

HEALTH COMMITTEE

WEDNESDAY, SEPTEMBER 3, 2025

INDEX OF RESOLUTIONS:		
COMMITTEE	RESOLUTION	TITLE
C/H/B/R	G/12	RESOLUTION AUTHORIZING THE ACCEPTANCE OF ADDITIONAL GRANT FUNDING FROM THE NEW YORK STATE DEPARTMENT OF HEALTH FOR THE EARLY INTERVENTION ADMINISTRATION GRANT PROGRAM - DEPARTMENT OF HEALTH Motion Made By: Seconded By: Moved: Notes:

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant Weaver, Gendron, Rogers, Nichols

Sent To: Contracts & Agreements

Committee

Date September 9, 2025

Resolution No. G/12

RESOLUTION AUTHORIZING THE ACCEPTANCE OF ADDITIONAL GRANT FUNDING FROM THE NEW YORK STATE DEPARTMENT OF HEALTH FOR THE EARLY INTERVENTION ADMINISTRATION GRANT PROGRAM - DEPARTMENT OF HEALTH

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, Resolution G/273/21 authorized the acceptance of a grant award from New York State Department of Health ("NYSDOH") in the amount of \$465,625.00 for the Early Intervention Administration Grant Program for the period of October 1, 2021 through September 30, 2026, at an annual amount of \$93,125.00; and

WHEREAS, NYSDOH has awarded the Rensselaer County Department of Health ("RCDOH") an additional \$5,744.00 in Early Intervention Administration grant funding for the period of October 1, 2025 through September 30, 2026, resulting in an amended annual amount of \$98,869.00 with total funding now being \$471,369.00; and

WHEREAS, Rensselaer County is mandated to provide appropriate early intervention services to improve child and family development; and

WHEREAS, This program is essential for identifying and coordinating services for infants and toddlers residing within the County of Rensselaer, whose healthy development is compromised; and

WHEREAS, Should the needs of the RCDOH change, the grant budget would be modified as required by the NYSDOH Bureau of Family Health, Early Intervention Administration; and

WHEREAS, It is anticipated that the portion of this funding to be received within 2025 will total \$1,436.00, and since this funding will offset previously budgeted fringe benefits of incumbent Department personnel working on this program, the Department's 2025 budget will not be amended; and

WHEREAS, This program is fully funded by State monies and will produce no fiscal impact on Rensselaer County; now, therefore, be it

RESOLVED, That any positions, programs, expenditures and/or agreements or contracts authorized or established pursuant to this resolution shall terminate and cease upon discontinuance of said funding; and, be it further

RESOLVED, That the Rensselaer County Executive, or his designee, is authorized to sign the above referenced grant award, together with any and all documents for such grant award, including any and all no costs extensions of such grant award, subject to the approval as to form by the Rensselaer County Attorney.

Resolution ADOPTED by the following vote:

Ayes:

Nays:

Abstain:

September 9, 2025

Clerk of the Legislature

Sent to County Executive _____

Received from County Executive _____

Clerk of the Legislature



Executive Action

Approved _____ Date _____

Disapproved _____
Veto Message Attached and Returned to Clerk

County Executive

LEGISLATIVE FISCAL IMPACT STATEMENT

Type of Legislation: Local Law:_____ G Resolution:_____ P Resolution:_____

Title of Legislation:_____

Requested by:_____

Sponsor(s):_____

FISCAL IMPACT

1) Projected cost of proposed legislation, if any:\$_____ current year
_____ ongoing expenses per year

2) Method of financing – note all that apply (federal funding, state funding, bonding, tax levy, etc.):_____

a) For federal funding: amount \$_____ and length of time federal funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

b) For state funding: amount \$_____ and length of time state funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

c) If bonded, state amount of total indebtedness this legislation will create and projected interest cost over the course of borrowing:
Principal \$_____
Total projected interest costs \$_____

d) Tax levy impact for current year \$_____ and ongoing \$_____

e) Other (please explain) \$_____

3) Is this expense or program mandated? Yes _____ No _____

4) Length of expense or project (one time only, ongoing, etc.):_____

5) Justification for the appropriation/expenditure requested. Include any revenue this will produce or any expense that will be avoided:_____

Department Head

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant, Weaver, Bendett, Casale, Doran

Sent To: Contracts & Agreements

Committee

Date August 10, 2021

Resolution No. G/273/21

RESOLUTION ACCEPTING GRANT FUNDING FROM THE NEW YORK STATE DEPARTMENT OF HEALTH FOR THE EARLY INTERVENTION ADMINISTRATION GRANT PROGRAM - DEPARTMENT OF HEALTH

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, The New York State Department of Health ("NYSDOH") has awarded the Rensselaer County Department of Health ("RCDOH") \$465,625.00 in Early Intervention Administration grant funding for the period of October 1, 2021 through September 30, 2026, at an annual amount of \$93,125.00; and

WHEREAS, This program is essential for identifying and coordinating services for infants and toddlers residing in Rensselaer County whose healthy development is compromised. The County must provide appropriate intervention to improve child and family development; and

WHEREAS, Should the needs of the RCDOH change, the grant budget would be modified as required by the NYSDOH Bureau of Family Health, Early Intervention Administration; and

WHEREAS, It is anticipated that the portion of this funding to be received within 2021 will total \$22,464.00, and since this funding will offset already budgeted salary and fringe benefits of the incumbent RCDOH personnel working on this program, the RCDOH 2021 budget will not be amended; and

WHEREAS, This program is fully funded by State monies and will produce no fiscal impact on Rensselaer County; now, therefore, be it

RESOLVED, That any positions, programs, expenditures and/or agreements or contracts authorized or established pursuant to this resolution shall terminate and cease upon discontinuance of said funding; and, be it further

RESOLVED, That the Rensselaer County Executive, or his designee, is authorized to sign the above-referenced grant agreement subject to the approval as to form by the Rensselaer County Attorney.

Resolution ADOPTED by the following vote:

Ayes: 17
Nays: 0
Abstain: 0
August 10, 2021

Clerk of the Legislature

Sent to County Executive 8/11/21

Received from County Executive 8/13/21

Jessica Charette
Clerk of the Legislature



Executive Action

Approved ✓ Date 8/13/21

Disapproved _____

Veto Message Attached and Returned to Clerk

[Signature]
County Executive

Rensselaer County Legislature

Clerk's Certification (G)

I, Jessica L. Charette, Clerk of the Rensselaer County Legislature, do hereby **CERTIFY** that I have compared the foregoing copy with the original resolution(s) enacted by the Rensselaer County Legislature at a legally convened meeting held on the 10th day August and that the same is a true and complete copy thereof. The original final resolution(s) is/are on file in my office, as of the 13th day of located at 1600 Seventh Avenue, Troy, New York, and became effective on the 13th day of August, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Rensselaer County Legislature of Troy, New York, this 13th day of AugustMay, 2021.

Seal


Jessica L. Charette
Clerk of the Legislature
County of Rensselaer
State of New York



Department of Health

KATHY HOCHUL
Governor

JAMES V. McDONALD, MD, MPH
Commissioner

JOHANNE E. MORNE, MS
Executive Deputy Commissioner

August 4, 2025

Steven F McLaughlin, County Executive
Rensselaer County
1600 7th Avenue
Troy, NY 12180

Re: C36427GG - Rensselaer County - Early Intervention Program Admin (EI Admin) – Amendment – Request for Offline Budget

Dear Steven F McLaughlin,

This is to inform you of the New York State Department of Health's intent to provide an increase in funding to your Early Intervention Admin (EI Admin) contract for year 5 of 5.

The annual funding amount for year five will now be **\$98,869** for a one-time increase of **\$5,744** to your current annual award. This adjustment results in an adjustment to your total award amount from **\$465,625** to **\$471,369** for the contract term of **10/1/2021 - 09/30/2026**. This amendment is contingent on the review and approval of the Office of the State Comptroller (OSC).

At this time, please complete and submit the attached offline budget document for **period 5 10/01/2025 – 09/30/2026**. Once this is reviewed, approved, and uploaded by the New York State Department of Health, the contract will be submitted to you for review and approval in the New York Statewide Financial System (SFS).

Helpful resources to assist you in that process can be found in the attached Budget Guidance documents as well as on slide 40 of the attached Information to Support Grantees document.

The steps/timeframes described below are based on approval of past contracts and are subject to change.

Required Process Step*	Responsible	Timeframe
Complete and Submit Offline Budget Document to John Suchy at John.Suchy@health.ny.gov	Vendor	Monday, August 18, 2025
Program and Contract Managers Review and Approval	State Agency	Monday, August 25, 2025
Contract Review 3 - Data Entry into the Statewide Financial System	State Agency	Tuesday, September 2, 2025
Vendor Approval	Grant Contract Approver	Tuesday, September 9, 2025
Contract Routing 1 Review – Confirm MWBE Uploaded	State Agency	Tuesday, September 16, 2025
Agency Approval	State Agency	Tuesday, September 23, 2025
Attorney General Review and Approval	State Agency	Wednesday, October 8, 2025
Office of the State Comptroller Review and Approval	OSC	Thursday, October 23, 2025

Offline budgets are to be submitted to your Program Manager at John.Suchy@health.ny.gov. If you have any questions, or concerns before that time, please contact John Suchy at (518) 486-2080.

Sincerely,

A handwritten signature in cursive script that reads "Raymond A. Pierce". The signature is written in dark ink on a white background.

Raymond Pierce, Director
Bureau of Early Intervention (BEI)
Division of Family Health

Attached:

- 1 Budget Proposal for Offline Budget (Excel)
- 2 EI Admin Program - Budget Instructions for SFS
- 3 SFS Grantee User Manual
 - Preview a Contract Agreement (Pages 136 – 141)
 - Update Contract Period Budget and Work Plan Information and Complete Review of a Contract During Collaboration (Pages 141 – 154)
- 4 Information to Support Grantees
- 5 MWBE Forms

cc: Leonard F. Claus Jr.;
Ann Hansen;
Tina Van Epps;
John Suchy;
Christopher Hayes