pressure gauge, water gauge glass, operating pressure control, safety high-limit pressure control, safety relief valve & cathodic protector, 304 stainless steel exterior, 6" legs, adjustable flanged feet, 200,000 BTU, NSF, CSA Flame, CSA Star		
	1 ea	NOTE: Failure or malfunction of this appliance due to poor water quality is not covered under warranty. Contact Crown for water quality solutions		
	1 ea	Domestic Shipping, inside of North America		
	1 ea	Standard one year limited warranty		
	1 ea	Natural Gas		
	1 ea	120v/50/60/1-ph, standard		
	1 ea	200,000 BTU, standard		
	1 ea	Correctional screws & tack welds	\$600.00	<Optional>
	1 ea	Drain tempering valve, for 140 degree temperature requirement. Requires 1/2" cold water connection)		

Chef's Deal Restaurant Equipment Co.

07/08/2025

Item	Qty	Description	Sell	Sell Total
			ITEM TOTAL:	\$24,000.00
			Total	\$119,098.00

CHEF'S DEAL RESTAURANT EQUIPMENT COMPANY TERMS & CONDITIONS

PAYMENTS, EXCHANGES, RETURNS & REFUNDS

All payments are due in full at time of purchase. Past due balances are subject to 2.5% per month interest. CDRE retains a security interest in the property sold herein until paid in full and reserves the right to repossess the same. All return checks subject to a \$ 45.00 processing fee. All returned (unused) Stock Inventory must be accompanied by your sales receipt, within 3 days of purchase in original package with all accessories. No returns on special orders (not in stock items), smallwares and used equipment. Not any item can be returned without prior authorization. Items returned to CDRE without authorization will not be processed. Any exchange of Stock Inventory is subject to inspection by Chef's Deal Restaurant Equipment Company (CDRE) to ensure merchandise is returned in its original condition. Returns that are not the result of manufacturer or CDRE error subject to restocking charge (35-50 %). The customer is responsible for all shipping charges on returned merchandise.

DELIVERY, PICKUP & STORAGE

All orders must be paid in full before delivery may be scheduled unless if it is instructed differently in the contract. Available delivery days are established by CDRE. Smallwares, glassware and some counter top items (less than 50 lb) are not available for delivery and must be taken by customer at the time of purchase. We will contact you prior to your delivery date to schedule your delivery. We will attempt to call you the day before your delivery to provide you with a time frame. We require a 48 hour notice for any changes to your delivery. All Stock Inventory must be scheduled for delivery or pick-up upon notification of arrival in our store. Otherwise, your merchandise may be released and made available for other customer demands. We will make our best effort to have your merchandise available at the time of an anticipated future delivery date. If an order is cancelled on Stock Inventory -before delivery-, any deposit will remain on account for future purchases. Delivery charge will be \$85.00 in a 10 mile radius per trip. Deliveries made outside the local delivery area will incur an additional delivery charge. See your sales associate for details. Delivery fees are not refundable. Delivery liabilities end at the customer's curbside. Purchaser will inspect the equipment before delivery and once condition is agreed upon CDRE will not be held liable. As a courtesy, CDRE may help the customer move the equipment in to the building at its own discretion. Entries must be cleared in preparation for your equipment delivery. Drivers cannot remove or move existing equipment. Difficult deliveries (such as narrow door entry) and deliveries above the first floor (without access to an elevator) that may result in damage to your property or merchandise will not hold CDRE liable. If property or merchandise is damaged in the process of delivery this is solely the responsibility of the purchaser. Any equipment paid for in part or wholly by a customer will be subject to monthly storage fees of at least 5% percent of the total purchase price of the equipment. A monthly finance charge of 10% will be applied to outstanding balances that exceed 30 days in length. Any equipment left at the store for a period at 90 days even paid in full will be owned by CDRE and no monies will be refunded.

CUSTOMER PICK-UP POLICY

Store pick-up is available at no cost. You should call prior to picking up your merchandise to ensure that the merchandise is at the location. Once the merchandise arrives at the store, a store associate will call to let you know it has arrived. Merchandise must be picked up within 24 hours of its arrival to the store. Some items require assembly and can be assembled by our store personnel at an additional cost; please contact your sales consultant for additional information. Our store associates will be happy to load your vehicle; however, the responsibility of safely transporting your equipment is yours. However, if you elect to do so, you act at your own peril and acknowledge that CDRE has informed you that if you choose to pick up your own equipment it is an unsafe and ill-advised activity. Customer will take full responsibility of the equipment while customer is loading, unloading and transporting the equipment. CDRE will not assume any responsibility on these issues and or matters at all. Under no circumstances will CDRE be responsible for loss/damage incurred once the merchandise leaves the loading dock, regardless of the means of transportation. Therefore, you must inspect all merchandise prior to leaving our premises to verify that the items meet with your expectations and there is no damage.

WARRANTY & LIABILITY

On new Equipment, all kinds of warranty will be started at the day of purchase. Customer acknowledges that all new equipment is sold with manufacturer's warranty only. Customer acknowledges that customer has inspected the equipment prior to taking thereof, and finds it suitable for customers needs. Customer acknowledges and assumes all risks inherent in the operation and use of the equipment by the customer and will take all necessary precaution to protect all person and property from injury or damage while in possession of the equipment. CDRE gives no warranty for the used equipment on the parts and/ or the whole equipment after it has been picked up/ shipped/ delivered to the customer. Customer pick-up voids any and all warranty on the used equipment. By picking up the equipment(s) from our showroom, customer assumes all responsibility for the condition of the equipment. All used equipment sales are final, as-is, with no warranty; expressed or implied. CDRE is not responsible for damaged items accepted and signed by customer or his/ her representative for at the time of delivery. CDRE takes full responsibility for the condition of the equipment purchased until it reaches the outside of the customer's property. CDRE will not be liable for any damages that occur to the equipment or the building as equipment is being moved into and inside the building.

INSTALLATION

Installation of all hood(s), fans, and welded duct work are to be the responsibility of the owner and General Contractor. All final connections including electrical, plumbing, HVAC, and refrigeration are to be performed by licensed contractors. By law, Chef's Deal Restaurant Equipment Company cannot perform these connections. Walk-in cooler / Freezer will be erected by CDRE

Chef's Deal Restaurant Equipment Co.

07/08/2025

it is charged for services.

SALES AGREEMENT

The total purchase price as well as the terms of repayment shall be reduced to writing subsequent to delivery and Buyer agrees to sign all additional paperwork required by CDRE and if not, Buyer shall be in default, subject to all rights and remedies retained by CDRE. However, the CDRE retains the title to and the Buyer grants a security interest in all collateral covered by this order, whether or not any additional paperwork is prepared or executed, until the purchase price is paid in full. It is further that the title to all collateral covered by this order shall remain in CDRE until paid for and that to secure payment of the purchase price, Seller shall have a security interest of 35% and stocking fee of up to 50% of total purchase amount therein together with all accessories and additions thereto now or hereafter acquired, and in any proceeds thereof. It is further agreed that the aforesaid security interest shall secure and cover and future extension of credit made by CDRE to Buyer for the purchase of goods, equipment, or services, and that Buyer will pay all costs of collecting or securing or attempting to collect or secure payment hereunder including a reasonable Attorney's fee and hereby waives as to this debt all Rights of Exemption under the Constitution and laws of Tennessee or any other State. It is agreed that upon any default in payment hereunder, CDRE may require Buyer to assemble the aforesaid collateral and make it available to repossession by Seller at a place designated by CDRE, and that CDRE may upon default render the collateral unusable without removal of the same. This agreement is made pursuant to the terms of the Uniform Commercial Code of the state of Tennessee and of any other state applicable hereto. It is agreed that CDRE shall not be liable for consequential damages in any form, including but not limited to food spoilage, work shut down, loss of profit or personal injury. If Buyer is more than one, the obligations hereunder are joint and several.

This contract is the entire agreement between the parties and can only be modified in writing with both parties' signatures. The above encompass the entire terms and condition regarding the transaction with CDRE, and the customer understands no employee or agent of CDRE has authority to change these terms and condition. Time is of the essence of this contract. The contract shall be governed by the laws of Tennessee. Venue shall be Davidson County, Tennessee. In the event of default under this terms and condition by the failure to make a payment within five (5) business days of its due date, or upon death, bankruptcy, or insolvency of the maker, the entire amount then owing shall be due upon demand. If any one of the scheduled payments is past due over 7 (seven) days, the customer accepts to return all the equipments subject to payment, and forfeits all the rights to the equipments subject to this letter. Furthermore, the customer also accepts that there is lien on the equipments until all the payments are made, and customer accepts to let CDRE employees in to the building, during normal business hours, to pick up the equipments if the customer defaults on a payment. Furthermore, repossession of the equipment will not release the customer from the debt, if there is a balance due for the removal services of the equipment. This Terms and Condition is not assumable without the written consent of the customer. The borrower waives presentment, demand, protest, and notice. In the event of any default, the borrower shall be responsible for all reasonable attorneys' fees and costs.

ABOVE PRICES DO NOT INCLUDE Usage tax, utility connection or disconnections, parts or labor, including electrical, gas, plumbing, HVAC, etc. Walk-in utility connections including electrical service to condensing unit, evaporator coil, lights, door heater, pressure relief vent, drain line heater, etc. Also prices do not include installation of drain line condensate pan at evaporator coil. Installation of exhaust hood, balancing of exhaust hood system, duct work, curbs, roof penetrations for hood or refrigeration equipment, fire proof chase if required, installation of walk-in boxes. Wall covering: Provision & installation of wall covering, s/steel tile or galvanized hood or above. Behind sinks & dishwashing area. Installation of wall mount or ceiling mounted items & necessary backing in walls for support. Installation of shelves and work tables. Carpentry-millwork. Refrigeration work, parts or labor, including running lines, refrigerant, electric, plumbing & gas rough-in & hook-ups etc. Removal/relocation of existing equipment to allow setting in place of new equipment. Modifications to building to allow entry of equipment. Electrical cord or plug. Gas regulator. Sheet-metal work. Hanging of hood. Fire suppression system, components or installation. Enclosure panels from top of (hood)(walk-in) to ceiling. Permits or Licenses that may be required by State or local municipalities. Price protection for in stock orders placed within 10 days.

Acceptance: _____

Date: _____

Printed Name: _____

Project Grand Total: \$119,098.00



Foodservice Equipment & Supplies

60 Commerce Avenue, Albany NY (518) 482-2111 Fax (518) 482-2112

Quotation

09/11/2025

Project:
Renss. Co./Scott
Scott Bourret

From:
B&G Foodservice Equipment & Supplies
Nick DeAngelo
60 Commerce Avenue
Albany, NY 12206-2043
(518) 482-2111

Project Code: 207932

Item	Qty	Description	Sell	Sell Total
1	1 ea	CONVECTION STEAMER, GAS	\$20,980.00	\$20,980.00
		Cleveland Range Model No. 24CGA10		
		Steamcraft® Ultra 10 Convection Steamer, pressureless, gas, 2 compartments, (5) 12 x 20 x 2 1/2		
		pans/compartment capacity, manual controls, easyTimer 90-minute timer with dial and LED digital readout in		
		minutes and seconds, includes SureCook load compensating thermostat, manual cooking mode and descale		
		indicator, left-hand hinged door, controls on right, steam shut-off switch, electronic spark ignition, 1 standard		
		treated & tap water connection, stainless steel construction, 6" adjustable legs with flanged feet, 125,000		
		BTU		
	1 ea	1-year parts & labor warranty, standard		
	1 ea	5 year pro-rated parts warranty on boilers & steam generators		
	1 ea	3 year Convection Steamer Door Warranty, standard		
	1 ea	Performance start-up included at customer request after equipment is installed (Free Water Quality Check		
		included) (contact Cleveland Sales Representative for details)		
	1 kt	FLT0040-KIT Water Treatment Filtration Kit, with cartridge replacements - Includes: (1) FLT0040 Water Filter	\$1,135.00	<Optional>
		System with (3) FLT0014 Cartridges & (3) FLT0018 Cartridges		
	1 ea	Second year limited warranty on water related parts only when purchasing a steamer and filter from		
		Cleveland. Must include a completed Performance Start-Up (See Cleveland warranty statement for details)		
	1 ea	11000116001 Water Filter Installation (Note: Pricing based on 100 mile round trip, additional charges may	\$288.00	<Optional>
		apply, see Installation flyer for details) (Non-discountable NET pricing)		
	1 ea	Gas type to be specified		
	1 ea	(VOS115) 120v/60/1-ph, 2.0 amps, 2-wire (DO NOT connect to GFI outlet)		
ITEM TOTAL:				\$20,980.00
2		FREIGHT & DELIVERY		
		Price to include freight, delivery, uncrating, and setting in place by our personnel. All plumbing and electrical		
		disconnections and re-connections, to be furnished by other trades.		



07/08/2025

Quote

To: RENSSELAER COUNTY SHERIFF'S
DEPT.
4000 MAIN STREET
TROY, NY 12180

From: Federal Supply USA
Jason Reyna
1171 S. Northpoint Blvd
Waukegan, IL 60085
847-623-1310
847-623-1310 224 (Contact)

Project: RENSSELAER COUNTY SHERIFF'S
DEPT.
4000 MAIN STREET
TROY, NY 12180

Job Reference Number: 24003

**Certified Woman-Owned Small Business
Since 1931**

Item	Qty	Description	Sell	Sell Total
1	2 ea	CONVECTION STEAMER, GAS Cleveland Range 24CGA10 Steamcraft® Ultra 10 Convection Steamer, pressureless, gas, 2 compartments, (5) 12 x 20 x 2 1/2 pans/compartiment capacity, manual controls, easyTimer 90-minute timer with dial and LED digital readout in minutes and seconds, includes SureCook load compensating thermostat, manual cooking mode and descale indicator, left-hand hinged door, controls on right, steam shut-off switch, electronic spark ignition, 1 standard treated & tap water connection, stainless steel construction, 6" adjustable legs with flanged feet, 125,000 BTU	\$25,400.00	\$50,800.00
	2 ea	1-year parts & labor warranty, standard		
	2 ea	5 year pro-rated parts warranty on boilers & steam generators		
	2 ea	3 year Convection Steamer Door Warranty, standard		
	2 ea	FLT0040 Optipure Water Treatment System, dual-cartridge, reduces sediments over 0.5 microns, reduces chlorine, includes (1) CTOS-Q10	\$550.00	<Optional>

Item	Qty	Description	Sell	Sell Total
		Catalytic Carbon Filter & (1) CTOS-QCR activated carbon filter		
2 ea		Second year limited warranty on water related parts only when purchasing a steamer and filter from Cleveland. Must include a completed Performance Start-Up (See Cleveland warranty statement for details)		
2 ea		Natural Gas		
2 ea		(VOS115) 120v/60/1-ph, 2.0 amps, 2-wire (DO NOT connect to GFI outlet).		
2 ea		CP-SCG Cleveland Range Correctional package: CP-SC10, CP-PR, CP-PORT, CP-COVER1, CP-SCRD.	\$1,897.00	<Optional>

ESTIMATED 3-4 WEEK LEAD TIME FROM DATE OF ORDER

2	2 ea	CONVECTION STEAMER, GAS	\$26,799.00	\$53,598.00
		Crown (Middleby) GCX-10-24		
		Convection Steamer, gas, (2) compartment, (5) 12" x 20" pan capacity per compartment, 24" cabinet base, electronic ignition, automatic blowdown, 60 minute timer per compartment, removable pan supports & drain trough, CSD-1 code package, includes water filter system, split water line, automatic water level control, pressure gauge, water gauge glass, operating pressure control, safety high-limit pressure control, safety relief valve & cathodic protector, 304 stainless steel exterior, 6" legs, adjustable flanged feet, 200,000 BTU, NSF, CSA Flame, CSA Star		
	2 ea	NOTE: Failure or malfunction of this appliance due to poor water quality is not covered under warranty. Contact Crown for water quality solutions		
	2 ea	Standard one year limited warranty		
	2 ea	Natural Gas		
	2 ea	120v/50/60/1-ph, standard		
	2 ea	200,000 BTU, standard		
	2 ea	Stainless steel hinged cover over control panel	\$1,199.00	<Optional>
	2 ea	Cabinet base doors with locking provisions	\$275.00	<Optional>
	2 ea	Correctional screws & tack welds	\$595.00	<Optional>
	2 ea	71528211 TruH2O Water Treatment System (multi-stage pack), neutralizes scale, up to 99% chlorine reduction, 5 micron filtration, quick disconnect, easy cartridge change out.		

ESTIMATED 11-12 WEEK LEAD TIME FROM DATE OF ORDER

3	2 ea	CONVECTION STEAMER, GAS	\$26,997.00	\$53,994.00
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Item	Qty	Description	Sell	Sell Total
		Vulcan C24GA10 Convection Steamer, Gas, 2 compartments on 24" cabinet base, (10)12" x 20" x 2-1/2" deep total pan capacity, high output stainless steel steam generator with Timed Smart Drain & PowerFlush, staged water fill, professional controls with 60 minute timer, buzzer for each compartment, & constant steam feature, split water line, stainless steel interior, exterior, frame & flanged feet, electric ignition, 125,000 BTU, CSA Flame, CSA Star, UL EPH Classified		
	2 ea	1 year limited parts & labor warranty, standard		
	2 ea	Natural gas (specify elevation if over 2,000 ft.)		
	2 ea	120v/60/1-ph with ground, 300w, 2.0 amps, cord & plug, standard		
	2 ea	SMF620 SYSTEM SCALEBLOCKER™ Water Treatment, field installed by others at job site	\$1,585.00	<Optional>
	2 ea	2nd year limited water related parts only & labor warranty, standard.		
	2 ea	C24FL-PPS C24 Series Floor Steamer Standard Security Package, includes security fasteners & tack welds, controls protected by lockable cover, perforated flue cover (gas only), flanged feet.	\$4,949.90	<Optional>
ESTIMATED 3-4 WEEK LEAD TIME FROM DATE OF ORDER.				
4	1 ea	Federal Supply Co FREIGHT Standard Dock To Dock Shipping Included. Please add \$150.00 if a lift gate delivery is required.		
				

Federal Supply USA

07/08/2025

Until further notice:

All quotes for products are valid 30 calendar days from the date on the quote.

Please note, freight quotes are only valid for 10 business days from today.

Our standard freight rate is based on dock to dock delivery service.

Other special services or considerations will require a new shipping quote.

Your order may be subject to manufacturer price increase(s) and/or surcharge(s).

Manufacturer documentation will be provided.

Terms to be established by FS USA's credit department.

Items not listed on our quote(s), are not included.

Standard Manufacturer warranty(s) are included.

All returns require written authorization in advance and maybe subject to
manufacturer's restocking fees and/or additional freight charges.

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: \$158,392.00

Hubert®

Quote

09/18/2025

Project:

Rensselaer County Sheriff
4000 Main Street
Troy, NY 12180

From:

Hubert Co.
Dan Merriman
9555 Dry Fork Road
Harrison, OH 45030-1994
513.367.8600

Job Reference Number: 30370

Item	Qty	Description	Sell	Sell Total
1	2 ea	CONVECTION STEAMER, GAS Cleveland Range Model No. 24CGA10.2ES Steamcraft® Gemini™ 10 Convection Steamer, pressureless, gas, 2 compartments with individual generators, (5) 12 x 20 x 2-1/2 pans/compartiment capacity, SureCook controls, easyTimer 90-minute timer with dial and LED digital readout in minutes and seconds, includes SureCook load compensating thermostat, manual cooking mode and descale indicator, left-hand hinged door, controls on right, 1 standard treated & tap water connection, stainless steel construction, 6" adjustable legs with flanged feet, 100,000 BTU total, ENERGY STAR®	\$27,266.42	\$54,532.84
	2 ea	1-year parts & labor warranty, standard		
	2 ea	5 year pro-rated parts warranty on boilers & steam generators		
	4 ea	3 year Convection Steamer Door Warranty, standard		
	2 ea	Performance start-up included at customer request after equipment is installed (Free Water Quality Check included) (contact Cleveland Sales Representative for details)		
	2 ea	Natural Gas		
	2 ea	(VOS115) 120v/60/1-ph, 2 blowers & controls, 150 watts each (DO NOT connect to GFI outlet)		
			ITEM TOTAL:	\$54,532.84
			Total	\$54,532.84

1. Hubert reserves the right to correct obvious errors.
2. Freight charges are included. If a freight estimate is provided it is just an *estimate* and actual shipping charges may vary. Lift Gate delivery is available for an additional charge.
3. Hubert will bill tax for all taxable items. If you are tax exempt, Hubert will require a Tax Exemption Certificate before the order is placed, if one is not currently on file.
4. Installation is not included unless otherwise noted. Delivery and installation costs can be provided upon request.
5. Any returns will be subject to restocking fees and return freight costs. In certain cases some items may not be eligible for return. Returns must be sent back in original packaging.
6. It is the responsibility of the customer to verify all utility requirements and to ensure equipment specifications match utility connections.
7. The customer must verify the dimensions of equipment to ensure it will fit into it's allocated space and that it will fit through all doorways and hallways.

8. The consignee will need to inspect all shipments and packaging for freight damage before receiving and accepting the shipment. If freight damage is noticed, it is the responsibility of the consignee to report the damage on the BOL before signing or refuse the shipment altogether. The best practice is to refuse shipments with visible freight damage. Concealed freight damage will need to be reported within 5 days of receiving and accepting the shipment.
9. A 50% deposit may be required at time of ordering.
10. By accepting this quote, you agree to Hubert's terms and conditions listed above.

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: \$54,532.84

Cleveland

Gemini 10 SST

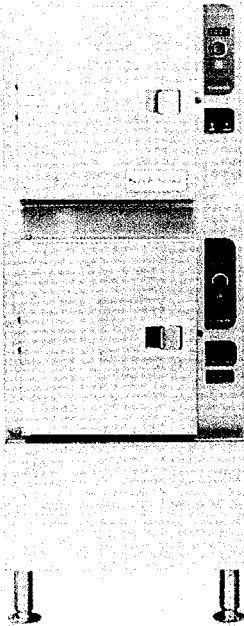
TWIN, INDEPENDENT GAS-FIRED GENERATOR WITH
STEAMSAVER™ TECHNOLOGY AND ENERGY STAR APPROVED

Project _____
Item _____
Quantity _____
FCSI Section 11400 _____
Approved _____
Date _____

High Efficiency Generator Style Gas Convection Steamer

Models

- 24CGA10.2ES



Standard Features

- Exclusive SteamSaver™ Technology (SST) is an energy and water saving compartment design that automatically controls steam production based on the type and volume of food being prepared. The Gemini SST with its high efficiency forced air gas generator design allows enough steam to be produced for proper cooking times while minimizing energy use and saving water
- Cooking Capacity for up to ten 12" x 20" x 2 1/2" deep Cafeteria Pans, five each compartment.
- Totally independent cooking compartments, each has its' own generator, gas valve and water level controls - no shared components
- Exclusive High Efficiency Gas Power Burner (forced air) Generator: Produces more steam for faster cooking while lowering operating costs (50,000 BTU's per compartment)
- Easy Access Cleaning Port: Each generator has a deliming port located on the outside, top of the unit
- Generator Steam Standby Mode: Holds generator at a steaming temperature, allows unit to start cooking quickly
- Easytimer with 99 minute Digital Readout in minutes and seconds. Selector Dial with LED Light Descale Indicator. Sure Cook load compensating timer. Manual Constant Steam Mode.
- Exclusive Two-Piece Compartment door: Slammable, self-adjusting door provides and airtight seal, reversible door gasket for extended life
- Exclusive Gemini Drain/Power Control System: Simple, reliable 1/2" ball valve style drain automatically turns power ON/OFF
- Exclusive Brass Steam Jets distribute even-high velocity steam throughout cooking compartment for faster cooking times
- Easy, Front -Access Generator Controls comes with a pullout drawer for simple servicing of unit
- 6" Stainless Steel Adjustable Legs with Flanged Feet
- Approvals: CSA (formerly AGA), U.L./NSF#4 and Energy Star
- Compartment Steam Shut-Off Switch when compartment door is opened
- Field Reversible Door Hinging

Short Form Specifications

Shall be Cleveland Gemini 10 SST Model 24CGA10.2ES, Two compartment steamer with SteamSaver™ Technology and Energy Star approved, Independent steam generators, 50,000 BTU's input per compartment. "SureCook" electro mechanical timer with load compensating feature. Gas valve and water level control system. Exclusive remote probe-type water level controls. Exclusive Brass "Steam Jet" distribution system. Two-piece free-floating compartment door. Heavy gauge stainless steel cavity-. Pullout service drawer for controls and Gemini Drain/Power Control System.

Options & Accessories

- Dissolve® Descale Solution, 6 one gallon container w/ quart markings (106174)
- Water Filters (9797-21 KleenSteam II)
- Propane Gas

KE004046-22

760 Beta Drive, Unit D
Mayfield Village, Ohio 44143

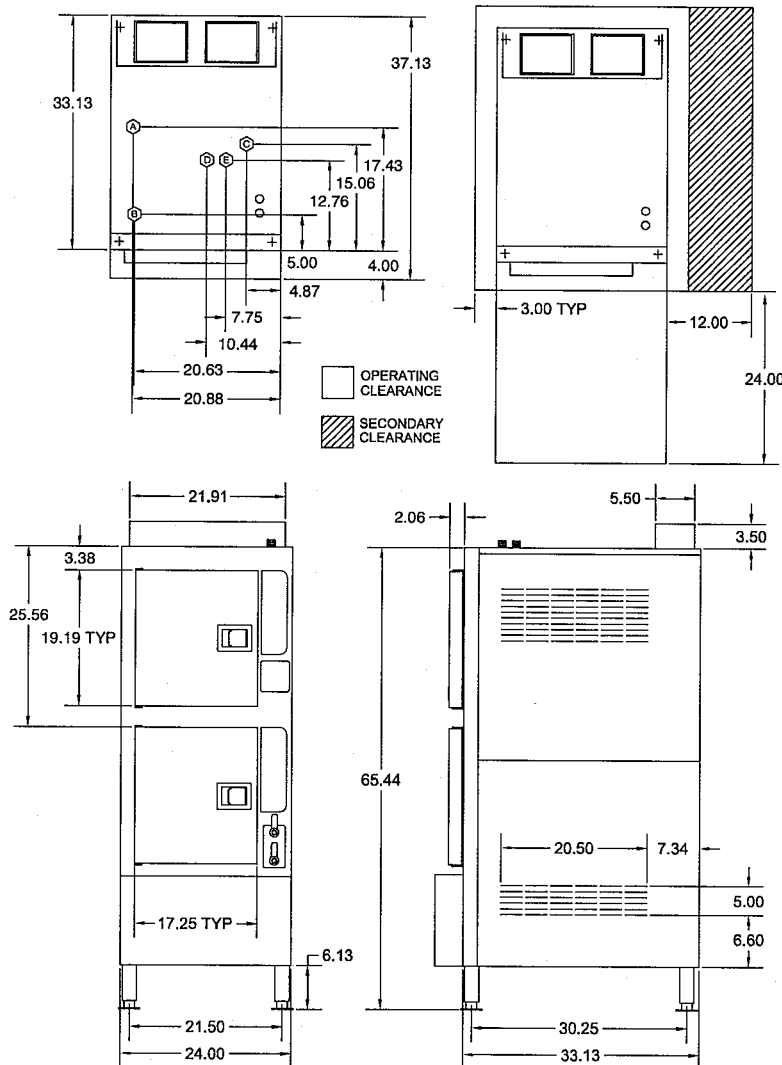
Tel 1.216.481.4900
Fax 1.216.481.3782
Email steam@clevelandrange.com

www.clevelandrange.com
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5590A 07 / 24

Timeless Quality, Trusted For Life®

Cleveland

High Efficiency Generator Style Gas Convection Steamer


COMPARTMENT HAS CAPACITY FOR:

- Five, 12" x 20" x 2 1/2" deep Cafeteria Pans

**WATER QUALITY REQUIREMENTS
(Boilers, Generators)**

TTDS:	50-250 ppm
Hardness:	50 - 200 mm (3 - 12 gpg)
pH value:	7.0 - 8.5
CL (Chloride):	max 50 ppm
Cl2 (free chlorine):	max 0.1 ppm
SiO2 (silica):	max 13 ppm
NH2Cl: (mono-chloramine)	max 0.1 ppm
Total Alkalinity:	50 - 100 ppm

Energy Star Data

	24CGA10.2ES	24CGA6.2SES
Cooking Time (min)	25.8	3.6
Preheat Energy (btu/kw) h	16,860	15,587
Idle Energy Rate (btu/kw) h	3,711	3,709
Potato Production (lbs/h)	187	122
Cooking Efficiency %	44.7%	39.3%
Energy Consumption (Btu/kW) h	127.9	99.6
Cooking Energy Rate (Btu/kW) h	47,683	37,657

Use the above information to access the Foodservice Technology Center Life-Cycle and Energy Cost Calculator @

<http://www.fishnick.com/saveenergy/tools/calculators/>

**SHIPPING WEIGHTS
& DIMENSIONS**

Weight	Width	Depth	Height
548 lbs	49"	41"	78"

A GAS			B ELECTRIC	COLD WATER	CLEARANCE	C DRAINAGE
1-1/4" IPS line size, 3/4" connection			115V-1Phase, 60 Hz.	35 PSI minimum	RIGHT = 12.00" for service	2" dia. OD Tube
NATURAL	PROPANE	BTU	2 Fans & controls	60 psi maximum	SIDES = 3.00"	Do not connect other units to this drain. Drain must be free air vented. Drain plumbing must be able to withstand 140°F (60°C). The drain must not be located beneath the steamer itself.
Piping 3/4" NPT	Piping 3/4" NPT	50,000 each	150 watts each	(1) 1/2" dia. IPS for D Condenser	REAR = 3.00"	
Supply pressure	Supply pressure	Generator		(1) 3/8" dia. IPS for E Generator	FRONT = 24.00"	
4.50" W.C. Min. 14.00" W.C. Max.	11.00" W.C. Min. 14.00" W.C. Max.	100,000 total				
Manufacturer must be notified if unit will be used above 2,000 feet						

NOTES:

**DO NOT CONNECT TO GFI OUTLET. CLEVELAND RANGE RECOMMENDS GAS FIRED 120 VOLT STEAMERS BE HARD WIRED DIRECTLY TO ELECTRICAL SYSTEM. Cleveland Range reserves right of design improvement or modification, as warranted. Many regional, state and local codes exist and it is the responsibility of the owner and installer to comply with the codes. Cleveland Range equipment is built to comply with applicable standards for manufacturers. Included among those approval agencies are UL/NSF#4 and CSA (AGA, CGA).

(NOT TO SCALE)

760 Beta Drive, Unit D
Mayfield Village, Ohio 44143

Tel 1.216.481.4900
Fax 1.216.481.3782
Email steam@clevelandrange.com

www.clevelandrange.com
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Timeless Quality, Trusted For Life®



Quote

09/16/2025

Project:

Rensselear County Jail steamer
400 Main Street
Troy, NY 12180

From:

Cook's Direct
2250 75th Street
Woodridge II, 60517

Job Reference Number: 35888

Item	Qty	Description	Sell	Sell Total
1	2 ea	CONVECTION STEAMER, GAS  Cleveland Range Model No. 24CGA10 Steamcraft® Ultra 10 Convection Steamer, pressureless, gas, 2 compartments, (5) 12 x 20 x 2 1/2 pans/compartiment capacity, manual controls, easyTimer 90-minute timer with dial and LED digital readout in minutes and seconds, includes SureCook load compensating thermostat, manual cooking mode and descale indicator, left-hand hinged door, controls on right, steam shut-off switch, electronic spark ignition, 1 standard treated & tap water connection, stainless steel construction, 6" adjustable legs with flanged feet, 125,000 BTU Dimensions 65.5(h) x 24(w) x 33(d) 2 ea 1-year parts & labor warranty, standard 2 ea 5 year pro-rated parts warranty on boilers & steam generators 2 ea 3 year Convection Steamer Door Warranty, standard 2 ea Performance start-up included at customer request after equipment is installed (Free Water Quality Check included) (contact Cleveland Sales Representative for details) 2 ea Natural Gas 2 ea (VOS115) 120v/60/1-ph, 2.0 amps, 2-wire (DO NOT connect to GFI outlet) 2 ea CP-SCG Cleveland Range Correctional package: CP-SC10, CP-PR, CP-PORT, CP-COVER1, CP-SCRD Weight: 1130 lbs total	19,787.28	39,574.56
ITEM TOTAL:				39,574.56
2	2 kt	GAS CONNECTOR HOSE KIT / ASSEMBLY  T&S Brass Model No. HG-4D-48K Safe-T-Link Gas Connector Kit, 3/4" connection, 48" hose, stainless steel braiding with extruded coating, (1) Quick-Disconnect, (1) street "EL", ball valve, restraining cable adjustable for 3'to 5', 180,000 BTU / hr minium flow capacity Weight: 12.8 lbs total	125.00	250.00
ITEM TOTAL:				250.00
Total				39,824.56

Prices Good Until: 10/16/2025

Quote Approval

By affixing their signature to this document, the undersigned hereby affirms the accuracy of the provided information. The signee acknowledges that all utilities and dimensions specified are compatible with the operational requirements at the designated facility. Furthermore, it is confirmed that the listed equipment is suitable for passage through doorways, hallways, and vestibules from the receiving area to the kitchen.

In the event of equipment returns attributable to inaccuracies in utilities or measurements, the signee acknowledges the imposition of a manufacturer restocking fee, in addition to the applicable return shipping charges.

Receiving Policy and Guidelines:

Prior to signing for the delivery, it is crucial to thoroughly inspect and count all cartons. Note any shortages, damages, or problems on the delivery receipt. In case of visible damage, refuse damaged boxes by checking for crushed corners, wetness, or punctures. If the delivery includes equipment, inspect all parts before signing.

If a full inspection is not possible, please make a note on the bill of lading that you will inspect at a later time (within 24 hours of receipt).

For refused shipments, the customer is responsible for full freight charges and applicable fees in both directions, unless the refusal is due to shipment damage or a shipping error made by CooksDirect.com.

Most items are eligible for return within a 30-day period from the customer's receipt of the shipment. Depending on the manufacturer, a restocking fee of 15% to 50% may be applicable. Return freight charges may also apply based on the manufacturer's policy. For inquiries regarding specific return policies for a particular manufacturer or product, kindly reach out to our Customer Service team at 1-866-506-3048 or via email at customerservice@cooksdirect.com.

Please review the following criteria for returning an order:

1. Returned items must be unused, undamaged, and returned intact with original materials.
2. Special ordered or custom items cannot be returned.

Returns must be initiated within the first 30 days of receipt. Orders exceeding the 30-day return window are not eligible for returns through Cook's Direct. For product issues, please contact the manufacturer, as most large equipment is covered by a 1-year warranty.

Shipping & Delivery Information:

To ensure your order is processed in a timely manner please provide the following information along with your signature:

Delivery Address

Contact Name:

Phone Number:

Receiving Hours:

Receiving Dock Onsite (Y/N):

(If there is no dock onsite, additional fees for lift gate service may apply)

Note: large/oversized items may deliver on a full sized semi truck. If your receiving area cannot accommodate a full sized truck please notify your sales or sales support representative.

Forklift/Pallet Jack Onsite (Y/N):

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: 39,824.56

Cleveland

SteamCraft® Ultra 10

TWO COMPARTMENT FLOOR MODEL DESIGN PRESSURELESS
CONVECTION STEAMER GAS STEAM GENERATORS, 125M BTU

Project _____
Item _____
Quantity _____
FCSI Section 11400 _____
Approved _____
Date _____

Models

- 24-CGA-10



Short Form Specifications

Shall be CLEVELAND, SteamCraft® Ultra 10, two compartments, Floor Model Steamer, Model 24-CGA-10, single, large capacity Gas-fired Atmospheric Steam Generator, 125M BTU input. Remote Probe Type Water Level Controls. Steam Generator with Automatic Water Fill on start up, Automatic Generator Blowdown, Electronic Spark Ignition and Generator Stand-by for instant steam. Choice of Compartment Controls, Manual By Pass Operation Mode, Exclusive Cold Water Condenser design, Type 430 Stainless Steel exterior and cooking compartments.

Standard Features

- Cooking Capacity for up to ten 12" x 20" x 2 1/2" deep Cafeteria Pans, five each compartment.
- Innovative PowerPak Gas Steam Generator: Unique 125,000 BTU, 80% efficient Vertical Atmospheric Generator Design, only uses 75M BTU when one compartment is used. Strong 14 Gauge Stainless Steel Construction. Large 7.5 gallon generator reservoir for high speed cooking production. Fully insulated rear mounted steam generator.
- Easy Access Cleaning Port: Generator Cleaning Port located on the outside, top of the unit.
- Instant Steam Stand By Mode: Hold generator at a steaming temperature. Allows unit to start cooking instantly.
- Easytimer with 99 minute Digital Readout in minutes and seconds. Selector Dial with LED Light Descale Indicator. Sure Cook load compensating timer. Manual Constant Steam Mode.
- Main Power On/Off Switch: Automatically fills generator with water, then ignites gas burners via a fully automatic Electronic Spark Ignition (pilotless) to start generator.
- Exclusive Steam Cooking Distribution System: Exclusive Brass Steam Jets produce a high velocity convection steam without fans. Coved Corner design in cooking compartment distributes heat evenly, and is easy to keep clean. Creased top & bottom enhance drainage. Cold Water Condenser for each compartment maintains a dry steam. Fully insulated cooking compartment for thermal efficiency. Removable Stainless Steel Slide Racks.
- Automatic Generator Drain: Contains a "Water Jet" Spray Rinse Drain Cleaning Cycle to keep drain clear.
- Exclusive Automatic Probe for Water Level Control: Separate from the generator for easy access, contains a high velocity rinse cycle to eliminate mineral buildup.
- Exclusive "Cool to the Touch" Two-Piece Compartment Door Design: Free floating inner door with reversible gasket provides an air tight seal. Stainless Steel Slam/Latch Door Latch mechanism for reliability.
- Condensate Drip Trough: Provide under lower compartment door to collect condensate.
- Left Hand Door Hinging: Compartment Doors hinged on the left, controls on the right.
- NSF Certified 6" Stainless Steel Legs with adjustable flanged feet for a one inch level adjustment.
- SCS Steam Cut off switch standard.
- Field Reversible Door Hinging.

Options & Accessories

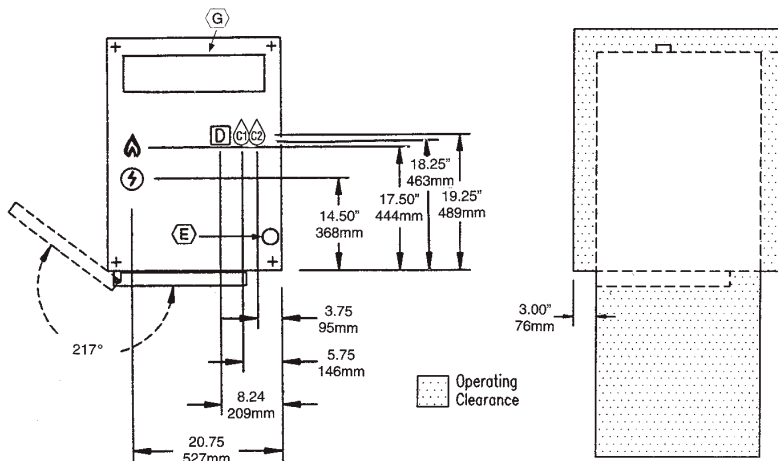
- Dissolve® Descale Solution, 6 one gallon container w/quart markings (106174)
- Cafeteria Pans in depths of 1", 2 1/2" and 4"
- Propane Gas (PG)

SteamCraft® Generator Style High Speed Convection Steamers

KE004046-21

Cleveland

SteamCraft® Generator Style High Speed Convection Steamers

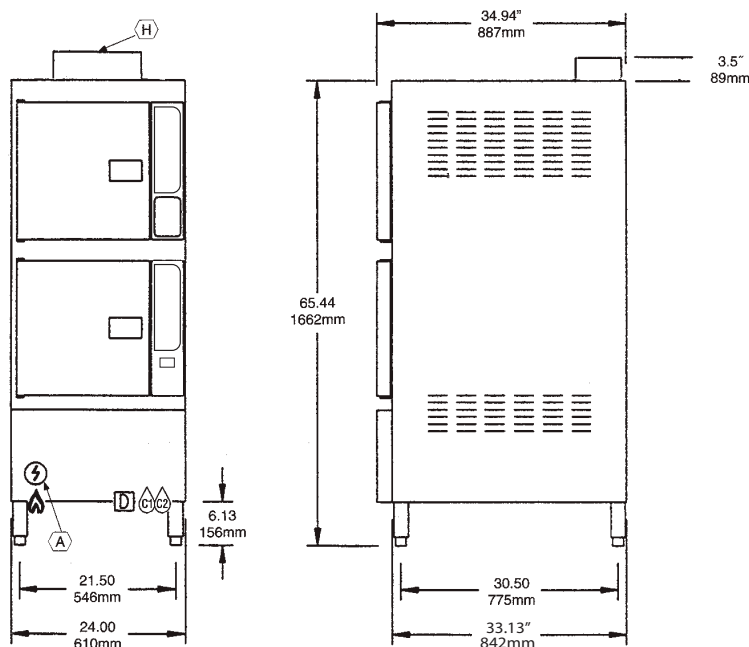


COMPARTMENT HAS CAPACITY FOR:

- Five, 12" x 20" x 2 1/2" deep Cafeteria Pans

WATER QUALITY REQUIREMENTS (Boilers, Generators)

TTDS:	50-250 ppm
Hardness:	50 - 200 mm (3 - 12 gpg)
pH value:	7.0 - 8.5
CL (Chloride):	max 50 ppm
Cl2 (free chlorine):	max 0.1 ppm
SiO2 (silica):	max 13 ppm
NH2Cl: (mono-chloramine)	max 0.1 ppm
Total Alkalinity:	50 - 100 ppm



SHIPPING WEIGHTS & DIMENSIONS

Weight	Width	Depth	Height
540 lbs	49"	41"	78"

TOTAL CAPACITY (2 Compartments)	UTILITY CONNECTIONS		
10 — 12" x 20" x 2 1/2" Cafeteria Pans or 20 — 12" x 20" x 1" Cafeteria Pans or 6 — 12" x 20" x 4" Cafeteria Pans	(A) Electrical Supply	(D) Drain: 1.50" Dia.	(G) Flue Gas Exhaust from Boiler
	(B) Cold Water Supply for Condenser 3/8" Dia. NPT	(E) Inlet for Generator Deliming Solution	(H) Flue Diverter (if required)
	(C) Cold Water Supply for Generator and Water Injection. 3/8" Dia. NPT (for water treatment conn.) Unit comes with a 50 Mesh Water Strainer (installation required)	(F) Gas Supply .75" Dia.	

GAS 	ELECTRIC 	COLD WATER  	DRAINAGE 	CLEARANCE														
75,000 BTU - 1 Compartment, 125,000 BTU - 2 Compartments		35 psi minimum 60 psi maximum	1 1/2" IPS-M Do not connect other units to this drain	Right - 3", Left - 3", Rear - 3"														
<table><tr><th colspan="2">SUPPLY PRESSURE</th></tr><tr><th>NATURAL</th><th>PROPANE</th></tr><tr><td>4.00" W.C. minimum 14.00" W.C. maximum</td><td>12.00" W.C. minimum 14.00" W.C. maximum</td></tr></table>		SUPPLY PRESSURE		NATURAL	PROPANE	4.00" W.C. minimum 14.00" W.C. maximum	12.00" W.C. minimum 14.00" W.C. maximum	<table><tr><th>Volts</th><th>Watts</th><th>Amps</th><th>Wire</th></tr><tr><td>120</td><td>200</td><td>2.0</td><td>2</td></tr></table>	Volts	Watts	Amps	Wire	120	200	2.0	2	Drain must not be located beneath the steamer itself. Preferred floor drain location should be a minimum distance (from the unit) of at least 12" from the left side, 12" from the right side, 6" from the front and 6" from the rear Do not use PVC pipe	(12" on control side if adjoining wall or equipment is over 30" high for service access) Contact factory for variances to clearances.
SUPPLY PRESSURE																		
NATURAL	PROPANE																	
4.00" W.C. minimum 14.00" W.C. maximum	12.00" W.C. minimum 14.00" W.C. maximum																	
Volts	Watts	Amps	Wire															
120	200	2.0	2															
Manufacturer must be notified if unit will be used above 2,000 ft. altitude.		** Do not connect to GFI outlet. See note below.																

NOTES:

**DO NOT CONNECT TO GFI OUTLET. CLEVELAND RANGE RECOMMENDS GAS FIRED 120 VOLT STEAMERS BE HARD WIRED DIRECTLY TO ELECTRICAL SYSTEM.

Cleveland Range reserves right of design improvement or modification, as warranted.

Many regional, state and local codes exist and it is the responsibility of the owner and installer to comply with the codes.

Cleveland Range equipment is built to comply with applicable standards for manufacturers. Included among those approval agencies are U.L./NSF#4 and CSA (AGA, CGA).

(NOT TO SCALE)

760 Beta Drive, Unit D
Mayfield Village, Ohio 44143

Tel 1.216.481.4900
Fax 1.216.481.3782
Email steam@clevelandrange.com

www.clevelandrange.com
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Timeless Quality, Trusted For Life®


T&S BRASS AND BRONZE WORKS, INC.

 2 Saddleback Cove / P.O. Box 1088
 Travelers Rest, SC 29690

Model No.

HG-4-K Series

Item No.

Travelers Rest, SC: 800-476-4103 • Simi Valley, CA: 800-423-0150 • Fax: 864-834-3518 • www.tsbrass.com

This Space for Architect/Engineer Approval

Job Name _____ Date _____

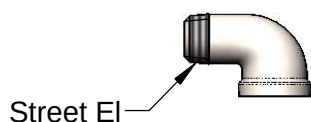
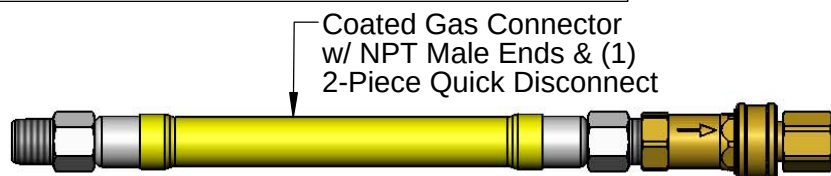
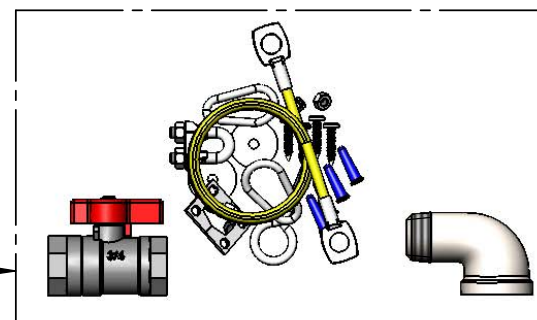
Model Specified _____ Quantity _____

Customer/Wholesaler _____

Contractor _____

Architect/Engineer _____

SAFE·T·LINK


 Installation Kit:
 Restraining Cable,
 Street El, Ball Valve


"L" = Length	1/2" NPT
12"	HG-4C-12K
24"	HG-4C-24K
36"	HG-4C-36K
48"	HG-4C-48K
60"	HG-4C-60K
72"	HG-4C-72K

"L" = Length	3/4" NPT
12"	HG-4D-12K
24"	HG-4D-24K
36"	HG-4D-36K
48"	HG-4D-48K
60"	HG-4D-60K
72"	HG-4D-72K

"L" = Length	1" NPT
12"	HG-4E-12K
24"	HG-4E-24K
36"	HG-4E-36K
48"	HG-4E-48K
60"	HG-4E-60K
72"	HG-4E-72K

"L" = Length	1 1/4" NPT
12"	HG-4F-12K
24"	HG-4F-24K
36"	HG-4F-36K
48"	HG-4F-48K
60"	HG-4F-60K
72"	HG-4F-72K

HG-4-K Series Product Configurator: HG - 4 - K

 Ex: HG - 4 - K

 Gas Hose, 3/4" NPT Male Ends, 36" Length, (1) 2-Piece Quick Disconnect,
 (1) Street El, (1) Installation Kit

Product Specifications:

Safe-T-Link Gas Appliance Connector: Coated Gas Hose, NPT Male Ends, 2-Piece Quick Disconnect and Street Elbow

Product Compliance:

 ANSI Z21.69 / CSA 6.16
 NSF 2
 NFPA 54

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant, Weaver, Maloney

Sent To: Contracts & Agreements

Committee

Date October 14, 2025

Resolution No. G/24

**RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH ENTERPRISE FLEET
MANAGEMENT, INC. FOR HIGHWAY PATROL VEHICLES -
OFFICE OF THE RENSSELAER COUNTY SHERIFF**

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, The Rensselaer County Sheriff's Office seeks Legislative approval to enter into an open-ended lease agreement for the purpose of leasing highway patrol vehicles; and

WHEREAS, The 2025 Rensselaer County Adopted Budget provides an appropriation (A.3110.02300 Automobile) for the procurement of new Highway Patrol vehicles and equipment for the Sheriff's Office; and

WHEREAS, It has been determined that it is beneficial and cost effective to lease these vehicles by creating positive equity and annual savings for Rensselaer County estimated at \$698,000.00 over 10 years; and

WHEREAS, Pursuant to Section 103(3) of the General Municipal Law, the Department is piggybacking off of Sourcewell Contract no. 030122 with Enterprise Fleet Management, Inc. for the leasing of vehicles; and

WHEREAS, Leasing of these vehicles will enable the Sheriff's Office to replace all of its vehicles over the course of 4 years, shorten the current vehicle life cycle to 4 years, receive resale proceeds from the net sale at the end of term, and to significantly reduce maintenance/fuel expenses with a newer fleet; and

WHEREAS, This open-ended lease will be with Enterprise Fleet Management, Inc., 248 Buell Road, Rochester, New York 14624, at a total cost of \$265,860.00 for 2025, commences November 1, 2025 with the option to renew each fiscal year; and

WHEREAS, That any positions, programs, expenditures, and/or agreements or contracts, authorized or established pursuant to this Resolution shall terminate and cease upon discontinuance of said funding; and

WHEREAS, The start and end date of the agreement, the source of funding of the same, the total amount to be expended over the life of the same, which shall not exceed budgetary appropriations, and the name and address of the contracting party are as follows:

<u>DESCRIPTION</u>	<u>VENDOR</u>	<u>APPROPRIATION</u> <u>CODE</u>	<u>AMOUNT</u>
Highway Patrol vehicles lease	Enterprise Fleet Management, Inc. 248 Buell Road Rochester, NY 14624	A.3110.02300 Automobile	\$265,860.00 - 2025

now, therefore, be it

RESOLVED, That the Rensselaer County Executive, or the Director of the Bureau of Central Services, is authorized to sign the above described lease and financing agreement, subject to the approval as to form by the Rensselaer County Attorney.

Resolution ADOPTED by the following vote:

Ayes:

Nays:

Abstain:

October 14, 2025

Clerk of the Legislature

Sent to County Executive _____

Received from County Executive _____

Clerk of the Legislature



Executive Action

Approved _____ Date _____

Disapproved _____
Veto Message Attached and Returned to Clerk

County Executive

LEGISLATIVE FISCAL IMPACT STATEMENT

Type of Legislation: Local Law: _____ G Resolution: X P Resolution: _____

Title of Legislation: Patrol Vehicles Lease Agreement

Requested by: Sheriff's Office

Sponsor(s): _____

FISCAL IMPACT

1) Projected cost of proposed legislation, if any: \$ 265,860.00 current year
\$ 300,000+ ongoing expenses per year

2) Method of financing – note all that apply (federal funding, state funding, bonding, tax levy, etc.): _____

a) For federal funding: amount \$ _____ and length of time federal funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

b) For state funding: amount \$ _____ and length of time state funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

c) If bonded, state amount of total indebtedness this legislation will create and projected interest cost over the course of borrowing:
Principal \$ _____
Total projected interest costs \$ _____

d) Tax levy impact for current year \$ 265,860.00 and ongoing \$ 300,000.00+

e) Other (please explain) \$ _____

3) Is this expense or program mandated? Yes _____ No X

4) Length of expense or project (one time only, ongoing, etc.): ongoing

5) Justification for the appropriation/expenditure requested. Include any revenue this will produce or any expense that will be avoided: Leasing of Patrol Vehicles is cost-effective as opposed to purchasing, rotates new vehicles into the fleet, and reduces maintenance/fuel expenses.

Department Head

Kyle Bourgault

From: [Blais, Nicholas](#)
To: [Turner, Jennifer](#)
Cc: [Carroll, Daniel](#)
Subject: FW: Vehicles Lease
Date: Friday, September 19, 2025 2:17:08 PM

FYI

Respectfully,

Nicholas J. Blais
Director of Budget
Rensselaer County
99 Troy Road
East Greenbush, NY
(518) 270-2796

From: Carroll, Daniel <DCarroll@renscony.gov>
Sent: Friday, September 19, 2025 6:33 AM
To: Blais, Nicholas <nblais@renscony.gov>
Subject: FW: Vehicles Lease

From: Gordon, James <JGordon@renscony.gov>
Sent: Thursday, September 18, 2025 2:24 PM
To: Carroll, Daniel <DCarroll@renscony.gov>
Cc: Pyle, Derek <DPyle@renscony.gov>
Subject: Re: Vehicles Lease

Good to go

Jim Gordon

Sent from my iPhone 12

On Sep 18, 2025, at 1:03 PM, Carroll, Daniel <DCarroll@renscony.gov> wrote:

Please respond ASAP. Thank you

<image001.jpg>

<FLEET MGR LEASE VEHICLES- PATROL (BUDGET).doc>

FLEET MANAGEMENT

PREPARED FOR:



Lewey Cano
Fleet Consultant

732.822.7205
PHONE

Lewey.A.Cano@efleets.com
EMAIL



FLEET SYNOPSIS | Rensselaer County Sheriff's Office

CURRENT SITUATION – Patrol Fleet

Current fleet age is negatively impacting the fleet operations & service

- 59% of the patrol fleet is currently 4 years or older – across 22 Vehicle Sample Size
- 5.1 years is the current average age of the fleet
- Older vehicles have higher fuel & maintenance costs and tend to be unreliable, causing increased downtime and loss of productivity
- Resale of aging fleet is significantly reduced

THE KEY CONSIDERATIONS | OBJECTIVES

Identify an effective vehicle life cycle that uses the fleet equity to fund replacements, creating a conservative budget savings of over \$698,000 in 10 years compared to the current County's Fleet Budget

- Shorten the current vehicle life cycle to 4 years (Current Hold ~ 10 Years)
- Free up more than \$20,000 in capital from the salvage of 7 vehicles in the first year alone
- Significantly reduce Maintenance/Fuel Expenses with a Newer Fleet
- Minimize downtime, specifically around upfitting and vehicle turnaround time getting new vehicles into operation

Flexible Funding Option Allowing the Sheriff's Office to Replace Vehicles at the Optimal Time

- Leverage an open-ended lease to maximize cash flow opportunities and recognize equity at the end of term.
 - No mileage restrictions or wear/tear charges like a traditional Close-Ended (Retail Lease)
 - County receives resale proceeds from the Net Sale at end of term

Increase safety with newer vehicles

- (5) vehicles predate standardization of back up camera (2018)
- Modern STANDARD Safety features include – backup camera, Bluetooth, front collision warning, Electronic Stability Control
- Modern OPTIONAL Safety features include – Lane departure warning, pedestrian cross-traffic alert

Piggyback Sourcewell Awarded Contract # 030122 that addresses the following:

- Access to all fleet management services as applicable to the needs of the county
- Supports the county's need for fleet evaluation on a quarterly basis assessing costs and reviewing best practices

THE RESULTS

By partnering with Enterprise Fleet Management, County of Rensselaer will be better able to leverage its buying power, implement a tighter controlled resale program to lower total cost of ownership and in turn minimize operational spend. Leveraging an open-end lease maximizes cash flow and recognizes equity from vehicles sold creating an internal replacement fund. Furthermore, County of Rensselaer will leverage Enterprise Fleet Management's ability to sell vehicles at an average of 10% above Black Book value. By shifting from reactively replacing older vehicles to proactively planning vehicle purchases, County of Rensselaer will be able to replace all of its vehicles over the course of 4 years while creating a sustainable savings of over \$16,000 annually moving forward.

CASE STUDIES

Columbia County expects to save over \$320,000 with Enterprise's Program.

BACKGROUND

Location: Hudson, NY
Industry: Government
Total vehicles: 124 vehicles

THE PROBLEM

Columbia County's budget was being negatively impacted by an aging fleet. Almost half of the county's fleet was 10 years or older. The county would only purchase new vehicles when broken-down vehicles were inoperable, creating unpredictable capital expenses.

THE SOLUTION

Columbia County partnered with Enterprise Fleet Management to reduce the average age of the fleet. Enterprise proposed a plan that would allow the county to replace vehicles every five years. In addition, the county would be able to gain over \$200,000 in capital from the resale of the existing vehicles, over a five-year span.

"The biggest benefit for Columbia County is that our relationship with Enterprise has given us the ability to provide more efficient, safer vehicles to our Departments and the citizens that they serve, while keeping capital spending to a minimum."

– Matt Murell, Chairman

"Columbia County supervisors approved a contract with Enterprise Fleet Management to shift [their non-first responder vehicles] to a leased vehicle fleet to reduce maintenance costs and reduce capital outlay."

– GovernmentFleet.com,
N.Y. County's Fleet Leasing Plan Reduces Costs, August 19, 2015

THE RESULTS

The county's new vehicles have driven down fuel expenses with increased fuel efficiency – reducing overall maintenance expenses and decreasing vehicle downtime. All of this, coupled with an annual fleet evaluation to continually assess the county's costs has simplified operations and improved the county image.

To learn more, visit efleets.com or call 877-23-FLEET.



Key Results

**ESTIMATED
\$320,000
SAVINGS OVER
THE NEXT 10 YEARS**



**SAFER VEHICLES
WITH IMPROVED IMAGE**



**INCREASED FUEL
EFFICIENCY BY
20-25%**

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County reduces fleet costs and stays on budget by partnering with Enterprise Fleet Management.

BACKGROUND

Location: Sullivan County, NY
Industry: Government
Total vehicles: 156 vehicles

THE PROBLEM

Sullivan County was trying to maintain an aging fleet with a fixed budget and fewer resources. On average, their vehicles were 8 years old and had been driven over 96,000 miles. Increasing expenses, such as fuel and maintenance were creating inefficiencies that were starting to exceed their budget. Sullivan County was also ordering new vehicles as the old ones became inoperable, causing delayed and inconsistent vehicle purchases.

THE SOLUTION

After partnering with Enterprise Fleet Management, the county implemented a plan to replace vehicles on a five-year schedule to help improve and streamline the ordering process. Sullivan County also benefits from a fixed and budgeted maintenance program to reduce all maintenance and repair costs. Since partnering with Enterprise Fleet Management, the county will be able to sell existing vehicles at a higher price through Enterprises' extensive number of resale outlets. In addition, the integration of more fuel efficient vehicles has reduced the county's carbon footprint.

"For the last year the Enterprise Account Team has helped us with every aspect of our fleet. The implementation of this program has been a smooth process with powerful data & analytics to support every recommendation. Enterprise is an invaluable partner and consistently provides us with exceptional customer service."

— Joshua Potosek, County Manager

Sullivan County shifted from reactively replacing inoperable vehicles to planning vehicle purchases, which allowed the county to replace more than 30 of its oldest vehicles within a year. By utilizing Enterprise's resale process, the county anticipates a \$700,000 return over the course of the next 5 years.

THE RESULTS

Enterprise Fleet Management was able to provide Sullivan County with a comprehensive vehicle management program to help identify the most cost effective vehicles for the county's needs. The aged fleet was replaced with newer vehicles to increase fuel efficiency and reduce maintenance expenses. Maintenance and repairs will be outsourced to local businesses in the county to further stimulate economic growth. The program is estimated to improve cash flow by over \$750,000 over the next 10 years.

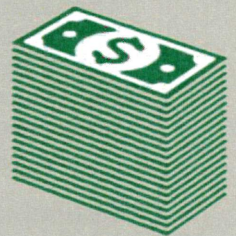
To learn more, visit efleets.com or call 877-23-FLEET.

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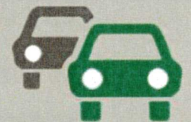


Key Results

**ESTIMATED
\$750,000
SAVINGS OVER
THE NEXT 10 YEARS**



**30 NEW VEHICLES
IN ONE YEAR**



**ESTIMATED
\$700,000
RETURN ON
VEHICLE RESALE**

PROGRAM RESOURCES | Rensselaer County Sheriff's Office

SAFETY

Annual fleet planning meetings reviewing all vehicle safety standards and features for the county

LOCAL ACCOUNT MANAGEMENT

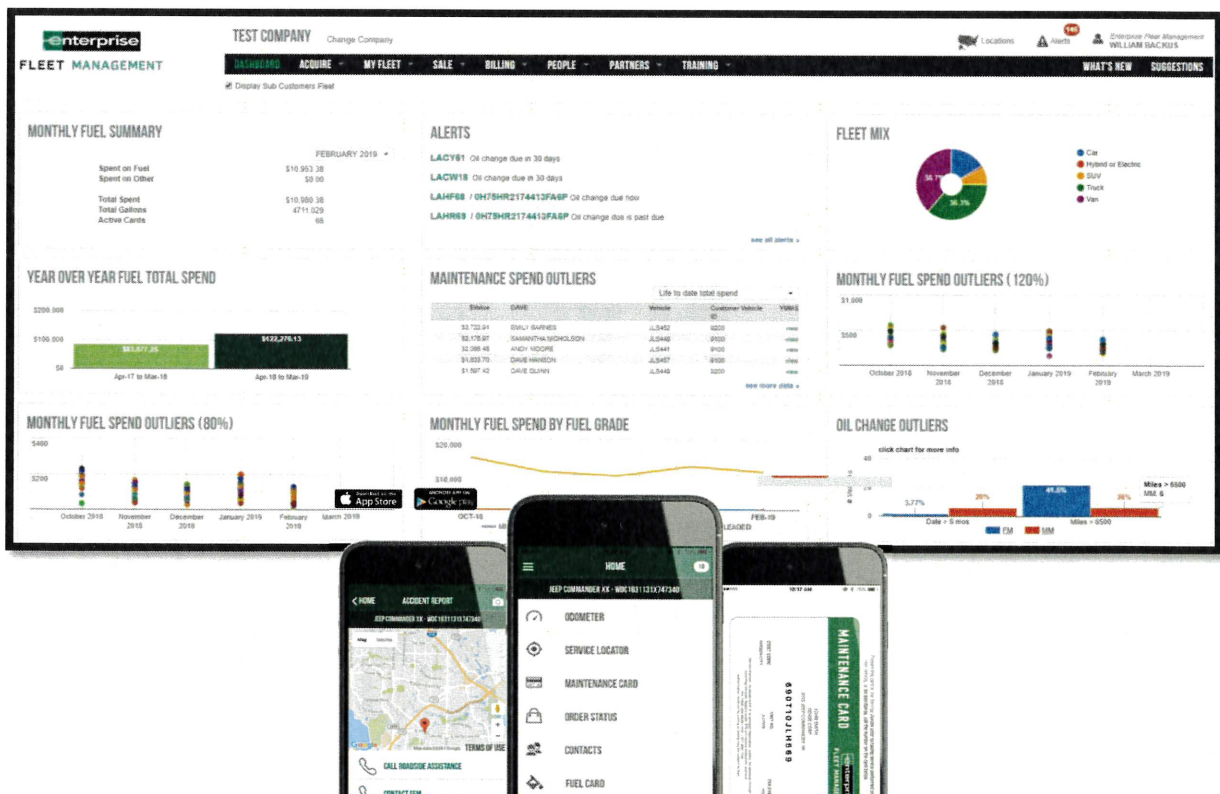
Rensselaer County will have a dedicated, local account team to proactively manage and develop your fleet while delivering the highest level of customer service to facilitate your day-to-day needs.

- Your dedicated Client Strategy Manager meets with you 3-4 times a year for both financial and strategic planning.
- Your Client Strategy Manager will provide on-going analysis – this will include most cost-effective vehicle makes/models, cents per mile, total cost of ownership, and replacement analysis.

TECHNOLOGY

Enterprise Fleet Management's website provides vehicle tracking, reporting, and metrics. Our website can be customized to view a wide range of data so that you may have a comprehensive and detailed look at all aspects of your fleet and the services provided. Our Mobile App gives admin users, up to and including drivers (as needed) all of the convenience and functionality they need.

- **Consolidated Invoices** - Includes lease, maintenance, and any additional ancillaries
- **Maintenance Utilization** - Review the life-to-date maintenance per vehicle
- **Recall Information** - See which units have open recalls
- **License & Registration** - See which plate renewals are being processed by Enterprise and view status
- **Alerts** - Set customizable alerts for oil changes, lease renewals, license renewals, and billing data
- **Lifecycle Analysis** - See data regarding all transactions for the lifecycle of the entire fleet, with drill-down capability to any specific lease or transaction



CURRENT NYS PARTNERS | Rensselaer County

A FEW CURRENT NYS GOVERNMENT PARTNERS:

- City of Albany
- City of Courtland
- City of Poughkeepsie
- City of Newburgh
- City of Rome
- City of Oneida
- Town of Ramapo
- Suffolk County
- Seneca County
- Madison County
- County of Genesee
- County of Greene
- County of Orange
- County of Columbia
- County of Sullivan
- County of Albany
- County of Lewis
- County of Oneida
- County of Delaware
- County of Oswego
- County of Erie
- County of Putnam

NATIONAL EFM GOVERNMENT PARTNERSHIP SUMMARY:

- Partnered with over 2,500 Government Qualified Entities
- Managing over 93,000 Government Fleet Vehicles
- 98% Customer Retention
- National & Local Association Members (see below)



NEW YORK GOVERNMENT FINANCE OFFICERS' ASSOCIATION



Sourcing. Strategy. Savings.®

Fleet Profile and Analysis

County of Rensselaer

County of Rensselaer

Fleet Profile and Replacement Schedule

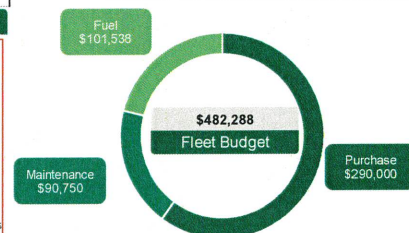
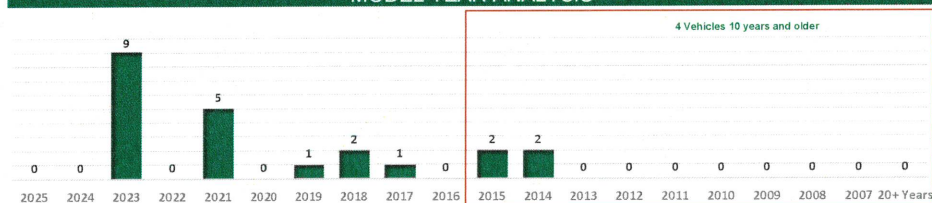
Fleet Profile				Fleet Replacement Schedule						
Vehicle Type	Count	Average Age (years)	Average Annual Mileage	2025	2026	2027	2028	2029	Under-Utilized	Excluded
3 Vehicle Types	22	5.1	18,900	7	5	5	5	0	0	0
Full Size SUV 4x4	1	8.3	9,700	0	1	0	0	0	0	0
Full-size Sedan-ERV	1	6.3	19,200	1	0	0	0	0	0	0
Mid Size SUV 4x4-ERV	20	4.9	19,300	6	4	5	5	0	0	0

Replacement Criteria

- * Fiscal Year 2025 = 10 years old and older, or odometer over 100,000
- * Fiscal Year 2026 = 8 years old and older, or odometer over 45,000
- * Fiscal Year 2027 = 3 years old and older, or odometer over 25,000
- * Fiscal Year 2028 = 2 years old and older, or odometer over 5,000
- * Fiscal Year 2029 = Remaining Vehicles
- * Underutilized = Annual Mileage less than 1,000

Vehicle Type	Quantity	Avg Age	Avg Annual
SUV	21	5.1	18,835
CAR	1	6.3	19,200
TRUCK	0		
VAN	0		
Totals/Averages:	22	5.1	18,900

MODEL YEAR ANALYSIS



County of Rensselaer Fleet Planning Analysis



Fiscal Year	Fleet Size	Fleet Mix	Owned	Leased
		Annual Needs		
Average	22	2.0	22	0
Year 1 ('25)	22	7	15	7
Year 2 ('26)	22	5	10	12
Year 3 ('27)	22	5	5	17
Year 4 ('28)	22	5	0	22
Year 5 ('29)	22	7	0	22
Year 6 ('30)	22	5	0	22
Year 7 ('31)	22	5	0	22
Year 8 ('32)	22	5	0	22
Year 9 ('33)	22	7	0	22
Year 10 ('34)	22	5	0	22

Annual	
Fleet Budget	Net Cash
482,288	0
265,860	216,428
298,403	183,885
358,613	123,675
407,000	75,288
464,963	17,325
477,070	5,218
477,070	5,218
469,487	12,801
464,963	17,325
477,070	5,218

Key Objectives

Lower average age of the fleet

18% of the current light and medium duty fleet is over 10 years old

Resale of the aging fleet is significantly reduced

Reduce operating costs

Newer vehicles have a significantly lower maintenance expense

Newer vehicles have increased fuel efficiency with new technology implementations

Maintain a manageable vehicle budget

Challenged by inconsistent yearly budgets

Currently vehicle budget is underfunded

Projected Fleet Equity Analysis						
YEAR	2025	2026	2027	2028	2029	Under-Utilized
QTY	7	5	5	5	0	0
Est \$	\$3,188	\$12,130	\$13,785	\$12,497	\$0	\$0
TOTAL	\$22,313	\$60,648	\$68,927	\$62,487	\$0	\$0
\$214,374						
Estimated Current Fleet Equity**						

* Lease Rates are conservative estimates

**Estimated Projected Fleet Equity is based on the current fleet "sight unseen" based on replacement year and can be adjusted after physical inspection and may change based on market factors. These are not guaranteed values
Lease Maintenance costs are exclusive of tires unless noted on the lease rate quote

SAVINGS

10 Year Savings* \$697,638

Net Sustainable Impact* \$15,880

*includes total unrealized equity of \$35,256

New York Legal References

State Agencies

N.Y. Stat Fin. Law § 163. Purchasing services and commodities.

10. e. The commissioner may authorize purchases required by state agencies or other authorized purchasers by letting a contract pursuant to a written agreement, or by approving the use of a contract let by any department, agency or instrumentality of the United States government and/or any department, agency, office, political subdivision or instrumentality of any state or states. A state agency purchaser shall document in the procurement record its rationale for the use of a contract let by any department, agency or instrumentality of the United States government or any department, agency, office, political subdivision or instrumentality of any other state or states. Such rationale shall include, but need not be limited to, a determination of need, a consideration of the procurement method by which the contract was awarded, an analysis of alternative procurement sources including an explanation why a competitive procurement or the use of a centralized contract let by the commissioner is not in the best interest of the state, and the reasonableness of cost.

Local Governments

N.Y. Gen. Mun. Law § 103. Advertising for bids and offers; letting of contracts; criminal conspiracies.

16. Notwithstanding the provisions of subdivisions one, two and three of this section, and section one hundred four of this article, any officer, board or agency of a political subdivision or of any district therein authorized to make purchases of apparatus, materials, equipment or supplies, or to contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, may make such purchases, or may contract for such services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, as may be required by such political subdivision or district therein through the use of a contract let by the United States of America or any agency thereof, any state or any other political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; provided, however, that no political subdivision or district therein, other than a city with a population of one million or more inhabitants or any district, board or agency with jurisdiction exclusively therein, may make such purchases or contract for such services through the use of such a contract let on the basis of best value in a manner consistent with this section unless the political subdivision or district shall first adopt a local law, rule, regulation or resolution, as the case may be, pursuant to subdivision one of this section, authorizing the use of best value for awarding purchase contracts.

The authority provided to political subdivisions and districts therein pursuant to this subdivision shall not relieve any obligation of such political subdivision or district therein to comply with any applicable minority and women-owned business enterprise program mandates and the preferred source requirements of section one hundred sixty-two of the state finance law.

About Sourcewell:

Sourcewell is a service cooperative created by the Minnesota legislature as a local unit of government. Minn. Const. art. XII, sec. 3. As a public corporation and agency, Sourcewell is governed by local elected municipal officials and school board members. Minn. Stat. § 123A.21 Subd. 4 (2017). Under its enabling statute, Sourcewell is explicitly authorized to provide cooperative purchasing services to eligible members. Id. at Subd. 7(23).

Sourcewell follows the competitive contracting law process to solicit, evaluate and award cooperative purchasing contracts for goods and services. Sourcewell cooperative purchasing contracts are made available through the joint exercise of powers law to member agencies. Minn. Stat. § 471.59 (2017). Membership in Sourcewell is available for all eligible state and local governments, education, higher education and nonprofit entities across North America. § 123A.21 at Subd. 3.

Disclaimer:

The information found on the Sourcewell website is provided for educational and informational purposes only. This information contained on the Sourcewell website, including any printed material derived from the website, is not legal advice and no attorney-client or other contractual relationship is formed by access to this information. Information here may be out of date, obsolete, or otherwise inaccurate. Please consult with a qualified attorney regarding any questions.

Information current as of: 2025-07-01

MASTER EQUITY LEASE AGREEMENT

This Master Equity Lease Agreement is entered into this _____ day of _____, 20____, by and between Enterprise FM Trust, a Delaware statutory trust ("Lessor"), and the lessee whose name and address is set forth on the signature page below ("Lessee").

1. LEASE OF VEHICLES: Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the vehicles (individually, a "Vehicle" and collectively, the "Vehicles") described in the schedules from time to time delivered by Lessor to Lessee as set forth below ("Schedule(s)") for the rentals and on the terms and conditions set forth in this Agreement and in the applicable Schedule. References to this "Agreement" shall include this Master Equity Lease Agreement and the various Schedules and addenda to this Master Equity Lease Agreement, each of which are incorporated herein as part of a single, unitary Agreement. Lessor will, on or about the date of delivery of each Vehicle to Lessee, send Lessee a Schedule covering the Vehicle, which will include, among other things, a description of the Vehicle, the lease term and the monthly rental and other payments due with respect to the Vehicle. The terms contained in each such Schedule will be binding on Lessee unless Lessee objects in writing to such Schedule within ten (10) days after the date of delivery of the Vehicle covered by such Schedule. Lessor is the sole legal owner of each Vehicle. This Agreement is a lease only and Lessee will have no right, title or interest in or to the Vehicles except for the use of the Vehicles as described in this Agreement. This Agreement shall be treated as a true lease for federal and applicable state income tax purposes with Lessor having all benefits of ownership of the Vehicles. It is understood and agreed that Enterprise Fleet Management, Inc. or an affiliate thereof (together with any subservicer, agent, successor or assign as servicer on behalf of Lessor, "Servicer") may administer this Agreement on behalf of Lessor and may perform the service functions herein provided to be performed by Lessor.

2. TERM: The term of this Agreement ("Term") for each Vehicle begins on the date such Vehicle is delivered to Lessee (the "Delivery Date") and, unless terminated earlier in accordance with the terms of this Agreement, continues for the "Lease Term" as described in the applicable Schedule.

3. RENT AND OTHER CHARGES:

(a) Lessee agrees to pay Lessor monthly rental and other payments according to the Schedules, Open-End (Equity) Lease Rate Quotes, and this Agreement. The monthly payments will be in the amount listed as the "Total Monthly Rental Including Additional Services" on the applicable Schedule (with any portion of such amount identified as a charge for maintenance services under Section 4 of the applicable Schedule being payable to Lessor as agent for Enterprise Fleet Management, Inc.) and will be due and payable in advance on the first day of each month. Lessee agrees to pay Lessor interest charges, in connection with the acquisition of a Vehicle, for the period between the date Lessor issues payment to acquire such Vehicle and the date the Vehicle is delivered to Lessee. Such interest charges shall be included in each Schedule. If a Vehicle is delivered to Lessee on any day other than the first day of a month, monthly rental payments will begin on the first day of the next month. In addition to the monthly rental payments, Lessee agrees to pay Lessor a pro-rated rental charge for the number of days that the Delivery Date precedes the first monthly rental payment date. A portion of each monthly rental payment, being the amount designated as "Depreciation Reserve" on the applicable Schedule, will be considered as a reserve for depreciation and will be credited against the Delivered Price of the Vehicle for purposes of computing the Book Value of the Vehicle under Section 3(c). Lessee agrees to pay Lessor the "Total Initial Charges" set forth in each Schedule on the due date of the first monthly rental payment under such Schedule. Lessee agrees to pay Lessor the "Service Charge Due at Lease Termination" set forth in each Schedule at the end of the applicable Term (whether by reason of expiration, early termination or otherwise).

(b) In the event the Term for any Vehicle ends prior to the last day of the scheduled Term, whether as a result of a default by Lessee, a Casualty Occurrence or any other reason, the rentals and management fees paid by Lessee will be recalculated in accordance with the rule of 78's and the adjusted amount will be payable by Lessee to Lessor on the termination date.

(c) Lessee agrees to pay Lessor within thirty (30) days after the end of the Term for each Vehicle, additional rent equal to the excess, if any, of the Book Value of such Vehicle over the greater of (i) the wholesale value of such Vehicle as determined by Lessor in good faith or (ii) except as provided below, twenty percent (20%) of the Delivered Price of such Vehicle as set forth in the applicable Schedule. If the Book Value of such Vehicle is less than the greater of (i) the wholesale value of such Vehicle as determined by Lessor in good faith or (ii) except as provided below, twenty percent (20%) of the Delivered Price of such Vehicle as set forth in the applicable Schedule, Lessor agrees to pay such deficiency to Lessee as a terminal rental adjustment after the end of the applicable Term (subject to Lessor's right to recoup any amounts Lessor would owe to Lessee under this Section 3(c) against any obligations of Lessee to Lessor under this Agreement). Notwithstanding the foregoing, if (i) the Term for a Vehicle is greater than forty-eight (48) months (including any extension of the Term for such Vehicle), (ii) the mileage on a Vehicle at the end of the Term is greater than 15,000 miles per year on average (prorated on a daily basis) (i.e., if the mileage on a Vehicle with a Term of thirty-six (36) months is greater than 45,000 miles) or (iii) in the sole judgment of Lessor, a Vehicle has been subject to damage or any abnormal or excessive wear and tear, the calculations described in the two immediately preceding sentences shall be made without giving effect to clause (ii) in each such sentence. The "Book Value" of a Vehicle means the sum of (i) the "Delivered Price" of the Vehicle as set forth in the applicable Schedule minus (ii) the total Depreciation Reserve paid by Lessee to Lessor with respect to such Vehicle plus (iii) all accrued and unpaid rent and/or other amounts owed by Lessee with respect to such Vehicle.

(d) Any security deposit of Lessee will be returned to Lessee at the end of the applicable Term, except that the deposit will first be applied to and recouped against any losses and/or damages suffered by Lessor as a result of Lessee's breach of or default under this Agreement and/or to any other amounts then owed by Lessee to Lessor.

(e) Any rental payment or other amount owed by Lessee to Lessor which is not paid within twenty (20) days after its due date will accrue interest, payable on demand of Lessor, from the date due until paid in full at a rate per annum equal to the lesser of (i) Eighteen Percent (18%) per annum or (ii) the highest rate permitted by applicable law (the "Default Rate").

Initials: EFM_____ Customer_____

(f) If Lessee fails to pay any amount due under this Agreement or to comply with any of the covenants contained in this Agreement, Lessor, Servicer or any other agent of Lessor may, at its option, pay such amounts or perform such covenants and all sums paid or incurred by Lessor in connection therewith will be repayable by Lessee to Lessor upon demand together with interest thereon at the Default Rate.

(g) Lessee's obligations to make all payments of rent and other amounts under this Agreement are absolute and unconditional and such payments shall be made in immediately available funds without setoff, counterclaim or deduction of any kind. Lessee acknowledges and agrees that neither any Casualty Occurrence to any Vehicle nor any defect, unfitness or lack of governmental approval in, of, or with respect to, any Vehicle regardless of the cause or consequence nor any breach by Enterprise Fleet Management, Inc. of any maintenance agreement between Enterprise Fleet Management, Inc. and Lessee covering any Vehicle regardless of the cause or consequence will relieve Lessee from the performance of any of its obligations under this Agreement, including, without limitation, the payment of rent and other amounts under this Agreement.

(h) In the event Lessor, Servicer or any other agent of Lessor arranges for rental vehicle(s) with a subsidiary or affiliate of Enterprise Holdings, Inc., Lessee shall be fully responsible for all obligations under any applicable rental agreement.

4. USE AND SURRENDER OF VEHICLES: Lessee agrees to allow only duly authorized, licensed and insured drivers to use and operate the Vehicles. Lessee agrees to comply with, and cause its drivers to comply with, all laws, statutes, rules, regulations and ordinances (including without limitation such federal, state and local laws, statutes, rules, regulations and ordinances governing autonomous vehicles and automated driving systems and any parts, components and products related thereto) and the provisions of all insurance policies affecting or covering the Vehicles or their use or operation. In connection with autonomous vehicles and automated driving systems and the parts, components and products related thereto, Lessee agrees to comply with all applicable guidance and professional standards issued, released or published by governmental and quasi-governmental agencies, including without limitation the federal guidance for automated vehicles published by the Department of Transportation and the Federal Automated Vehicle Policy issued by the U.S. Department of Transportation and the National Highway Traffic Safety Administration. Lessee agrees to keep the Vehicles free of all liens, charges and encumbrances. Lessee agrees that in no event will any Vehicle be used or operated for transporting hazardous substances or persons for hire, for any illegal purpose or to pull trailers that exceed the manufacturer's trailer towing recommendations. Lessee agrees that no Vehicle is intended to be or will be utilized as a "school bus" as defined in the Code of Federal Regulations or any applicable state or municipal statute or regulation. Lessee agrees not to remove any Vehicle from the continental United States without first obtaining Lessor's written consent. At the expiration or earlier termination of this Agreement with respect to each Vehicle, or upon demand by Lessor made pursuant to Section 14, Lessee at its risk and expense agrees to return such Vehicle to Lessor at such place and by such reasonable means as may be designated by Lessor. If for any reason Lessee fails to return any Vehicle to Lessor as and when required in accordance with this Section, Lessee agrees to pay Lessor additional rent for such Vehicle at twice the normal pro-rated daily rent. Acceptance of such additional rent by Lessor will in no way limit Lessor's remedies with respect to Lessee's failure to return any Vehicle as required hereunder.

5. COSTS, EXPENSES, FEES AND CHARGES: Lessee agrees to pay all costs, expenses, fees, charges, fines, tickets, penalties and taxes (other than federal and state income taxes on the income of Lessor) incurred in connection with the titling, licensing, registration, delivery, purchase, sale, rental, and Lessee's use or operation of the Vehicles. If Lessor, Servicer or any other agent of Lessor incurs any such costs or expenses, Lessee agrees to promptly reimburse Lessor for the same.

6. LICENSE AND CHARGES: Each Vehicle will be titled, registered and licensed in the name designated by Lessor at Lessee's expense. Certain other charges relating to the acquisition of each Vehicle and paid or satisfied by Lessor have been capitalized in determining the monthly rental, treated as an initial charge or otherwise charged to Lessee. Such charges have been determined without reduction for trade-in, exchange allowance or other credit attributable to any Lessor-owned vehicle.

7. REGISTRATION PLATES, ETC.: Lessee agrees, at its expense, to obtain in the name designated by Lessor all registration plates and other plates, permits, inspections and/or licenses required in connection with the Vehicles, except for the initial registration plates which Lessor will obtain at Lessee's expense. The parties agree to cooperate and to furnish any and all information or documentation, which may be reasonably necessary for compliance with the provisions of this Section or any federal, state or local law, rule, regulation or ordinance. Lessee agrees that it will not permit any Vehicle to be located in a state other than the state in which such Vehicle is then titled for any continuous period of time that would require such Vehicle to become subject to the titling, licensing and/or registration laws of such other state.

8. MAINTENANCE OF AND IMPROVEMENTS TO VEHICLES:

(a) Lessee agrees, at its expense, to (i) maintain the Vehicles in good condition, repair, maintenance and running order and in accordance with all manufacturer's instructions and warranty requirements and all legal requirements and (ii) furnish all labor, materials, parts and other essentials required for the proper operation and maintenance of the Vehicles. Lessee will not make (or cause to be made) any alterations, upgrades, upfitting, additions or improvements (collectively, "Alterations") to any Vehicle which (i) could impact or impair the "motor vehicle safety" (as defined by the Motor Vehicle Safety Act) of the Vehicle, or (ii) could impact, impair, void or render unenforceable the manufacturer's warranty. Without the prior written consent of Lessor, Lessee will not make (or cause to be made) any Alterations to any Vehicle which (i) detracts, impairs, damages or alters the Vehicle's nature, purpose, economic value, remaining useful life, functionality, utility, software or controls, or (ii) subjects the Vehicle or any part or component of such Vehicle to any lien, charge or encumbrance. Any Alterations of any nature to a Vehicle are made at Lessee's sole cost, risk and liability, including without limitation, any such Alterations approved by, or made with the assistance or at the direction of Lessor. Any replacement parts added to any Vehicle shall be in at least as good an operating condition as the prior part before the replacement (assuming such part was, at the time of the replacement, in the condition required by the terms of this Agreement). Any Alterations to a Vehicle will become and remain the property of Lessor and will be returned with such Vehicle upon such Vehicle's return pursuant to Section 4 and shall be free of any liens, charges or encumbrances; provided, however, Lessor shall have the right at any time to require Lessee to remove any such Alteration at Lessee's sole cost, expense and liability. In no event or instance shall the value of any Alterations be regarded as rent. Lessee and Lessor acknowledges and agrees that Lessor will not be required to make any repairs, replacements or Alterations of any nature or description with respect to any Vehicle, to maintain or repair any Vehicle or to make any

expenditure whatsoever in connection with any such Vehicle(s) or this Agreement.

(b) Lessor and Lessee acknowledge and agree that if Section 4 of a Schedule includes a charge for maintenance, (i) the Vehicle(s) covered by such Schedule are subject to a separate maintenance agreement between Enterprise Fleet Management, Inc. and Lessee and (ii) Lessor shall have no liability or responsibility for any failure of Enterprise Fleet Management, Inc. to perform any of its obligations thereunder or to pay or reimburse Lessee for its payment of any costs and expenses incurred in connection with the maintenance or repair of any such Vehicle(s).

9. SELECTION OF VEHICLES AND DISCLAIMER OF WARRANTIES:

(a) LESSEE ACCEPTANCE OF DELIVERY AND USE OF EACH VEHICLE WILL CONCLUSIVELY ESTABLISH THAT SUCH VEHICLE IS OF A SIZE, DESIGN, CAPACITY, TYPE AND MANUFACTURE SELECTED BY LESSEE AND THAT SUCH VEHICLE IS IN GOOD CONDITION AND REPAIR AND IS SATISFACTORY IN ALL RESPECTS AND IS SUITABLE FOR LESSEE'S PURPOSE. LESSEE ACKNOWLEDGES THAT LESSOR IS NOT A MANUFACTURER OF ANY VEHICLE OR AN AGENT OF A MANUFACTURER OF ANY VEHICLE.

(b) LESSOR MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO ANY VEHICLE, INCLUDING, WITHOUT LIMITATION, ANY REPRESENTATION OR WARRANTY AS TO CONDITION, MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE, IT BEING AGREED THAT ALL SUCH RISKS ARE TO BE BORNE BY LESSEE. THE VEHICLES ARE LEASED "AS IS," "WITH ALL FAULTS." All warranties made by any supplier, vendor and/or manufacturer of a Vehicle are hereby assigned by Lessor to Lessee for the applicable Term and Lessee's only remedy, if any, is against the supplier, vendor or manufacturer of the Vehicle.

(c) None of Lessor, Servicer or any other agent of Lessor will be liable to Lessee for any liability, claim, loss, damage (direct, incidental or consequential) or expense of any kind or nature, caused directly or indirectly, by any Vehicle or any inadequacy of any Vehicle for any purpose or any defect (latent or patent) in any Vehicle or the use or maintenance of any Vehicle or any repair, servicing or adjustment of or to any Vehicle, or any delay in providing or failure to provide any Vehicle, or any interruption or loss of service or use of any Vehicle, or any loss of business or any damage whatsoever and however caused. In addition, none of Lessor, Servicer or any other agent of Lessor will have any liability to Lessee under this Agreement or under any order authorization form executed by Lessee if Lessor is unable to locate or purchase a Vehicle ordered by Lessee or for any delay in delivery of any Vehicle ordered by Lessee.

(d) In no event shall Lessor, Servicer or any other agent of Lessor or their respective affiliates be liable for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages, lost profits or revenues or diminution in value, arising out of or relating to this Agreement, including, without limitation, any breach or performance of this Agreement, regardless of (i) whether such damages were foreseeable, (ii) whether or not Lessor, Servicer or any other agent of Lessor or their respective affiliates were advised of the possibility of such damages and/or (iii) the legal or equitable theory (contract, tort or otherwise) upon which a claim, action, cause of action, demand, lawsuit, arbitration, inquiry, proceeding or litigation is based, and notwithstanding the failure of any agreed or other remedy of its essential purpose.

10. RISK OF LOSS: Lessee assumes and agrees to bear the entire risk of loss of, theft of, damage to or destruction of any Vehicle from any cause whatsoever ("Casualty Occurrence"). In the event of a Casualty Occurrence to a Vehicle, Lessee shall give Lessor prompt notice of the Casualty Occurrence and thereafter will place the applicable Vehicle in good repair, condition and working order; provided, however, that if the applicable Vehicle is determined by Lessor to be lost, stolen, destroyed or damaged beyond repair (a "Totaled Vehicle"), Lessee agrees to pay Lessor no later than the date thirty (30) days after the date of the Casualty Occurrence the amounts owed under Sections 3(b) and 3(c) with respect to such Totaled Vehicle. Upon such payment, this Agreement will terminate with respect to such Totaled Vehicle.

11. INSURANCE:

(a) Lessee agrees to purchase and maintain in force during the Term, insurance policies in at least the amounts listed below covering each Vehicle, to be written by an insurance company or companies satisfactory to Lessor, insuring Lessee, Lessor and any other person or entity designated by Lessor against any damage, claim, suit, action or liability, and that Lessor will suffer immediate and irreparable harm if Lessee fails to comply with such obligations:

(i) Commercial Automobile Liability Insurance (including Uninsured/Underinsured Motorist Coverage and No-Fault Protection where required by law) for the limits listed below (Note - \$2,000,000 Combined Single Limit Bodily Injury and Property Damage per accident with No Deductible is required for each Vehicle capable of transporting more than 8 passengers):

State of Vehicle Registration

Coverage

Connecticut, Massachusetts, Maine, New Hampshire, New Jersey,
New York, Pennsylvania, Rhode Island, and Vermont

\$1,000,000 Combined Single Limit Bodily Injury and Property Damage
per accident - No Deductible

Florida

\$500,000 Combined Single Limit Bodily Injury and Property Damage per
accident or \$100,000 Bodily Injury Per Person Per Accident, \$300,000
Per Accident and \$50,000 Property Damage per accident (100/300/50)
- No Deductible

All Other States

\$300,000 Combined Single Limit Bodily Injury and Property Damage Per
Accident or \$100,000 Bodily Injury Per Person Per Accident, \$300,000
Per Accident and \$50,000 Property Damage Per Accident (100/300/50)
- No Deductible

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- (ii) Physical Damage Insurance (Collision & Comprehensive): Actual cash value of the applicable Vehicle. Maximum deductible of \$1,000 per accident - Collision and \$1,000 per accident - Comprehensive).

If the requirements of any governmental or regulatory agency exceed the minimums stated in this Agreement, Lessee must obtain and maintain the higher insurance requirements. Lessee agrees that each required policy of insurance will by appropriate endorsement or otherwise name Lessor and any other person or entity designated by Lessor as additional insureds and loss payees, as their respective interests may appear. Further, each such insurance policy must provide the following: (i) that the same may not be cancelled, changed or modified until after the insurer has given to Lessor, Servicer and any other person or entity designated by Lessor at least thirty (30) days prior written notice of such proposed cancellation, change or modification, (ii) that no act or default of Lessee or any other person or entity shall affect the right of Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns to recover under such policy or policies of insurance in the event of any loss of or damage to any Vehicle and (iii) that the coverage is "primary coverage" for the protection of Lessee, Lessor, Servicer, any other agent of Lessor and their respective successors and assigns notwithstanding any other coverage carried by Lessee, Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns protecting against similar risks. Original certificates evidencing such coverage and naming Lessor, Servicer, any other agent of Lessor and any other person or entity designated by Lessor as additional insureds and loss payees shall be furnished to Lessor prior to the Delivery Date, and annually thereafter and/or as reasonably requested by Lessor from time to time. In the event of default, Lessee hereby appoints Lessor, Servicer and any other agent of Lessor as Lessee's attorney-in-fact to receive payment of, to endorse all checks and other documents and to take any other actions necessary to pursue insurance claims and recover payments if Lessee fails to do so. Any expense of Lessor, Servicer or any other agent of Lessor in adjusting or collecting insurance shall be borne by Lessee.

Lessee, its drivers, servants and agents agree to cooperate fully with Lessor, Servicer, any other agent of Lessor and any insurance carriers in the investigation, defense and prosecution of all claims or suits arising from the use or operation of any Vehicle. If any claim is made or action commenced for death, personal injury or property damage resulting from the ownership, maintenance, use or operation of any Vehicle, Lessee will promptly notify Lessor of such action or claim and forward to Lessor a copy of every demand, notice, summons or other process received in connection with such claim or action.

(b) Notwithstanding the provisions of Section 11(a) above: (i) if Section 4 of a Schedule includes a charge for physical damage waiver, Lessor agrees that (A) Lessee will not be required to obtain or maintain the minimum physical damage insurance (collision and comprehensive) required under Section 11(a) for the Vehicle(s) covered by such Schedule and (B) Lessor will assume the risk of physical damage (collision and comprehensive) to the Vehicle(s) covered by such Schedule; provided, however, that such physical damage waiver shall not apply to, and Lessee shall be and remain liable and responsible for, damage to a covered Vehicle caused by wear and tear or mechanical breakdown or failure, damage to or loss of any parts, accessories or components added to a covered Vehicle by Lessee without the prior written consent of Lessor and/or damage to or loss of any property and/or personal effects contained in a covered Vehicle. In the event of a Casualty Occurrence to a covered Vehicle, Lessor may, at its option, replace, rather than repair, the damaged Vehicle with an equivalent vehicle, which replacement vehicle will then constitute the "Vehicle" for purposes of this Agreement; and (ii) if Section 4 of a Schedule includes a charge for commercial automobile liability enrollment, Lessor agrees that it will, at its expense, obtain for and on behalf of Lessee, by adding Lessee as an additional insured under a commercial automobile liability insurance policy issued by an insurance company selected by Lessor, commercial automobile liability insurance satisfying the minimum commercial automobile liability insurance required under Section 11(a) for the Vehicle(s) covered by such Schedule. Lessor may at any time during the applicable Term terminate said obligation to provide physical damage waiver and/or commercial automobile liability enrollment and cancel such physical damage waiver and/or commercial automobile liability enrollment upon giving Lessee at least ten (10) days prior written notice. Upon such cancellation, insurance in the minimum amounts as set forth in 11(a) shall be obtained and maintained by Lessee at Lessee's expense. An adjustment will be made in monthly rental charges payable by Lessee to reflect any such change and Lessee agrees to furnish Lessor with satisfactory proof of insurance coverage within ten (10) days after mailing of the notice. In addition, Lessor may change the rates charged by Lessor under this Section 11(b) for physical damage waiver and/or commercial automobile liability enrollment upon giving Lessee at least thirty (30) days prior written notice.

12. INDEMNITY: To the extent permitted by state law, Lessee agrees to defend and indemnify Lessor, Servicer, any other agent of Lessor and their respective successors and assigns from and against any and all losses, damages, liabilities, suits, claims, demands, costs and expenses (including, without limitation, reasonable attorneys' fees and expenses) which Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns may incur by reason of Lessee's breach or violation of, or failure to observe or perform, any term, provision or covenant of this Agreement, or as a result of any loss, damage, theft or destruction of any Vehicle or related to or arising out of or in connection with the use, operation or condition of any Vehicle. The provisions of this Section 12 shall survive any expiration or termination of this Agreement. Nothing herein shall be deemed to affect the rights, privileges, and immunities of Lessee and the foregoing indemnity provision is not intended to be a waiver of any sovereign immunity afforded to Lessee pursuant to the law.

13. INSPECTION OF VEHICLES; ODOMETER DISCLOSURE; FINANCIAL STATEMENTS: Lessee agrees to accomplish, at its expense, all inspections of the Vehicles required by any governmental authority during the Term. Lessor, Servicer, any other agent of Lessor and any of their respective successors or assigns will have the right to inspect any Vehicle at any reasonable time(s) during the Term and for this purpose to enter into or upon any building or place where any Vehicle is located. Lessee agrees to comply with all odometer disclosure laws, rules and regulations and to provide such written and signed disclosure information on such forms and in such manner as directed by Lessor. Providing false information or failure to complete the odometer disclosure form as required by law may result in fines and/or imprisonment. Lessee hereby agrees to promptly deliver to Lessor such financial statements and other financial information regarding Lessee as Lessor may from time to time reasonably request.

14. DEFAULT; REMEDIES: The following shall constitute events of default ("Events of Default") by Lessee under this Agreement: (a) if Lessee fails to pay when due any rent or other amount due under this Agreement and any such failure shall remain unremedied for ten (10) days; (b) if Lessee fails to perform, keep or observe any term, provision or covenant contained in Section 11 of this Agreement; (c) if Lessee fails to perform, keep or observe any other term, provision or covenant contained in this Agreement and any such failure shall remain unremedied for thirty (30) days after written notice thereof is given by Lessor, Servicer or any other agent of Lessor to Lessee; (d) any seizure or confiscation of any Vehicle or any other act (other than a Casualty Occurrence) otherwise rendering any Vehicle unsuitable for use (as determined by Lessor); (e) if any present or future guaranty in favor of Lessor of all or any portion of the obligations of Lessee under this Agreement shall at any time for any reason cease to be in full force and effect or shall be declared to be null and void by a court of competent jurisdiction, or

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if the validity or enforceability of any such guaranty shall be contested or denied by any guarantor, or if any guarantor shall deny that it, he or she has any further liability or obligation under any such guaranty or if any guarantor shall fail to comply with or observe any of the terms, provisions or conditions contained in any such guaranty; (f) the occurrence of a material adverse change in the financial condition, a going concern audit comment of Lessee or any guarantor, or if Lessee admits that it cannot pay its debts as they become due, makes an assignment for the benefit of creditors, is the subject of a voluntary or involuntary petition for bankruptcy, is adjudged insolvent or bankrupt, or a receiver or trustee is appointed for any portion of Lessee's assets or property; (g) if more than one (1) payment by Lessee to Lessor is returned by Lessee's bank for any reason within a twelve (12) month period; or (h) if Lessee or any guarantor is in default under or fails to comply with any other present or future agreement with or in favor of Lessor, Servicer of Lessor, or any direct or indirect subsidiary of Servicer of Lessor, Enterprise Holdings, Inc. or a subsidiary or affiliate of Enterprise Holdings, Inc.. For purposes of this Section 14, the term "guarantor" shall mean any present or future guarantor of all or any portion of the obligations of Lessee under this Agreement.

Upon the occurrence of any Event of Default, Lessor, without notice to Lessee, will have the right to exercise concurrently or separately (and without any election of remedies being deemed made), the following remedies: (a) Lessor may demand and receive immediate possession of any or all of the Vehicles from Lessee, without releasing Lessee from its obligations under this Agreement; if Lessee fails to surrender possession of the Vehicles to Lessor on default (or termination or expiration of the Term), Lessor, Servicer, any other agent of Lessor and any of Lessor's independent contractors shall have the right to enter upon any premises where the Vehicles may be located and to remove and repossess the Vehicles; (b) Lessor may enforce performance by Lessee of its obligations under this Agreement; (c) Lessor may recover damages and expenses sustained by Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns by reason of Lessee's default including, to the extent permitted by applicable law, all costs and expenses, including court costs and reasonable attorneys' fees and expenses, incurred by Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns in attempting or effecting enforcement of Lessor's rights under this Agreement (whether or not litigation is commenced) and/or in connection with bankruptcy or insolvency proceedings; (d) upon written notice to Lessee, Lessor may terminate Lessee's rights under this Agreement; (e) with respect to each Vehicle, Lessor may recover from Lessee all amounts owed by Lessee under Sections 3(b) and 3(c) of this Agreement (and, if Lessor does not recover possession of a Vehicle, (i) the estimated wholesale value of such Vehicle for purposes of Section 3(c) shall be deemed to be \$0.00 and (ii) the calculations described in the first two sentences of Section 3(c) shall be made without giving effect to clause (ii) in each such sentence); and/or (f) Lessor may exercise any other right or remedy which may be available to Lessor under the Uniform Commercial Code, any other applicable law or in equity. A termination of this Agreement shall occur only upon written notice by Lessor to Lessee. Any termination shall not affect Lessee's obligation to pay all amounts due for periods prior to the effective date of such termination or Lessee's obligation to pay any indemnities under this Agreement. All remedies of Lessor under this Agreement or at law or in equity are cumulative.

15. ASSIGNMENTS: Lessor may from time to time assign, pledge or transfer this Agreement and/or any or all of its rights and obligations under this Agreement to any person or entity. Lessee agrees, upon notice of any such assignment, pledge or transfer of any amounts due or to become due to Lessor under this Agreement to pay all such amounts to such assignee, pledgee or transferee. Any such assignee, pledgee or transferee of any rights or obligations of Lessor under this Agreement will have all of the rights and obligations that have been assigned to it. Lessee's rights and interest in and to the Vehicles are and will continue at all times to be subject and subordinate in all respects to any assignment, pledge or transfer now or hereafter executed by Lessor with or in favor of any such assignee, pledgee or transferee, provided that Lessee shall have the right of quiet enjoyment of the Vehicles so long as no Event of Default under this Agreement has occurred and is continuing. Lessee acknowledges and agrees that the rights of any assignee, pledgee or transferee in and to any amounts payable by the Lessee under any provisions of this Agreement shall be absolute and unconditional and shall not be subject to any abatement whatsoever, or to any defense, setoff, counterclaim or recoupment whatsoever, whether by reason of any damage to or loss or destruction of any Vehicle or by reason of any defect in or failure of title of the Lessor or interruption from whatsoever cause in the use, operation or possession of any Vehicle, or by reason of any indebtedness or liability howsoever and whenever arising of the Lessor or any of its affiliates to the Lessee or to any other person or entity, or for any other reason.

Without the prior written consent of Lessor, Lessee may not assign, sublease, transfer or pledge this Agreement, any Vehicle, or any interest in this Agreement or in and to any Vehicle, or permit its rights under this Agreement or any Vehicle to be subject to any lien, charge or encumbrance. Lessee's interest in this Agreement is not assignable and cannot be assigned or transferred by operation of law. Lessee will not transfer or relinquish possession of any Vehicle (except for the sole purpose of repair or service of such Vehicle) without the prior written consent of Lessor.

16. MISCELLANEOUS: This Agreement contains the entire understanding of the parties. This Agreement may only be amended or modified by an instrument in writing executed by both parties. Lessor shall not by any act, delay, omission or otherwise be deemed to have waived any of its rights or remedies under this Agreement and no waiver whatsoever shall be valid unless in writing and signed by Lessor and then only to the extent therein set forth. A waiver by Lessor of any right or remedy under this Agreement on any one occasion shall not be construed as a bar to any right or remedy, which Lessor would otherwise have on any future occasion. If any term or provision of this Agreement or any application of any such term or provision is invalid or unenforceable, the remainder of this Agreement and any other application of such term or provision will not be affected thereby. Without Lessor's prior written consent, Lessee shall not use or include Lessor's, Servicer's, any other agent of Lessor's names or trademarks orally or in writing in any media, customer lists or marketing materials. Giving of all notices under this Agreement will be sufficient if mailed by certified mail to a party at its address set forth below or at such other address as such party may provide in writing from time to time. Any such notice mailed to such address will be effective one (1) day after deposit in the United States mail, duly addressed, with certified mail, postage prepaid. Lessee will promptly notify Lessor of any change in Lessee's address. This Agreement may be executed in multiple counterparts (including facsimile and pdf counterparts), but the counterpart marked "ORIGINAL" by Lessor will be the original lease for purposes of applicable law. All of the representations, warranties, covenants, agreements and obligations of each Lessee under this Agreement (if more than one) are joint and several.

17. SUCCESSORS AND ASSIGNS; GOVERNING LAW: Subject to the provisions of Section 15, this Agreement will be binding upon Lessee and its heirs, executors, personal representatives, successors and assigns, and will inure to the benefit of Lessor, Servicer, any other agent of Lessor and their respective successors and assigns. This Agreement will be governed by and construed in accordance with the substantive laws of the State of Missouri (determined without reference to conflict of law principles).

18. NON-PETITION: Each party hereto hereby covenants and agrees that, prior to the date which is one year and one day after payment in full of all indebtedness

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of Lessor, it shall not institute against, or join any other person in instituting against, Lessor any bankruptcy, reorganization, arrangement, insolvency or liquidation proceedings or other similar proceeding under the laws of the United States or any state of the United States. The provisions of this Section 18 shall survive termination of this Master Equity Lease Agreement.

19. NON-APPROPRIATION: Lessee's funding of this Agreement shall be on a Fiscal Year basis and is subject to annual appropriations. Lessor acknowledges that Lessee is a municipal corporation, is precluded by the County or State Constitution and other laws from entering into obligations that financially bind future governing bodies, and that, therefore, nothing in this Agreement shall constitute an obligation of future legislative bodies of the County or State to appropriate funds for purposes of this Agreement. Accordingly, the parties agree that the lease terms within this Agreement or any Schedules relating hereto are contingent upon appropriation of funds. The parties further agree that should the County or State fail to appropriate such funds, the Lessor shall be paid all rentals due and owing hereunder up until the actual day of termination. In addition, Lessor reserves the right to be paid for any reasonable damages. These reasonable damages will be limited to the losses incurred by the Lessor for having to sell the vehicles on the open used car market prior to the end of the scheduled term (as determined in Section 3 and Section 14 of this Agreement).

IN WITNESS WHEREOF, Lessor and Lessee have duly executed this Master Equity Lease Agreement as of the day and year first above written.

LESSEE: _____	LESSOR: Enterprise FM Trust
Signature: _____	By: Enterprise Fleet Management, Inc. its attorney in fact
By: _____	Signature: _____
Title: _____	By: _____
Address: _____	Title: _____
_____	Address: _____
_____	_____
Date Signed: _____	Date Signed: _____

(Please Copy on Letterhead)

POWER OF ATTORNEY

This shall authorize the **Enterprise Fleet Management, Inc. d/b/a Enterprise FM Trust** employee whose specimen signature appears below, to act as an agent and attorney-in-fact for the below named Registrant in all matters pertaining to the application for title, duplicate title, license, registration, registration renewals, as well as transfers of assigned plates for the vehicles owned by Enterprise FM Trust.

SPECIMEN SIGNATURE: _____
(Enterprise FM Trust employee signature)

(Printed Name)

COMPANY NAME: _____

COMPANY ADDRESS: _____

BY: X _____

(Print Name & Title)

Subscribed to and sworn before me this

_____ day of _____ 2025

Notary Public



SELF-INSURANCE ADDENDUM TO MASTER EQUITY LEASE AGREEMENT
(Physical Damage Only)

This Addendum is made to the Master Equity Lease Agreement dated ____ day of _____, as amended (the "Agreement"), by and between Enterprise FM Trust, a Delaware statutory trust ("Lessor"), and the lessee whose name is set forth on the signature line below ("Lessee").

This Addendum is attached to and made a part of the Agreement (including each Schedule to the Agreement). All capitalized terms used and not otherwise defined herein shall have the respective meanings ascribed to them in the Agreement.

Notwithstanding the provisions of Section 11 of the Agreement, Lessee shall be permitted to assume and self-insure the risks covered by the Physical Damage insurance policy set forth in Section 11 of the Agreement and shall not be required to purchase or maintain any Physical Damage insurance policy of any kind with respect to any Vehicle; provided, however, that if any Federal, state, local or other law, statute, rule, regulation or ordinance requires Lessee to maintain any amount of Physical Damage insurance with respect to any Vehicle, Lessee shall purchase and maintain such amount of Physical Damage insurance in the form of a Physical Damage insurance policy which complies in all respects, other than the amount of Physical Damage insurance required, with Section 11 of the Agreement.

Notwithstanding the foregoing, if (1) Lessor, at any time in its good faith judgment, is not satisfied with the condition, prospects or performances, financial or otherwise, of Lessee or (2) any default or event of default occurs under the Agreement, then Lessor may, at its option, revoke this Addendum and terminate Lessee's right to self-insure by providing Lessee with at least thirty (30) days prior written notice thereof. Upon the termination of Lessee's right to self-insure, Lessee shall comply in all respects with Section 11 of the Agreement.

Except as amended hereby, all the terms and provisions of the Agreement shall remain in full force and effect. In the event of any conflict between this Addendum and the Agreement or any of the Schedules, the terms and provisions of this Addendum will govern and control.

LESSEE: _____

LESSOR: Enterprise FM Trust
By: Enterprise Fleet Management, Inc. its attorney in fact

By: _____

By: _____

Title: _____

Title: _____

Date Signed: _____, _____

Date Signed: _____, _____

AGREEMENT TO SELL CUSTOMER VEHICLES

THIS AGREEMENT is entered into by and among the entities set forth on the attached Schedule 1 (hereinafter each an "Enterprise Entity" and collectively the "Enterprise Entities") and Enterprise Fleet Management, Inc. (hereinafter referred to as "EFM") (the "Enterprise Entities" and "EFM" shall collectively be referred to as "Enterprise") on the one hand and _____ (hereinafter referred to as "CUSTOMER"), on the other hand on this ____ day of _____, _____ (hereinafter referred to as the "Execution Date").

RECITALS

- A. Enterprise FM Trust and CUSTOMER have entered into an agreement whereby Customer has agreed to lease certain vehicles set forth in the agreement between Customer and Enterprise FM Trust;
- B. EFM is the servicer of the lease agreement between Enterprise FM Trust and Customer;
- C. Enterprise, from time to time, sells vehicles at wholesale auctions and other outlets; and
- D. The CUSTOMER and Enterprise wish to enter into an agreement whereby Enterprise will sell at wholesale, CUSTOMER's vehicles set forth on Exhibit A, attached hereto and incorporated herein, as supplemented from time to time (collectively, the "Vehicles").

NOW, THEREFORE, for and in consideration of the mutual promises and covenants hereinafter set forth, the parties agree as follows:

TERMS AND CONDITIONS

1. Right to Sell: Enterprise shall have the non-exclusive right to sell any Vehicles assigned to Enterprise by CUSTOMER, or under consignment from Customer to Enterprise, as the case may be dependent upon applicable law in the jurisdiction in which the Vehicle is to be sold. For Vehicles to be sold under assignment, Customer shall assign the title to Enterprise and deliver the assigned title to Enterprise with the Vehicle. For Vehicles to be sold under consignment, Customer shall execute a consignment agreement granting Enterprise power in any and all matters pertaining to the transfer of Vehicle titles and any papers necessary thereto on behalf of CUSTOMER.
2. Additional Documentation: Where necessary, CUSTOMER shall execute any and all additional documentation, required to effectuate the sale of Vehicle(s).
3. Service Fee: For each Vehicle sold, the CUSTOMER shall pay Enterprise an administrative fee of the lesser of \$_____ or the maximum permitted by law ("Service Fee").
4. Sales Process: Enterprise shall use reasonable efforts in its sole discretion to sell each Vehicle. CUSTOMER may, at its discretion, place a Minimum Bid or Bid to be Approved (BTBA) on any Vehicle by providing prior written notification to Enterprise. Enterprise shall have full discretion to accept any bid at or above the designated minimum bid or BTBA. Absent any such minimum bid or BTBA, Enterprise shall have full discretion to accept any bid on a Vehicle.
5. Time for Payment:
 - (a) No later than twenty-one (21) business days after the collection of funds by Enterprise for the sale of a Vehicle, Enterprise will remit to the CUSTOMER an amount equal to the Vehicle sale price minus any seller fees, auction fees, Service Fees, towing costs, title service fees, enhancement fees and any expenses incurred by Enterprise while selling Vehicle, regardless of whether the purchaser pays for the Vehicle.
 - (b) Enterprise's obligations pursuant to Section 5(a) shall not apply to Vehicle sales involving mistakes or inadvertences in the sales process where Enterprise reasonably believes in its sole discretion that fairness to the buyer or seller justifies the cancellation or reversal of the sale. If Enterprise has already remitted payment to CUSTOMER pursuant to Section 5(a) prior to the sale being reversed or cancelled, CUSTOMER agrees to reimburse Enterprise said payment in full. Enterprise will then re-list the Vehicle and pay CUSTOMER in accordance with this Section 5. Examples of mistakes or inadvertences include, but are not limited, to Vehicles sold using inaccurate or incomplete vehicle or title descriptions and bids entered erroneously.

6. Indemnification and Hold Harmless: Except as otherwise provided herein, CUSTOMER agrees to indemnify, defend and hold EFM and each Enterprise Entity and their parents and affiliated entities, employees and agents harmless to the extent any loss, damage, or liability arises from EFM or any Enterprise Entity's use or operation of a vehicle and for the negligence or willful misconduct of Customer, its agents or employees, and for its breach of any term of this Agreement. The parties' obligations under this section shall survive termination of this Agreement.

7. Risk of Loss: Notwithstanding anything to the contrary hereunder, CUSTOMER shall assume all risk of loss for damage to or loss of any Vehicle or any part or accessory regardless of fault or negligence of CUSTOMER, Enterprise, EFM or any other person or entity or act of God.

8. Liens, Judgments, Titles and Defects: CUSTOMER represents and warrants it holds full legal title to each such Vehicle, title to each such Vehicle is clean and not subject to being branded for any reason, or requires any form of additional disclosure to a purchaser and that there are no open recalls on each such Vehicle. CUSTOMER shall defend, indemnify and hold Enterprise, EFM, their parents, employees and agents harmless from and against any and all claims, expenses (including reasonable attorney's fees), suits and demands arising out of, based upon, or resulting from any judgments, liens or citations that were placed on the Vehicle, defects in the Vehicle's title, or mechanical or design defects in the Vehicle.

9. Odometer: Neither EFM nor Enterprise assume responsibility for the correctness of the odometer reading on any Vehicle and the CUSTOMER shall defend, indemnify and hold EFM, Enterprise, their parents, employees and agents harmless from and against any and all claims, expenses (including reasonable attorney's fees), suits and demands arising out of, based upon or resulting from inaccuracy of the odometer reading on any Vehicle or any odometer statement prepared in connection with the sale of any Vehicle, unless such inaccuracy is caused by EFM, Enterprise, their employees or officers.

10. Bankruptcy: Subject to applicable law, in the event of the filing by CUSTOMER of a petition in bankruptcy or an involuntary assignment of its assets for the benefit of creditors, EFM or Enterprise may accumulate sales proceeds from the sale of all Vehicles and deduct seller fees, auction fees, Service Fees, towing costs, title service fees, enhancement fees and any expenses incurred by EFM or Enterprise while selling Vehicle from said funds. EFM or Enterprise will thereafter remit to CUSTOMER the net proceeds of said accumulated sales proceeds, if any.

11. Compliance with Laws: EFM, Enterprise and CUSTOMER shall comply with all federal, state, and local laws, regulations, ordinances, and statutes, including those of any state motor vehicle departments, department of insurance, and the Federal Odometer Act.

12. Insurance: CUSTOMER shall maintain and provide proof of Automobile Liability Insurance until the later of title transfer to purchaser of Vehicle or transfer of sales proceeds to Customer covering liability arising out of maintenance, use or operation of any Vehicle (owned, hired and non-owned) under this Agreement, with limits of not less than one million dollars (\$1,000,000) per occurrence for bodily injury and property damage. EFM, Enterprise, and their subsidiaries and affiliates are to be named as Additional Insureds. This insurance shall be written as a primary policy and not contributing with any insurance coverage or self-insurance or other means of owner's financial responsibility applicable to EFM or Enterprise. CUSTOMER must waive and must require that its insurer waive its right of subrogation against EFM and Enterprise and their affiliates, employees, successors and permitted assigns on account of any and all claims CUSTOMER may have against EFM or Enterprise with respect to insurance actually carried or required to be carried pursuant to this Agreement.

13. Term: This agreement is effective on the Execution Date and shall continue until such time as either party shall notify the other party with thirty (30) days prior written notice to terminate the Agreement with or without cause.

14. Modification: No modification, amendment or waiver of this Agreement or any of its provisions shall be binding unless in writing and duly signed by the parties hereto.

15. Entire Agreement: This Agreement constitutes the entire Agreement between the parties and supersedes all previous agreements, promises, representations, understandings, and negotiations, whether written or oral, with respect to the subject matter hereto.

16. Liability Limit: EXCEPT TO THE EXTENT A PARTY HERETO BECOMES LIABLE FOR ANY DAMAGES OF THE TYPES DESCRIBED BELOW TO A THIRD PARTY AS A RESULT OF A THIRD PARTY CLAIM AND SUCH PARTY IS ENTITLED TO INDEMNIFICATION WITH RESPECT THERETO UNDER THE PROVISIONS OF THIS AGREEMENT, IN NO EVENT SHALL EITHER PARTY HEREUNDER BE LIABLE TO OTHER PARTY FOR ANY SPECIAL, INCIDENTAL, CONSEQUENTIAL, PUNITIVE, EXEMPLARY, OR INDIRECT DAMAGES (INCLUDING WITHOUT LIMITATION, LOSS OF GOODWILL, LOSS OF PROFITS OR REVENUES, LOSS OF SAVINGS AND/OR INTERRUPTIONS OF BUSINESS), EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

17. Attorney's Fees: In the event that a party hereto institutes any action or proceeding to enforce the provisions of this Agreement, the prevailing party shall be entitled to receive from the losing party reasonable attorney's fees and costs for legal services rendered to the prevailing party.

18. Authorization: Each party represents and warrants to the other party that the person signing this Agreement on behalf of such party is duly authorized to bind such party.

19. Independent Contractor: EFM and Enterprise shall perform the services hereunder as an independent contractor of Customer and no term of this Agreement shall be deemed or construed to render CUSTOMER and EFM or Enterprise as joint venturers or partners.

20. Unsold Vehicles: Should such Vehicle not sell, Customer shall pick up Vehicle within five (5) business days of being provided notice that the Vehicle has not been sold and, for Vehicles assigned to Enterprise by Customer, Enterprise shall assign title back to CUSTOMER.

"ENTERPRISE"

Signature: _____

Printed Name: _____

Title: _____

Date Signed: _____, _____

"CUSTOMER"

Signature: _____

Printed Name: _____

Title: _____

Date Signed: _____, _____

Schedule 1

Enterprise Leasing Company of STL, LLC
Enterprise Leasing Company of Georgia, LLC
Enterprise Leasing Company of Florida, LLC
Enterprise Leasing Company of KS LLC
EAN Holdings, LLC
Enterprise Leasing Company of Orlando, LLC
Enterprise Leasing Company of Indianapolis, LLC
Enterprise Rent-A-Car Company of Boston, LLC
Enterprise Leasing Company of Denver, LLC
Enterprise Leasing Company of Chicago, LLC
Enterprise RAC Company of Maryland, LLC
Enterprise Leasing Company of Philadelphia, LLC
Enterprise RAC Company of Baltimore, LLC
Enterprise Leasing Company of Minnesota, LLC
Enterprise Leasing Company of Detroit, LLC
Enterprise Leasing Co of Norfolk/ Richmond, LLC
Enterprise Rent-A-Car Co of San Francisco, LLC
ELRAC, LLC
SNORAC, LLC

Enterprise Rent-A-Car Company of Sacramento, LLC
Enterprise Rent-A-Car Company of Los Angeles, LLC
Enterprise RAC Company of Cincinnati, LLC
CLERAC, LLC
Enterprise Rent-A-Car Company of Pittsburgh, LLC
Enterprise Rent-A-Car Company of Wisconsin, LLC
Enterprise Rent-A-Car Company of UT, LLC
CAMRAC, LLC
Enterprise Rent-A-Car Company of Rhode Island, LLC
Enterprise Leasing Company of Phoenix, LLC
Enterprise Leasing Company- Southeast, LLC
Enterprise Leasing Company- West, LLC
Enterprise Leasing Company- South Central, LLC
PENRAC, LLC
Enterprise Rent-A-Car Company of KY, LLC
Enterprise Rent-A-Car Company - Midwest, LLC
Enterprise RAC Company of Montana/Wyoming, LLC

CONSIGNMENT AUCTION AGREEMENT

THIS AGREEMENT is entered into by and between Enterprise Fleet Management, Inc. a Missouri Corporation (hereinafter referred to as "Enterprise") and _____ (hereinafter referred to as "CUSTOMER") on this ____ day of _____, _____ (hereinafter referred to as the "Execution Date").

RECITALS

- A. Enterprise is in the business of selling previous leased and rental vehicles at wholesale auctions; and
- B. The CUSTOMER is in the business of _____.
- C. The CUSTOMER and Enterprise wish to enter into an agreement whereby Enterprise will sell at wholesale auction, CUSTOMER's vehicles set forth on Exhibit A, attached hereto and incorporated herein, as supplemented from time to time (collectively, the "Vehicles").

NOW, THEREFORE, for and in consideration of the mutual promises and covenants hereinafter set forth, the parties agree as follows:

TERMS AND CONDITIONS

- 1. Right to Sell: Enterprise shall have the non-exclusive right to sell any Vehicles consigned to Enterprise by a CUSTOMER within the Geographic Territory.
- 2. Power of Attorney: CUSTOMER appoints Enterprise as its true and lawful attorney-in-fact to sign Vehicle titles on behalf of CUSTOMER for transfer of same and hereby grant it power in any and all matters pertaining to the transfer of Vehicle titles and any papers necessary thereto on behalf of CUSTOMER. The rights, powers and authorities of said attorney-in-fact granted in this instrument shall commence and be in full force and effect on the Execution Date, and such rights, powers and authority shall remain in full force and effect thereafter until terminated as set forth herein.
- 3. Assignments: Vehicle assignments may be issued to Enterprise by phone, fax, or electronically.
- 4. Service Fee: For each Vehicle sold, the CUSTOMER shall pay Enterprise a fee of \$_____ ("Service Fee") plus towing at prevailing rates.
- 5. Sales Process: Enterprise shall use reasonable efforts sell each Vehicle. CUSTOMER may, at its discretion, place a Minimum Bid or Bid to be Approved (BTBA) on any Vehicle by providing prior written notification to Enterprise.
- 6. Time for Payment:
 - (a) No later than ten (10) business days after the collection of funds for the sale of a Vehicle, Enterprise will remit to the CUSTOMER an amount equal to the Vehicle sale price minus any seller fees, auction fees, Service Fees, towing costs, title service fees, enhancement fees and any expenses incurred by Enterprise while selling Vehicle, regardless of whether the purchaser pays for the Vehicle.
 - (b) Enterprise's obligations pursuant to Section 6(a) shall not apply to Vehicle sales involving mistakes or inadvertences in the sales process where Enterprise reasonably believes that fairness to the buyer or seller justifies the cancellation or reversal of the sale. If Enterprise has already remitted payment to CUSTOMER pursuant to Section 6(a) prior to the sale being reversed or cancelled, CUSTOMER agrees to reimburse Enterprise said payment in full. Enterprise will then re-list the Vehicle and pay CUSTOMER in accordance with this Section 6. Examples of mistakes or inadvertences include, but are not limited, to Vehicles sold using inaccurate or incomplete vehicle or title descriptions and bids entered erroneously.
- 7. Indemnification and Hold Harmless: Enterprise and CUSTOMER agree to indemnify, defend and hold each other and its parent, employees and agents harmless to the extent any loss, damage, or liability arises from the negligence or willful misconduct of the other, its agents or employees, and for its breach of any term of this Agreement. The parties' obligations under this section shall survive termination of this Agreement.

8. Liens, Judgments, Titles and Defects: CUSTOMER shall defend, indemnify and hold Enterprise its parent, employees and agents harmless from and against any and all claims, expenses (including reasonable attorney's fees), suits and demands arising out of, based upon, or resulting from any judgments, liens or citations that were placed on the Vehicle, defects in the Vehicle's title, or mechanical or design defects in the Vehicle.

9. Odometer: Enterprise assumes no responsibility for the correctness of the odometer reading on any Vehicle and the CUSTOMER shall defend, indemnify and hold Enterprise its parent, employees and agents harmless from and against any and all claims, expenses (including reasonable attorney's fees), suits and demands arising out of, based upon or resulting from inaccuracy of the odometer reading on any Vehicle or any odometer statement prepared in connection with the sale of any Vehicle, unless such inaccuracy is caused by an employee, Enterprise, or officer of Enterprise.

10. Bankruptcy: Subject to applicable law, in the event of the filing by CUSTOMER of a petition in bankruptcy or an involuntary assignment of its assets for the benefit of creditors, Enterprise may accumulate sales proceeds from the sale of all Vehicles and deduct seller fees, auction fees, Service Fees, towing costs, title service fees, enhancement fees and any expenses incurred by Enterprise while selling Vehicle from said funds. Enterprise will thereafter remit to CUSTOMER the net proceeds of said accumulated sales proceeds, if any.

11. Compliance with Laws: Enterprise shall comply with all federal, state, and local laws, regulations, ordinances, and statutes, including those of any state motor vehicle departments, department of insurance, and the Federal Odometer Act.

12. Insurance: CUSTOMER shall obtain and maintain in force at all times during the term of this Agreement and keep in place until each Vehicle is sold and title is transferred on each Vehicle, automobile third party liability of \$1,000,000 per occurrence and physical damage coverage on all Vehicles. This insurance shall be written as a primary policy and not contributing with any insurance coverage or self-insurance applicable to Enterprise.

13. Term: This agreement is effective on the Execution Date and shall continue until such time as either party shall notify the other party with thirty (30) days prior written notice to terminate the Agreement with or without cause.

14. Modification: No modification, amendment or waiver of this Agreement or any of its provisions shall be binding unless in writing and duly signed by the parties hereto.

15. Entire Agreement: This Agreement constitutes the entire Agreement between the parties and supersedes all previous agreements, promises, representations, understandings, and negotiations, whether written or oral, with respect to the subject matter hereto.

16. Liability Limit: In the event Enterprise is responsible for any damage to a Vehicle, Enterprise's liability for damage to a Vehicle in its possession shall be limited to the lesser of: (1) the actual cost to repair the damage to such vehicle suffered while in Enterprise's possession; or (2) the negative impact to the salvage value of such vehicle. Enterprise shall not be liable for any other damages to a Vehicle of any kind, including but not limited to special, incidental, consequential or other damages.

17. Attorney's Fees: In the event that a party hereto institutes any action or proceeding to enforce the provisions of this Agreement, the prevailing party shall be entitled to receive from the losing party reasonable attorney's fees and costs for legal services rendered to the prevailing party.

18. Authorization: Each party represents and warrants to the other party that the person signing this Agreement on behalf of such party is duly authorized to bind such party.

"ENTERPRISE"

Signature: _____

Printed Name: _____

Title: _____

Date Signed: _____, _____

"CUSTOMER"

Signature: _____

Printed Name: _____

Title: _____

Date Signed: _____, _____

AUTHORIZED SIGNERS FOR MOTOR VEHICLE LEASE(S)

RESOLVED, The undersigned hereby certifies (i) that he/she is the duly appointed _____ (Title) for _____ (Entity legal name) hereafter known as "The Entity", (ii) that he/she is authorized by The Entity to execute and deliver on behalf of The Entity to Enterprise Fleet Management, hereafter known as "Enterprise" ("Lessor") and the Master Lease Agreement between Enterprise and the Entity) the ("Lessee"), and (iii) that the following individuals are authorized and empowered on behalf of and in the name of The Entity to execute and deliver to Enterprise Schedules to the Lease for individual motor vehicles, together with any other necessary documents in connection with those Schedules:

RESOLVED FURTHER, that:

Print Name

Title

Print Name

Title

Print Name

Title

Print Name

Title

Print Name

Title

Print Name

Title

Bond Rating: _____ Rating Agency: _____ Federal ID#: _____

RESOLVED FURTHER, that EFM is authorized to act upon this authorization until written notice of its revocation is received by EFM.

I do hereby certify that I am an authorized representative of this Company and have been given the authority to sign this agreement on behalf of the Company.

Print Name

Title

Signature

Company Name

Date

Please complete all applicable items.

Company Name _____ Credit Applicant _____ Year Business Started _____
 Street Address _____ City _____ State _____ Zip _____
 E-mail _____ Phone # _____ Fax # _____
 Government Entity Type: ☐ State ☐ County ☐ City ☐ Other: _____
 Type of Business _____ Duns Number _____
 Parent Company or Affiliates(Name & Address): _____

PRIMARY CONTACT INFORMATION

Name _____ E-mail _____ Phone # _____
 Fleet Manager Address _____

FINANCIAL INFORMATION

Are your books prepared by an outside Accountant? ☐ Yes ☐ No
 Accountant Name _____ Email Address _____ Phone # _____

ENCLOSING WITH APPLICATION

Three years of Financial Statements (with footnotes) ☐ Audited ☐ Opinioned ☐ Internal
 Published Annual Reports ☐ Yes ☐ No
 Income Tax Returns (3 years) ☐ Yes ☐ No
 Other Items Included: _____
 Federal ID Number: _____
 Fiscal Year End (Month): _____

CURRENT VEHICLE SUPPLIER

Principle Suppliers	Phone #	E-Mail Address	Acct #	# of Vehicles
Current Vehicle Suppliers	Phone #	E-Mail Address	Acct #	# of Vehicles
☐ Purchasing ☐ Leasing ☐ Finance				

INSURANCE

Company _____ Agent _____ Policy # _____ Exp. Date _____
 Street Address _____ City _____ State _____ Zip _____
 Phone # _____ Fax # _____

ACH AUTHORIZATION AGREEMENT

LESSEE INFORMATION

Company Name _____ FEIN _____
Street Address _____ City _____ State _____ Zip _____
Contact Name _____ Phone # _____ Fax # _____
Email Address _____

BANK INFORMATION

Bank Name _____ Checking Account Only _____
Street Address _____ City _____ State _____ Zip _____
Bank Contact Name _____ Phone # _____ Fax # _____
ABA / Routing Number: _____ Account Number: _____

****PLEASE ATTACH A VOIDED CHECK FOR THE ACCOUNT LISTED ABOVE****

Upon approval of this Credit Application, I (we) hereby authorize Enterprise Fleet Management, Inc., hereinafter called "EFM", to initiate, if necessary, credit entries and adjustments for any debit entries in error, to my/our checking account indicated above and to further authorize the depository named above, hereinafter called "DEPOSITORY", to debit and/or credit the same to such account. I (we) covenant and agree to instruct any and all banks or other financial institution specified in this Credit Application and ACH authorization to process debits using the Automated Clearing House funds-transfer system.

This transaction will be completed in accordance with the following provisions:

1. The withdrawal will occur on the 20th of each month. If the 20th of each month falls on a weekend, amounts will be withdrawn on the next business day.
2. An electronic copy of the invoice and/or statement will be available on EFM's website (<http://efmfleetaccess.efleets.com>) by the 5th business day of each month. The Lessee will be expected to review the invoice/statement prior to the 15th of each month. The Lessee reserves the right to call EFM and dispute a charge by the 15th of the month. EFM will withdraw the entire invoice amount each month if no charges have been disputed by the 15th of each month. Upon request to EFM, a hard copy of an invoice or statement will be mailed to the lessee each month via the United States Postal Service.
3. For any amount owed by the Lessee to EFM that is not paid due to insufficient funds on the date the debit should occur, a \$25 non-sufficient funds transaction fee will be assessed. The transaction fee shall be paid by the Lessee to EFM on demand.
4. This authorization is to remain in full force and effect until EFM has received written notification from the Lessee of its termination in such time and in such manner as to afford EFM and DEPOSITORY a reasonable opportunity to act on it. Cancellation will also occur if EFM has sent the Lessee a ten day written notice for EFM's termination of the agreement. Cancellation requests for this agreement should be forwarded to:

ARBilling@efleets.com

STATEMENT OF POLICY AND PROCEDURES

Enterprise Fleet Management, Inc. and affiliates will use the information provided in this for the purpose of fleet and rental related services/programs.

Enterprise Fleet Management, Inc. reserves the right to return this application if all sections are not completed or determined misleading.

Enterprise Fleet Management, Inc. will conduct future inquiries on an annual basis as part of the annual credit review process or as fleet size increases, and reserves the right to ask for additional or updated financial information as the need warrants as part of the credit underwriting process.

AUTHORIZED SIGNERS FOR MOTOR VEHICLE LEASE(S)

RESOLVED, The undersigned hereby certifies (i) that he/she is the duly appointed _____ (Title) for _____ (Entity legal name) hereafter known as "The Entity", (ii) that he/she is authorized by The Entity to execute and deliver on behalf of The Entity to Enterprise Fleet Management, hereafter known as "Enterprise" ("Lessor") and the Master Lease Agreement between Enterprise and the Entity) the ("Lessee"), and (iii) that the following individuals are authorized and empowered on behalf of and in the name of The Entity to execute and deliver to Enterprise Schedules to the Lease for individual motor vehicles, together with any other necessary documents in connection with those Schedules:

RESOLVED FURTHER, that:

_____ Print Name	_____ Title
---------------------	----------------

_____ Print Name	_____ Title
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_____ Print Name	_____ Title
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_____ Print Name	_____ Title
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_____ Print Name	_____ Title
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_____ Print Name	_____ Title
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Bond Rating: _____ Rating Agency: _____ Federal ID#: _____

RESOLVED FURTHER, that EFM is authorized to act upon this authorization until written notice of its revocation is received by EFM.

I do hereby certify that the information contained in this Credit Application is accurate in all material aspects as required by law. Further, I do hereby certify that I am an authorized representative of this Company and have been given the authority to sign this agreement on behalf of the Company.

_____ Print Name	_____ Title
---------------------	----------------

_____ Signature	_____ Company Name
--------------------	-----------------------

Date

For the purpose of seeking to secure credit from Enterprise Fleet Management, Inc. (together with its affiliates, successors, assigns and third party service providers, "EFM"), Credit Applicant (a) authorizes (i) EFM to run a credit report, investigate and verify the information in this Credit Agreement, and/or obtain financial and/or credit information from any person or entity with which Credit Applicant has or had financial dealings, including banks, lending institutions and trade or credit references, whether or not such person or entity is identified in this Credit Application, which information may include financial statements, tax returns, and banking records, (ii) EFM to contact any of Credit Applicant's current or former employers or creditors to verify any information contained herein or received in connection with this Credit Application if Credit Applicant is a sole proprietor, and (iii) any third party who may have relevant information to provide such information to EFM, (b) will notify EFM if there is any change in name, address, or any material adverse change (i) in any of the information contained in this Credit Application, (ii) in Credit Applicant's financial condition, or (iii) in Credit Applicant's ability to perform their respective obligations to EFM, and (c) represents and warrants that any and all information provided to EFM by Credit Applicant is true, correct and complete as of the date hereof. The lack of any notice of change in the representations and warranties included in this Credit Application shall be considered a continuing statement that the information provided in this Credit Application remains true, correct and complete.

As permitted by law, EFM may also release information about EFM's credit experience with Credit Applicant. Credit Applicant understands and agrees that all reports and records developed by EFM or any third party agent in connection with the foregoing investigations are the sole property of EFM and will not be provided to Credit Applicant unless otherwise required by applicable law or agreed to by EFM in writing.

The Equal Credit Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status, age (provided that Credit Applicant has the capacity to enter into a binding contract); because all or part of Credit Applicant's income derives from any public assistance program; or because Credit Applicant has in good faith exercised any right under the Consumer Credit Protection Act. If this credit application is denied, Credit Applicant may have the right to a written statement of the specific reason(s) for the denial. To request to obtain the statement, Credit Applicant may contact EFM at: 600 Corporate Park Drive, ATTN: EFM Credit Department, St. Louis, MO 63105, within 60 days from the date Credit Applicant is notified of the denial. If applicable, within 30 days of EFM's receipt of the request, EFM will send Credit Applicant a written statement specifying the reason(s) for the denial.

The person signing below personally represents and warrants to EFM that he/she is authorized to make this application for credit on behalf of Credit Applicant.

Please note that this Credit Application is an application and does not commit or require EFM to extend any credit whatsoever to Credit Applicant.

**MEDIUM DUTY AND HEAVY DUTY INSURANCE ADDENDUM TO MASTER EQUITY LEASE AGREEMENT
(LIABILITY COVERAGE)**

This Addendum is made to the Master Equity Lease Agreement as amended (the "Agreement"), by and between Enterprise FM Trust, a Delaware statutory trust ("Lessor") and the lessee whose name is set forth on the signature line below ("Lessee").

This Addendum is attached to and made a part of the Agreement (including each Schedule to the Agreement). All capitalized terms used and not otherwise defined herein shall have the respective meanings ascribed to them in the Agreement.

Notwithstanding the provisions of Section 11 of the Agreement, Lessee agrees to purchase and maintain in force during the Term, insurance policies in at least the amounts listed below covering each Medium Duty and Heavy Duty Vehicle, to be written by an insurance company or companies satisfactory to Lessor, insuring Lessee, Lessor and any other person or entity designated by Lessor against any damage, claim, suit, action or liability:

Commercial Automobile Liability Insurance (including Uninsured/Underinsured Motorist Coverage and No-Fault Protection where required by law) for the limits listed below:

14,001-26,000 GVWR: a minimum of \$1,000,000 Combined Single Limit Bodily Injury and Property Damage or a combination of Auto Combined Single Limit and Umbrella coverage - No Deductible, no aggregate limits

26,001-33,000 GVWR: a minimum of \$2,000,000 Combined Single Limit Bodily Injury and Property Damage or a combination of Auto Combined Single Limit and Umbrella coverage - No Deductible, no aggregate limits

33,001+ GVWR: a minimum of \$5,000,000 Combined Single Limit Bodily Injury and Property Damage or a combination of Auto Combined Single Limit and Umbrella coverage- No Deductible, no aggregate limits

Vehicles with specialized aftermarket may require additional coverage beyond the stated minimum limits noted above at the discretion of the Lessor.

Except as amended hereby, all the terms and provisions set forth in Section 11 and the Agreement shall remain in full force and effect. In the event of any conflict between this Addendum and the Agreement or any of the Schedules, the terms and provisions of this Addendum will govern and control

LESSEE: _____

Signature: _____

By: _____

Title: _____

Address: _____

Date Signed: _____, _____

LESSOR: Enterprise FM Trust

By: Enterprise Fleet Management, Inc. its attorney in fact

Signature: _____

By: _____

Title: _____

Address: _____

Date Signed: _____, _____

Turner, Jennifer

From: Macari, Paul
Sent: Thursday, September 25, 2025 9:51 AM
To: Turner, Jennifer
Subject: FW: Enterprise
Attachments: Lease_Schedules_Current SAMPLE.pdf; Capital Lease Addendum_Sample.pdf; Contract 030122 EFM Pricing (10).xlsx; Rule of 78 Comparison to Balloon payment.xls

All of this should go with back up and budget to review

From: Keegan, Amy <AKeegan@renscony.gov>
Sent: Thursday, September 25, 2025 9:47 AM
To: Macari, Paul <PMacari@renscony.gov>; Kempf, Carl <CKempf@renscony.gov>
Subject: FW: Enterprise

From: Carroll, Daniel <DCarroll@renscony.gov>
Sent: Thursday, September 25, 2025 6:59 AM
To: Keegan, Amy <AKeegan@renscony.gov>
Subject: FW: Enterprise

From: Cano, Lewey A <Lewey.A.Cano@efleets.com>
Sent: Wednesday, September 24, 2025 10:48 AM
To: Carroll, Daniel <DCarroll@renscony.gov>; Jaworski, Robert L <Robert.L.Jaworski@efleets.com>
Subject: RE: Enterprise

Good morning Dan, please find the attached lease schedule sample, capital lease sample. Sourcewell pricing and Rule of 78 comparisons for reference.

1. Can vendor provide a same Schedule, one that is being used in at this time?
 - I have attached a sample lease example for reference. Due to the confidentiality of each agreement, I cannot share one being used currently without prior consent from the client.
2. If I read the information correctly, it looks like the vendor sends the vehicle, and schedule, with the County having 10 days to accept
 - Does the County select the vehicle and agree to the terms before the vehicle and schedule are delivered?
 - Yes, the county will review the provided quote with the Client Strategy Manager inclusive of terms, spec of vehicle and upon activation of the lease, a final schedule is provided/available in the portal.
3. A 36-month lease term is used in paragraph 3(c) -- 15,000 miles per year? Has the mileage been discussed? Mileage restrictions?
 - The language in 3© speaks to an operating lease in order not to trigger FASB.
 - If you prefer, we can strike 3(c) and offer a Capital (Finance) Lease Addendum – second attachment

4. Paragraph 9 (b) will used vehicles be presented to the County for lease?
- 9(b) speaks to warranty detailed below, can you clarify?
 - 9(b) – the warranty is between the manufacturer and the Lessee. Because Enterprise does not build the vehicle, we cannot honor any sort of warranty, however, we can offer our ‘assistance language’ – see below:
 - “In the event Lessee notifies Lessor of any claim or dispute under this Agreement, and/or any claim involving the Vehicle, Lessor will, in good faith, attempt to resolve the Lessee’s claims in a manner satisfactory to all parties and Lessor will provide commercially reasonable assistance to Lessee in any communications and/or negotiations with the Vehicle’s manufacturer with respect to claims relating to such Vehicle.”
5. How does lease work if it is decided to end at any time? 1 year? 4 years? Etc.
- The County will have two options if the partnership is ended at anytime prior to the expiration of the lease.
 - The remaining payments can continue to be made to satisfy the terms of the lease, or a bulk payment can be made to satisfy. In the event a bulk payment is made rule of 78’s would apply, if you want, we can hop on a call with you to discuss.
 - Rule of 78’s is the 4th attachment which shows a side-by-side comparison to a conventional finance. Essentially, we straight-line depreciate the vehicles, thus paying it down ‘faster’ then a conventional type finance. In the event there is an early termination we are simply recouping a portion of the interest component we would have collected had the finance be one of a conventional type loan.
6. Blanks left in the agreements for sale of vehicles?
- Third attachment is Sourcwell pricing - - the fee to sell a vehicle is \$400 (line 14) Enterprise Fleet Management: Contract 030122-EFM | Sourcwell and the Maintenance Management fee, if applicable, would be \$6.00/mo./vehicle (line 12)
7. Blanks where fees/charges are mentioned? Please clarify.
- Same applies as above
8. Sample of what the schedule is when vehicle is delivered.
- Sample schedule 1st attachment
9. Cost to outfit each vehicle included, correct?
- We will work with the County on upfit to ensure the right equipment is satisfied and our upfit coordination team will work directly with the vendor to source the equipment. We capitalize these costs into the lease and can discuss options further on vehicle-by-vehicle basis to ensure we do what is in the best interest of the County.
10. Enterprise is stating that they will work with the County to determine the best to sell fleet vehicle to offer. If the County turns the vehicles over sooner than when they purchase, are we spending money each time to equip and remove equipment?
- As a part of the Fleet Management Services your Client Strategy Manager will review the fleet a minimum of 3 times per year making recommendations on when it is the optimal time is to replace in that vehicle’s lifecycle. The strategy involved is on a vehicle-by-vehicle basis and would factor in replacement timeline, resale market conditions, upfit costs, operating costs, model year and mileage when making these recommendations.
 - We want to balance safety, reliability and market conditions when making recommendations. We understand certain vehicles will take more to decommission and replace (I.e. Police interceptors) and that is why we advise and consult, but any decision ultimately will be the County’s to make.

I did my best to answer all the questions, once you have had a chance to review and digest, we can hop on a call to discuss further as needed.

Have a great day!

Lewey A Cano

Account Executive
Enterprise Fleet Management, Inc.
(732) 822-7205 direct
Lewey.A.Cano@efleets.com

From: Carroll, Daniel <DCarroll@renscony.gov>

Sent: Tuesday, September 23, 2025 2:00 PM

To: Cano, Lewey A <Lewey.A.Cano@efleets.com>; Jaworski, Robert L <Robert.L.Jaworski@efleets.com>

Subject: FW: Enterprise

Some people who received this message don't often get email from dcarroll@renscony.gov. [Learn why this is important](#)

Please help with the following questions/concerns:

On first glance, there is a lot of open information that makes the review difficult

1. Can vendor provide a same Schedule, one that is being used in at this time?
2. If I read the information correctly, it looks like the vendor sends the vehicle, and schedule, with the County having 10 days to accept
 - a. Does the County select the vehicle and agree to the terms before the vehicle and schedule are delivered?
3. A 36-month lease term is used in paragraph 3(c) -- 15,000 miles per year? Has the mileage been discussed? Mileage restrictions?
4. Paragraph 9 (b) will used vehicles be presented to the County for lease?
5. How does lease work if it is decided to end at any time? 1 year? 4 years? Etc.
6. Blanks left in the agreements for sale of vehicles?
7. Blanks where fees/charges are mentioned? Please clarify.
8. Sample of what the schedule is when vehicle is delivered.
9. Cost to outfit each vehicle included, correct?
10. Enterprise is stating that they will work with the County to determine the best to sell fleet vehicle to offer. If the County turns the vehicles over sooner than when they purchase, are we spending money each time to equip and remove equipment?

Thank you, Dan

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Group:

Customer Number: 123456

Memorandum

*To: Finance Manager
cc: Tom Dolan*

From: Brendon Ross

Date: October 27, 2020

*Subject: Conversion of Operating Leases to Capital
Leases for FASB Statement Purposes*

This is to inform you that Group xx has issued the amendment to paragraph 3(c) of the Master Terms and Conditions to convert the lease between Enterprise FM Trust and **Corporate Name** from an operating lease to a capital lease for FASB statement purposes. This amendment applies to any vehicle now leased or to be leased in the future.

Thanks,

X

Brendon Ross
Vice President

attachment

Amendment made as of the 27th of October, 2020 between Enterprise FM Trust ("Lessor") and *Corporate Name* ("Lessee"). This Amendment is made for good and valuable consideration, the receipt of which is hereby acknowledged by the parties.

1. In consideration of the continued leasing of vehicles by Lessee from Lessor, Lessor hereby amends the provisions of the Lease(s) in the following respects, for vehicles presently under lease as well as for vehicles to be subsequently leased:

Paragraph 3(c) of the Master Equity Lease Agreement is amended by deleting the existing provision in its entirety and replacing it with the following:

- (c) Lessee agrees to pay Lessor within thirty (30) days after the end of the Term for each Vehicle, additional rent equal to the excess, if any, of (1) the Book Value of such Vehicle over (2) the wholesale value of such Vehicle as determined by Lessor in good faith. If the wholesale value of a Vehicle is greater than the Book Value of such Vehicle, Lessor agrees to pay such excess to Lessee as a terminal rental adjustment within thirty (30) days after the end of the applicable Term. The "Book Value" of a Vehicle means the sum of (i) the "Delivered Price" of the Vehicle as set forth in the applicable Schedule minus (ii) the total Depreciation Reserve paid by the Lessee to Lessor with respect to such Vehicle plus (iii) all accrued and unpaid rent and/or other amounts owed by Lessee with respect to such Vehicle.
2. Except as hereby amended, the Lease shall remain in full force and effect as originally written or heretofore amended.

Enterprise FM Trust (Lessor)

By: Enterprise Fleet Management, Inc., its attorney in fact

X

Brendon Ross
Vice President

Supplemental to and part of Master Equity Lease Agreement date: 10/27/2017

1. Lessee Name SAMPLE CUSTOMER		Delivery Date 11/28/2023	
Address		Customer#	
City	State NY	Postal Code	
Driver Smith, John			
Address	Garage County		
City	State NY	Postal Code	
2. Lease Term Commencing on the delivery date of the vehicle and ending 48 months after the first full monthly rental payment date. with an option to continue month-to-month for an unlimited period of time.			
3. Vehicle Description			
Year 2023	Make Chevrolet	Model Traverse	
Series LT Cloth w/1LT All-Wheel Drive			
License # 123456	Unit #	Replacement Unit #	VIN#

4. Monthly Rental and Other Payments Due**4A. Calculation of Monthly Rental**

\$44,636.80	Capitalized Price of Vehicle
\$0.00	Initial License Fee
\$0.00	Sales Tax
\$216.81	Interim Interest
\$0.00	Extended Mechanical Service Program
\$0.00	Less Gain Applied From Prior Unit
\$8,927.36	Less Capitalized Price Reduction
<u>\$35,926.25</u>	Total Capitalized Amount (Delivered Price)
\$556.86	Depreciation Reserve @ <u>1.55%</u>
\$215.44	Monthly Lease Charge
<u>\$772.30</u>	Total Monthly Rental Excluding Additional Services

Additional Services

\$0.00	Full Maintenance ¹	Contract Miles <u>0</u>	Overmileage Charge <u>\$0.0000</u> Per Mile
	Incl: # Brake Sets (1 Set = 1Axle) <u>0</u>	# Tires <u>0</u>	Loaner Vehicle Not Included
	Master Policy Enrollment Fees		
\$117.00	Physical Damage Management		Comp/Collision Deductible <u>1000/1000</u>
\$305.97	Commercial Automobile Liability Enrollment		
	Liability Limit (Combined) \$1,000,000.00		
\$1,195.27	Monthly Rental Sub-Total		
<u>\$0.00</u>	Sales Tax	<u>8.6250</u>	State <u>NY</u>
<u>\$1,195.27</u>	Total Monthly Rental Including Additional Services		

4B. Initial Charges

\$119.07	Pro-Rated Rental
\$1,195.27	First Month's Rental
\$0.00	Security Deposit
\$8,927.36	Capitalized Price Reduction
\$769.98	Sales Tax on Capitalized Price Reduction
\$0.00	Tax on Gain On Prior
\$0.00	Tax on Incentive (Taxable Incentive Total : \$0.00)
\$3,448.45	License and Certain Other Charges
\$0.00	Aftermarket Equipment
<u>\$0.00</u>	Other
<u>\$14,460.13</u>	Total Initial Charges

4C. Service Charge**\$475.00 Service Charge Due at Lease Termination****4D. Reduced Book Value****\$9,196.97 Reduced Book Value at Lease Termination**Quote based on estimated annual mileage of **20,000****Special Provisions**

As set forth in the Master Open - End (Equity) Lease Agreement, the terms and provisions contained in this schedule shall be conclusive and binding on Lessee unless Lessee objects in writing to the same within ten (10) days after the date of delivery of the vehicle.

Enterprise FM Trust, a Delaware statutory trust, is the owner of the vehicle covered by this Schedule. Enterprise FM Trust (not Enterprise Fleet Management) is and shall be deemed to be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. All rental and other payments owed by the Lessee with respect to such vehicle under the Master Open - End (Equity) Lease Agreement shall be paid to Enterprise Fleet Management in its capacity as the servicer for Enterprise FM Trust. All references in Sections 11(a) and 12 of the Master Open - End (Equity) Lease Agreement to the "Lessor" shall include any servicer(s) and/or other agent(s) for or of Enterprise FM Trust. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

¹The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Aftermarket Equipment Totals

Description	(B)illed or (C)apped	Price
Total Billed		\$0.00
Total Capitalized		\$0.00
Total		\$0.00

Other Totals

Description	(B)illed or (C)apped	Price
Total Billed		\$0.00
Total Capitalized		
Total		\$

Item	US Pricing (USD)	Canada Pricing (CAD)
Factory Order Pricing	Manufacturer Published Invoice Less Applicable Incentives Less plus (+) \$60 acquisition fee plus (+) courtesy delivery fee (variable \$150-\$450 depending on location)	Manufacturer Published Invoice Less Applicable Incentives plus (+) \$275 acquisition fee plus (+) courtesy delivery fee (variable \$150-\$450 depending on location)
Dealer Stock Vehicle Pricing	Dealer Provided Invoice Less (-) Applicable Incentives plus (+) \$60 acquisition fee, subject to dealer availability, Applies to all Dealer ordered vehicles	Base Purchase Price from Dealer Less (-) Applicable Manufacturer Incentives Plus (+)Courtesy Delivery Fees \$150-\$450 depended on Delivery Location Plus (+) \$275 Acquisition fee, Applies to all Dealer ordered vehicles
Interest Rate	350 basis points over 3 year t-bill	Canadian 3yr Bond + 300 basis points
FEES		
Termination Fee Equity Leases, (Section 3 of MLA)	\$0	\$0
Termination Fee NET (walk away) Leases, (Section 14 of MLA)	Termination Fees for Net Leases are an amount equal to three months rent plus 30% of the total rent due under the master walk away lease agreement.	Termination Fees for Net Leases are an amount equal to three months rent plus 30% of the total rent due under the master walk away lease agreement.
Federal Tax Incentives	100% of end user eligible incentives are passed to the member	100% of end user eligible incentives are passed to the member
State Tax Incentives	100% of end user eligible incentives are passed to the member	100% of end user eligible incentives are passed to the member
Manufacturer Incentives	100% of end user eligible incentives are passed to the member	100% of end user eligible incentives are passed to the member
Fixed Maintenance	Pricing on average is \$60-\$90 based on vehicle type and anticipated miles and usage driven over term, the pricing can also be modified to include or exclude brakes and tires depending on what is the best interest of the member, Coverage is available up to 100,000 miles, covers all routine maintenance recommended by the manufacturer and any unplanned repairs that come up as long as they are not abuse.	Pricing on average is \$60-\$90 based on vehicle type and anticipated miles and usage driven over term, the pricing can also be modified to include or exclude brakes and tires depending on what is the best interest of the member, Coverage is available up to 160,000 km, covers all routine maintenance recommended by the manufacturer and any unplanned repairs that come up as long as they are not abuse.
Occurance Maintenance	\$6 per month card fee per vehicle plus cost of service and parts	\$6 per month per vehicle
Management Fee	0.10% for Factory Ordered Vehicles / 0.15% for Dealer Stock Vehicles	0.10% for Factory Ordered Vehicles / 0.15% for Dealer Stock Vehicles
Service Charge	\$400.00	\$495.00
Lease Termination Fee	\$0 Termination Fee for Equity Leases, refer to Section 3 of Master Lease Agreement for settlement process. Termination Fees for Net Leases are listed in Section 3 of Walkaway Lease Agreement	\$0 Termination Fee for Equity Leases, refer to Section 3 of Master Lease Agreement for settlement process. Termination Fees for Net Leases are listed in Section 3 of Walkaway Lease Agreement
Interim Interest (if yes provide calculation)	NO	NO
Resale Fee	For each Vehicle sold, the End User "Member" shall pay Enterprise a fee of \$395.00 ("Service Fee") plus towing at prevailing rates, applies to member owned/non-leased units	For each Vehicle sold, the End User "Member" shall pay Enterprise a fee of \$395.00 ("Service Fee") plus towing at prevailing rates, applies to member owned/non-leased units
Fuel Program:	\$0 Card Fee	\$0 Card Fee
Physical Damage:	\$1000 deductible, average quoted \$40 per month per vehicle but is based on underwriting and approval	\$1000 deductible, average quoted \$40 per month per vehicle but is based on underwriting and approval
Accident Management:	\$125 per occurrence	\$125 per occurrence
Maintenance Management:	\$6 per vehicle per month	\$6 per vehicle per month
Full Maintenance:	Pricing based on vehicle type and anticipated miles driven over term	Pricing based on vehicle type and anticipated miles driven over term
Roadside Service:	No charge – included in Full Maintenance	No charge – included in Full Maintenance
GeoTab Telematics:	\$20.15 ProPlus Plan Install Bundle (includes GO device, universal harness, basic installation, and ProPlus plan) \$18.87 ProPlus Plan Self Install Bundle (includes GO device, universal harness, and ProPlus plan) Pricing per device per month for all new orders of Geotab Device Plans and/or third party product plans under Geotab's Sourcewell Contract #020221-GEO for resale to Sourcewell members in accordance with the terms and conditions of the Sourcewell Addendum between the parties dated 6/25/2021.	\$20.15 ProPlus Plan Install Bundle (includes GO device, universal harness, basic installation, and ProPlus plan) \$18.87 ProPlus Plan Self Install Bundle (includes GO device, universal harness, and ProPlus plan) Pricing per device per month for all new orders of Geotab Device Plans and/or third party product plans under Geotab's Sourcewell Contract #020221-GEO for resale to Sourcewell members in accordance with the terms and conditions of the Sourcewell Addendum between the parties dated 6/25/2021.
Registration Fees:	All applicable charges related to vehicle registration will be passed to the member, including any service fees that are charged from dealers to process, plus \$25 processing fee	All applicable charges related to vehicle registration will be passed to the member, including any service fees that are charged from dealers to process, plus \$25 processing fee
Taxes	Any applicable taxes will be passed to the end user, in order to receive eligible exemptions the member will need to provide the applicable tax exemption certificates to apply its exempt status for leased vehicles as well as products and services.	Any applicable taxes will be passed to the end user, in order to receive eligible exemptions the member will need to provide the applicable tax exemption certificates to apply its exempt status for leased vehicles as well as products and services.
Aftermarket Equipment	Enterprise will negotiate on Sourcewell's behalf to leverage volume discounts and deliver the lowest possible price on any needed equipment. The equipment can be billed up front or capitalized as a part of the lease structure.	Enterprise will negotiate on Sourcewell's behalf to leverage volume discounts and deliver the lowest possible price on any needed equipment. The equipment can be billed up front or capitalized as a part of the lease structure.
Aftermarket Service Fee	No charge	No charge
License Administration Fee for end user owned vehicles	\$25 per month per vehicle, plus any additional transactional fees incurred from the state are passed through to the client	\$25 per month per vehicle, plus any additional transactional fees incurred from the state are passed through to the client

Violations and Toll Service	\$1 processing fee for Toll Management \$10 processing fee for unpaid toll violations not included in Toll Management program	\$1 processing fee for Toll Management \$10 processing fee for unpaid toll violations not included in Toll Management program
Short Term Rentals	This can be included in our Full Maintenance pricing or billed as needed with our Maintenance Management program.	This can be included in our Full Maintenance pricing or billed as needed with our Maintenance Management program.
Website	No charge	No charge
Reporting	No charge	No charge
Consultative Services / Account Management	No charge	No charge
Lost or Stolen Maintenance and Fuel Cards	No charge	No charge
Out of Network Maintenance Fees	No charge	No charge
Off Road / Off Lease Charge	No charge	No charge
Rental Admin Charges	No charge	No charge
Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	Discounts range from 5-25 percent off the manufacturer's suggested retail price (MSRP). For example, the MSRP for a typical Ford Explorer would be \$36,540. With our purchasing power and discounts provided to Sourcewell Members, the delivered price would be \$31,232, 15% savings. In some cases the manufactures do offer free options that provide additional discounts, if available. Capitalized cost is the factory invoice, less manufacturer-provided incentives less any applicable advertising	Discounts range from 5-25 percent off the manufacturer's suggested retail price (MSRP). For example, the MSRP for a typical Ford Explorer would be \$36,540. With our purchasing power and discounts provided to Sourcewell Members, the delivered price would be \$31,232, 15% savings. In some cases the manufactures do offer free options that provide additional discounts, if available. Capitalized cost is the factory invoice, less manufacturer-provided incentives less any applicable advertising

											RULE OF 78's COMPARISON	
END OF MONTH	PRINCIPAL	RATE	TERM	MONTHLY PAYMENT	(Balloon)			(Rule 78's)			DIFFERENCE	Cumulative Diff
					PRINCIPAL	LOAN INTEREST	REMAINING PRINCIPAL	REMAINING PRINCIPAL	LEASE INTEREST	*REDUCED BOOK VALUE		
1	\$	27,712.96	4.77%	60	(\$474.52)	\$ (364.36)	\$ (110.16)	\$ 27,348.60	\$ 27,302.40	\$ (63.58)	\$ (46.58)	\$ (46.58)
2	\$	27,348.60	0.0477	60	(\$474.52)	\$ (365.81)	\$ (108.71)	\$ 26,982.79	\$ 26,891.84	\$ (63.58)	\$ (45.14)	\$ (91.72)
3	\$	26,982.79	0.0477	60	(\$474.52)	\$ (367.26)	\$ (107.26)	\$ 26,615.53	\$ 26,481.28	\$ (63.58)	\$ (43.68)	\$ (135.40)
4	\$	26,615.53	0.0477	60	(\$474.52)	\$ (368.72)	\$ (105.80)	\$ 26,246.81	\$ 26,070.72	\$ (63.58)	\$ (42.22)	\$ (177.62)
5	\$	26,246.81	0.0477	60	(\$474.52)	\$ (370.19)	\$ (104.33)	\$ 25,876.63	\$ 25,660.16	\$ (63.58)	\$ (40.76)	\$ (218.38)
6	\$	25,876.63	0.0477	60	(\$474.52)	\$ (371.66)	\$ (102.86)	\$ 25,504.97	\$ 25,249.60	\$ (63.58)	\$ (39.28)	\$ (257.66)
7	\$	25,504.97	0.0477	60	(\$474.52)	\$ (373.14)	\$ (101.38)	\$ 25,131.83	\$ 24,839.04	\$ (63.58)	\$ (37.81)	\$ (295.47)
8	\$	25,131.83	0.0477	60	(\$474.52)	\$ (374.62)	\$ (99.90)	\$ 24,757.21	\$ 24,428.48	\$ (63.58)	\$ (36.32)	\$ (331.79)
9	\$	24,757.21	0.0477	60	(\$474.52)	\$ (376.11)	\$ (98.41)	\$ 24,381.11	\$ 24,017.92	\$ (63.58)	\$ (34.83)	\$ (366.62)
10	\$	24,381.11	0.0477	60	(\$474.52)	\$ (377.60)	\$ (96.91)	\$ 24,003.50	\$ 23,607.36	\$ (63.58)	\$ (33.34)	\$ (399.96)
11	\$	24,003.50	0.0477	60	(\$474.52)	\$ (379.10)	\$ (95.41)	\$ 23,624.40	\$ 23,196.80	\$ (63.58)	\$ (31.84)	\$ (431.80)
12	\$	23,624.40	0.0477	60	(\$474.52)	\$ (380.61)	\$ (93.91)	\$ 23,243.79	\$ 22,786.24	\$ (63.58)	\$ (30.33)	\$ (462.13)
13	\$	23,243.79	0.0477	60	(\$474.52)	\$ (382.12)	\$ (92.39)	\$ 22,861.66	\$ 22,375.68	\$ (63.58)	\$ (28.82)	\$ (490.95)
14	\$	22,861.66	0.0477	60	(\$474.52)	\$ (383.64)	\$ (90.88)	\$ 22,478.02	\$ 21,965.12	\$ (63.58)	\$ (27.30)	\$ (518.25)
15	\$	22,478.02	0.0477	60	(\$474.52)	\$ (385.17)	\$ (89.35)	\$ 22,092.85	\$ 21,554.56	\$ (63.58)	\$ (25.77)	\$ (544.03)
16	\$	22,092.85	0.0477	60	(\$474.52)	\$ (386.70)	\$ (87.82)	\$ 21,706.16	\$ 21,144.00	\$ (63.58)	\$ (24.24)	\$ (568.27)
17	\$	21,706.16	0.0477	60	(\$474.52)	\$ (388.24)	\$ (86.28)	\$ 21,317.92	\$ 20,733.44	\$ (63.58)	\$ (22.71)	\$ (590.98)
18	\$	21,317.92	0.0477	60	(\$474.52)	\$ (389.78)	\$ (84.74)	\$ 20,928.14	\$ 20,322.88	\$ (63.58)	\$ (21.16)	\$ (612.14)
19	\$	20,928.14	0.0477	60	(\$474.52)	\$ (391.33)	\$ (83.19)	\$ 20,536.81	\$ 19,912.32	\$ (63.58)	\$ (19.61)	\$ (631.75)
20	\$	20,536.81	0.0477	60	(\$474.52)	\$ (392.88)	\$ (81.63)	\$ 20,143.93	\$ 19,501.76	\$ (63.58)	\$ (18.06)	\$ (649.81)
21	\$	20,143.93	0.0477	60	(\$474.52)	\$ (394.45)	\$ (80.07)	\$ 19,749.48	\$ 19,091.20	\$ (63.58)	\$ (16.50)	\$ (666.31)
22	\$	19,749.48	0.0477	60	(\$474.52)	\$ (396.01)	\$ (78.50)	\$ 19,353.47	\$ 18,680.64	\$ (63.58)	\$ (14.93)	\$ (681.24)
23	\$	19,353.47	0.0477	60	(\$474.52)	\$ (397.59)	\$ (76.93)	\$ 18,955.88	\$ 18,270.08	\$ (63.58)	\$ (13.35)	\$ (694.59)
24	\$	18,955.88	0.0477	60	(\$474.52)	\$ (399.17)	\$ (75.35)	\$ 18,556.71	\$ 17,859.52	\$ (63.58)	\$ (11.77)	\$ (706.37)
25	\$	18,556.71	0.0477	60	(\$474.52)	\$ (400.75)	\$ (73.76)	\$ 18,155.96	\$ 17,448.96	\$ (63.58)	\$ (10.19)	\$ (716.55)
26	\$	18,155.96	0.0477	60	(\$474.52)	\$ (402.35)	\$ (72.17)	\$ 17,753.61	\$ 17,038.40	\$ (63.58)	\$ (8.59)	\$ (725.15)
27	\$	17,753.61	0.0477	60	(\$474.52)	\$ (403.95)	\$ (70.57)	\$ 17,349.66	\$ 16,627.84	\$ (63.58)	\$ (7.00)	\$ (732.14)
28	\$	17,349.66	0.0477	60	(\$474.52)	\$ (405.55)	\$ (68.96)	\$ 16,944.11	\$ 16,217.28	\$ (63.58)	\$ (5.39)	\$ (737.53)
29	\$	16,944.11	0.0477	60	(\$474.52)	\$ (407.16)	\$ (67.35)	\$ 16,536.95	\$ 15,806.72	\$ (63.58)	\$ (3.78)	\$ (741.31)
30	\$	16,536.95	0.0477	60	(\$474.52)	\$ (408.78)	\$ (65.73)	\$ 16,128.16	\$ 15,396.16	\$ (63.58)	\$ (2.16)	\$ (743.47)
31	\$	16,128.16	0.0477	60	(\$474.52)	\$ (410.41)	\$ (64.11)	\$ 15,717.76	\$ 14,985.60	\$ (63.58)	\$ (0.53)	\$ (744.00)
32	\$	15,717.76	0.0477	60	(\$474.52)	\$ (412.04)	\$ (62.48)	\$ 15,305.72	\$ 14,575.04	\$ (63.58)	\$ 1.10	\$ (742.90)
33	\$	15,305.72	0.0477	60	(\$474.52)	\$ (413.68)	\$ (60.84)	\$ 14,892.04	\$ 14,164.48	\$ (63.58)	\$ 2.74	\$ (740.17)
34	\$	14,892.04	0.0477	60	(\$474.52)	\$ (415.32)	\$ (59.20)	\$ 14,476.72	\$ 13,753.92	\$ (63.58)	\$ 4.38	\$ (735.79)
35	\$	14,476.72	0.0477	60	(\$474.52)	\$ (416.97)	\$ (57.54)	\$ 14,059.74	\$ 13,343.36	\$ (63.58)	\$ 6.03	\$ (729.76)
36	\$	14,059.74	0.0477	60	(\$474.52)	\$ (418.63)	\$ (55.89)	\$ 13,641.11	\$ 12,932.80	\$ (63.58)	\$ 7.69	\$ (722.07)
37	\$	13,641.11	0.0477	60	(\$474.52)	\$ (420.29)	\$ (54.22)	\$ 13,220.82	\$ 12,522.24	\$ (63.58)	\$ 9.35	\$ (712.72)

38	\$	13,220.82	0.0477	60	(\$474.52)	\$	(421.96)	\$	(52.55)	\$	12,798.85	\$	12,111.68	\$	(63.58)	\$	11.02	\$	(701.70)
39	\$	12,798.85	0.0477	60	(\$474.52)	\$	(423.64)	\$	(50.88)	\$	12,375.21	\$	11,701.12	\$	(63.58)	\$	12.70	\$	(689.00)
40	\$	12,375.21	0.0477	60	(\$474.52)	\$	(425.33)	\$	(49.19)	\$	11,949.89	\$	11,290.56	\$	(63.58)	\$	14.38	\$	(674.61)
41	\$	11,949.89	0.0477	60	(\$474.52)	\$	(427.02)	\$	(47.50)	\$	11,522.87	\$	10,880.00	\$	(63.58)	\$	16.07	\$	(658.54)
42	\$	11,522.87	0.0477	60	(\$474.52)	\$	(428.71)	\$	(45.80)	\$	11,094.15	\$	10,469.44	\$	(63.58)	\$	17.77	\$	(640.76)
43	\$	11,094.15	0.0477	60	(\$474.52)	\$	(430.42)	\$	(44.10)	\$	10,663.74	\$	10,058.88	\$	(63.58)	\$	19.48	\$	(621.29)
44	\$	10,663.74	0.0477	60	(\$474.52)	\$	(432.13)	\$	(42.39)	\$	10,231.61	\$	9,648.32	\$	(63.58)	\$	21.19	\$	(600.10)
45	\$	10,231.61	0.0477	60	(\$474.52)	\$	(433.85)	\$	(40.67)	\$	9,797.76	\$	9,237.76	\$	(63.58)	\$	22.90	\$	(577.20)
46	\$	9,797.76	0.0477	60	(\$474.52)	\$	(435.57)	\$	(38.95)	\$	9,362.19	\$	8,827.20	\$	(63.58)	\$	24.63	\$	(552.57)
47	\$	9,362.19	0.0477	60	(\$474.52)	\$	(437.30)	\$	(37.21)	\$	8,924.89	\$	8,416.64	\$	(63.58)	\$	26.36	\$	(526.21)
48	\$	8,924.89	0.0477	60	(\$474.52)	\$	(439.04)	\$	(35.48)	\$	8,485.84	\$	8,006.08	\$	(63.58)	\$	28.10	\$	(498.11)
49	\$	8,485.84	0.0477	60	(\$474.52)	\$	(440.79)	\$	(33.73)	\$	8,045.06	\$	7,595.52	\$	(63.58)	\$	29.84	\$	(468.26)
50	\$	8,045.06	0.0477	60	(\$474.52)	\$	(442.54)	\$	(31.98)	\$	7,602.52	\$	7,184.96	\$	(63.58)	\$	31.60	\$	(436.67)
51	\$	7,602.52	0.0477	60	(\$474.52)	\$	(444.30)	\$	(30.22)	\$	7,158.22	\$	6,774.40	\$	(63.58)	\$	33.36	\$	(403.31)
52	\$	7,158.22	0.0477	60	(\$474.52)	\$	(446.06)	\$	(28.45)	\$	6,712.16	\$	6,363.84	\$	(63.58)	\$	35.12	\$	(368.19)
53	\$	6,712.16	0.0477	60	(\$474.52)	\$	(447.84)	\$	(26.68)	\$	6,264.32	\$	5,953.28	\$	(63.58)	\$	36.89	\$	(331.29)
54	\$	6,264.32	0.0477	60	(\$474.52)	\$	(449.62)	\$	(24.90)	\$	5,814.70	\$	5,542.72	\$	(63.58)	\$	38.67	\$	(292.62)
55	\$	5,814.70	0.0477	60	(\$474.52)	\$	(451.40)	\$	(23.11)	\$	5,363.30	\$	5,132.16	\$	(63.58)	\$	40.46	\$	(252.16)
56	\$	5,363.30	0.0477	60	(\$474.52)	\$	(453.20)	\$	(21.32)	\$	4,910.10	\$	4,721.60	\$	(63.58)	\$	42.26	\$	(209.90)
57	\$	4,910.10	0.0477	60	(\$474.52)	\$	(455.00)	\$	(19.52)	\$	4,455.10	\$	4,311.04	\$	(63.58)	\$	44.06	\$	(165.84)
58	\$	4,455.10	0.0477	60	(\$474.52)	\$	(456.81)	\$	(17.71)	\$	3,998.29	\$	3,900.48	\$	(63.58)	\$	45.87	\$	(119.98)
59	\$	3,998.29	0.0477	60	(\$474.52)	\$	(458.62)	\$	(15.89)	\$	3,539.67	\$	3,489.92	\$	(63.58)	\$	47.68	\$	(72.29)
60	\$	3,539.67	0.0477	60	(\$474.52)	\$	(460.45)	\$	(14.07)	\$	3,079.22	\$	3,079.36	\$	(63.58)	\$	49.51	\$	(22.79)
TOTALS	\$	965,363.98			(\$28,471.06)	\$	(24,633.74)	\$	(3,837.32)			\$	(3,814.53)	\$			(22.79)		
										Total Balloon Payment Interest Paid^					^Total Rule of 78's Interest Paid				

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant, Weaver, Maloney

Sent To: Contracts & Agreements

Committee

Date October 14, 2025

Resolution No. G/26

RESOLUTION AUTHORIZING AN AGREEMENT WITH ELEVATION TEN THOUSAND, LLC FOR VIDEO PRODUCTION AND MARKETING SERVICES – OFFICE OF THE RENSSELAER COUNTY SHERIFF

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, The Rensselaer County Sheriff's Office ("Department") entered into a Cooperative Agreement with the Rensselaer County Department of Health through a New York State Department of Health ("NYSDOH") grant for the Adolescent Tobacco Use Prevention Act (ATUPA) to confront the growing crisis of adolescent vaping within our Communities; and

WHEREAS, The Department seeks Legislative approval to enter into an agreement with Elevation Ten Thousand, LLC for marketing services related to the creation of a professional educational video that highlights the negative effects of illicit vaping, the health dangers involved, and the proactive steps being taken by Law Enforcement and Public Health Officials in Rensselaer County; and

WHEREAS, This video will serve as a tool, with a message reaching a wide audience, raising awareness of this crisis and educating the public about the dangers associated with vaping; and

WHEREAS, The Department received quotes for this project, with Elevation Ten Thousand, LLC, 13 Cornell Road, Latham, New York 12110 providing the most cost efficient in the amount of \$13,334.00 to produce a long-form awareness film and provide five short-form video clips; and

WHEREAS, The Department will utilize funds available within the 2025 Rensselaer County Adopted Budget via appropriation code A.3110.04500.ATUPA (Special Department Supplies ATUPA), money collected from fines during compliance checks; now, therefore, be it

RESOLVED, That the Rensselaer County Executive, or his designee, is authorized to sign the above described agreement, subject to the approval as to form by the Rensselaer County Attorney.

Resolution **ADOPTED** by the following vote:

Ayes:

Nays:

Abstain:

October 14, 2025

Clerk of the Legislature

Sent to County Executive _____

Received from County Executive _____

Clerk of the Legislature



Executive Action

Approved _____ Date _____

Disapproved _____
Veto Message Attached and Returned to Clerk

County Executive

LEGISLATIVE FISCAL IMPACT STATEMENT

Type of Legislation: Local Law: _____ G Resolution: X P Resolution: _____

Title of Legislation: Purchase of Marketing Services

Requested by: Sheriff's Office

Sponsor(s): _____

FISCAL IMPACT

1) Projected cost of proposed legislation, if any: \$ 13,334.00 current year
\$ 0.00 ongoing expenses per year

2) Method of financing – note all that apply (federal funding, state funding, bonding, tax levy, etc.): ATUPA fines

a) For federal funding: amount \$ _____ and length of time federal funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

b) For state funding: amount \$ _____ and length of time state funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

c) If bonded, state amount of total indebtedness this legislation will create and projected interest cost over the course of borrowing:
Principal \$ _____
Total projected interest costs \$ _____

d) Tax levy impact for current year \$ 0.00 and ongoing \$ 0.00

e) Other (please explain) \$ 13,334.00

3) Is this expense or program mandated? Yes _____ No X

4) Length of expense or project (one time only, ongoing, etc.): one-time

5) Justification for the appropriation/expenditure requested. Include any revenue this will produce or any expense that will be avoided: Use proceeds from criminal investigations checks received by County to purchase an anti-vaping video to educate the public about illicit vaping in Rensselaer County.

Department Head

Kyle Bourgault



RENSSELAER COUNTY SHERIFF'S OFFICE

4000 Main Street Troy, New York 12180
www.renscosheriff.com

Office: (518) 266-1900
Fax: (518) 270-5447

"Serving the Citizens of Rensselaer County Since 1791"

SHERIFF
KYLE BOURGAULT

UNDERSHERIFF
MICHAEL C. DINARDO

Justification for Video Production

Summary: Need for Hiring & Video Project on Illicit Vaping

The Rensselaer County Sheriff's Office, in partnership with the Rensselaer County Department of Health, continues to confront the growing crisis of illicit vaping within our communities. Over the past two years, our deputies have seized more than 30,000 vapes, many of which contain unregulated and harmful substances. This alarming figure underscores the urgent need for expanded public education and outreach.

Illicit vaping poses serious health risks, particularly to youth, including lung damage, exposure to toxic chemicals, and the danger of addiction. Despite ongoing enforcement efforts and compliance checks, the problem persists and requires a more comprehensive approach. Enforcement alone cannot solve this issue—we must also educate residents, parents, and students on the real dangers associated with vaping.

To strengthen this initiative, we propose the creation of a professional educational video highlighting the negative effects of illicit vaping, the health dangers involved, and the proactive steps being taken by law enforcement and public health officials in Rensselaer County. This video will serve as a tool for schools, community organizations, and public campaigns, ensuring that the message reaches a wide audience.

Importantly, this project will be funded through ATUPA resources—money collected from fines during compliance checks—ensuring that violators of the law are directly contributing to the education and protection of our community's youth.

By investing in this project, we are not only raising awareness but also reinforcing our commitment to protecting the health and safety of our youth and community.

The scope of this video will encompass concept and development, on site full day filming, interviews, assembly, revisions, and result in one long form awareness video as well as 5 short-form video clips.



CAPITAL ADVOCATES, LLC
Opening Doors. Changing Perspectives.

Memo of Interest: Video Production on Dangers of Vaping

To: Lana Norton, Confidential Assistant to the Rensselaer County Sheriff

From: Bill Teator, Founder, Capital Advocates, LLC

Date: September 16, 2025

Subject: Expression of Interest in Collaborating on Anti-Vaping Video Project with Rensselaer County Sheriff's Dept & Rensselaer County Heroin Coalition (Heroin Coalition)

Thank you for your outreach and for providing the additional details on the vaping dangers project. At Capital Advocates and with my valued partners, we are deeply committed to initiatives that are purposeful and promote the public benefit. Health and safety, particularly those addressing the opioid and similar substance abuse crises affecting our communities.

We are excited about the opportunity to partner with the Rensselaer County Sheriff's Office and the Heroin Coalition to produce compelling video content that raises awareness about the severe risks of vaping. Vaping poses a significant threat to youth, with nicotine addiction, lung injuries, and exposure to toxic chemicals like heavy metals and Vitamin E acetate leading to long-term health consequences, as highlighted by credible sources such as the CDC and NIH.

Our shared goal will be to create impactful, accessible videos that educate teens on peer-to-peer risks, empower parents with practical tools to recognize and address the issue, and may equip educators, faith leaders, and youth organizations with shareable resources. By leveraging formats like short TikTok clips and reels, we can maximize reach across social media, schools, after-school programs (e.g., Big Brothers Big Sisters), and community events, fostering widespread distribution and lasting behavioral change.

We believe this project has the potential to make a profound impact, saving lives through prevention and support. We are eager to contribute our expertise in video production and messaging to align with your mission. Enclosed is our proposed scope of services, tailored to the November 12 event at Joe Bruno Stadium and ongoing needs.

Please review a library of recent short film production as reference of recent content:

<https://vimeo.com/showcase/11106191>

Use PW: Bill 250 (*case sensitive with space included*)

We look forward to discussing this further via a virtual call at your earliest convenience.

Best regards,

Bill Teator, Founder, Capital Advocates, 703-338-0152 (m)

PRIVILEGED & CONFIDENTIAL: Expression of Interest & Initial Scope of Work

Capital Advocates, LLC
Saratoga Springs, NY 12866
capitaladvocates.com

attendee interactions, and sidebar personal interviews (e.g., parents of deceased child, nurses, doctors) for emotional, relatable impact. We are not supporting the event production or presentation audio/visual display, but the film capture of the program.

- Half-day principal interviews: Dedicated sit-down sessions with key spokespeople (Sheriff, coalition leads) in a controlled area for clear, compelling testimonials.
- Half-day b-roll: Dynamic shots illustrating the crisis (e.g., local sites of impact, symbolic visuals of health effects, community settings) to add visual life and context to "why, what, where" vaping threatens Rensselaer County youth.
- Assumed Budget: \$8,620 includes 3 crew members plus gear for the event at Joe Bruno, includes 1 Full day with crew and gear or 2 half days of interviews, includes half day b-roll capture.

3. Post-Production and Deliverables

- Edit a 5-minute short film on the event: Highlight key moments, interviews, and messaging; incorporate b-roll and graphics. Delivered within one week of the event (by November 19, 2025) in HD formats (MP4, optimized for web/social).
- Series of short-form content from event footage and interviews:
- Peer-to-peer/advisory shorts (e.g., harmed family/adult perspectives for teens): 4-5 x 30-second vignettes for TikTok/social (e.g., "Real stories: Why I quit vaping").
- Parent/guardian-focused: 4-5 x 30-second vignettes on "What to watch for, resources for help" (e.g., signs of addiction, NYS hotlines, coalition contacts).
- Stakeholder versions: Adaptable clips for educators/faith/youth orgs (e.g., discussion starter short video on prevention efforts).
- Deliverables & schedule:
 - Initial editing and animating of one (1) 5-min film by 11/19/2025;
 - Plus, five (5) reel series rolled out throughout the remainder of 2025 (e.g., 2 by December, 3 in Q1 2026) for ongoing campaigns. All in editable (Premiere Pro) and final formats; total runtime ~5 minutes across series.
 - *Example schedule depending on need, release timeline, channels*
 - *Client to provide requested specs for final deliverables*

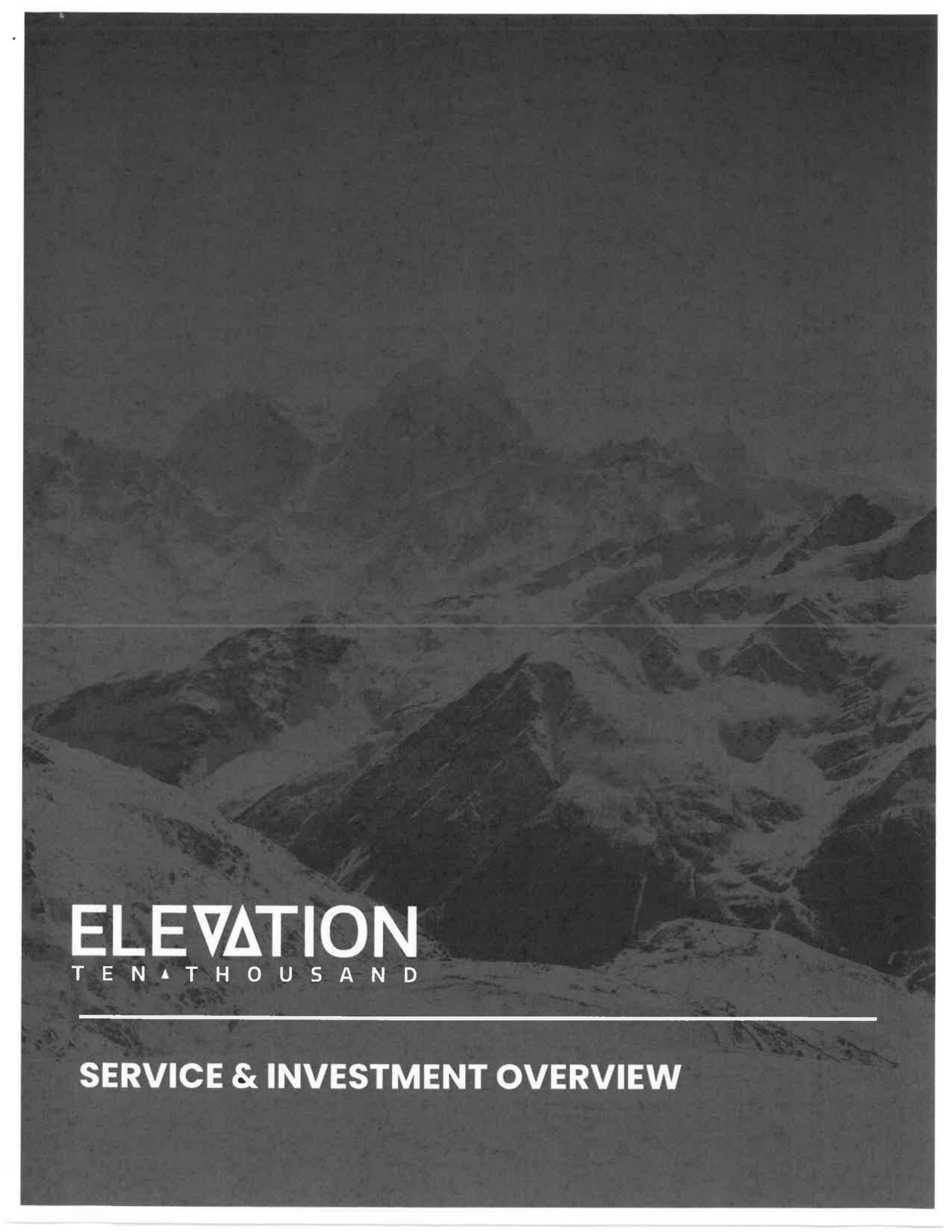
Total Estimated Budget

- ❖ Subtotal Pre-Production & Project Management: \$5,250
- ❖ Subtotal Production: \$8,620
- ❖ Subtotal Post-Production/Deliverables: \$12,218
- ❖ Grand Total: **\$26,088**

This framework assumes standard rates for a mid-sized production; actual quotes may adjust based on final details (e.g., crew size, rounds of revisions, volume and pace of final videos delivered). **Excludes** media buys, travel reimbursements or additional days of film shoots. We can refine via our proposed advanced contracting call. Thank you for considering Capital Advocates—let's make an impact together!

PRIVILEGED & CONFIDENTIAL: Expression of Interest & Initial Scope of Work

Capital Advocates, LLC
Saratoga Springs, NY 12866
capitaladvocates.com



ELEVATION

TEN ▲ THOUSAND

SERVICE & INVESTMENT OVERVIEW

Agreement Overview

This Service Agreement ("Agreement") is entered into between Elevation Ten Thousand, LLC ("Service Provider") and Rensselaer County Sheriff's Office ("Client") for the provision of marketing services. This Agreement establishes the terms, conditions, and scope of the services to be provided, including the selected service(s) and any additional offerings. By executing this Agreement, the Client acknowledges they have the authority to enter into this agreement and agrees to the terms and conditions set forth herein and accepts the responsibilities necessary to facilitate the successful delivery of services.

Video Production Project

Pre-Production

- Concept development and creative direction
- Interview planning and question framework
- Scheduling and coordination with four identified interviewees (law enforcement, medical professional, parent, youth)
- Development of storyboard and script for approval prior to filming
- Production schedule and shot list prepared in advance of filming

Video Production (1 Location, 1 Day)

- 1 location, 1 day -- Interviewees at Elevation Ten Thousand's Film Studio — law enforcement, medical professional, parent, and youth
- Full-day filming session dedicated to capturing local B-roll footage to provide visual context and transitions within the video (can be broken up into 2 half days)

Post-Production

- Assembly of Long-Form Awareness Film
- Incorporation of Sheriff's Office-provided enforcement and bodycam footage
- Fact-based inserts to highlight key statistics
- Sound design and royalty-free music integration
- Two rounds of revisions on the final assembled edit of the Long-Form Awareness Film

Final Delivery

- Long-Form Awareness Film, formatted for event presentation, web, and mobile
- Five (5) short-form video clips clipped from the Long-Form Awareness Film, highlighting key stories, facts, and moments
- Delivery of all final assets as web-ready MP4 files with captions

**Any additional filming, interview sessions, or new elements requested outside of this defined Scope of Work will be quoted separately.*

Total

\$13,334.00

Professional Services Contract

Rensselaer County Sheriff's Office

Elevation Ten Thousand

Signature

Signature

Print

Print

Date

Date

The offer of services described in this Agreement will remain valid at this price for a period of sixty (60) days from the date the unsigned Agreement is presented to the Company. Additional work outside this project scope will be quoted separately.

Agreement Terms and Conditions

1. Payment Terms

Project Fees:

Upon signing this Agreement, an initial payment of 50% of the Fee is due to commence the Services. Following the completion of the Design phase (for Design and Web Projects) or the Pre-Production phase (for Film Projects), a further payment of 25% of the remaining fee is due. The remaining Fee, along with any additional fees incurred throughout the process—such as scope changes or additional services requested—will be due before the final product is released and launched.

All additional fees the Client incurs throughout the process (the "Additional Fees") will be billed separately by the Service Provider and included in the final payment. The final balance must be paid in full before The Service Provider will release or launch the final product. The final payment of the Fee and any and all Additional Fees are is due within thirty (30) days of the completion of the Services. Upon receipt of the final payment, Elevation Ten Thousand will provide access to the website or deliver the associated product to the Client.

Recurring Campaign Service Fees:

In addition to the Fee and any Additional Fees incurred, the Client agrees to pay the Service Provider a recurring monthly fee for the recurring services provided under this Agreement. The fee amount is determined based on the services outlined in this Agreement. Monthly payments will be automatically charged to the credit card or processed through ACH (Automated Clearing House) using the payment information provided by the Client, with payments processed on the first day of each month.

The Fee is exclusive of applicable taxes, which will be added to each monthly charge as required by law. Any additional services the Client requests and the Service Provider agrees to perform that are beyond the scope of Services to be performed pursuant to this Agreement will be billed separately, and such services must be agreed upon in a separate writing and/or amendment signed by both the Service Provider and the Client before any work is initiated. As an alternative to automatic monthly payments, the Client may choose to receive an invoice for manual payment within the specified payment period.

Payment Methods:

The Client authorizes the Service Provider to charge the credit card or initiate ACH payments using the information provided for automatic monthly payments. It is the Client's responsibility to maintain accurate and up-to-date payment information. Any changes to payment details must be communicated to the Service Provider at least ten (10) days before the next billing cycle to avoid any interruptions in the Services.

2. Late Payment and Default

If payments of the Fee and any Additional Fees are not received within thirty (30) days of the date of an invoice (an "Outstanding Balance"), Service Provider reserves the right to pause the Services until the outstanding payment(s) is/are made on the Outstanding Balance. If sixty (60) days full payment has not been made on the Outstanding Balance, the Client will be considered in default, and if the Outstanding Balance still remains unpaid, the Service will commence collection efforts ("Collection Proceedings"). An interest rate of 2.5% per month will be applied to any Outstanding Balance from the original invoice date until full payment is received. Services may be suspended until any Outstanding Balance, including any applicable late fees, are paid by the Client in full. Notwithstanding anything contained in this paragraph, the Service Provider reserves the right, in its sole discretion, to commence Collection Proceedings at any time, should an Outstanding Balance exist or the Client is otherwise in breach of its obligations under this Agreement.

Professional Services Contract

3. Client Responsibilities

Clients are required to provide necessary content and approvals, including logos, business information, and other project-related materials relating to the Services (the "Content and Approvals"), within five (5) business days of request (the "Request") by the Service Provider. The Client acknowledges that the timely providing of the Content and Approvals is essential to avoid delays in the provision of the Services. If the Content and Approvals are not provided within five (5) business days, Elevation will assume the Request is approved and move forward with the Services with the items as if approved. If adjustments to the content or the Services provided are needed afterwards, the Service Provider will charge \$200/hr with a 1 hour minimum to make the adjustments. The Service Provider is not responsible for missed deadlines resulting from delays in receiving necessary input. The Client must also provide access to relevant accounts and platforms, such as Google Analytics and domain management tools within the same time-period, if a Request for such access is made by the Service Provider. If accounts do not exist, the Service Provider will create them and provide the necessary access. Any additional revisions will incur additional fees, to be agreed upon in writing or, if nothing is outlined, at \$200/hr with a 1 hour minimum.

4. Legal Fees and Expenses

In the event of any dispute or legal action arising from this Agreement, the prevailing party will be entitled to recover reasonable legal fees, costs, and other related expenses. The Client also acknowledges that, should the Service Provider commence Collection Proceedings to attempt to collect any Outstanding Balance, the Service Provider will be entitled to recover from the Client any reasonable legal fees, costs and other related expenses the Service Provider incurs.

5. Changes to the Services

Any changes to the Services the Client agrees to have performed by the Service Provider or necessitated by unforeseen circumstances will be documented in a Change Order, which will require written approval from the Client. Changes to the Services may impact the scope of the Services the timeline for the Completion of the Services and the Fee, and these adjustments will be set forth in the Change Order.

6. Use of Materials and Data

The Client grants the Service Provider the right to use any of the materials that result from the Services, including case studies, testimonials, and logos, for marketing purposes, subject to the Client's prior written approval. The Client's approval in this regard will not be unreasonably withheld.

7. Service Level Agreement (SLA)

The Service Provider is committed to providing reliable service. Standard support requests will receive a response within two (2) business days, while urgent technical issues, such as website downtime, will be addressed within four (4) business hours. A 99.9% website uptime commitment is guaranteed, excluding scheduled maintenance or emergencies beyond the Service Provider's control. The Client will be notified at least 48 hours in advance of scheduled maintenance that may result in website downtime.

8. Recurring Campaign Service(s) Renewal and Termination

Following completion of the Setup Phase for new recurring services (typically 4 weeks after the Agreement has been signed), the Service Provider will begin providing monthly recurring marketing services as outlined in the scope investment section of this Agreement (the "Campaign Services"). This Agreement for recurring campaign services will remain in effect for an initial term of one (1) year, unless otherwise stated, and will automatically renew for successive one-year terms unless terminated by either party by that party providing at least 90 days' written notice prior to the renewal date. The "Recurring Start Date" shall be the first calendar day of the month immediately following the conclusion of the Setup Phase, unless otherwise agreed in writing by both parties. The "Recurring Start Date" will represent the beginning of the one (1) year term.

If Recurring Campaign Services begin mid-month, the Service Provider may, at its discretion, issue a prorated invoice for services provided during that partial month. Any such prorated invoice is considered an add-on to the 12-month campaign and does not affect the Recurring Start Date, which will be defined as the first day of the following full billing month.

If the Client wishes to terminate the Agreement before the completion of the initial term or any renewal term of the Campaign Services, the Client agrees to pay the Service Provider the remaining balance of the Fee for the full term. This includes the total amount for the recurring services outlined in the Agreement for the entire term, regardless of early termination.

The Service Provider reserves the right to terminate the Agreement for non-payment for the Campaign Services if outstanding amounts are not resolved within the specified period. In such cases, the Service Provider may also pursue payment for the remaining Fee any Outstanding Balance that remains pursuant to this Agreement.

9. Project Termination

This termination clause applies specifically to the one-time Project Services, not the recurring Campaign Services (which are governed by Section 8). This Agreement shall remain in effect until the completion of the Services outlined, unless terminated earlier as provided in this section. Either party may terminate this Agreement for the Services at any time, with or without cause, by providing sixty (60) days' prior written notice to the other party.

Upon termination, the Client will be responsible for payment of the Fee (or the portion thereof) for the Services rendered and costs incurred up to the date of termination, including any Services -in-progress. If the Client terminates the Agreement prior to the completion of the Services, Elevation Ten Thousand reserves the right to withhold delivery of any remaining work until all outstanding invoices and payments are settled. Termination of the Services does not affect any obligations of the Client that have accrued before termination, including payment obligations, confidentiality provisions, or intellectual property rights.

Professional Services Contract

10. Confidentiality and Data Protection

Confidentiality Clause: Both the Service Provider and the Client agree to maintain the confidentiality of any non-public, proprietary, or confidential information disclosed by either party (the "Confidential Information") in connection with the performance of the Services under this Agreement. Confidential Information includes, but is not limited to: business strategies, pricing, financial information, customer data, marketing plans, technical data, proprietary software, and internal processes. Each party agrees to use Confidential Information solely to fulfill their obligations under this Agreement, protect it from unauthorized disclosure, and not disclose it to third parties without prior written consent, except as required by law. These obligations will remain in effect for one (1) year after the termination or expiration of this Agreement.

Data Protection: The Service Provider will comply with applicable data protection laws and implement reasonable security measures, such as access controls, encryption, & regular security updates. In the event of a data breach, the Client will be notified within seventy-two (72) hours.

11. Indemnification

The Client agrees to indemnify and hold the Service Provider, its members, employees, officers, and agents harmless from and against any and all claims, liabilities, damages, or expenses (including reasonable attorneys' fees) arising from the Client's breach of any representation, warranty, or covenant in this Agreement.

12. Force Majeure

Neither party will be held liable for any failure to perform obligations under this Agreement due to circumstances beyond their control, including but not limited to natural disasters, acts of government, strikes, wars, pandemics, or other major disruptions. The affected party must notify the other party as soon as reasonably possible, & performance obligations will be postponed for the duration of the force majeure event.

13. Dispute Resolution

In the event of a dispute arising from this Agreement, the parties agree to first attempt resolution through informal negotiations. If these negotiations fail to resolve the issue within thirty (30) days, either party may submit the dispute to mediation. Mediation will be conducted by a neutral third-party mediator in New York, or another location mutually agreed upon by both parties.

If mediation is unsuccessful after sixty (60) days, the parties may agree to submit any dispute will to binding arbitration under the Commercial Rules of the American Arbitration Association (AAA). Arbitration will be held in a location within a 60 miles radius of Albany, New York, and the arbitrator's decision will be final and binding. The parties will share arbitration costs equally, but each party will be responsible for its legal fees.

Notwithstanding anything to the contrary in this paragraph, nothing shall prohibit either party from filing a legal proceeding in a Court of competent jurisdiction regarding any dispute that arises under this Agreement. The parties agree to file any such action in a New York State or federal court located in the geographic confines of the United States District Court for the Northern District of New York. The parties further agree that the laws of the State of New York shall govern this Agreement and be applicable to any dispute arising under this Agreement.

14. Non-Solicitation

During the term of this Agreement and for two (2) years after its termination, the Client agrees not to solicit or hire any employee of the Service Provider.

15. Limitation of Liability

The Client acknowledges that payment for the Services under this Agreement is not contingent upon achieving specific outcomes or results, such as lead generation or other business metrics. The Service Provider makes no guarantees regarding the performance of the services beyond what is expressly stated in this Agreement.

To the fullest extent permitted by law, the Service Provider's liability to the Client for any claims, losses, damages, or costs arising from this Agreement is limited to the total fees paid by the Client in the twelve (12) months preceding the claim. The Service Provider will not be liable to Client for indirect, consequential, special, or incidental damages, including but not limited to lost revenue, profits, data, or business opportunities, even if advised of the possibility of such damages.

The Service Provider will not be responsible for delays or failures in performance resulting from circumstances beyond its reasonable control, including but not limited to disruptions caused by third-party service providers, acts of God, or changes in laws or regulations.

16. Counterparts and Electronic Signatures

This Agreement may be executed in counterparts, each of which will be deemed an original, and all counterparts together will constitute one and the same document. A counterpart signature transmitted electronically, by fax, or as a scanned document will be deemed an original signature for purposes of executing this Agreement.

17. Terms of Service and Modifications

Elevation Ten Thousand reserves the right to update or modify these Terms of Service at any time. In the event of such changes, clients will be notified via email, and the updated Terms of Service will be made available at www.elevation10k.com/terms-of-service. Continued use of services following the update constitutes the Client's acceptance of the modified Terms of Service. Any modifications to the Agreement requested by the Client must be agreed upon in writing by both parties to be effective.

Initials

Date

V_2025.8.13

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant, Weaver

Q

Sent To: Contracts & Agreements

Committee

Date October 14, 2025

Resolution No. G/27

**RESOLUTION AUTHORIZING EXTENSION OF THE TERM PERIOD OF A GRANT AGREEMENT WITH THE
NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES -
PUBLIC DEFENDER AND CONFLICT DEFENDER**

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, Resolution G/216/23 authorized the acceptance of grant award from the New York State Office of Indigent Legal Services for the period from January 1, 2023 through December 31, 2025, (Distribution #13 - Contract Number C130038) in the amount of \$272,073.00; and

WHEREAS, The New York State Office of Indigent Legal Services has authorized a twelve (12) month extension to December 31, 2026 for Distribution #13 contracts, by extending for one year and merging with Distribution #14 contract funds for a total aggregate of \$544,146.00; and

WHEREAS, If there are unexpended monies for the Offices of Public Defender and Conflict Defender within this grant agreement, they will be brought forward into 2026 by a separate Resolution; and

WHEREAS, All purchases, made under this grant, will be done under the purchasing guidelines set forth in the Purchasing Policies and Procedures of the County of Rensselaer; now, therefore, be it

RESOLVED, That any positions, programs, expenditures and/or agreements or contracts authorized or established pursuant to this resolution shall terminate and cease upon discontinuance of said funding; and, be it further

RESOLVED, That the Rensselaer County Executive, or his designee, is authorized to sign the above-referenced grant award extension, together with any and all documents for such grant award, including any and all no cost extensions of such grant award, subject to the approval as to form by the Rensselaer County Attorney.

Resolution ADOPTED by the following vote:

Ayes:

Nays:

Abstain:

October 14, 2025

Clerk of the Legislature

Sent to County Executive_____

Received from County Executive_____

Clerk of the Legislature



Executive Action

Approved_____ Date_____

Disapproved_____

Veto Message Attached and Returned to Clerk

County Executive

LEGISLATIVE FISCAL IMPACT STATEMENT

Type of Legislation: Local Law: _____ G Resolution: X P Resolution: _____

Title of Legislation: RESOLUTION AUTHORIZING EXTENSION OF THE TERM PERIOD OF A GRANT AGREEMENT WITH NYS OFFICE OF INDIGENT LEGAL SERVICES - PUBLIC DEFENDER AND CONFLICT

Requested by: Public Defender and Conflict Defender

Sponsor(s): _____

FISCAL IMPACT

1) Projected cost of proposed legislation, if any: \$ 272,073.00 current year
_____ ongoing expenses per year

2) Method of financing – note all that apply (federal funding, state funding, bonding, tax levy, etc.): Funding from NYS Office of Indigent Legal Services

a) For federal funding: amount \$ _____ and length of time federal funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

b) For state funding: amount \$ 272,073.00 and length of time state funding is available December 31, 2026. Is it available for ongoing expenses? Yes _____ or No _____

c) If bonded, state amount of total indebtedness this legislation will create and projected interest cost over the course of borrowing:
Principal \$ _____
Total projected interest costs \$ _____

d) Tax levy impact for current year \$ 0.00 and ongoing \$ _____

e) Other (please explain) \$ _____

3) Is this expense or program mandated? Yes X No _____

4) Length of expense or project (one time only, ongoing, etc.): December 31, 2026

5) Justification for the appropriation/expenditure requested. Include any revenue this will produce or any expense that will be avoided: This is a request to extend Distribution #13 contract from December 31, 2025 to December 31, 2026, so the funds can be expended.

Department Head

John Turi, Sandra McCarthy, and David Gruenberg

STATE OF NEW YORK CONTRACT FOR GRANTS FACE PAGE

STATE AGENCY (Name & Address): NYS Office of Indigent Legal Services A. E. Smith Building, 11th Floor 80 South Swan Street Albany, NY 12210	BUSINESS UNIT/DEPT. ID: OLS01 - 1350200 CONTRACT NUMBER: C130038 CONTRACT TYPE (select one): ☒ Multi-Year Agreement ☐ Simplified Renewal Agreement ☐ Fixed Term Agreement
CONTRACTOR NAME: Rensselaer, County of	TRANSACTION TYPE: ☐ New ☐ Renewal (list periods): ☒ Amendment (list periods):
CONTRACTOR IDENTIFICATION NUMBERS: NYS Vendor ID Number: 1000002434 Federal Tax ID Number: 14-6002569	PROJECT NAME: DISTRIBUTION 13 ASSISTANCE LISTINGS (formerly CFDA) NUMBER (ALN) (Federally Funded Grants Only):
CONTRACTOR PRIMARY MAILING ADDRESS: Office of the Rensselaer County Attorney 99 Troy Road 4th Floor East Greenbush, NY 12061 CONTRACTOR PAYMENT ADDRESS: ☐ Check if same as primary mailing address Rensselaer County Bureau of Finance 99 Troy Road 4th Floor East Greenbush, NY 12061 CONTRACT MAILING ADDRESS: ☒ Check if same as primary mailing address CONTRACTOR PRIMARY E-MAIL ADDRESS: ckempf@rensco.com	CONTRACTOR STATUS: ☐ For Profit ☒ Municipality ☐ Tribal Nation ☐ Individual ☐ Not-for-Profit Charities Registration Number: Exemption Status/Code: 380100000000 ☐ Sectarian Entity

STATE OF NEW YORK CONTRACT FOR GRANTS FACE PAGE

CURRENT CONTRACT TERM: From: January 1, 2023 To: December 31, 2025 AMENDED TERM: From: January 1, 2023 To: December 31, 2026	CONTRACT FUNDING AMOUNT <i>(Fixed Term - enter current period amount; Simplified Renewal - enter cumulative amount to date; Multi-year - enter total projected amount of the contract):</i> CURRENT: \$ 544,146.00 AMENDED: FUNDING SOURCE(S) ☒ State ☐ Federal ☐ Other
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ATTACHMENTS INCLUDED AS PART OF THIS AGREEMENT (select all that apply):

☐ Appendix A

☐ Attachment A:

☐ A-1 Agency Specific Terms and Conditions
☐ A-2 Program Specific Terms and Conditions
☐ A-3 Federally Funded Grants and Requirements Mandated by Federal Laws

☐ Attachment B:

☐ B-1 Expenditure Based Budget
☐ B-2 Performance Based Budget
☐ B-3 Capital Budget
☐ B-4 Net Deficit Budget
☐ B-1(A) Expenditure Based Budget (Amendment)
☐ B-2(A) Performance Based Budget (Amendment)
☐ B-3(A) Capital Budget (Amendment)
☐ B-4(A) Net Deficit Budget (Amendment)

☐ Attachment C: Work Plan

☐ Attachment D: Payment and Reporting

☒ Other:
 Attachment E - Limitation on Contract Extensions

IN WITNESS THEREOF, the parties hereto have executed or approved this Master Contract on the dates below their signatures.

CONTRACTOR:

Rensselaer County

By: _____

Printed Name

Title: _____

Date: _____

STATE AGENCY:

NYS Office of Indigent Legal Services

By: _____

Patricia J. Warth

Printed Name

Title: Director - Office of Indigent Legal Services

Date: _____

STATE OF NEW YORK

County of _____

On the ____ day of _____, _____, before me personally appeared _____, to me known, who being by me duly sworn, did depose and say that he/she resides at _____, that he/she is the _____ of the _____, the contractor described herein which executed the foregoing instrument; and that he/she signed his/her name thereto as authorized by the contractor named on the face page of this Master Contract.

(Notary) _____

ATTORNEY GENERAL'S SIGNATURE

Printed Name

Title: _____

Date: _____

STATE COMPTROLLER'S SIGNATURE

Printed Name

Title: _____

Date: _____

ATTACHMENT E
LIMITATION ON CONTRACT EXTENSIONS

DISTRIBUTION 13

COUNTY OF RENSSELAER

The term extension provided for in this amendment shall represent the last and final extension to this contract. No additional term extensions will be provided. All claims eligible for reimbursement under the terms of this contract shall be submitted to the Office of Indigent Legal Services no later than one hundred twenty (120) days after the end date of the term extension. Upon expiration of this term, the claims covered by the terms of the contract and any associated funding shall no longer be available for such reimbursement.