

HEALTH COMMITTEE PACKET

WEDNESDAY, NOVEMBER 4, 2026

COMMITTEE	RESOLUTION	TITLE
C/H/B/R	G/6	<p>RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT AWARD FROM THE NEW YORK STATE DEPARTMENT OF HEALTH FOR THE EARLY INTERVENTION ADMINISTRATION GRANT PROGRAM - DEPARTMENT OF HEALTH</p> <p>Motion Made By: Seconded By: In favor: Opposed:</p> <p>Notes:</p>

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Grant, Loveridge, Ashley, Patire, Nichols

Sent To: Contracts & Agreements

Committee

Date November 10, 2026

Resolution No. G/6

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT AWARD FROM THE NEW YORK
STATE DEPARTMENT OF HEALTH FOR THE EARLY INTERVENTION ADMINISTRATION GRANT
PROGRAM – DEPARTMENT OF HEALTH**

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, Rensselaer County Department of Health ("RCDOH") is in receipt of a grant award from the New York State Department of Health ("NYSDOH") for the Early Intervention Administration Grant Program in the amount of \$465,625.00, in annual installments of \$93,125.00, for the period of October 1, 2026 through September 30, 2031; and

WHEREAS, Rensselaer County must provide appropriate intervention to improve child and family development; and

WHEREAS, This program is essential for identifying and coordinating services for infants and toddlers residing in Rensselaer County whose healthy development is compromised and is fully funded by State monies and will produce no fiscal impact on Rensselaer County; and

WHEREAS, Should the needs of the RCDOH change, the grant budget would be modified as required by the NYSDOH Bureau of Family Health, Early Intervention Administration; and

WHEREAS, It is anticipated that the portion of this funding to be received within 2026 will total \$22,937.00, and since this funding will offset already budgeted salary and fringe of incumbent Department personnel working on this program, the RCDOH 2026 budget will not be amended; now, therefore, be it

RESOLVED, That any positions, programs, expenditures and/or agreements or contracts authorized or established pursuant to this resolution shall terminate and cease upon discontinuance of said funding; and, be it further

RESOLVED, That the Rensselaer County Executive, or his designee, is authorized to sign the above referenced grant award, together with any and all documents for such grant award, including any and all no cost extensions of such grant award, subject to the approval as to form by the Rensselaer County Attorney.

Resolution ADOPTED by the following vote:

Ayes:

Nays:

Abstain:

November 10, 2026

Clerk of the Legislature

Sent to County Executive _____

Received from County Executive _____

Clerk of the Legislature



Executive Action

Approved _____ Date _____

Disapproved _____
Veto Message Attached and Returned to Clerk

County Executive

LEGISLATIVE FISCAL IMPACT STATEMENT

Type of Legislation: Local Law: _____ G Resolution: _____ P Resolution: _____

Title of Legislation: RESOLUTION ACCEPTING GRANT FUNDING FROM THE NEW YORK STATE DEPARTMENT OF HEALTH FOR THE EARLY INTERVENTION GRANT

Requested by: HEALTH DEPARTMENT

Sponsor(s): _____

FISCAL IMPACT

1) Projected cost of proposed legislation, if any: \$ 0.00 current year
\$ 0.00 ongoing expenses per year

2) Method of financing – note all that apply (federal funding, state funding, bonding, tax levy, etc.): _____

a) For federal funding: amount \$ _____ and length of time federal funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

b) For state funding: amount \$ 465,625.00 and length of time state funding is available October 1, 2026 through September 30, 2031. Is it available for ongoing expenses? Yes _____ or No _____

c) If bonded, state amount of total indebtedness this legislation will create and projected interest cost over the course of borrowing:
Principal \$ _____
Total projected interest costs \$ _____

d) Tax levy impact for current year \$ _____ and ongoing \$ _____

e) Other (please explain) \$ _____

3) Is this expense or program mandated? Yes _____ No _____

4) Length of expense or project (one time only, ongoing, etc.): _____

5) Justification for the appropriation/expenditure requested. Include any revenue this will produce or any expense that will be avoided: _____

This program is essential for identifying and coordinating services for infants and toddlers whose healthy development is compromised who reside in Rensselaer County and is 100% reimbursed.

Department Head

Leonard F. Claus Jr.



Department of Health

KATHY HOCHUL
Governor

JAMES V. McDONALD, MD, MPH
Commissioner

JOHANNE E. MORNE, MS
Executive Deputy Commissioner

September 2, 2026

Steven F McLaughlin, County Executive
Rensselaer County
99 Troy Road
East Greenbush, NY 12061

Re: - C42726GM - Rensselaer County - Early Intervention Administration Program--(EI Admin) – Award-Request for Offline Budget

Dear Steven F McLaughlin,

Congratulations! I am pleased to inform you that an award for Rensselaer County has been specified regarding the above referenced initiative.

The full award amount is **\$465,625** for the anticipated contract period of 10/1/2026-9/30/2031. The annual award amount of **\$93,125** is for the anticipated first contract period of 10/1/2026 -9/30/2027. Final grant awards are contingent on the review and approval of the Office of the State Comptroller (OSC).

At this time, please complete and submit the attached offline budget document for **period 1 10/1/2026 – 9/30/2027**. Once this is reviewed, approved, and uploaded by the New York State Department of Health, the contract will be submitted to you for review and approval in the New York Statewide Financial System (SFS).

Helpful resources to assist you in that process can be found in the attached Budget Guidance documents as well as on slide 40 of the attached Information to Support Grantees document.

The steps/timeframes described below are based on approval of past contracts and are subject to change.

Required Process Step*	Responsible	Complete By
Complete and Submit Offline Budget Document to Tiara Hurd at Tiara.Hurd@health.ny.gov	Vendor	Monday, September 14, 2026
Program and Contract Managers Review and Approval	State Agency	Thursday, September 17, 2026
Contract Review 1 thru 3 – (Offline budgets reviewed, request for edits, entered in SFS, Internal Reviews)	State Agency	Thursday, October 1, 2026
Vendor Approval	Grant Contract Approver	Thursday, October 8, 2026
Contract Package Validation –all internal agency approvals	State Agency	Tuesday, October 13, 2026
Agency Approval	State Agency	Tuesday, October 20, 2026
To Attorney General (AG) and Bureau of Contracts (BOC)	State Agency	Friday, November 6, 2026

Final approval by OSC. Contract Executed before the contract start date of 10/1/2026	OSC	Monday, November 23, 2026
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Note: A separate communication will be sent shortly with subject line indicating Contractual Document Compliance. Please respond to this communication separate from this request. Documents requested as part of this request are required to advance the contract for official approvals.

We look forward to working with you on the successful implementation of the EIADMIN grant award. Offline budgets are to be submitted to your Program Manager at Tiara Hurd.

If you have any questions, or concerns before that time, please contact Tiara Hurd at (518) 473-7016 or Tiara.Hurd@health.ny.gov.

Sincerely,



Raymond Pierce, Director
Bureau of Early Intervention (BEI)
Division of Family Health

Attached:

- 1 Budget Proposal for Offline Budget (Excel)
- 2 EI Admin Program – Budget Instructions for SFS
- 3 SFS Grantee User Manual
 - Preview a Contract Agreement (Pages 156 – 160)
 - Update Contract Period Budget and Work Plan Information and Complete Review of a Contract During Collaboration (Pages 160 – 174)
- 4 Information to Support Grantees
- 5 MWBE Forms

cc: Leonard F. Claws Jr;
Ann Hansen;
Tina Van Epps;
Tiara Hurd;
Christopher Hayes

Early Intervention Administration
October 1, 2026 - September 30, 2027
Contract # C-36427GG
Budget Statement and Report of Expenditures for Quarter Ending

BUDGET ITEM	ANNUAL SALARY	PERCENTAGE	# of MONTHS	BUDGETED AMOUNT
Personnel				
ECIS Worker				
Theresa Buckley 2026	\$66,339.00	8.00%	3	\$1,326.79
Theresa Buckley 2027	\$67,666.00	8.00%	9	\$4,059.96
ECIS Worker				
Deborah Scheidel 2026	\$66,237.00	8.00%	3	\$1,324.75
Deborah Scheidel 2027	\$67,562.00	8.00%	9	\$4,053.72
ECIS Worker				
Heather Dube-Rieger 2026	\$66,339.00	8.00%	3	\$1,326.80
Heather Dube-Rieger 2027	\$67,666.00	8.00%	9	\$4,059.96
Principle Clerk				
Michele Pasinella 2026	\$56,526.00	30.00%	3	\$4,239.40
Michele Pasinella 2027	\$57,657.00	30.00%	9	\$12,972.83
Diretor of Children with Special Needs				
Ann Hansen 2026	\$91,703.00	30.00%	3	\$6,877.73
Ann Hansen 2027	\$93,537.00	30.00%	9	\$21,045.83
Sr Fiscal Coordinator				
Tina Van Epps 2026	\$71,795.00	5.00%	3	\$897.43
Tina Van Epps 2027	\$73,231.00	5.00%	9	\$2,746.16
ECIS Worker				
Nicole Green 2026	\$63,076.00	8.00%	3	\$1,261.52
Nicole Green 2027	\$64,338.00	8.00%	9	\$3,860.28
ECIS Worker				

Caroline White 2026	\$60,922.00	8.00%	3	\$1,218.46
Caroline White 2027	\$62,140.00	8.00%	9	\$3,728.40
ECIS Worker				
Christine Beattie 2026	\$60,922.00	8.00%	3	\$1,218.45
Christine Beattie 2027	\$62,140.00	8.00%	9	\$3,728.40
Receptionist				
Vanessa Briggs 2026	\$42,480.00	10.00%	3	\$1,061.99
Vanessa Briggs 2027	\$43,330.00	10.00%	9	\$3,249.75
				\$84,258.60
Fringe Benefits		10.52%		\$8,866.40
Personnel Totals				\$93,125.00

BUDGET ITEM
Non Personnel
Operating Expenses
Non-Personnel Totals

Statement Totals

\$93,125.00