CONTRACTS COMMITTEE

TUESDAY, SEPTEMBER 2, 2025

INDEX OF RESOLUTIONS:		
COMMITTEE	**RESOLUTION**	**TITLE**
C/B/R	**G/3**	**RESOLUTION AUTHORIZING A CONTRACT FOR THE PURCHASE OF DISHWASHING DETERGENTS FOR THE DEPARTMENTS OF AGING, SHERIFF AND VAN RENSSELAER MANOR NURSING HOME - BUREAU OF CENTRAL SERVICES** **Motion Made By:** **Seconded By:** **Moved:** **Notes:**
C/B/R	**G/5**	**RESOLUTION AUTHORIZING AN AGREEMENT WITH JPMORGAN CHASE BANK, N.A. FOR CARD SERVICES – CENTRAL SERVICES** **Motion Made By:** **Seconded By:** **Moved:** **Notes:**
C/J/B/R	**G/6**	**AUTHORIZING AN AGREEMENT WITH RENSSELAER POLYTECHNIC INSTITUTE GRANTING LIMITED LAW ENFORCEMENT POWERS – SHERIFF** **Motion Made By:** **Seconded By:** **Moved:** **Notes:**
C/J/B/R	**G/7**	**RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT AWARD FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES AND AMENDING THE 2025 RENSSELAER COUNTY ADOPTED BUDGET – DISTRICT ATTORNEY** **Motion Made By:** **Seconded By:** **Moved:** **Notes:**

C/J/B/R	**G/9**	**RESOLUTION AMENDING THE 2025 RENSSELAER COUNTY ADOPTED BUDGET – DISTRICT ATTORNEY** **Motion Made By:** **Seconded By:** **Moved:** **Notes:**
C/J/B/R	**G/10**	**RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT AWARD FROM THE NEW YORK STATE OFFICE OF VICTIM SERVICES AND AMENDING THE 2025 RENSSELAER COUNTY ADOPTED BUDGET – DISTRICT ATTORNEY** **Motion Made By:** **Seconded By:** **Moved:** **Notes:**
C/H/B/R	**G/12**	**RESOLUTION AUTHORIZING THE ACCEPTANCE OF ADDITIONAL GRANT FUNDING FROM THE NEW YORK STATE DEPARTMENT OF HEALTH FOR THE EARLY INTERVENTION ADMINISTRATION GRANT PROGRAM – DEPARTMENT OF HEALTH** **Motion Made By:** **Seconded By:** **Moved:** **Notes:**
C/J/B/R	**G/13**	**RESOLUTION AUTHORIZING THE ACCEPTANCE OF GRANT AWARDS FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR THE AID TO DEFENSE – SUPPLEMENTAL AND AID TO DEFENSE FOR DISCOVERY REFORM AND AMENDING THE 2025 RENSSELAER COUNTY ADOPTED BUDGET – PUBLIC DEFENDER AND CONFLICT DEFENDER** **Motion Made By:** **Seconded By:** **Moved:** **Notes:**

SS/C/B/R	G/15	RESOLUTION AUTHORIZING A LEASE EXTENSION AMENDMENT WITH COMMISSION ON ECONOMIC OPPORTUNITY FOR THE GREATER CAPITAL REGION, INC. FOR THE RENSSELAER CLINIC SPACE - DEPARTMENT OF MENTAL HEALTH Motion Made By: Seconded By: Moved: Notes:
C/PW/B/R	G/16	RESOLUTION AUTHORIZING CONTRACTS FOR ELEVATOR MAINTENANCE AT TROY COUNTY OFFICE BUILDING AND COUNTY COURTHOUSE FACILITIES - BUILDINGS DEPARTMENT Motion Made By: Seconded By: Moved: Notes:
C/B/R	G/19	RESOLUTION AUTHORIZING AN AMENDED AND RESTATED ENERGY PERFORMANCE CONTRACT WITH SIEMENS INDUSTRY, INC., FOR IMPROVEMENTS AT THE RENSSELAER COUNTY OFFICE BUILDING LOCATED AT 99 TROY ROAD – CENTRAL SERVICES Motion Made By: Seconded By: Moved: Notes:
C/B/R	G/20	RESOLUTION CLASSIFYING ACTION TO UNDERTAKE CERTAIN PROJECTS AS TYPE II ACTIONS NOT SUBJECT TO SEQR REVIEW – BUREAU OF CENTRAL SERVICES Motion Made By: Seconded By: Moved: Notes:

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant, Weaver

Sent To: Contracts & Agreements **Committee** **Date** September 9, 2025

Resolution No. G/3

RESOLUTION AUTHORIZING A CONTRACT FOR THE PURCHASE OF DISHWASHING DETERGENTS FOR THE DEPARTMENTS OF AGING, SHERIFF AND VAN RENSSELAER MANOR NURSING HOME - BUREAU OF CENTRAL SERVICES

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, The Rensselaer County Budget provides appropriations for the purchase of dishwashing detergents and, following evaluation of bids submitted in response to RFB-25-25, award is recommended to the below-listed vendor based upon the lowest aggregate net total bid meeting specifications:

CONTRACT DESCRIPTION	VENDOR	ESTIMATED AMOUNT OF CONTRACT
RFB-25-25 Dishwashing Detergents	Hill & Markes, Inc., P.O. Box 7, 1997 State Hwy. 5S, Amsterdam, NY 12010	$108,955.89

; and

WHEREAS, The contract period will be effective from October 1, 2025 through September 30, 2026 with the option to renew for an additional one (1) year period, if mutually agreeable to both the County and the vendor; and

WHEREAS, All County departments may purchase from this bid, provided expenditures do not exceed budgetary appropriations; now therefore, be it

RESOLVED, That the Director of the Bureau of Central Services is authorized to sign purchase orders for products listed within the above-referenced bid.

Resolution ADOPTED by the following vote:
Ayes:
Nays:
Abstain:
September 9, 2025

Clerk of the Legislature

Sent to County Executive_____

Received from County Executive_____

Clerk of the Legislature

Executive Action

Approved_____ **Date**_____

Disapproved_____
Veto Message Attached and Returned to Clerk

County Executive

LEGISLATIVE FISCAL IMPACT STATEMENT

Type of Legislation: Local Law:_____ G Resolution:__X____ P Resolution:_____

Title of Legislation:__RFB-25-25 Dishwashing Detergents Bid_____

Requested by: Bureau of Central Services on behalf of the Department of Aging, Sheriff Department and Van Rensselaer Manor Nursing Home

Sponsor(s):_____

FISCAL IMPACT

1) Projected cost of proposed legislation, if any:$_Unknown____ current year
$_Unknown_ ongoing expenses per year

2) Method of financing – note all that apply (federal funding, state funding, bonding, tax levy, etc.):_____

   a) For federal funding: amount $_____ and length of time federal funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

   b) For state funding: amount $_____ and length of time state funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

   c) If bonded, state amount of total indebtedness this legislation will create and projected interest cost over the course of borrowing:
   Principal $_____
   Total projected interest costs $_____

   d) Tax levy impact for current year $_____ and ongoing $_____

   e) Other (please explain) $_____

3) Is this expense or program mandated? Yes _____ No ____X_____

4) Length of expense or project (one time only, ongoing, etc.):_2 year_____

5) Justification for the appropriation/expenditure requested. Include any revenue this will produce or any expense that will be avoided: This Bid is conducted by the Bureau of Central Services on behalf of the Department of Aging, Sheriff Department and Van Rensselaer Manor Nursing Home for dishwashing detergent products for the Senior Centers, Rensselaer County Jail and the Van Rensselaer Manor Nursing Home.

Department Head

__JAMES R. GORDON, DIRECTOR___

RENSSELAER COUNTY
BUREAU OF CENTRAL SERVICES

STEVEN F. McLAUGHLIN
COUNTY EXECUTIVE

JAMES R. GORDON
DIRECTOR

NOTICE TO BIDDERS

The County of Rensselaer invites bid proposals for the following:

DISHWASHING DETERGENTS
Rensselaer County Department of Aging, Sheriff Department
and Van Rensselaer Manor Nursing Home

Bid proposals will be received at the Bureau of Central Services, 4th Floor, Rensselaer County Office Building, 99 Troy Road, East Greenbush, New York 12061, until 10:00 a.m. on Thursday, August 14, 2025, after which time all bids received will be opened and read aloud. All bidders must comply with the General Municipal Law, Sect. 103. The County of Rensselaer reserves the right to reject any and all bids received and to waive any informalities discovered herein and re-bid, if necessary, when it appears to be in the County's best interest. Interested Bidders may obtain bid specification and bid proposal forms, on-line at https://www.rensco.com/Bids.aspx, or on BidNet Direct, Empire State Purchasing Group, https://www.bidnetdirect.com/new-york/rensselaercounty. Bids will not be faxed or transmitted electronically.

James R. Gordon, Director
Bureau of Central Services
Rensselaer County
County Office Building
East Greenbush, New York 12061

Date: July 31, 2025
Bid No.: RFB-25-25

GENERAL BIDDING INFORMATION

1. CONTENTS of this bid proposal package are as follows:

   White - Bid Invitation
   Blue - Bidder Information
   Green - Bid Specifications
   (COMPLETE & RETURN) → White - Official Bid form
   (COMPLETE & RETURN) → White - Certification of Compliance: Local Law #2
   (COMPLETE & RETURN) → White - Non-Collusive Practices Statement
   (COMPLETE & RETURN) → Gold - Official Bid Return Envelope (If Bid mailed to companies)

2. GENERAL INFORMATION AND INSTRUCTIONS for bidders are listed on this blue sheet. The items numbered below are general instructions included on all bids sought by the County. Additional requirements or instructions may be checked off on attached green specification sheets. Please read each item carefully so that your bid will be submitted correctly.

3. ADDITIONAL BIDDING INFORMATION may be obtained from the Bureau of Central Services (BOCS), Fourth Floor, County Office Building, 99 Troy Road, East Greenbush, New York, 12061. Area Code (518) 270-2641.

4. BIDDERS' LEGAL CONFORMANCE with section 103 a,b,c,d; General Municipal Law of the State of New York is required. (This Section outlines grounds for cancellation, disqualification of contracts, and removal of disqualification of contractors by petition and statement of non-collusion.)

5. DATE OF BID OPENING indicated on the Invitation and Bid Form is the final time for submitting acceptable bids. Those arriving after the stipulated hour will be returned unopened and will not be considered. Bids must be sealed and may be mailed or delivered in person to the BOCS.

6. INFORMATION PROVIDED BY THE BIDDER on the Official Bid Form shall include the brand/ manufacturer of the items bid. This information shall be construed to be completely in accord with the specification outlined in the proposal, unless the bidder explains all deviations and qualification in writing on the Bid Form.

   LOCATION: Rensselaer County requires the awarded Vendor providing the service to have an office location be within a 50-mile radius of the Rensselaer County Office Building at 99 Troy Road, East Greenbush, New York 12061 or that the awarded Vendor has an additional office location within a 50-mile radius of the Rensselaer County Office Building at 99 Troy Road, East Greenbush, New York 12061. The name, location, contact person and phone number of this service facility must be clearly identified on the Official Bid Form.

7. PRICE QUOTED on the Bid Form shall be NET, including freight, delivery and fuel charges to the locations specified, and installation charges, if required -- unless otherwise noted in the ADDITIONAL BIDDING REQUIREMENTS and/ or SPECIFICATIONS.

8. COMPLETION AND SUBMISSION OF BID PROPOSALS shall be legible and in ink or typewritten. Signature of the bidder shall be in ink. **Failure to sign the Official Bid Form will result in rejection of the bid as incomplete.**

   RETURN the white Official Bid Form, white Certification of Compliance: Local Law #2, 1992 and Non-Collusive Practices Statement, and approved bid surety (if required) in the gold Official Bid return envelope (envelope provided if bid mailed to companies). If you use any other packaging (including UPS, FedEx, etc.) the bid number must be clearly marked on the outside of the packaging. If unmarked, the bid may not be opened.

9. BID SURETY, where required, must be in the form of an original bid bond or bank certified check and made payable to Rensselaer County. VOID AFTER 90 DAY CHECKS ARE UNACCEPTABLE AS BID SURETY. CASH IS NOT ACCEPTABLE.

   The surety instrument shall be in the amount of Zero ($0.00) Dollars as bid surety and will be returned to the unsuccessful bidders within 45 days of the bid award. Bids submitted without the specified surety will not be read aloud and will be immediately rejected. Surety from an existing contract (bid award) may not be used as a surety for this or any other contract.

The surety instrument of the successful bidders is held by the County as a performance bond until the conditions of the award are satisfactorily completed, then returned to the vendor. Whether a bank certified check or bond, the surety instrument held as a performance bond must be valid for the duration of the contract. A bank certified check offered as initial bid security may be replaced by a bond following award of the contract.

10. BID WITHDRAWAL by bidders is not permitted during the sixty (60) day interim award period unless the bidder expressly states in his bid that acceptance thereof must be made within a shorter specified time.

11. BID OPENING is held in the office of the Bureau of Central Services and is open to the public. At the indicated hour, all bids received will be opened and read aloud. Bids submitted following the submission time will be returned unopened. Experience shows that bidders and other interested parties' presence is helpful, particularly when clarification of a bid might be desired by the appointed committee.

12. AWARD: Award will be made by the Director of BOCS. The Director reserves the right, before making an award, to investigate the qualification and facilities offered by bidders to insure proper performance.

    The award will be made, based on item price or by aggregate net total as stipulated in the specifications OR Best Value according to NYS GML § 103 as defined in NYS Finance Law § 163. Award shall be made to the lowest responsible bidder, as will best promote the public interest taking into consideration the reliability of the bidder, the quality of the commodity to be supplied and its conformity with the specifications. Bidders are entitled to fair and equitable treatment. It is the Bidder's responsibility to recognize the administrative expense associated with conducting a bid process. Therefore, any protest(s) regarding the process or award shall be filed in writing and on the Bidder's letterhead with the Bureau of Central Services no later than seven (7) calendar days following the date of the bid opening.

    The Director also reserves the right to reject any and all bids received, and to waive any informalities discovered therein on behalf of the County. Successful bidders will be notified within sixty (60) days following the bid opening.

13. DELIVERY: Delivery of awarded items or service will be stipulated in the award, unless otherwise noted in the specifications. The decision of the Director of BOCS as to reasonable compliance with the delivery terms shall be final.

14. PAYMENT will be made to the vendor following satisfactory delivery or installation. Vendor must submit completed original claims/vouchers (no photocopies) with the appropriate original invoices to the department ordering the materials, which will in turn verify and forward them to the Bureau of Finance for disbursement, usually within thirty (30) days. Rensselaer County will not pay late charges.

    Third Party Contracts: Rensselaer County will enter into a contract with and forward payments only to the company which submits the Request for Bid and is indicated by company name, address and signature on the Official Bid Form. Assignment of the initial contract by the original company submitting the Request for Bid to any other company (Third Party) is not permitted without the formal (written) approval of Rensselaer County.

15. PERIOD OF AWARD: Shall be stipulated by the Director of BOCS in the specifications.

16. REJECTION of late delivery or damaged goods shall be determined by the Director of BOCS. Costs associated with removal of rejected items shall be borne by the vendor.

17. EXTENSION OF PRICES: It is the intent of this Request for Bids that, wherever practicable, all political subdivisions and districts located in the State of New York be entitled to make purchases of materials, equipment or supplies from the resulting bid award.

    No officer, board or agency of a county, town, village or school district shall make any purchase through the County when bids have been received for such purchase by such officer, board or agency, unless such purchase may be made upon the same terms, conditions and specifications at a lower price through the County. All purchases shall be subject to audit and inspection by the other political subdivisions for which the purchase was made. All orders will be placed by the participating entities. Each participating entity shall be billed by and make payment directly to the successful bidder.

Upon request, participating entities must furnish the successful bidder with the proper tax exemption certificates or documentation of tax-exempt status. Purchase orders should have this information and be retained for documenting the tax-exempt sale. The sole responsibility in regard to performance of the bid, or any obligation, covenant, condition or term there under by the successful bidder and the participating entities will be borne and is expressly assumed by the successful bidder and the participating entities and not by Rensselaer County. In the event of a failure or breach in performance of any such bid by a participating entity or the successful bidder, Rensselaer County specifically and expressly disclaims any and all liability for such defective performance or breach or failure of either party to perform in accordance with its obligations, covenants and the terms and conditions of this Rensselaer County centralized bid.

18. CONDITIONS AND CONTINGENCIES: In the event legislative action is required to either procure, obtain or transfer moneys necessary to fulfill the County's legal responsibilities as purchaser under the terms and conditions of this bid, then in such event any bid award made by the County of Rensselaer is expressly conditional and contingent upon the completion of such legislative action, including such approval as may be required under section 3.06 of the Rensselaer County Charter. Submission of a bid by a vendor to the County of Rensselaer will constitute express acknowledgment and acceptance of any such condition or contingency by that vendor.

19. "OR EQUALS": Whenever a food item, commodity or piece of equipment is identified in the bid or specifications by reference to manufacturers' or vendors' names, trade names, catalog numbers etc, it is intended to establish a standard of quality and any food item with substantially equal ingredients and proportions, commodity or equipment of other manufacturers which will perform adequately will be considered equally acceptable provided that the food item, commodity or equipment so proposed is, in the opinion of the Bureau of Central Services, to be of equal substance and function.

20. ALTERNATE BIDS: Alternate bids are not acceptable to Rensselaer County, unless specifically called for in the bid proposal.

21. "HOLD HARMLESS AGREEMENT" (Applicable to bids involving labor): "The Contractor shall during the performance of this work comply with all Federal OSHA and New York State Laws, take all necessary precautions and place proper guards for the prevention of accidents, shall put up and keep all night suitable and sufficient lights and shall indemnify and save harmless the County of Rensselaer and its employees, officers, and agents from all claims, suits and actions and all damages and costs to which they may be held responsible by reason of death or injury to all persons or property of another resulting from unskillfulness, willfulness, negligence or carelessness in the performance of the work, or in guarding and protecting the same, or from improper methods, materials, implements or appliances used in its performance or construction, or construction, or by or on account of any direct or indirect act or omission of the Contractor or his employees or agents, and whether or not any active passive or concurrent negligent act or omission by the County of Rensselaer or the Manager or any of their employees, officers or agents may have directly or indirectly caused or contributed thereto."

22. RENSSELAER COUNTY MACBRIDE PRINCIPLES CONTRACT COMPLIANCE LAW (EFFECTIVE 09/01/93): Rensselaer County Local Law No. 4 of the year 1993 adopted the MacBride Principles of Fair Employment, which are nine principles designed to foster an end to employment discrimination in Northern Ireland. The law states, in part, "in case of a contract which must be let by competitive sealed bidding, wherever the lowest bidder has not agreed to stipulate to the conditions set forth in this section, and another bidder who has agreed to stipulate to such conditions has submitted a bid within five percent of the lowest bid for a contract..., the contracting entity shall refer the contract to the County Legislature, which shall determine if the lowest bidder is responsible..."

Unless expressly stated in writing with the bidder's submission, the bidder's signature on the bid shall constitute agreement with the MacBride Principles and Local Law #4 of 1993. Complete copies of the MacBride Principles and Local Law #4 of 1993 may be obtained at the Rensselaer County Attorney's Office.

23. PREVENTION OF DELAY (Applicable to bids involving labor): Notwithstanding any language to the contrary, the Contractor agrees that there will be no interruption in the performance of the work under this agreement due to labor strife or unrest and that the contractor and his subcontractor will not employ on the work, any labor, materials, or means whose employment or utilization during the course of the contract may tend to or in any away cause or result in strikes, work stoppages, delays, suspensions of work, or similar troubles by any of the trades working in or about the buildings and premises where work is being performed under this contract, or by other contractors or their subcontractors pursuant to other contractors or on any other building or premises owned or operated by the OWNER. Any violation by the CONTRACTOR of this requirement will be considered proper and sufficient cause for the OWNER to consider such interruption a breach of the agreement and to cancel the contract without any penalty to the OWNER, and to recover any damages from the CONTRACTOR that may have been caused by labor strife and unrest.

The workings of this clause shall not act to derogate the rights and responsibilities granted to labor and Management by Federal and State Laws.

24. WORKERS COMPENSATION & DISABILITY BENEFITS COVERAGE: In accordance with Workers Compensation Law Section 57 and Disability Benefits Law Section 220, subd. 8, Rensselaer County is requiring that Bidders submit proof that they have obtained the required workers compensation and disability benefits coverage, or that they are not required to provide coverage within seven (7) calendar days from the Notice of Award notification by the Bureau of Central Services. Only the following completed forms shall be accepted as verification:

Worker's Compensation:
- Form WC/DB-100, or
- Form C-105.2, or
- Form SI-12, or
- Form GSI-105.2

Disability Coverage:
- Form WC/DB-100, or
- Form DB-120.1, or
- Form DB-155

25. **BIDDER'S RESPONSIBILITY:** Bidders who respond to Rensselaer County's request for bids hereby acknowledge and accept responsibility for the following and, as a condition of the bidding process, agree as follows:

- To submit a signed (must be signed in ink), complete and legibly prepared bid. The bid pricing shall be based upon bid specifications promulgated by the County and the bid shall be submitted on the Official Bid Form. The Official Bid Form(s) may not be changed or altered. **Failure to sign the Official Bid Form will result in rejection of the bid as incomplete.**
- **To agree to not alter the bid document(s) (including the Official Bid Form(s) in any way.**
- To be responsible for the mathematical accuracy of their bid and to fully extend all bid pricing.
- To provide an accurate conversion of packaging whenever their bid varies from that product packaging detailed in Rensselaer County's bid specifications.
- To provide bid pricing based upon the specified unit per item (i.e. "Case", "Box" "Each", etc). Bidders shall not as a condition of bid/award restrict purchase to specific units (i.e. "Case" lots only).
- To provide the brand/manufacturer information when required by the specifications or in those instances where the products offered by the bidder differ from those listed in Rensselaer County's Bid specifications.

CANCELLATION: The County of Rensselaer in its sole discretion retains the right to cancel this contract without reason provided that the contractor is given at least thirty (30) days notice of its intent to cancel.

Additionally, Rensselaer County reserves the right to reject any bid which, through bidder error or omission is found to be mathematically incorrect, conditional, otherwise incomplete, or not in compliance with Rensselaer County bid specifications. This right to reject bids which are incomplete, conditional, inaccurate, or not in compliance with specifications shall be exercised in the best interests of Rensselaer County.

County of Rensselaer
Insurance Requirements

INDEPENDENT CONTRACTORS REQUIRED COVERAGE:

The amounts of insurance coverage to be provided shall not be less than the limits shown herein. Duplicate copies of Insurance Certificates shall be furnished along with insurance company statements that contractor has paid insurance premiums. All insurance carriers must have a best rating of an A or better.

A. Workmen's Compensation

Section A - Employee Benefits	Statutory
Section B - Employers Liability	Statutory

B. New York State Disability Benefits Statutory

C. Commercial General Liability including products/completed operations:

$1,000,000	General Aggregate
$1,000,000	Products-Completed Operations Aggregate
$1,000,000	Personal Injury and Advertising Liability
$1,000,000	Each Occurrence
$ 500,000	Fire Damage (any one fire)
$ 10,000	Medical Expense (any one person)

The Commercial Comprehensive General Liability policy shall include coverage for acts of **all** Contractors, sub-contractors and sub-contractors for **all** liability assumed under this contract and where applicable, coverage for use of explosives, collapse of buildings and damage to underground properties (X, C & U Coverage), and coverage required by any Law or Municipal Ordinance or Regulations.

D. Comprehensive Automobile Liability, including contractual hired car and non-owned vehicle coverage:

$1,000,000 Combined Single Limit - Bodily Injury and Property Damage

E. Owner's and Contractors Protective Policy:

The Contractor shall take out and maintain during the life of this Contract such contingent property damage and public liability insurance policies, in described amounts as will protect the County of Rensselaer, its officers and agents as follows:

I) Certificate Holder: County of Rensselaer
Attn: Rensselaer County Attorney
Ned Pattison Rensselaer County
Government Center
99 Troy Road, 4th Floor
East Greenbush, New York 12061

II) Limit of Liability
$1,000,000 Each Occurrence / General Aggregate

The original Owner's Protective Policy shall be furnished to the County of Rensselaer.

County of Rensselaer
Insurance Requirements (Cont'd)

F. Umbrella Liability

Limit of Liability (minimum limits)
$2,000,000 each occurrence / $2,000,000 aggregate * (where applicable) excess of Commercial General Liability, Commercial Automobile and Workers Compensation Employers' Liability coverages.

G. Other Requirements

The Insurance Certificate shall contain the following:

A) A description of the work and contract authorization number.

B) Reference to any special endorsements restricting standard policy coverage.

C) A statement that the insurance company will provide 60 days written notice to the County of Rensselaer prior to any modifications or cancellations of any such policy by registered mail or return receipt.

D) County of Rensselaer and/or any of their employees, officers or agents are named as additional insured with respects to the referenced contract.

All required insurance must be in effect and continued so during the life of the Contract, at the Contractor's expense, and is subject to the approval of Counsel as to adequacy, form and correctness. No approval to begin work shall be given to the Contractor until submission and approval of proper insurance certificates and original Owner's and Contractors Protective Policy.

For additional questions regarding insurance requirements please contact the Rensselaer County Attorney's Office at (518) 270-2950.

*With regard to Aggregate

ADDITIONAL BIDDING REQUIREMENTS
Dishwashing Detergents

AWARD BASIS: The contract will be awarded to the responsible bidder submitting the lowest aggregate net total bid meeting specifications or Best Value according to NYS GML § 103 as defined in NYS Finance Law § 163. All items must be bid in order to be considered a responsive bid. Items will not be awarded on a per item basis. Rensselaer County reserves the right to reject any and all bids received, waive any informalities and re-bid, if necessary, when it appears to be in the County's best interest.

AWARD PERIOD: The award period shall be effective from October 1, 2025 through September 30, 2026 or from the date stated in the award letter. The contract may be extended for an additional one (1) year period if mutually agreeable to both the County and the vendor.

SURETY: No bid surety is required.

PARTIAL BIDS: Partial bids WILL NOT be accepted. All items must be bid. If an item has been discontinued by the manufacturer, then an "equal to" (page 4, #19) item can be offered.

CONTRACT AGREEMENT: The specification detailed herein and the bidder's signed response, acknowledged by Rensselaer County's Notice of Award, shall constitute the entire agreement between the successful bidder and Rensselaer County. Bidder agrees to all terms stated herein.

ESTIMATED BID QUANTITIES: All bid quantities listed are estimated and the contract shall be for the actual quantities ordered during the award period.

BRAND NAMES/PRODUCT INGREDIENTS: Manufacturer's brand name, Product Code/ID, Packaging Units must be listed clearly and legibly in the space provided next to each item on the Official Bid Form.

If a vendor bids an item that is considered to be "equal to" (page 4, #19) rather than that which is specified in the bid, then the vendor may be required to submit documentation to the Director of BOCS for further evaluation.

The decision of the Director of BOCS in reference to the "equal to" shall be final. Failure to provide the documentation in a timely manner may result in disqualification.

PRICING: Price is net, F.O.B. delivered to points of destination stated in the delivery schedule (see DELIVERY. The delivered price to all departments and locations must be the same (one price only). Multiple pricing will not be allowed and will disqualify the bid.

Rensselaer County is exempt from all taxes. Price includes unloading by the contractor at the location and in the timeframes agreed upon with the Department (see DELIVERY).

Rensselaer County reserves the right to purchase products from New York State Contracts, other County's Contracts, New York State Preferred Sources, Government Purchasing Cooperatives and other alternate sources if pricing is lower than this bid's pricing.

SAMPLES: Bidder must be prepared to furnish samples and/or chemical breakdowns, and a referenced list of current customers using identical material(s) in Upstate New York. Information must be provided within five (5) calendar days from request from the Bureau of Central Services.

SERVICE REQUIRMENTS: Bidder will provide and install all automatic dispensing equipment necessary to insure the proper concentration of detergent emulsions at all times during the operating cycle. The successful bidder will provide regular preventative maintenance on the dispensing equipment, effecting all necessary repairs and adjustments at no additional cost to the County.

ADDITIONAL BIDDING REQUIREMENTS (Cont'd)

SERVICE REQUIRMENTS (Cont'd): Written reports on equipment conditions and over-all system operation will be filed every two (2) months with:

- Director of Nutritional Services at Van Rensselaer Manor;
- Nutritional Project Director for the Department of the Aging; and
- Director of Food Service at the Rensselaer County Jail.

In addition, the successful bidder will provide continual in-service employee training on all procedures necessary to insure the proper operation of the dishwashing systems. All of these services and equipment will be provided at no extra charge. The locations requiring dispensing equipment are as follows:

Van Rensselaer Manor
85 Bloomingrove Drive
Troy, New York 12180

Troy Area Senior Citizen Center
City Station, 1520 6th Avenue
Troy, New York 12180

Jail / Public Safety Building
4000 Main Street
Troy, NY 12180

Rensselaer Area Senior Service Center
6 Ridge Road
Rensselaer, NY 12144

Southern Tier Senior Service Center
1800 East Schodack Road
Castleton, NY 12033

CONTACT INFORMATION & PRE-BID FACILITY INSPECTIONS: Requests to inspect existing dishwashing and dispensing equipment should be made by contacting the following:

- Van Rensselaer Manor – David Esposito at 518-283-2000, Ext. 488
- Aging Department – Josh Shepard, Asst. Coordinator of Center Operations, Desk: 518-270-5539, Cell: 518-892-3495
- Jail / Public Safety Building – Richard Tutunjian, Food Service Manager 518-266-1655

DELIVERY: Delivery of bid items will be made on an as needed basis to locations listed below, as arranged with each Department (see Contact Information above). Items for all of the Senior Centers using the bid items (see "SERVICE REQUIREMENTS) will be delivered to the Troy Area Senior Center only. Delivery of bid items must be made within ten (10) calendar days of request.

Van Rensselaer Manor
85 Bloomingrove Drive
Troy, New York 12180

Troy Area Senior Citizen Center
City Station, 1520 6th Avenue
Troy, New York 12180

Jail / Public Safety Building
4000 Main Street
Troy, NY 12180

Upon award of this contract if the County Departments require any changes to the dispensing equipment locations or delivery locations it is to be arranged between the County Department and the awarded Contractor.

ADDITIONAL BIDDING REQUIREMENTS (Cont'd)

PACKAGING: Packaging information must be concise. Any variations in packaging, size or quantities specified for each bid item must be clearly noted on the Official Bid Form. It is the vendor's responsibility to provide an accurate conversion of packaging in order to submit pricing for a quantity equal to the "Estimated Quantity" specified on the Official Bid Form. Conversions must be made in the same measurements as requested on the bid (for example, ounces to ounces, pints to pints, etc.). **Failure to clearly note such variations may result in rejection of the bid.** Mathematical conversions for estimated quantities shall be calculated to 2 decimal places only.

ORDER PLACEMENT AND PAYMENT: Orders for bid items and subsequent payment shall be in accordance with Rensselaer County Purchasing Procedures and accounting practices. Individual departments shall forward purchase order(s) for bid items to the successful vendor on an as-needed basis or using a monthly blanket purchase order, whichever is in the best interest of the department. The vendor shall deliver those items to the department identified on the Purchase Order and invoice that same department. There are to be no minimum order amounts. Contractors are not to ship any orders without a Rensselaer County Purchase Order or Vendor Claim. Contractors are required to deliver only the items specified on the purchase order. If the Contractor at any time delivers items that were not ordered, are duplicated, or are over-shipped, they do so entirely at their own expense. It will be at no cost or responsibility to Rensselaer County.

Vendors may not combine departments into one account and, for purposes of delivery and subsequent invoicing / payment, shall deal with each department as a separate account. Deliveries that do not identify the specific department that has placed the order may be returned to the vendor at the vendor's expense. There shall be no penalty to Rensselaer County for expenses incurred due to incorrectly addressed deliveries.

If the successful bidder(s) cannot deliver an item that has been awarded within ten (10) calendar days from the date the order was placed, the department may obtain that item from another source and charge the contracted vendor(s) the difference in cost.

BID SUBSTITUTIONS / POST-AWARD SUBSTITUTIONS / PRODUCT AVAILABILITY: Items awarded to a vendor must be available for the duration of the specified bid period. If an awarded item is discontinued or becomes unavailable to the vendor for some other reason, the Bureau of Central Services must be notified in writing, on letterhead and signed by the authorized vendor representative prior to any substitution. If the vendor is offering a substitution, the letter must include the following:

- Physical form (powder may not be substituted for liquid and vice-versa)
- Packaging
- Wear effects on dishes and dishwashing equipment
- Chemical composition
- Handling and storage requirements
- Ratio of substitute's concentration with water to produce the same cleaning strength as item on the bid.
- Concentration differences with adjustments to the case quantities on the bid form.
- Guarantee that the substitute product is being offered at the same unit price as bid.

Failure to indicate distinguishing characteristics of substitutes bid may result in bid disqualification.

If no substitution is available, items that have to be re-awarded, will be purchased from the next lowest bidder or an alternate source, if necessary, and the cost difference will be billed back to the original awarded vendor for the remainder of the bid period. Vendors "dropping" or not supplying products during the specified bid term may forfeit future bid awards with Rensselaer County.

ADDITIONAL BIDDING REQUIREMENTS (Cont'd)

No substitute products will be accepted unless pre-approved by the Director of the Rensselaer County Bureau of Central Services whose determination as to "or equal" shall be final. Failure to notify and receive approval for substitutions may result in voiding of the contract.

CREDIT/RETURNS: Within 30 days of expiration of award period, Rensselaer County Departments may return any unused product and receive credit.

BID USAGE REPORTING REQUIREMENTS: Successful Bidders may be required to provide accurate purchase / usage of bid items by County Departments utilizing the contract within a reasonable period of time following written notification by the Bureau of Central Services. Information shall be provided electronically to the County not more than once during the contract period with pertinent usage information entered on an MS Excel form/format provided to Central Services by the Vendors.

REVIEW OF FINALIZED BIDDING RESULTS: If copies of the bid results are required companies may send a FOIL request (Freedom of Information Law) to the Rensselaer County Attorney's Office, Rensselaer County Office Building, 99 Troy Road, 4th Floor, East Greenbush, New York 12061 (518) 270-2950, online access: https://www.rensco.com/FormCenter/County-Attorney-4/Freedom-of-Information-Act-FOIL-Requests-46.

QUALITY OF SERVICE: Rensselaer County Departments participating in this bid shall follow the process outlined below in reference to: incorrect orders, receipt of orders past the ten (10) calendar days, billing issues, etc. Where issues are not satisfactorily resolved within a reasonable period of time after verbal communication to the vendor, the following escalation process will be followed:

A. The Department notifies the vendor in writing and describes the problem(s).

B. If the problem(s) are not corrected, the Department again notifies the vendor in writing and describes the problem(s).

If the problem(s) are still not corrected, the Department will provide the Bureau of Central Services (via email or inter-office mail) the documentation of their communications with the vendor and the Director or Deputy Director of the Bureau of Central Services will advise the vendor – in writing – that the problem has not been corrected and must be corrected immediately or the contract with the vendor will be canceled without penalty to the County.

CANCELLATION: The County of Rensselaer in its sole discretion retains the right to cancel this contract without reason provided that the contractor is given at least thirty (30) days notice of its intent to cancel.

Additionally, Rensselaer County reserves the right to reject any bid which, through bidder error or omission is found to be mathematically incorrect, conditional, otherwise incomplete, or not in compliance with Rensselaer County bid specifications. This right to reject bids which are incomplete, conditional, inaccurate, or not in compliance with specifications shall be exercised in the best interests of Rensselaer County.

SPECIFICATIONS

Item # 1: Low foaming liquid acid detergent that minimizes lime build-up – 4 / 1 gal per case. (Lime-A-Way 6101131)

Item # 2: Quaternary ammonium sanitizer, sanitizing agent for pots and pans – 2.5 gallons each. (Oasis 146 Multi-Quat 6100536)

Item # 3: Super concentrated drying agent added by automatic dispensing system – 5 gal pail. (Rinse Dry 6115172)

Item # 4: Super concentrated drying agent added by automatic dispensing system – 4 / 1 gal per case. (Rinse Dry 6113722)

Item # 5: Solid, ultra concentrated, extended life dish machine detergent – 4 / 9 lbs per case. (Solid Power XL 6100185)

Item # 6: Maxi concentrated capsule pack of germicidal detergent for manual ware washing added by automatic dispenser – 4 / 5 lb per case. (Solitaire 6117301)

Item # 7: Heavy duty liquid dish machine detergent, high alkalide with defoamer – 4 / 1 gal per case. (Super Trump 6112740)

Item # 8: Heavy duty floor cleaner/degreaser – 4 / 1 gal per case. (Grease-cutter Plus 6119513)

Item #9: Quick drying freezer cleaner; removes soil quickly at minus thirty (-30) degrees Fahrenheit – 4 / 1 gal per case. (Kool-Klene 6115461)

Item #10: Detergent, Germicide, Deodorizer. Multi-purpose formula that cleans, disinfects & deordorizes in one operation – 4 / 1 gal per case. (Mikro-Quat 6102291)

Please Note: Manufacturer Name is "Suggested" and "Product No." listed may not be the most recent product number.

OFFICIAL BID FORM
DISHWASHING DETERGENTS

RENSSELAER COUNTY:

Date and submission of bids up to and including 10:00 a.m., Thursday August 14, 2025 after which time all bids received will be opened and read aloud.

Item	Item Description, Packaging & "Suggested" Manufactuer Brand & Product No.	Bidder's Brand, Packaging & Product No.	Unit	Unit Price		Est Qty	Total Item Price
1	Low-foam liquid acid detergent (Ecolab LimeAway 6101131, 4/1 gal per cs)		cs		X	110	
2	Quaternary ammonium sanitizer (Oasis 146 Multiquat 6100536, 1-2.5 gal ea)		ea		X	135	
3	Super concentrated drying agent (Rinse Dry 6115172, 5 gal pail)		pail		X	30	
4	Super concentrated drying agent (Rinse Dry 6113722, 4/1 gal per cs)		cs		X	158	
5	Solid ultra concentrated extended life detergent (Solid Power XL 6100185, 4/9 lb per cs)		cs		X	112	
6	Maxi concentrated capsule pack (Solitaire 6117301 4/5 lbs per cs)		cs		X	25	
7	Heavy duty liquid dish machine detergent (Super Trump 6112740, 4/1 gal per cs)		cs		X	175	
8	Heavy duty floor Cleaner/Degreaser (Grease-cutter Plus 6119513, 4/1 gal per cs)		cs		X	39	
9	Quick drying freezer cleaner (Kool-Klene 6115461, 4/1 gal per cs)		cs		X	6	
10	Detergent, Germicide, Deordorizer. Multi-purpose formula that cleans, disinfects & deodorizes (Mikro-Quat 6102291, 4/1 gal per cs)		cs		X	122	

AGGREGATE NET TOTAL = $_____
(Total of Items 1-10 / Basis of Award)

OFFICIAL BID FORM
DISHWASHING DETERGENTS

RENSSELAER COUNTY:

Date and submission of bids up to and including 10:00 a.m., Thursday August 14, 2025 after which time all bids received will be opened and read aloud.

> Local Law #2 and Non-Collusive Bidding Certification must be returned with the Offical Bid Form.

> There are no partial bids. All items must be bid. If an item has been discontinued by the manufacturer, then an .equal to. (page 4, #19) item can be offered.

Bidder _____ Phone _____ Fax _____

Address _____ City _____ State _____ Zip _____

Authorized Signature _____ Print Name _____

Date _____ Federal Tax I.D. # _____ E-Mail _____

LOCAL LAW #2, 1992
CERTIFICATION of COMPLIANCE

Local Law No. 2 for the Year 1992, adopted by the County of Rensselaer and effective as of September 1, 1992, provided for certain changes to the County's Code of Ethics, adopted originally in 1989. One of the changes provided for by the 1992 legislation affects those persons and entities who wish to do business with the County of Rensselaer and Hudson Valley Community College. In substance, the Code of Ethics, as amended, provides as follows:

"No elected public official or family member hereof, nor any partnership [or] unincorporated association in which he or she is a member or employee or in which he or she has a proprietary interest, nor any business or professional corporation of which he or she is an officer, director or legally or beneficially owns or controls more than five percent of the outstanding stock, shall have business dealings with Rensselaer County or any of its boards, agencies, commissions, authorities, districts and Hudson Valley Community College. For purposes of this subdivision, business dealings shall include contracts with Rensselaer County, its boards, agencies, commissions, authorities, districts and Hudson Valley Community College, gained through competitive bidding."

For the purposes of the above section, the term "family member" means "...a spouse, child, step-child, brother, sister parent, or dependent of Rensselaer County officer, employee, public official and party officers."

Should you have any questions concerning the foregoing, you should feel free to contact the Office of the Rensselaer County Attorney, located at the Rensselaer County Government Center, 99 Troy Road, East Greenbush, New York 12061, either in writing or by telephone. The telephone number for the County Attorney's office is (518) 270-2950. Their facsimile number is (518) 270-2922.

STATE OF NEW YORK

COUNTY OF RENSSELAER

The undersigned vendor/bidder hereby certifies and affirms to the County of Rensselaer, New York that it has reviewed the pertinent provisions of Local Law No. 2 of the Year 1992 for the County of Rensselaer, New York and that the undersigned vendor/bidder is not in violation of those provisions pertaining to business dealings with the County of Rensselaer.

- PRINT or TYPE ALL INFORMATION except "SIGNATURE" -

_____
(Name of Vendor/Company)

_____
(Person authorized to sign & Title)

_____
(Street or Box Number)

_____
(City, State, Zip Code)

_____ ___/___/___
(Authorized Signature) (Date)

SUBMIT THIS FORM WITH YOUR BID

CONTRACT CLAUSES REQUIRED BY LAW AND INCLUDED AS PROVISION OF THE BID

Upon the refusal of a person, when called before a Grand Jury, head of a municipality, or other Municipal Agency, which is empowered to compel the attendance of witnesses and examine them under oath, to testify in an investigation concerning any transaction or contract had with the State, any political subdivision thereof, a public authority or with any public department, agency or official of the State or any political sub-division thereof or of any public authority, to sign a waiver of immunity against subsequent criminal prosecution or to answer any relevant question concerning such transaction or contract,

(a) such person, any firm, partnership or corporation of which he is a member, partner, director or officer shall be disqualified from thereafter selling to or submitting bids to or receiving awards from district, or any public department, agency or official thereof, for goods, work or services for a period of five years after such refusal, and to provide also that

(b) any and all contracts made with any municipal corporation or any public department, agency or official thereof or with any fire district or any agency or official thereof by such person, and by any firm, partnership or corporation of which he is a member, partner, director or officer may be canceled or terminated by the municipal corporation or fire district without incurring any penalty or damages on account of such cancellation or termination, but any monies owing by the municipal corporation or fire district for goods delivered or work done prior to the cancellation or termination shall be paid.

Each contract to which the municipality is a party and which is of such character that the employees engaged thereon are required to be insured under the provisions of the Workmen's Compensation Law, shall contain a stipulation that such contract shall be void and of no effect unless the person or corporation making or performing such contract shall secure compensation for the benefit of, and keep insured during the life of such contract, such employees in compliance with the provision of the Workmen's Compensation Law.

A contractor, to whom any contract shall be let, granted or awarded, as required by law, shall not assign, transfer, convey, sublet or otherwise dispose of the same, or of his right, title, or interest therein, or his power to execute such contract, to any other person or corporation without the previous consent in writing of the municipality awarding the contract.

NON-COLLUSIVE BIDDING CERTIFICATION

(a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury that to the best of knowledge and belief:

(1) The prices in this bid have been arrived at independently, without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;

(2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the opening directly or indirectly, to any other bidder or to any competitor; and

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or Corporation to submit or not to submit a bid, for the purpose of restricting competition.

SIGNED:_____ **DATED:**_____

TITLE:_____ **FIRM:**_____

SUBMIT THIS FORM WITH YOUR BID

RENSSELAER COUNTY
BUREAU OF CENTRAL SERVICES
COUNTY OFFICE BUILDING
99 TROY ROAD, 4th FLOOR
EAST GREENBUSH, NEW YORK 12061

NON-BIDDER RESPONSE

The Rensselaer County Bureau of Central Services is interested in the reasons why bidders fail to submit bids. By returning this form, your firm will remain on the vendor list for future bids. Please indicate your reason(s) by checking all appropriate item(s) below and returning this form to the above address.

_____ Could not meet Scope of Services.

_____ Items or materials requested not manufactured by us or not available to our company.

_____ Insurance requirements too restricting.

_____ Bond requirements too restricting.

_____ Scope of Services not clearly understood or applicable (too vague, too rigid, etc.)

_____ Project not suited to firm.

_____ Quantities too small.

_____ Other reasons; please explain in detail:_____

_____

_____

_____

_____

Vendor Name:_____

Contact Person:_____

Vendor Address:_____

Phone: _____ Fax:_____ E-mail:_____

THANK YOU.

RFB-25-25
Dishwashing Detergents
Notice to Bidder Emailed: 8/1/25

Hill & Markes Wholesale Distributors
P. O. Box 7
1997 St. Hwy. 5S
Amsterdam, New York 12010
Phone: 518-627-4435
Fax: 518-842-1207
Email: info@hillnmarkes.com;
tcole@hillnmarkes.com;
evanalphen@hillnmarkes.com;
ymasi@hillnmarkes.com;
jvannostrand@hillnmarkes.com

* Bid was posted on the Rensselaer County Bureau of Central Services-Purchasing Division Website, Empire State BidNet and in the newspaper.

OFFICIAL BID FORM
DISHWASHING DETERGENTS

RENSSELAER COUNTY:

Date and submission of bids up to and including 10:00 a.m., Thursday August 14, 2025 after which time all bids received will be opened and read aloud.

Item	Item Description, Packaging & "Suggested" Manufactuer Brand & Product No.	Bidder's Brand, Packaging & Product No.	Unit	Unit Price		Est Qty	Total Item Price
1	Low-foam liquid acid detergent (Ecolab LimeAway 6101131, 4/1 gal per cs)	Ecolab 4/1gal EC06101131	cs	49.30	X	110	5,423.00
2	Quaternary ammonium sanitizer (Oasis 146 Multiquat 6100536, 1-2.5 gal ea)	Ecolab 2.5gal EC06100536	ea	82.71	X	135	11,165.85
3	Super concentrated drying agent (Rinse Dry 6115172, 5 gal pail)	Ecolab 4.5gal EC06115172	pail	154.33	X	30	4,629.90
4	Super concentrated drying agent (Rinse Dry 6113722, 4/1 gal per cs)	Ecolab 4/1gal EC06113722	cs	116.73	X	158	18,443.34
5	Solid ultra concentrated extended life detergent (Solid Power XL 6100185, 4/9 lb per cs)	Ecolab 4/9lb EC06100185	cs	104.06	X	112	11,654.72
6	Maxi concentrated capsule pack (Solitaire 6117301 4/5 lbs per cs)	Ecolab 4/5lb EC06117301	cs	165.86	X	25	4,146.50
7	Heavy duty liquid dish machine detergent (Super Trump 6112740, 4/1 gal per cs)	Ecolab 4/1gal EC06112740	cs	57.75	X	175	10,106.25
8	Heavy duty floor Cleaner/Degreaser (Grease-cutter Plus 6119513, 4/1 gal per cs)	Ecolab 4/1gal EC06119513	cs	73.13	X	39	2,852.07
9	Quick drying freezer cleaner (Kool-Klene 6115461, 4/1 gal per cs)	Ecolab 4/1gal EC06115461	cs	101.83	X	6	610.98
10	Detergent, Germicide, Deordorizer. Multi-purpose formula that cleans, disinfects & deodorizes (Mikro-Quat 6102291, 4/1 gal per cs)	Ecolab 4/1gal EC06102291	cs	327.24	X	122	39,923.28

AGGREGATE NET TOTAL = $108,955.89
(Total of Items 1-10 / Basis of Award)

Hill & Markes LLC.
1997 State Highway 5S
Amsterdam, NY 12010-0007

OFFICIAL BID FORM
DISHWASHING DETERGENTS

RENSSELAER COUNTY:

Date and submission of bids up to and including 10:00 a.m., Thursday August 14, 2025 after which time all bids received will be opened and read aloud.

> Local Law #2 and Non-Collusive Bidding Certification must be returned with the Offical Bid Form.

> There are no partial bids. All items must be bid. If an item has been discontinued by the manufacturer, then an .equal to. (page 4, #19) item can be offered.

Bidder Hill & Markes, LLC Phone 518-842-2410 Fax 518-842-1207

Address 1997 St. Hwy 55 City Amsterdam State NY Zip 12010

Authorized Signature Tiffany Cole Print Name Tiffany Cole

Date 8/6/25 Federal Tax I.D. # 140751030 E-Mail info@hillnmarkes.com

LOCAL LAW #2, 1992
CERTIFICATION of COMPLIANCE

Local Law No. 2 for the Year 1992, adopted by the County of Rensselaer and effective as of September 1, 1992, provided for certain changes to the County's Code of Ethics, adopted originally in 1989. One of the changes provided for by the 1992 legislation affects those persons and entities who wish to do business with the County of Rensselaer and Hudson Valley Community College. In substance, the Code of Ethics, as amended, provides as follows:

"No elected public official or family member hereof, nor any partnership [or] unincorporated association in which he or she is a member or employee or in which he or she has a proprietary interest, nor any business or professional corporation of which he or she is an officer, director or legally or beneficially owns or controls more than five percent of the outstanding stock, shall have business dealings with Rensselaer County or any of its boards, agencies, commissions, authorities, districts and Hudson Valley Community College. For purposes of this subdivision, business dealings shall include contracts with Rensselaer County, its boards, agencies, commissions, authorities, districts and Hudson Valley Community College, gained through competitive bidding."

For the purposes of the above section, the term "family member" means "...a spouse, child, step-child, brother, sister parent, or dependent of Rensselaer County officer, employee, public official and party officers."

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STATE OF NEW YORK

COUNTY OF RENSSELAER

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- PRINT or TYPE ALL INFORMATION except "SIGNATURE" -

Hill & Markes, LLC
(Name of Vendor/Company)

Tiffany Cole Contract Analyst
(Person authorized to sign & Title)

1997 St. Hwy 55
(Street or Box Number)

Amsterdam NY 12010
(City, State, Zip Code)

Tiffany Cole — 8/6/25
(Authorized Signature) — (Date)

SUBMIT THIS FORM WITH YOUR BID

CONTRACT CLAUSES REQUIRED BY LAW AND INCLUDED AS PROVISION OF THE BID

Upon the refusal of a person, when called before a Grand Jury, head of a municipality, or other Municipal Agency, which is empowered to compel the attendance of witnesses and examine them under oath, to testify in an investigation concerning any transaction or contract had with the State, any political subdivision thereof, a public authority or with any public department, agency or official of the State or any political sub-division thereof or of any public authority, to sign a waiver of immunity against subsequent criminal prosecution or to answer any relevant question concerning such transaction or contract,

(a) such person, any firm, partnership or corporation of which he is a member, partner, director or officer shall be disqualified from thereafter selling to or submitting bids to or receiving awards from district, or any public department, agency or official thereof, for goods, work or services for a period of five years after such refusal, and to provide also that .

(b) any and all contracts made with any municipal corporation or any public department, agency or official thereof or with any fire district or any agency or official thereof by such person, and by any firm, partnership or corporation of which he is a member, partner, director or officer may be canceled or terminated by the municipal corporation or fire district without incurring any penalty or damages on account of such cancellation or termination, but any monies owing by the municipal corporation or fire district for goods delivered or work done prior to the cancellation or termination shall be paid.

Each contract to which the municipality is a party and which is of such character that the employees engaged thereon are required to be insured under the provisions of the Workmen's Compensation Law, shall contain a stipulation that such contract shall be void and of no effect unless the person or corporation making or performing such contract shall secure compensation for the benefit of, and keep insured during the life of such contract, such employees in compliance with the provision of the Workmen's Compensation Law.

A contractor, to whom any contract shall be let, granted or awarded, as required by law, shall not assign, transfer, convey, sublet or otherwise dispose of the same, or of his right, title, or interest therein, or his power to execute such contract, to any other person or corporation without the previous consent in writing of the municipality awarding the contract.

NON-COLLUSIVE BIDDING CERTIFICATION

(a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury that to the best of knowledge and belief:

(1) The prices in this bid have been arrived at independently, without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;

(2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the opening directly or indirectly, to any other bidder or to any competitor; and

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or Corporation to submit or not to submit a bid, for the purpose of restricting competition.

SIGNED: Tiffany Cox DATED: 8/6/25

TITLE: Contract analyst FIRM: Hill & Markes, Inc.

SUBMIT THIS FORM WITH YOUR BID

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 08/06/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Alex Banks
RSC Insurance Brokerage, Inc. 160 Federal St. 4th Floor Boston MA 02110	PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: abanks@risk-strategies.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Zurich American Insurance Company	16535
INSURER B: Navigators Insurance Company	42307
INSURER C: American Zurich Insurance Company	40142
INSURER D: American Guarantee and Liability Insurance Company	26247
INSURER E:	
INSURER F:	

INSURED
Hill & Markes, LLC
1997 St. Hwy 5S
Amsterdam NY 12010

COVERAGES **CERTIFICATE NUMBER:** CL2532844156 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [X] LOC [ ] OTHER:	Y	Y	GLO 6974038 01	04/01/2025	04/01/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG [ ]	$ 2,000,000 $ 1,000,000 $ 10,000 $ 2,000,000 $ 4,000,000 $ 4,000,000 $
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY			BAP 6974037 01	04/01/2025	04/01/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) [ ]	$ 2,000,000 $ $ $ $
B	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $			NY25UMRZ0GX6VIV	04/01/2025	04/01/2026	EACH OCCURRENCE AGGREGATE [ ]	$ 5,000,000 $ 5,000,000 $
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [N] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WC 6974039 01	04/01/2025	04/01/2026	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
D	Excess Liability $10M xs $5M			AEC 9581554-01	04/01/2025	04/01/2026	Each Occurrence Aggregate	$10,000,000 $10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

County of Rensselaer and/or any of their employees, officers or agents are shown as Additional Insured on the General Liability policy as required by written contract subject to policy terms, conditions, and exclusions. A Waiver of Subrogation in favor of the Certificate holder, applies on the General Liability policy.

CERTIFICATE HOLDER

County of Rensselaer
Attn: Rensselaer County Attorney
Ned Pattison Rensselaer County
Government Center
99 Troy Road, 4th Floor
East Greenbush, NY 12061

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

RSC Insurance Brokerage Inc.

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RENSSELAER COUNTY
BUREAU OF CENTRAL SERVICES

STEVEN F. McLAUGHLIN
COUNTY EXECUTIVE

JAMES R. GORDON
DIRECTOR

BID TABULATION

'25 AUG 14 10:04AM

BID NO.: RFB-25-25

DESCRIPTION: Dishwashing Detergents: Dept. of Aging, Sheriff Dept. & V.R.M.

OPENING DATE: Thursday, 8/14/25

TIME: 10:00 a.m.

VENDOR	NON-COLLUSIVE	LOCAL LAW #2	AMOUNT OF BID
Hill & Markes	✓	✓	108,955.89

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant, Weaver, Bayly, Hoffman, Grimm

Sent To: Contracts & Agreements **Committee** **Date** September 9, 2025

Resolution No. G/5

RESOLUTION AUTHORIZING AN AGREEMENT WITH JPMORGAN CHASE BANK, N.A. FOR CARD SERVICES – CENTRAL SERVICES

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, JPMorgan Chase Bank, N.A., through NYS Contract #69527 offers a Purchasing Card program that enables Rensselaer County to make supply and travel purchases, and to pay debts to vendors while earning a rebate from JPMorgan Chase on those payments; and

WHEREAS, It is in the best interest of Rensselaer County to enter into an agreement with JPMorgan Chase Bank, N.A. as the rebate program has no spending threshold and the bank offers a more intuitive online portal for internal controls compared to the current provider Bank of Montreal; and

WHEREAS, Rensselaer County has the power and authority to borrow money and otherwise obtain credit and to grant security on its assets; now, therefore, be it

RESOLVED, That Rensselaer County is authorized to enter into an agreement with JPMorgan Chase Bank N.A. for the provision of credit via Mastercard or Visa accounts, under which designated employees of Rensselaer County may be issued corporate cards on Rensselaer County's corporate account with JPMorgan Bank N.A.; and, be it further

RESOLVED, That the Rensselaer County Executive, or his designee, is authorized to sign the aforementioned agreement with JPMorgan Bank N.A., subject to the approval as to form by the Rensselaer County Attorney.

Resolution ADOPTED by the following vote:
Ayes:
Nays:
Abstain:
September 9, 2025

Clerk of the Legislature

Sent to County Executive_____

Received from County Executive_____

_____
Clerk of the Legislature

Executive Action

Approved_____ **Date**_____

Disapproved_____
Veto Message Attached and Returned to Clerk

_____
County Executive

LEGISLATIVE FISCAL IMPACT STATEMENT

Type of Legislation: Local Law:_____ G Resolution(s):___X___ P Resolution:_____

Title of Legislation: RESOLUTION AUTHORIZING AN AGREEMENT WITH JPMORGAN CHASE BANK, N.A. FOR CARD SERVICES

Requested by: FINANCE

Sponsor(s):_____

FISCAL IMPACT

1) Projected cost of proposed legislation, if any:
   Current Year: $ 0.00
   Ongoing Years: $0.00

2) Method of financing – note all that apply (federal funding, state funding, bonding, tax levy, etc.): N.A.

   a) For federal funding: amount $0.00

   b) For state funding: $ 0.00

   c) If bonded, state amount of total indebtedness this legislation will create and projected interest cost over the course of borrowing:
   Principal $
   Total projected interest costs $

   d) Tax levy impact for current year $ None Ongoing $ None

   e) Other (please explain) $_____

3) Is this expense or program mandated? Yes _____ No ____X____

4) Length of expense or project (one time only, ongoing, etc.): ongoing

5) Justification for the appropriation/expenditure requested. Include any revenue this will produce or any expense that will be avoided:

   Enter into an agreement with JPMorgan Chase Bank, N.A. and switch from Bank of Montreal as the rebate program has no spending threshold and the bank offers a more intuitive online portal for internal controls

Department Head
Thomas Santandera, CFO

PARTICIPATION AGREEMENT

This Participation Agreement (the "**Participation Agreement**") is made and entered into as of _____, 2025 (the "**Effective Date**") by and between RENSSELAER COUNTY ("**Participant**") and JPMorgan Chase Bank, N.A. or one or more of its Affiliates ("**Bank**").

In the event that any of the terms or conditions contained in this Participation Agreement are found to conflict with any of the terms or conditions contained in Contract # 69527 entered into between the State of New York and JPMorgan Chase Bank, N.A. pursuant to RFP #23217 for Purchasing, Travel and NET Card Services (the "**Contract**"), the terms and conditions of the Contract shall prevail, in accordance with the order of precedence set forth in Section 2.1 of the Contract.

WHEREAS, pursuant to that certain Master Commercial Card Agreement dated as of March 3, 2022 (the "**Master Agreement**") between State of New York (the "**Client**") and Bank, Bank has agreed to provide commercial card services to Client (the "**Program**") on the terms and conditions of the Master Agreement, attached hereto and incorporated herein as Attachment A; and

WHEREAS, Participant desires to participate in the Program, subject to the terms and conditions of the Master Agreement as amended, supplemented, restated, or replaced from time to time.

NOW, THEREFORE, in consideration of the foregoing premises and the mutual agreements, provisions and covenants contained herein, the Parties agree as follows:

1. **Definitions.** Except as otherwise provided herein, all capitalized terms used herein and not otherwise defined and which are defined in the Master Agreement shall be used herein as so defined in the Master Agreement.

2. **Mutual Obligations.** By their execution of this Participation Agreement, Participant and Bank hereby agree to be bound by all the terms and conditions of the Contract and the Master Agreement as may be amended, supplemented, restated, or replaced from time to time, attached hereto as Attachment A. All references to "Client" in the Master Agreement shall be deemed to constitute references to Participant hereunder.

   Without limiting the generality of the foregoing, Participant further agrees that it shall be responsible only for Transactions and for fees, charges and other amounts due under the Master Agreement related to the use of Accounts or Cards of Participant pursuant to the Master Agreement and that Client shall not be liable for any such Transactions and for any such fees, charges and other amounts.

3. **Information Sharing.** Participant acknowledges and agrees that Bank may share Participant's information with the Client to include, but not limited to, commercial card Program transaction spending volumes, average transaction size, purchase limit data and any other information deemed necessary by the Bank to facilitate the rebate incentives calculations based upon all participants' charge volume under the Master Agreement.

4. **Notices.** Notwithstanding the provisions of the Master Agreement, all notices and other communications required or permitted to be given under this Participation Agreement shall be in writing except as otherwise provided herein, and shall be effective on the date on which such notice is actually received by the Party to which it is addressed. All notices may be sent to the Participant by ordinary mail, electronic transmission, through internet sites, or by such other means as the Participant and the Bank may agree upon from time to time, at the address of the Participant provided to the Bank. Unless otherwise arranged, all notices to the Bank must be sent to the Participant's relationship manager or program coordinator team managing the relationship or to any other address notified by the Bank to the Participant in writing from time to time, and may be sent by ordinary mail, by electronic transmission or by such other means as the Participant and the Bank agree upon from time to time.

5. **Miscellaneous.** This Participation Agreement shall be governed by and construed in accordance with the substantive laws of the State of New York, and as applicable, federal law. The headings, captions, and arrangements used in this Participation Agreement are for convenience only and shall not affect the interpretation of this Participation Agreement. This Participation Agreement may be executed in any number of counterparts, all of which, when taken together shall constitute one and the same document, and each Party hereto may execute this Participation Agreement by signing any of such counterparts. Facsimile signatures shall have the same force and effect as the original.

REMAINDER OF PAGE INTENTIONALLY BLANK. SIGNATURES ON FOLLOWING PAGE

IN WITNESS WHEREOF, the Parties have caused this Participation Agreement to be duly executed as of the Effective Date.

JPMORGAN CHASE BANK, N.A.

By _____

Name _____

Title _____

Participant Authorization: The undersigned is an officer, member, manager, director, managing partner, or general partner (or person authorized to represent the foregoing), as applicable, of Participant, authorized to bind Participant to enter into and to perform its obligations under this Participation Agreement. The undersigned certifies to Bank that the governing body of Participant is duly organized, validly existing, and authorized by all necessary organizational action with full power and legal authority to execute and perform its obligations under this Master Agreement. Participant shall provide to Bank immediately upon demand conclusive evidence of the authorizations described above.

RENSSELAER COUNTY

By _____

Name _____

Title _____

Note: The legal name of any member, managing member or general partner who is signing but is not an individual person must appear in the signature block.

Participant Attestation: The undersigned officer, member, manager, director, managing partner, or general partner (or person authorized to represent the foregoing) of Participant, hereby certifies that the individual signing above on behalf of Participant has been duly authorized to bind Participant and to enter into and perform its obligations under this Participation Agreement and that the person signing above on behalf of Participant, whose execution of this Participation Agreement was witnessed by the undersigned, is an officer, member, manager, director, managing partner, or general partner (or person authorized to represent the foregoing) of Participant possessing authority to execute this Participation Agreement. Participant shall provide to Bank immediately upon demand conclusive evidence of the authorizations described above.

By _____

Name _____

Title _____

Note: The person signing the attestation shall be someone different from the person signing above on behalf of Participant.

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant, Weaver, Maloney

Sent To: Contracts & Agreements **Committee** **Date** September 9, 2025

Resolution No. G/ 6

AUTHORIZING AN AGREEMENT WITH RENSSELAER POLYTECHNIC INSTITUTE GRANTING LIMITED LAW ENFORCEMENT POWERS – SHERIFF

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, Resolution G/320/96 authorized the Rensselaer County Sheriff's office to enter into an agreement with Rensselaer Polytechnic Institute ("RPI") which granted certain limited law enforcement powers to certain employees of RPI; and

WHEREAS, RPI provides security services for the maintenance of order and security on its main campus in the City of Troy at its own expense by means of its own employees in accordance with the mandates of the Education Law of the State of New York; and

WHEREAS, RPI's Department of Public Safety, from time to time, are required to deal with matters and situations which may involve violations of criminal statutes which deems it desirable for both RPI and Rensselaer County for certain personnel of RPI's Department of Public Safety to have the status, authority, powers and training, consistent with Article 129-a, Section 6435 of the New York Education Law granting some additional powers necessary to effectively enforce federal, state or municipal law; and

WHEREAS, Under Section 662 of the New York County Law, the Sheriff may appoint one or more security guards employed by RPI as a private college campus security officer; and

WHEREAS, The Rensselaer County Sheriff and RPI are seek to enter into an agreement granting RPI's Department of Public Safety the aforementioned powers described above; now, therefore, be it

RESOLVED, That the Rensselaer County Executive, or his designee, is authorized to sign the above described agreement, subject to the approval as to form by the Rensselaer County Attorney.

Resolution ADOPTED by the following vote:
Ayes:
Nays:
Abstain:
September 9, 2025

Clerk of the Legislature

Sent to County Executive_____

Received from County Executive_____

_____
Clerk of the Legislature

Executive Action

Approved_____ **Date**_____

Disapproved_____
Veto Message Attached and Returned to Clerk

_____
County Executive

LEGISLATIVE FISCAL IMPACT STATEMENT

Type of Legislation: Local Law:_____ G Resolution:__X__ P Resolution:_____

Title of Legislation:Campus Security Officer Appointment Agreement

Requested by:Sheriff's Office

Sponsor(s):_____

FISCAL IMPACT

1) Projected cost of proposed legislation, if any:$0.00 current year
$0.00 ongoing expenses per year

2) Method of financing – note all that apply (federal funding, state funding, bonding, tax levy, etc.):_____

   a) For federal funding: amount $_____ and length of time federal funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

   b) For state funding: amount $_____ and length of time state funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

   c) If bonded, state amount of total indebtedness this legislation will create and projected interest cost over the course of borrowing:
   Principal $_____
   Total projected interest costs $_____

   d) Tax levy impact for current year $0.00 and ongoing $0.00

   e) Other (please explain) $_____

3) Is this expense or program mandated? Yes _____ No __X__

4) Length of expense or project (one time only, ongoing, etc.):ongoing

5) Justification for the appropriation/expenditure requested. Include any revenue this will produce or any expense that will be avoided:The Agreement is required to allow Campus Security Officers employed by RPI to enjoy certain limited law enforcement powers conferred by the Sheriff.

Department Head

Kyle Bourgault

WHEREAS, The Hudson Valley Community College Board of Trustees at their meeting of September 26, 1996, approved the acquisition of adjacent land from the Faculty Student Association of Hudson Valley Community College for $139,978.07; and

WHEREAS, The Rensselaer County Legislature hereby approves the funding increase for the project entitled Acquisition of Adjacent Land from $175,000 to $176,000; now, therefore, be it

RESOLVED, That the Rensselaer County Legislature hereby approves the acquisition of said adjacent land from the Faculty Student Association of the Hudson Valley Community College for $139,978.07; and, be it further

RESOLVED, That the County Executive is authorized to execute a contract to the Faculty Student Association of Hudson Valley Community College for $139,978.07.

Resolution ADOPTED by the following vote:

Ayes: 15

Nays: 1 (Little)

Abstain: 1 (Kelleher)

10/8/96

Approved by the County Executive: 10/10/96

RESOLUTION NO. G/320/96

Introduced by Legislators Miccio, Little, Polsinello

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BY THE COUNTY OF RENSSELAER AND THE RENSSELAER COUNTY SHERIFF WITH RENSSELAER POLYTECHNIC INSTITUTE

WHEREAS, An agreement by and between Rensselaer County, the Rensselaer County Sheriff and Rensselaer Polytechnic Institute has been proposed under which

certain employees of the Institute shall enjoy certain limited law enforcement powers conferred by the Sheriff pursuant to Section 6450 of the Education Law and Section 662 of the County Law; and

WHEREAS, It appearing that said proposal is in the interests of both the Institute and the County; now, therefore, be it

RESOLVED, That the County Executive and Rensselaer County Sheriff be and are now hereby authorized to execute such an agreement with Rensselaer Polytechnic Institute, in a form so as to be acceptable to the Rensselaer County Attorney and the Rensselaer County Legislature.

Resolution ADOPTED by the following vote:

Ayes: 16

Nays: 0

Abstain: 1 (Miccio)

10/8/96

Approved by the County Executive: 10/10/96

RESOLUTION NO. G/321/96

Introduced by Legislator Kelleher

RESOLUTION AUTHORIZING CAPITAL EXPENDITURES AT HUDSON VALLEY COMMUNITY COLLEGE

WHEREAS, Hudson Valley Community College is engaged in an ongoing facility renovation program, and over the years, funds to support this program have been provided by the State of New York and the County of Rensselaer and through the use of capital chargebacks; and

WHEREAS, By Resolution G/280/94, the Rensselaer County Legislature established a project with funding of $3,780,000 for the project entitled "Building Renovations"; and

Rensselaer County Sheriff's Department
Rensselaer Polytechnic Institute

Pursuant to the Laws of the State of New York; the Rensselaer County Sheriff's Office and Rensselaer Polytechnic Institute entered into an agreement in October 1996 to appoint qualified Rensselaer Polytechnic Department of Public Safety personnel as Campus Security Officers with enhanced law enforcement powers. The following shall provide documentation appointing individual members of the Department of Public Safety under the authority of the Sheriff of Rensselaer County.

I, _____ *on behalf of Rensselaer Polytechnic Institute attest*
(DPS Administrator)

that _____ *meets or exceeds the minimum qualifications*
(Employee's Name and ID)

and has been certified; _____.
(Type of Certification)

_____
(Signature) *(Date)*

I, _____*recognizes* _____
(Rensselaer County Sheriff) *(Rensselaer Employee)*

As having met or exceeded the minimum qualification and therefore under the authority of the Rensselaer County Sheriff's Office appoint the above mentioned Rensselaer Polytechnic Institute Department of Public Safety employee as a Campus Security Officer with enhanced law enforcement powers identified in the Laws of 1995.

The duration of the appointment coexists with the period of employment only. If an Officer is arrested, suspended from employment, transferred, resigns, terminated or so disabled as to be incapable of performing the required duties, the Rensselaer County Sheriff is to be notified immediately and the appointment is to be revoked by the office of the Rensselaer County Sheriff.

_____
(Rensselaer County Sheriff) (Date)

Original: Rensselaer County Sheriff's Office
Cc: Rensselaer Polytechnic Institute; Director Department of Public Safety

Encl:
Certificate or DCJS Verification

AGREEMENT

Rensselaer Polytechnic Institute with
the County of Rensselaer and
the Rensselaer County Sheriff

RENSSELAER POLYTECHNIC INSTITUTE ("RPI") is an educational corporation which operates and maintains facilities for its faculty, staff and students in various places within the County of Rensselaer, in the State of New York.

RPI provides security services for the maintenance of order and security on its main campus in the City of Troy at its own expense by means of its own employees in accordance with the mandates of the Education Law of the State of New York..

In the main, such activity relates to RPI property and the conduct of RPI's students, guests, or employees. Further, the great majority of such activities are preventive, routine, and do not involve violations of the Penal Law of the State of New York. However, from time to time, in the performance of their duties, employees of RPI's Department of Public Safety are required to deal with matters and situations which do, or potentially may, involve violations of criminal statutes. In such cases, it would be desirable for both RPI and the County of Rensselaer that some personnel of the RPI Department of Public Safety have the status, authority, powers, and training, consistent with the amendment to Sec. 6450 of the Education Law approved by the Governor and Legislature of the State of New York in the Laws of 1995 c. 611 effective August 8, 1995 granting some additional powers necessary to effectively enforce federal, state or municipal law.

To accomplish these objectives, RPI, the County of Rensselaer ("County") and the Sheriff of Rensselaer County ("Sheriff") agree as follows:

1. RPI may, from time to time, recommend to the Sheriff, certain individuals employed by RPI, to be appointed by the Sheriff as Private College Campus Security Officers ("Officers") who shall be able to exercise such enhanced responsibilities as defined by Section 6450 (5) of the Education Law of the State of New York. ["Ed.6450 (5)"]

2. Upon receipt of such recommendations, the Sheriff shall consider the same, and shall appoint such persons from among those recommended by RPI as he, in his sole discretion, shall determine to meet with the provisions of County Law Sec. 662 and Ed. 6450 (5).

3. Such persons so appointed shall not thereby become the employees of the County or of the Sheriff, but shall remain exclusively the employees of RPI. Such Officers shall have limited law enforcement powers and authority as defined by Ed. 6450 (5) including but not limited to the authority to carry and display appropriate identification, and authority to arrest.

4. RPI shall be solely responsible for the Officers so appointed, and shall provide any and all compensation and benefits to such persons. RPI shall be solely responsible for the supervision of the Officers except as otherwise expressly provided in this Agreement and shall account to the Sheriff for the activities of the Officers as the parties may, from time to time,agree in written protocols satisfactory to the Sheriff in his sole discretion.

5. RPI shall be solely responsible for providing all badges, insignia, uniforms, vehicles and equipment for the Officers, all at its sole expense. The design of such badges, insignia, vehicle markings, and uniforms shall be determined by RPI subject to the approval of the Sheriff;

6. a) RPI shall arrange for training by police training agencies as is available to the Officers under procedures specified by the State of New York, Division of Criminal Justice Services – Office of Public Safety consistent with Ed. 6450 (5). The actual cost of such training shall be paid by RPI directly to such police training agencies of the State of New York.

In addition, the Sheriff may require such other training as he may determine is necessary to fully effect ED. 6450 (5), the cost of which shall be borne by RPI;

b) All other fees required to effect this Agreement, including administrative fees imposed by County Law 662(2), shall be paid by RPI.

7. At any time that such employment of any of such Officers as RPI security personnel shall cease, RPI shall immediately notify the Sheriff who shall terminate said person's appointment as an Officer.

8. The persons appointed pursuant to this Agreement shall not exercise their authority as an Officer generally throughout the County but shall instead exercise said authority only on property owned by or under the control of RPI in the City of Troy, consistent with Ed. 6450 (5).

The Sheriff may, from time to time, consistent with Ed. 6450 (5) further limit the authority of Officers by advising RPI, in writing, of such limitations;

9. a) The Sheriff may, at any time, and in his sole discretion, terminate the appointment of any of such Officers and shall forthwith notify RPI of such fact;

b) Either the Sheriff or Rensselaer may, upon sixty (60) days notice to the other party, terminate this Agreement and all appointments of Officers made pursuant to this Agreement.

10. RPI agrees to defend, indemnify, and hold harmless the County and the Sheriff (or

former Sheriff who may have made the appointment which is the subject of the claim) from any claims, causes of action, administrative proceedings, and similar liability (including without limitation, attorneys' fees) relating to injury to persons or property and other liability arising out of the acts of any of RPI's employees who have been appointed Officers pursuant to this Agreement.

11. RPI shall, during the life of this Agreement, and so long as any RPI employee continues to be appointed as an Officer pursuant to this Agreement, maintain adequate insurance covering its obligations under this Agreement and shall provide a certificate of such insurance in a form acceptable to the County and the Sheriff.

12. The Sheriff may from time to time call upon RPI to furnish logistical resources to assist him in managing a crisis in the County of Rensselaer . Logistical resources may include radio or computer equipment, training facilities or other facilities of RPI as the Sheriff and RPI may agree upon, from time to time.

13. Notifications hereunder shall be by mail and shall be addressed as follows:

In the case of the County:
Office of the County Attorney
County Office Building
Seventh Avenue
Troy, New York 12180

In the case of the Sheriff:
Rensselaer County Sheriff
Public Safety Building
4000 Main Street
Troy, New York 12180

In the case of RPI:
Department of Public Safety
Rensselaer Polytechnic Institute
Troy, New York 12181

14. This Agreement shall continue until terminated by any of the parties hereto, and notification thereof.

IN WITNESS WHEREOF, the parties have signed this Agreement on the _____ day of October, 1996.

RENSSELAER POLYTECHNIC INSTITUTE

By: _____
R Byron Pipes, President

RENSSELAER COUNTY

By: _____
Henry F. Zwack, County Executive

APPROVED AS TO FORM
COUNTY ATTORNEY

APPROVED
BUDGET AND RESEARCH

RENSSELAER COUNTY SHERIFF

By: _____
Daniel V. Keating, Sheriff

NYS Education Law s6435

1.Notwithstanding any other provision of law to the contrary, the trustees or other governing board of each independent non-profit college which maintains a campus or other property for educational purposes outside the limits of any city having a population of one million or more and is chartered by the regents or incorporated by special act of the legislature may request that security guards employed by such college be appointed as private college campus security officers by the sheriff of the county in which the college is located pursuant to section six hundred sixty-two of the county law or by the chief law enforcement officer of a city where the college is located, pursuant to section two hundred nine-aa of the general municipal law, as added by chapter six hundred eleven of the laws of nineteen hundred ninety-five. Security guards appointed as such campus security officers may exercise within their geographic area of authority as defined hereinafter any or all of the following powers:

a. to make a warrantless arrest of a person (i) for any offense when he or she has reasonable cause to believe that such person has committed such offense in his or her presence and (ii) for a crime when he or she has reasonable cause to believe that such person has committed such crime, whether in his or her presence or otherwise, and follow such person in continuous close pursuit into public places beyond the geographic area of authority to make such warrantless arrest; provided, however, that such campus security officers shall comply with the post-arrest procedures set forth in section 140.40 of the criminal procedure law and shall not interfere with an ongoing criminal investigation conducted by any police officer;

b. to use physical force, other than deadly physical force, upon another person when and to the extent that he or she reasonably believes such to be necessary to effect an arrest pursuant to paragraph a of this subdivision or to prevent the escape from custody of such person and use deadly physical force for such purpose when he or she reasonably believes such to be necessary to defend himself or herself or a third person from what he or she reasonably believes to be the use or imminent use of deadly physical force;

c. to carry and utilize a police baton and noxious materials designed and intended for prevention of crime and enforcement of law and order; provided, however, that no such campus security officer shall carry or use such police baton or noxious materials before receiving training in the use thereof. Training in the use of a baton shall include, but not be limited to, the defensive use of the baton and instruction in the legal use of physical force pursuant to article thirty-five of the penal law;

d. to temporarily possess stolen property, weapons, appliances and substances described in article two hundred sixty-five of the penal law and article thirty-three of the public health law whenever appropriate for the prevention of crime, preservation of evidence and enforcement of law and order, and as soon thereafter as practicable deliver such stolen property, weapons, appliances and substances to a police officer;

e. to issue appearance tickets pursuant to subdivision three of section 150.20 of the criminal procedure law;

f. to issue uniform appearance tickets pursuant to article twenty-seven of the parks, recreation and historic preservation law and to issue simplified traffic information pursuant to section 100.25 of the criminal procedure law and section two hundred seven of the vehicle and traffic law;

g. to issue a uniform navigation summons and/or complaint pursuant to section nineteen of the navigation law;

h. to issue uniform appearance tickets pursuant to article seventy-one of the environmental conservation law; and

i. to seize an alcoholic beverage upon observing a person under twenty-one years of age only in possession of an alcoholic beverage as defined in section three of the alcoholic beverage control law, with intent to consume such beverage in violation of section sixty-five-c of such law. 2. For purposes of this section, "geographical area of authority" means any real property owned by or under the control of the college by which the security guard is employed and located within the geographic boundaries of the county wherein the appointment was made.

3. To become eligible for appointment as a private college campus security officer a security guard must first successfully complete a course of instruction in public and private law enforcement approved by the municipal police training council, the security guard advisory council, or the department of state or other comparable course offered or recognized by a department or agency of the state of New York as providing appropriate training for the exercise of the powers enumerated in this section. Such training shall also comply with all requirements of article seven-A of the general business law and any regulations promulgated thereunder.

4. To be eligible for appointment as a private college campus security officer, an applicant shall be of good character, cooperate in a background check as may be required by the county sheriff or chief law enforcement officer, be at least twenty-one years of age at the time of appointment, be a citizen of the United States, and be in compliance with the requirements of, and duly registered in accordance with, the provisions of article seven-A of the general business law and any regulations promulgated thereunder.

5. The duration of the appointment shall be coexistent with the period of employment except as otherwise provided in this section, section six hundred sixty-two of the county law or section two hundred nine-aa of the general municipal law, as added by chapter six hundred eleven of the laws of nineteen hundred ninety-five.

6. Any independent non-profit college which requests appointment of any of its security guards as a private college campus security officer as provided for in subdivision one of this section shall indemnify and hold harmless, the appointing sheriff, the county in which such sheriff serves, the appointing chief law enforcement officer and the city in which such chief law enforcement officer serves from liability and damages including cost of defense to the extent proximately caused by the intentional or negligent acts or omissions of the college's security guards while acting pursuant to their scope of employment by the college.

7. A college shall immediately notify the appointing sheriff or chief law enforcement officer whenever a security guard appointed by the college as a private college campus security officer is arrested, suspended from employment, transferred, terminated or disabled so as to be incapable of performing campus security officer duties. Upon receipt of such notice, the sheriff or chief law enforcement officer shall immediately revoke such appointment.

8. Private college campus security officers appointed in accordance with this section shall not be subject to assignment under section two hundred nine-f of the general municipal law or any mutual aid provisions of law.

CAMPUS SECURITY OFFICER APPOINTMENT AGREEMENT

BETWEEN

RENSSELAER POLYTECHNIC INSTITUTE

AND

THE COUNTY OF RENSSELAER

AND

THE RENSSELAER COUNTY SHERIFF

This Campus Security Officer Appointment Agreement (“Agreement”) takes effect on September 1, 2018 and is between RENSSELAER POLYTECHNIC INSTITUTE ("RPI"), an independent non-profit education corporation which operates and maintains facilities for its faculty, staff and students in various places within the County of Rensselaer, State of New York, and the COUNTY OF RENSSELAER (“County”), a municipal corporation formed and existing under the laws of the State of New York, and THE RENSSELAER COUNTY SHERIFF (“Sheriff”).

Background

RPI provides security services for the maintenance of order and security on its main campus in the City of Troy at its own expense by means of its own employees in accordance with the mandates of the Education Law of the State of New York. In the main, such activity relates to RPI property and the conduct of RPI's students, guests and employees. Further, the great majority of such activities are preventive, routine and do not involve violations of the Penal Law of the State of New York. However, from time to time, in the performance of their duties, employees of RPI's Department of Public Safety are required to deal with matters and situations which do, or potentially may, involve violations of criminal statutes. In such cases, it would be desirable for both RPI and the County of Rensselaer that some personnel of the RPI Department of Public Safety have the status, authority, powers and training, consistent with Article 129-a, Section 6435 of the New York Education Law

("Section 6435") granting some additional powers necessary to effectively enforce federal, state or municipal law. Under Section 662 of the New York County Law ("Section 662"), the Sheriff may appoint one or more security guards employed by RPI as private college campus security officers.

Agreement

To accomplish these objectives, RPI, County, and the Sheriff agree as follows:

1. RPI may, from time to time, recommend to the Sheriff, certain eligible individuals employed by RPI, to be appointed by the Sheriff as Private College Campus Security Officers ("Officers") who shall be able to exercise such enhanced responsibilities as defined by Section 6435 of the Education Law of the State of New York.

2. Upon receipt of such recommendations, the Sheriff shall consider the same, and shall appoint such persons or none from among those recommended by RPI as he, in his sole discretion, shall determine to meet with the provisions of Section 662 and Section 6435.

3. Such persons so appointed shall not thereby become the employees of the County or of the Sheriff, but shall remain exclusively the employees of RPI. Such Officers shall have limited law enforcement powers and authority as defined by Section 6435, including but not limited to the authority to carry and display appropriate identification and authority to arrest.

4. RPI shall be solely responsible for the Officers so appointed, and shall provide any and all compensation and benefits to such persons. RPI shall be solely responsible for the supervision of the Officers except as otherwise expressly provided in this Agreement and shall account to the Sheriff for the activities of the Officers as the Sheriff may, from time to time, establish in written protocols satisfactory to the Sheriff in his sole discretion.

5. RPI shall be solely responsible for providing all badges, insignia, uniforms, vehicles and equipment for the Officers, all at its sole expense. The design of such badges, insignia, vehicle markings and uniforms shall be determined by RPI subject to approval of the Sheriff.

6. RPI shall arrange for training by police training agencies as is available to the Officers under procedures specified by the State of New York Division of Criminal Justice Services Office of Public Safety consistent with Section 6435. The actual cost of such training shall be paid by RPI directly to such police training agencies of the State of New York. In addition, the Sheriff may require such other training as he may determine is necessary to fully effect Section 6435 and the cost of which shall be borne by RPI. All other fees required to effect this Agreement, including administrative fees imposed by Section 662 , shall be paid by RPI.

7. At any time that such employment of any of such Officers as RPI security personnel shall cease, RPI shall immediately notify the Sheriff who shall terminate said person's appointment as an Officer.

8. The persons appointed pursuant to this Agreement shall not exercise their authority as an Officer generally throughout the County but shall instead exercise said authority only on property owned by or under the control of RPI, consistent with Section 6435. The Sheriff may, from time to time, consistent with Section 6435, and Section 662, further limit the authority of Officers by advising RPI, in writing, of such limitations.

9. The Sheriff may, at any time, and in his sole discretion, terminate the appointment of Officers and shall forthwith notify RPI of such fact. The County, Sheriff or RPI may, upon sixty (60) days notice to the other parties, terminate this Agreement and all appointments of Officers made pursuant to this Agreement shall terminate upon the effective date of termination of this Agreement.

10. RPI agrees to defend, indemnify and hold harmless the County and the Sheriff (or former Sheriff who may have made the appointment which is the subject of the claim) from any claims, cause of action, administrative proceedings and similar liability (including without limitation attorney's fees} relating to injury to persons or property and other liability arising out of any actual or alleged acts or omissions of or breach of

duty or error by RPI employees who have been appointed Officers pursuant to the Agreement.

11. RPI shall, during the term of this Agreement, and so long as any RPI employee continues to be appointed as an Officer pursuant to this Agreement, maintain adequate insurance covering its obligations under this Agreement and shall provide a certificate of such insurance in a form acceptable to the County and the Sheriff. Such insurance coverage shall include, without limitation, Law Enforcement Liability coverage with liability limits of at least $1,000,000 for each person, $1,000,000 for each occurrence, and $2,000,000 annual aggregate limit. The County and the Sheriff shall be named as additional insureds on all such coverage on a primary and non-contributory basis.

12. The Sheriff may, from time to time, call upon RPI to furnish logistical resources to assist him in managing a crisis in the County of Rensselaer. Logistical resources may include radio or computer equipment, training facilities or other facilities of RPI as the Sheriff and RPI may agree upon, from time to time.

13. Notification hereunder shall be by mail and shall be addressed as follows:

In the case of the County:
Office of the County Attorney
Ned Pattison Rensselaer County Government Center
1600 Seventh Avenue
Troy, New York 12180

In the case of the Sheriff:
Rensselaer County Sheriff
Public Safety Building
4000 Main Street
Troy, New York 12180

In the case of RPI:
Department of Public
Safety Rensselaer
Polytechnic Institute
110th Street

Troy, New York 12180

14. This Agreement begins on the Effective Date shall continue until August 31, 20___ unless earlier terminated by any of the parties hereto and notification thereof in accordance with Sections 9 and 13.

IN WITNESS WHEREOF, the parties have signed the Agreement on the_____day of _____.

RENSSELAER COUNTY

By:

Steven F. McLaughlin
County Executive

APPROVED AS TO FORM

Carl J. Kempf III
Rensselaer County Attorney
Date: _____ __, 2018

RENSSELAER POLYTECHN IC INSTITUTE

By:

Claude Rounds
Vice President

RENSSELAER COUNTY SHERIFF

By:

Patrick A. Russo
Rensselaer County Sheriff

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant, Weaver, Maloney

Sent To: Contracts & Agreements **Committee** **Date** September 9, 2025

Resolution No. G/7

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT AWARD FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES AND AMENDING THE 2025 RENSSELAER COUNTY ADOPTED BUDGET – DISTRICT ATTORNEY

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, The Rensselaer County District Attorney's Office ("Department") has been awarded a grant renewal from the New York State Division of Criminal Justice Services to provide support for the continuation of the 2025-26 County Re-entry Task Force Program in the amount of $225,000.00 for the period of October 1, 2025 through September 30, 2026; and

WHEREAS, The grant award will provide for approximately twenty-six percent (26%) funding in 2025 or $59,840.00 with the remaining balance of the grant to be budgeted within the 2026 Rensselaer County Budget, namely, $165,160.00 for the salary, fringe benefits and various appropriations for the Re-Entry Coordinator and a Re-Entry Assistant whose primary focus will be to help with the reintegration process of parolees returning to Rensselaer County; now, therefore, be it

RESOLVED, That any positions, programs, expenditures and/or agreements or contracts authorized or established pursuant to this Resolution shall terminate and cease upon discontinuance of said funding; and, be it further

RESOLVED, That the Rensselaer County Executive, or his designee, is authorized to sign the above referenced grant award, together with any and all documents for such grant award, including any and all no cost extensions of such grant award, subject to the approval as to form by the Rensselaer County Attorney; and, be it further

RESOLVED, That the 2025 Rensselaer County Adopted Budget shall be and hereby is amended as follows:

2025 GENERAL FUND REVENUE

DESCRIPTION	GL ACCOUNT	PROJECT CODE	PRESENT	CHANGE	REVISED
D.A. - DCJS - Parole Reentry - SA	A.1165.33902	RTF.2025.33902	$0	$59,840.00	$59,840.00
		TOTAL:	**$0**	**$59,840.00**	**$59,840.00**

2025 GENERAL FUND APPROPRIATIONS

DESCRIPTION	GL ACCOUNT	PROJECT CODE	PRESENT	CHANGE	REVISED
Personnel Services					
Parole ReEntry Coordinator	A.1165.01007	RTF.2025.01007	$0	$18,878.00	$18,878.00
Parole ReEntry Specialist	A.1165.01007	RTF.2025.01007	$0	$15,602.00	$15,602.00
Travel	A.1165.04010	RTF.2025.04010	$0	$ 1,000.00	$ 1,000.00
Telephone	A.1165.04300	RTF.2025.04300	$0	$ 189.00	$ 189.00
Program Expenditures	A.1165.04700	RTF.2025.04700	$0	$10,000.00	$10,000.00
Contractual Agency	A.1165.04800	RTF.2025.04800	$0	$ 0.00	$ 0.00
Operating Expenses	A.1165.04550	RTF.2025.04550	$0	$ 650.00	$ 650.00
State Retirement	A.1165.08001	RTF.2025.08001	$0	$ 5,070.00	$ 5,070.00
Social Security	A.1165.08003	RTF.2025.08003	$0	$ 2,474.00	$ 2,474.00
Medical Insurance	A.1165.08006	RTF.2025.08006	$0	$ 5,875.00	$ 5,875.00
Vision	A.1165.08002	RTF.2025.08002	$0	$ 23.00	$ 23.00
Dental	A.1165.08007	RTF.2025.08007	$0	$ 79.00	$ 79.00
		TOTAL:	**$0**	**$59,840.00**	**$59,840.00**

Resolution ADOPTED by the following vote:
Ayes:
Nays:
Abstain:
September 9, 2025

Clerk of the Legislature

Sent to County Executive_____

Received from County Executive_____

Clerk of the Legislature

Executive Action

Approved_____ **Date**_____

Disapproved_____
Veto Message Attached and Returned to Clerk

County Executive

LEGISLATIVE FISCAL IMPACT STATEMENT

Type of Legislation: Local Law:_____ G Resolution:___x_____ P Resolution:_____

Title of Legislation: RESOLUTION AMENDING THE 2025 RENSSELAER COUNTY ADOPTED BUDGET – DISTRICT ATTORNEY

Requested by: _____Mary Pat Donnelly_____

Sponsor(s):_____

FISCAL IMPACT

1) Projected cost of proposed legislation, if any: $59,840.00 for current year $165,160.00 ongoing expenses per year

2) Method of financing – note all that apply (federal funding, state funding, bonding, tax levy, etc.): New York State Division of Criminal Justice Services

   a) For federal funding: amount $_____ and length of time federal funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

   b) For state funding: amount $225,000.00 and length of time state funding is available ___October 1, 2025 – September 30, 2026. Is it available for ongoing expenses? Yes X or No _____ (has to be renewed)

   c) If bonded, state amount of total indebtedness this legislation will create and projected interest cost over the course of borrowing:
   Principal $_____
   Total projected interest costs $_____

   d) Tax levy impact for current year $0.00 (Contractual agencies are 100% funded through the Re-entry grant).

   e) Other (please explain) $_____

3) Is this expense or program mandated? Yes _____ No _____x____

4) Length of expense or project (one time only, ongoing, etc.):__Parole Reentry program funded through September 30, 2026

Justification for the appropriation/expenditure requested. Include any revenue this will produce or any expense that will be avoided: The grant renewal award of $225,000 from DCJS will be used to support the expenses for the 2025-2026 County Re-Entry Task Force Program.

Mary Pat Donnelly
Department Head

NEW YORK STATE | Division of Criminal Justice Services

KATHY HOCHUL
Governor

ROSSANA ROSADO
Commissioner

CILLIAN FLAVIN
Deputy Commisioner

Grant Award Notice

Grantee/Contractor: Rensselaer County		**Date:** 6/26/2025
Project Title: County Reentry Task Force		**Maximum Award Amount:** $225,000.00
Signatory Name and Title: Hon. Steven McLaughlin, County Executive		**Term Dates:** 10/01/2025 – 09/30/2026
Email: smclaughlin@rensco.com		**Contract Number:** C00014GM

This grant award is provided to support the continuation of the 2025-26 County Re-entry Task Force Program. This amount includes funds for staffing and stabilization services.

The maximum award amount listed above is contingent upon the completion and submission of all contractual obligations and subsequent approval by the Division of Criminal Justice Services (DCJS) as well as approval by the NYS Division of Budget and execution of the grant contract by the NYS Office of the State Comptroller. Prior to contract execution a DCJS representative will contact your organization to review/develop expected annual targets for participants served in each required service, as well as to conduct a review of your CRTF plan and guidance document. Workplan changes may be made prior to contract execution and any changes to workplans will be discussed with grantees during contract renewal conversations. DCJS will also conduct a budget review to determine if ineligible expenses and/or supplanting of funds exist. Should any exist, these items will be removed from your budget. DCJS reserves the right to reduce the maximum award amount based on these reviews. The attached CRTF Plan and Guidance and Requirements and Reminders documents provide additional pertinent information.

Please note that the submission process for CRTF Plans has changed from previous cycles. Plans must be submitted via an online form, which can be accessed here: https://survey.alchemer.com/s3/8343016/2025-2026-County-Re-entry-Task-Force-Program
Further details on plan submission and the questions asked on the submission form can be found in the attached CRTF Plan Guidance document.

Grant Questions

CONTRACT CONTACT Office of Program Development and Funding - Probation Unit (518) 457-8462 funding@dcjs.ny.gov		**CRTF PROGRAM CONTACT** **Michele Clarke** Community Corrections Representative 3 Office of Probation and Correctional Alternatives (518) 485-0265 Michele.Clarke@dcjs.ny.gov

Thank you for all the work you do. We look forward to working with you in our continued efforts to safeguard the health and safety of all New York residents and visitors.

CC:
Matthew Charton, Deputy Commissioner and Director, OPCA
Eileen McDermott, Secretary to the DA

Attachment (1): CRTF Plan and Guidance document
Attachment (2): Requirements and Reminders
Attachment (3): Cognitive Behavioral Intervention and Employment Readiness Guidance

NEW YORK STATE | Division of Criminal Justice Services

Local Assistance MWBE NPS Discretionary Budget Determination Worksheet

DCJS-3309

Organization:	Rensselaer County District Attorney's Office	**Contract Amount:**	$225,000.00
Contract Number:	C00014GM		

Budget Summary

Budget Category	Grant Funds	Exempt Amount	Excluded Amount	Discretionary Budget	Exemption/Exclusion Category	Notes
Personal Service - Salary						
Cumulative Salary:	$139,817.00	$139,817.00			Personnel	
Personal Service - Fringe						
Cumulative Fringe:	$57,290.00	$57,290.00			Fringe Benefits	
Contractual/Consultants						
Josephs House and Shelter Inc	$4,950.00		$4,950.00		Single Source	
					Single Source	
Travel						
Mileage	$2,000.00	$2,000.00			Travel	Mileage & Parking
Equipment						
Space/Property/Rent/Own & Utilities						
N/A						
Alterations						
N/A						
Operating Expenses/Supplies						
Office Supplies	$1,000.00			$1,000.00	Other	
Zoom	$150.00	$150.00				
Cell Phones & Accessories for Staff	$793.00	$793.00				
All Other						
Events	$4,100.00	$4,100.00				
Gift Cards	$6,000.00	$6,000.00				(Milestone Incentivies,program completions & assistance Denominations from $10 to $50 Dunkin Donuts, Walmart, Stewert's, Uber, Amazon,Panera, Starbucks, Subway, Dominos,VISA, Target, Sonic substitutes as needed
CDTA Bus Passes	$3,500.00	$3,500.00				stabilization appointments and to attend CBI and ER see attachment
Personal Hygiene and Home Products	$2,000.00	$2,000.00				client personal care products
Rent Assistance	$3,000.00	$3,000.00				Assist with first month rent or monthly emergency rent
Identification Paperwork	$400.00	$400.00				client home products
TOTALS:	**$225,000.00**	**$219,050.00**	**$4,950.00**	**$1,000.00**	**Minimum Amount Required to be spent with MWBE**	**$300.00**

Certification

	Date	**E-signature of Preparer**
I certify that to the best of my knowledge, the information provided herein is complete and accurate.	**August 5, 2025**	**Jude Mellan**
	E-mail Address:	JMellan@renscony.gov

DCJS USE ONLY

OPDF Contract Manager:				**Date:**	
Approved		**Denied**			

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant, Weaver, Maloney

Sent To: Contracts & Agreements **Committee** **Date** September 9, 2025

Resolution No. G/9

RESOLUTION AMENDING THE 2025 RENSSELAER COUNTY ADOPTED BUDGET – DISTRICT ATTORNEY

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, Resolution G/369/22 authorized a three-year grant award in the amount of $992,456.46, from the New York State Office of Victim Services for the period of October 1, 2022 through September 30, 2025; and

WHEREAS, Resolution G/93/25 amended the 2024 and 2025 Rensselaer County Adopted Budgets rolling the remaining funds from 2024 into 2025; and

WHEREAS, During the fiscal year 2025, the Office of the District Attorney did not expend all the funds received; and

WHEREAS, The New York State Office of Victim Services has approved the available funds to be reallocated; now, therefore, be it

RESOLVED, That any positions, programs, expenditures and/or agreements or contracts authorized or established pursuant to this resolution shall terminate and cease upon discontinuance of said funding; and, be it further

RESOLVED, That the 2025 Rensselaer County Adopted Budget shall be and is hereby amended as follows:

2025 GENERAL FUND APPROPRIATIONS

DESCRIPTION	GL ACCOUNT	PROJECT CODE	PRESENT	CHANGE	REVISED
DISTRICT ATTORNEY – OVS Services	Personnel				
Victim Assistant Program Director	A.1168.01007	OVS.D3Y3.01007	$69,202.00	($333.00)	$68,869.00
Victim Liaison II	A.1168.01007	OVS.D3Y3.01007	$44,191.00	$3,874.00	$48,065.00
Victim Liaison	A.1168.01007	OVS.D3Y3.01007	$38,126.00	($33,238.00)	$4,888.00
Victim Liaison	A.1168.01007	OVS.D3Y3.01007	$38,126.00	($586.00)	$37,540.00
OVS Stipend	A.1168.01007	OVS.D3Y3.01007	$0.00	$19,936.00	$19,936.00

2025 GENERAL FUND APPROPRIATIONS CONTINUED

DESCRIPTION	GL ACCOUNT	PROJECT CODE	PRESENT	CHANGE	REVISED
Travel	A.1168.04010	OVS.D3Y3.04010	$7,500.00	($2,184.00)	$5,316.00
Telephone	A.1168.04300	OVS.D3Y3.04300	$1,602.00	($402.00)	$1,200.00
Office Supplies	A.1168.04550	OVS.D3Y3.04550	$1,000.00	($168.00)	$832.00
Program Expenditure	A.1168.04700	OVS.D3Y3.04700	$20,044.00	($6,878.00)	$13,166.00
Employee Benefits	A.1168.08008	OVS.D3Y3.08008	$34,782.00	$19,979.00	$54,761.00
		TOTAL:	**$254,573**	**$ 0.00**	**$254,573**

Resolution ADOPTED by the following vote:
Ayes:
Nays:
Abstain:
September 9, 2025

Clerk of the Legislature

Sent to County Executive_____

Received from County Executive_____

Clerk of the Legislature

Executive Action

Approved_____ **Date**_____

Disapproved_____
Veto Message Attached and Returned to Clerk

County Executive

LEGISLATIVE FISCAL IMPACT STATEMENT

Type of Legislation: Local Law:_____ G Resolution: __X____ P Resolution:_____

Title of Legislation: **RESOLUTION AMENDING THE 2025 RENSSELAER COUNTY ADOPTED BUDGET– DISTRICT ATTORNEY**

Requested by _____District Attorney _____

Sponsor(s):_____

FISCAL IMPACT

1) Projected cost of proposed legislation, if any:$____0_____ current year
$____0_____ ongoing expenses per year

2) Method of financing – note all that apply (federal funding, state funding, bonding, tax levy, etc.):__New York State Office of Victim Services

   a) For federal funding: amount $ 0.00 and length of time federal funding is available.) _____ Is it available for ongoing expenses? Yes _____ or No _____

   b) For state funding: amount $330,818.82 and length of time state funding is available October 1, 2024– September 30, 2025. Is it available for ongoing expenses? Yes _____ or No ___x_____

   c) If bonded, state amount of total indebtedness this legislation will create and projected interest cost over the course of borrowing:
   Principal $_____
   Total projected interest costs $_____

   d) Tax levy impact for current year $ 0 and ongoing $_____

   e) Other (please explain) $_____

3) Is this expense or program mandated? Yes _____ No ____ X____

4) Length of expense or project (one time only, ongoing, etc.): Office of Victim Services funded through September 30, 2025.

5) Justification for the appropriation/expenditure requested. Include any revenue this will produce or any expense that will be avoided: reallocating funds to salary and fringe where funds will reimburse for fringe for April-June 2025 and will cover fringe for July-September originally being paid for by tax levy

Department Head

Mary Pat Donnelly

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant, Weaver, Maloney

Sent To: Contracts & Agreements **Committee** **Date** September 9, 2025

Resolution No. G/10

RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT AWARD FROM THE NEW YORK STATE OFFICE OF VICTIM SERVICES AND AMENDING THE 2025 RENSSELAER COUNTY ADOPTED BUDGET – DISTRICT ATTORNEY

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, The Rensselaer County District Attorney's Office has been awarded a grant from the New York State Office of Victim Services in the amount of $949,709.58 for a three-year period beginning October 1, 2025 through September 30, 2028; and

WHEREAS, The annual award amount has been allocated for the respective years as follows:

October 1, 2025 through September 30, 2026: $316,569.86 (approximately 25% of the grant monies to be placed in the 2025 budget and remaining funds to be budgeted in the 2026 budget);

October 1, 2026 through September 30, 2027: $316,569.86 (25% of the grant monies to be placed in the 2026 budget and 75% to be placed in the 2027 budget);

October 1, 2027 through September 30, 2028: $316,569.86 (25% of the grant monies to be placed in the 2027 budget and 75% to be placed in the 2028 budget);

WHEREAS, The grant award provides for the salary and partial fringe benefits and various appropriations for the Victim Assistance Program Director, Victim Liaison II and two Victim Liaison staff; and

WHEREAS, The primary focus of this grant will be to continue to provide services to victims of crime in Rensselaer County; now, therefore, be it

RESOLVED, That any positions, programs, expenditures and/or agreements or contracts authorized or established pursuant to this resolution shall terminate and cease upon discontinuance of said funding; and, be it further

RESOLVED, That the Rensselaer County Executive, or his designee, is authorized to sign the above referenced grant award, together with any and all documents for such grant award, including any and all no cost extensions of such grant award, subject to the approval as to form by the Rensselaer County Attorney; and, be it further

RESOLVED, That the 2025 Rensselaer County Adopted Budget shall be and is hereby amended as follows:

2025 GENERAL FUND REVENUE

ACCOUNT/DESCRIPTION	PROJECT CODE	PRESENT	CHANGE	REVISED
DISTRICT ATTORNEY				
A.1168.30311	OVS.D4Y1.30311	$0.00	$85,287.00	$85,287.00

2025 GENERAL FUND APPROPRIATIONS

ACCOUNT/DESCRIPTION	PROJECT CODE	PRESENT	CHANGE	REVISED
DISTRICT ATTORNEY Personnel Services				
On-call Stipend A.1168.01007	OVS.D4Y1.01007	$0.00	$ 250.00	$ 250.00
Victim Liaison II A.1168.01007	OVS.D4Y1.01007	$0.00	$14,957.00	$14,957.00
Victim Assistant Program Director A.1168.01007	OVS.D4Y1.01007	$0.00	$23,422.00	$23,422.00
Victim Liaison A.1168.01007	OVS.D4Y1.01007	$0.00	$12,904.00	$12,904.00
Victim Liaison A.1168.01007	OVS.D4Y1.01007	$0.00	$12,904.00	$12,904.00
Telephone A.1168.04300	OVS.D4Y1.04300	$0.00	$ 488.00	$ 488.00
Program Expenditures A.1168.04700	OVS.D4Y1.04700	$0.00	$ 2,500.00	$ 2,500.00
Employee Benefits A.1168.08008	OVS.D4Y1.08008	$0.00	$17,862.00	$17,862.00
	TOTAL:	**$0.00**	**$85,287.00**	**$85,287.00**

Resolution ADOPTED by the following vote:
Ayes:
Nays:
Abstain:
September 9, 2025

Clerk of the Legislature

Sent to County Executive_____

Received from County Executive_____

_____
Clerk of the Legislature

Executive Action

Approved_____ **Date**_____

Disapproved_____
Veto Message Attached and Returned to Clerk

_____
County Executive

LEGISLATIVE FISCAL IMPACT STATEMENT

Type of Legislation: Local Law: _____ G Resolution: ___X___ P Resolution: _____

Title of Legislation: RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT AWARD FROM THE NEW YORK STATE OFFICE OF VICTIM SERVICES AND AMENDING THE 2025 RENSSELAER COUNTY ADOPTED BUDGET – DISTRICT ATTORNEY

Requested by: District Attorney
Sponsor(s):_____

FISCAL IMPACT

Projected cost of proposed legislation, if any: $85,287.00 current year
$231,282.00 ongoing expenses per year

1) Method of financing – note all that apply (federal funding, state funding, bonding, tax levy, etc.): State funding

   a) For federal funding: amount $_____ and length of time federal funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

   b) For state funding: amount $316,359.00 and length of time state funding is available 10/01/2025 - 09/30/2026. Is it available for ongoing expenses? Yes ___X___ or No _____

   c) If bonded, state amount of total indebtedness this legislation will create and projected interest cost over the course of borrowing:
   Principal $_____
   Total projected interest costs $_____

   d) Tax levy impact for current year __$70,000.00__ and ongoing $70,000.00_

   e) Other (please explain) $_____

2) Is this expense or program mandated? Yes _____ No _____X_____

3) Length of expense or project (one time only, ongoing, etc.):___ Ongoing Service__X__

4) Justification for the appropriation/expenditure requested. Include any revenue this will produce or any expense that will be avoided: OVS funding will support 4 full time staff, a portion of fringe, travel and training as well as office supplies, phone and program expenditures. Funding supports the District Attorney's Victim Assistance Program to provide vital services to crime victims in Rensselaer County.

Department Head

Mary Pat Donnelly

NEW YORK STATE | Office of Victim Services

KATHY HOCHUL
Governor

BEA HANSON, PHD
Director

Mary Pat Donnelly
County of Rensselaer - District Attorney
Rensselaer County Courthouse 80 2nd Street
Troy, NY, 12180-4007

June 30, 2025

Dear Mary Pat Donnelly,

Congratulations. It is my pleasure to inform you that the New York State Office of Victim Services (OVS) has awarded your Victim Assistance Program funding for the period October 1, 2025 through September 30, 2028 under the 2025 OVS VOCA Victim Assistance Grant Program. Your contract number is C00163GM and your tentative award amounts are:

- ***2025-2026: $316,569.86 (Planned Funding Source: 100% Federal CFDA 16.575 VOCA, 2025 Award #TBD)***
- ***2026-2027: $316,569.86 (Planned Funding Source: 100% Federal CFDA 16.575 VOCA, 2026 Award #TBD)***
- ***2027-2028: $316,569.86 (Planned Funding Source: 100% Federal CFDA 16.575 VOCA, 2027 Award #TBD)***

Please note that funding sources may be subject to change based on funding availability and the timing of disbursements against federal awards. In the event that an award's funding source is updated by OVS, you will be issued a revised letter to reflect this information for your organization's accounting and recordkeeping purposes.

As always, award amounts are considered tentative until successful contract negotiations are completed. Award amounts are dependent on the availability of funds and final Office of the State Comptroller (OSC) procurement record approval.

Also please note:

> *OVS will do everything possible to maintain the three-year funding commitment outlined in this letter. However, the level of Federal VOCA funding that New York State will receive in future years is unclear at this time. Grant recipients should be mindful that if federal funding levels are reduced, OVS may have to reduce funding during this grant period. Grant recipients will be given notice of any changes to future funding levels as soon as practicable, but we wanted to ensure that our grantees are aware of the potential for funding levels to be impacted during this grant period of 2025-2028.*

Additional OVS documents required to execute your agency's grant contract can be found on https://ovs.ny.gov/2025-voca-rfa. Completed documents should be emailed to your OVS Contract Management

Specialist. Please contact your OVS Contract Management Specialist (CMS) Sydne Baron at sydne.baron@ovs.ny.gov or (518) 485-9104 should you need assistance.

Please note that the contract negotiation process will be completed in the Statewide Financial System (SFS). Your CMS will notify you when the contract is available in SFS. Resources to assist with navigating SFS can be found on our OVS 2025 RFA website, https://ovs.ny.gov/2025-voca-rfa. We ask that you please submit all required documents and make all budget adjustments by the close of business on **8/15/2025**.

On behalf of the Office of Victim Services, we look forward to continuing our shared efforts to provide critical services to victims and survivors of crime in communities across New York State.

Sincerely,

Bea Hanson, PhD., Director

2025-2026 OVS D4Y1

BUDGET CATEGORIES	2025	2026	TOTAL	
	Oct 1 - Dec 31	Jan 1 - Sept 30	$ 316,569.86	
Longevity				
Personnel Services	**$ 64,187.00**	$ 196,834.00	$ 261,021.00	
On-Call Stipend	$ 250.00	$ 750.00	$ 1,000.00	
Fringe Benefits	$ 17,862.00	$ 14,262.00	$ 32,124.00	
County Fringe	$ -			
Program Expenditures	$ 2,500.00	$ 11,925.00	$ 14,425.00	
Supplies	$ -	$ 1,000.00	$ 1,000.00	
Telephone	$ 488.00	$ 1,512.00	$ 2,000.00	
Travel	$ -	$ 5,000.00	$ 5,000.00	
Furniture/Equipment	$ -		**$ 316,570.00**	
Equipment	$ -			
Total Operating Budget	**$ 85,287.00**	**$ 231,283.00**	**$ 316,570.00**	
			$ -	
				2025
Salary Breakdown				hourly
Program Director	$ 23,422.16	$ 72,304.50		$ 50.70
Victim Liaison II	$ 14,956.97	$ 45,686.55		$ 32.37
Victim Liaison	$ 12,904.14	$ 39,421.20		$ 27.93
Town Court Victim Liaison	$ 12,904.14	$ 39,421.20		$ 27.93
	$ 64,187.40	**$ 196,833.45**		

DAYS	Hours
2025 - 66 days	462
2026 - 195 days	1365

FRINGE AT 40%=$104,980

	2026 Jan - September		
longevity	hourly	longevity	salary
	$ 52.97		$ 95,726.66
	$ 33.47		$ 60,643.52
	$ 28.88		$ 52,325.34
	$ 28.88		$ 52,325.34
			$ 261,020.85

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant Weaver, Gendron, Rogers, Nichols

Sent To: Contracts & Agreements **Committee** **Date** September 9, 2025

Resolution No. G/12

RESOLUTION AUTHORIZING THE ACCEPTANCE OF ADDITIONAL GRANT FUNDING FROM THE NEW YORK STATE DEPARTMENT OF HEALTH FOR THE EARLY INTERVENTION ADMINISTRATION GRANT PROGRAM – DEPARTMENT OF HEALTH

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, Resolution G/273/21 authorized the acceptance of a grant award from New York State Department of Health ("NYSDOH") in the amount of $465,625.00 for the Early Intervention Administration Grant Program for the period of October 1, 2021 through September 30, 2026, at an annual amount of $93,125.00; and

WHEREAS, NYSDOH has awarded the Rensselaer County Department of Health ("RCDOH") an additional $5,744.00 in Early Intervention Administration grant funding for the period of October 1, 2025 through September 30, 2026, resulting in an amended annual amount of $98,869.00 with total funding now being $471,369.00; and

WHEREAS, Rensselaer County is mandated to provide appropriate early intervention services to improve child and family development; and

WHEREAS, This program is essential for identifying and coordinating services for infants and toddlers residing within the County of Rensselaer, whose healthy development is compromised; and

WHEREAS, Should the needs of the RCDOH change, the grant budget would be modified as required by the NYSDOH Bureau of Family Health, Early Intervention Administration; and

WHEREAS, It is anticipated that the portion of this funding to be received within 2025 will total $1,436.00, and since this funding will offset previously budgeted fringe benefits of incumbent Department personnel working on this program, the Department's 2025 budget will not be amended; and

WHEREAS, This program is fully funded by State monies and will produce no fiscal impact on Rensselaer County; now, therefore, be it

RESOLVED, That any positions, programs, expenditures and/or agreements or contracts authorized or established pursuant to this resolution shall terminate and cease upon discontinuance of said funding; and, be it further

RESOLVED, That the Rensselaer County Executive, or his designee, is authorized to sign the above referenced grant award, together with any and all documents for such grant award, including any and all no costs extensions of such grant award, subject to the approval as to form by the Rensselaer County Attorney.

Resolution ADOPTED by the following vote:
Ayes:
Nays:
Abstain:
September 9, 2025

Clerk of the Legislature

Sent to County Executive_____

Received from County Executive_____

_____
Clerk of the Legislature

Executive Action

Approved_____ **Date**_____

Disapproved_____
Veto Message Attached and Returned to Clerk

_____
County Executive

LEGISLATIVE FISCAL IMPACT STATEMENT

Type of Legislation: Local Law:_____ G Resolution:__X__ P Resolution:_____

Title of Legislation:Campus Security Officer Appointment Agreement

Requested by:Sheriff's Office

Sponsor(s):_____

FISCAL IMPACT

1) Projected cost of proposed legislation, if any:$0.00 current year
$0.00 ongoing expenses per year

2) Method of financing – note all that apply (federal funding, state funding, bonding, tax levy, etc.):_____

   a) For federal funding: amount $_____ and length of time federal funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

   b) For state funding: amount $_____ and length of time state funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

   c) If bonded, state amount of total indebtedness this legislation will create and projected interest cost over the course of borrowing:
   Principal $_____
   Total projected interest costs $_____

   d) Tax levy impact for current year $0.00 and ongoing $0.00

   e) Other (please explain) $_____

3) Is this expense or program mandated? Yes _____ No __X__

4) Length of expense or project (one time only, ongoing, etc.):ongoing

5) Justification for the appropriation/expenditure requested. Include any revenue this will produce or any expense that will be avoided:The Agreement is required to allow Campus Security Officers employed by RPI to enjoy certain limited law enforcement powers conferred by the Sheriff.

Department Head

Kyle Bourgault

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant, Weaver, Bendett, Casale, Doran

Sent To: Contracts & Agreements **Committee** **Date** August 10, 2021

Resolution No. G/273/21

RESOLUTION ACCEPTING GRANT FUNDING FROM THE NEW YORK STATE DEPARTMENT OF HEALTH FOR THE EARLY INTERVENTION ADMINISTRATION GRANT PROGRAM - DEPARTMENT OF HEALTH

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, The New York State Department of Health ("NYSDOH") has awarded the Rensselaer County Department of Health ("RCDOH") $465,625.00 in Early Intervention Administration grant funding for the period of October 1, 2021 through September 30, 2026, at an annual amount of $93,125.00; and

WHEREAS, This program is essential for identifying and coordinating services for infants and toddlers residing in Rensselaer County whose healthy development is compromised. The County must provide appropriate intervention to improve child and family development; and

WHEREAS, Should the needs of the RCDOH change, the grant budget would be modified as required by the NYSDOH Bureau of Family Health, Early Intervention Administration; and

WHEREAS, It is anticipated that the portion of this funding to be received within 2021 will total $22,464.00, and since this funding will offset already budgeted salary and fringe benefits of the incumbent RCDOH personnel working on this program, the RCDOH 2021 budget will not be amended; and

WHEREAS, This program is fully funded by State monies and will produce no fiscal impact on Rensselaer County; now, therefore, be it

RESOLVED, That any positions, programs, expenditures and/or agreements or contracts authorized or established pursuant to this resolution shall terminate and cease upon discontinuance of said funding; and, be it further

RESOLVED, That the Rensselaer County Executive, or his designee, is authorized to sign the above-referenced grant agreement subject to the approval as to form by the Rensselaer County Attorney.

Resolution ADOPTED by the following vote:
Ayes: 17
Nays: 0
Abstain: 0
August 10, 2021

Clerk of the Legislature

Sent to County Executive 8/11/21

Received from County Executive 8/13/21

Jessica Garetto

Clerk of the Legislature

Executive Action

Approved ✓ **Date** 8/13/21

Disapproved

Veto Message Attached and Returned to Clerk

County Executive

Rensselaer County Legislature

Clerk's Certification (G)

I, Jessica L. Charette, Clerk of the Rensselaer County Legislature, do hereby CERTIFY that I have compared the foregoing copy with the original resolution(s) enacted by the Rensselaer County Legislature at a legally convened meeting held on the 10th day August and that the same is a true and complete copy thereof. The original final resolution(s) is/are on file in my office, as of the 13th day of located at 1600 Seventh Avenue, Troy, New York, and became effective on the 13th day of August, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Rensselaer County Legislature of Troy, New York, this 13th day of AugustMay, 2021.

Seal

Jessica L. Charette

Jessica L. Charette
Clerk of the Legislature
County of Rensselaer
State of New York

NEW YORK STATE | Department of Health

KATHY HOCHUL
Governor

JAMES V. McDONALD, MD, MPH
Commissioner

JOHANNE E. MORNE, MS
Executive Deputy Commissioner

August 4, 2025

Steven F McLaughlin, County Executive
Rensselaer County
1600 7th Avenue
Troy, NY 12180

Re: C36427GG - Rensselaer County - Early Intervention Program Admin (EI Admin) – Amendment – Request for Offline Budget

Dear Steven F McLaughlin,

This is to inform you of the New York State Department of Health's intent to provide an increase in funding to your Early Intervention Admin (EI Admin) contract for year 5 of 5.

The annual funding amount for year five will now be **$98,869** for a one-time increase of **$5,744** to your current annual award. This adjustment results in an adjustment to your total award amount from $**465,625** to **$471,369** for the contract term of **10/1/2021 - 09/30/2026**. This amendment is contingent on the review and approval of the Office of the State Comptroller (OSC).

At this time, please complete and submit the attached offline budget document for **period 5 10/01/2025 – 09/30/2026**. Once this is reviewed, approved, and uploaded by the New York State Department of Health, the contract will be submitted to you for review and approval in the New York Statewide Financial System (SFS).

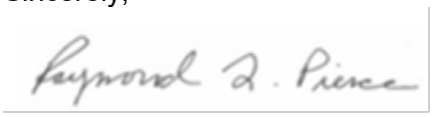
Helpful resources to assist you in that process can be found in the attached Budget Guidance documents as well as on slide 40 of the attached Information to Support Grantees document.

The steps/timeframes described below are based on approval of past contracts and are subject to change.

Required Process Step*	Responsible	Timeframe
Complete and Submit Offline Budget Document to John Suchy at John.Suchy@health.ny.gov	Vendor	Monday, August 18, 2025
Program and Contract Managers Review and Approval	State Agency	Monday, August 25, 2025
Contract Review 3 - Data Entry into the Statewide Financial System	State Agency	Tuesday, September 2, 2025
Vendor Approval	Grant Contract Approver	Tuesday, September 9, 2025
Contract Routing 1 Review – Confirm MWBE Uploaded	State Agency	Tuesday, September 16, 2025
Agency Approval	State Agency	Tuesday, September 23, 2025
Attorney General Review and Approval	State Agency	Wednesday, October 8, 2025
Office of the State Comptroller Review and Approval	OSC	Thursday, October 23, 2025

Offline budgets are to be submitted to your Program Manager at John.Suchy@health.ny.gov. If you have any questions, or concerns before that time, please contact John Suchy at (518) 486-2080.

Sincerely,



Raymond Pierce, Director
Bureau of Early Intervention (BEI)
Division of Family Health

Attached:
1 Budget Proposal for Offline Budget (Excel)
2 EI Admin Program - Budget Instructions for SFS
3 SFS Grantee User Manual
- Preview a Contract Agreement (Pages 136 – 141)
- Update Contract Period Budget and Work Plan Information and Complete Review of a Contract During Collaboration (Pages 141 – 154)

4 Information to Support Grantees
5 MWBE Forms

cc: Leonard F. Claus Jr.;
Ann Hansen;
Tina Van Epps;
John Suchy;
Christopher Hayes

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant, Weaver, Maloney

Sent To: Contracts & Agreements **Committee** **Date** September 9, 2025

Resolution No. G/13

RESOLUTION AUTHORIZING THE ACCEPTANCE OF GRANT AWARDS FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR THE AID TO DEFENSE – SUPPLEMENTAL AND AID TO DEFENSE FOR DISCOVERY REFORM AND AMENDING THE 2025 RENSSELAER COUNTY ADOPTED BUDGET – PUBLIC DEFENDER AND CONFLICT DEFENDER

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, The Rensselaer County Public Defender and the Rensselaer County Conflict Defender have been awarded two grants from the New York State Division of Criminal Justice Services (Aid to Defense - Supplemental and Aid to Defense for Discovery Reform) which will be combined, in the total amount of $657,138.00, for the period commencing April 1, 2025 through March 31, 2026,

WHEREAS, The awards will be utilized to support public defense services related to discovery reform implementation, including but not limited to digital evidence transmission technology, administrative support, computers, hardware and operating software, data connectivity, development of training materials, staff training, additional personnel or increased compensation to reflect additional responsibilities related to discovery, overtime costs, and litigation readiness; and

WHEREAS, These two combined grants will enhance the County's abilities to adequately address the increased burden on staff and existing resources that have resulted from discovery reform; and

WHEREAS, The grant provides funds for additional personnel (including applicable fringe benefits), supplies, office furniture, technology, computer programming, publications, training and support services for the Public Defender and Conflict Defender; and

WHEREAS, All purchases made under this grant, will be made in accordance with the policies and procedures set forth in the Rensselaer County Purchasing Guidelines; now, therefore, be it

RESOLVED, That the Rensselaer County Executive, or his designee, is authorized to sign the above described agreement, together with any and all documents for such grant award, including any and all no cost extensions of such grant award, subject to the approval as to form by the Rensselaer County Attorney; and, be it further

RESOLVED, That any positions, salary enhancements, stipends, benefits, programs, expenditures and/or agreements or contracts authorized or established pursuant to this resolution shall terminate and cease upon discontinuance of said funding; and, be it further

RESOLVED, That the 2025 Rensselaer County Adopted Budget shall be and hereby is amended as follows:

2025 GENERAL FUND REVENUE

CODE/DESCRIPTION	PRESENT	CHANGE	REVISED
Public Defender-Aid to Defense Program			
A.1171.33892 ATD.2025.PD 33892			
Aid to Defense	$ 0.00	$512,568.00	$512,568.00
Conflict Defender			
A.1174.33892 ATD.2025.CD 33892			
Aid to Defense	$ 0.00	$144,570.00	$144,570.00
Total:	$ 0.00	$657,138.00	$657,138.00

2025 GENERAL FUND APPROPRIATIONS

CODE/DESCRIPTION	PRESENT	CHANGE	REVISED
Public Defender			
A.1170.01007 ATD.2025.PD 01007			
Chief Public Defender	$ 0.00	$ 15,000.00	$ 15,000.00
A.1170.01007 ATD.2025.PD 01007			
Assistant Public Defenders	$ 0.00	$135,000.00	$135,000.00
A.1170.01007 ATD.2025.PD 01007			
Office Staff Stipends	$ 0.00	$ 35,000.00	$ 35,000.00
A.1170.01007 ATD.2025.PD 01007			
Discovery Review Attorney	$ 0.00	$ 65,000.00	$ 65,000.00
A.1170.01007 ATD.2025.PD 01007			
Discovery Paralegal	$ 0.00	$ 50,000.00	$ 50,000.00
A.1170.01007 ATD.2025.PD 01007			
Discovery Tech Assistant	$ 0.00	$ 50,000.00	$ 50,000.00
A.1170.02400 ATD.2025.PD 02400			
Other Equipment	$ 0.00	$ 14,907.00	$ 14,907.00
A.1170.04420 ATD.2025.PD 04420			
Maintenance	$ 0.00	$ 9,996.00	$ 9,996.00
A.1170.04550 ATD.2025.PD 04550			
Office Supplies	$ 0.00	$ 10,000.00	$ 10,000.00
A.1170.08008 ATD.2025.PD 08008			
Employee Benefits	$ 0.00	$ 85,107.00	$ 85,107.00

CODE/DESCRIPTION	PRESENT	CHANGE	REVISED
Public Defender – Aid to Defense Program			
A.1171.01007 ATD.2025.PD 01007 Assistant Public Defender	$ 0.00	$ 10,000.00	$ 10,000.00
A.1171.08008 ATD.2025.PD 08008 Employee Benefits	$ 0.00	$ 2,525.00	$ 2,525.00
Public Defender – Family Court			
A.1172.01007 ATD.2025.PD 01007 Assistant Public Defenders	$ 0.00	$ 20,000.00	$ 20,000.00
A.1172.01007 ATD.2025.PD 01007 Secretary to PD Stipend	$ 0.00	$ 5,000.00	$ 5,000.00
A.1172.08008 ATD.2025.PD 08008 Employee Benefits	$ 0.00	$ 5,033.00	$ 5,033.00
Conflict Defender			
A.1174.01007 ATD.2025.CD 01007 Conflict Defender	$ 0.00	$ 10,000.00	$ 10,000.00
A.1174.01007 ATD.2025.CD 01007 Assistant Conflict Defenders	$ 0.00	$ 65,000.00	$ 65,000.00
A.1174.01007 ATD.2025.CD 01007 Grant Data Manager Stipend	$ 0.00	$ 10,000.00	$ 10,000.00
A.1174.01007 ATD.2025.CD 01007 Office Staff Stipends	$ 0.00	$ 20,000.00	$ 20,000.00
A.1174.02100 ATD.2025.CD 02100 Furniture	$ 0.00	$ 3,500.00	$ 3,500.00
A.1174.04540 ATD.2025.CD 04540 Publications	$ 0.00	$ 8,608.00	$ 8,608.00
A.1174.04550 ATD.2025.CD 04550 Office Supplies	$ 0.00	$ 3,679.00	$ 3,679.00
A.1174.08008 ATD.2025.CD 08008 Employee Benefits	$ 0.00	$ 23,783.00	$ 23,783.00
TOTAL 2025 GENERAL FUND APPROPRIATIONS:		$657,138.00	$657,138.00

Resolution ADOPTED by the following vote:
Ayes:
Nays:
Abstain:
September 9, 2025

Clerk of the Legislature

Sent to County Executive_____

Received from County Executive_____

Clerk of the Legislature

Executive Action

Approved_____ **Date**_____

Disapproved_____
Veto Message Attached and Returned to Clerk

County Executive

LEGISLATIVE FISCAL IMPACT STATEMENT

Type of Legislation: Local Law:_____ G Resolution:__X__ P Resolution:_____

Title of Legislation:Campus Security Officer Appointment Agreement

Requested by:Sheriff's Office

Sponsor(s):_____

FISCAL IMPACT

1) Projected cost of proposed legislation, if any:$0.00 current year
$0.00 ongoing expenses per year

2) Method of financing – note all that apply (federal funding, state funding, bonding, tax levy, etc.):_____

   a) For federal funding: amount $_____ and length of time federal funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

   b) For state funding: amount $_____ and length of time state funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

   c) If bonded, state amount of total indebtedness this legislation will create and projected interest cost over the course of borrowing:
   Principal $_____
   Total projected interest costs $_____

   d) Tax levy impact for current year $0.00 and ongoing $0.00

   e) Other (please explain) $_____

3) Is this expense or program mandated? Yes _____ No __X__

4) Length of expense or project (one time only, ongoing, etc.):ongoing

5) Justification for the appropriation/expenditure requested. Include any revenue this will produce or any expense that will be avoided:The Agreement is required to allow Campus Security Officers employed by RPI to enjoy certain limited law enforcement powers conferred by the Sheriff.

Department Head

Kyle Bourgault

NEW YORK STATE | Division of Criminal Justice Services

KATHY HOCHUL
Governor

ROSSANA ROSADO
Commissioner

CILLIAN FLAVIN
Deputy Commissioner

Grant Award Notice

Grantee/Contractor: Rensselaer County		Date: July 2, 2025
Program Name: Aid to Defense for Discovery		Award Amount: $330,263
Signatory Name and Title: Steven McLaughlin County Executive		Term Dates: 4/1/25 – 3/31/26
Email: smclaughlin@rensco.com		SFS Vendor ID No.: **1000002434**

Program Description:

The Division of Criminal Justice Services (DCJS) is pleased to provide this award letter to your county for the State's Aid to Defense for Discovery Reform Program from State Fiscal Year (SFY) 2025-26.

Consistent with the appropriation, DCJS requires that recipients be able to account for every dollar expended and will be required to report on expenditures on a recurring basis. Please ensure there is no duplication of funding with any future amounts provided for this same purpose, and the tracking for such funds can account for that separation in sufficient detail.

This funding must be used to support public defense services and expenses related to discovery reform implementation, including, but not limited to, digital evidence transmission technology, administrative support, computers, hardware and operating software, data connectivity, development of training materials, staff training, additional personnel or increased compensation to reflect additional responsibilities related to discovery, overtime costs, and litigation readiness.

The funding must be used to help offset the cost of public defense services related to discovery reform that your county incurred on or after the start of SFY 2025-26 (April 1, 2025). Ideally, all eligible expenses should occur within the period. However, funds may continue to be utilized until the award is fully exhausted. Please be aware that all expenses must be for allowable discovery related expenses only and cannot be comingled with other funding. DCJS requires that the funded agency(s) be able to fully account for every dollar expended.

Please see the attached document explaining the new options and reporting requirements on this funding program.

Grant Questions

Rob Frost Public Safety Grants Representative 2 NYS Division of Criminal Justice Services Office of Program Development and Funding Phone:518 485-2979 Email: Robert.Frost@dcjs.ny.gov	Scott Lindgren Public Safety Grants Representative 2 NYS Division of Criminal Justice Services Office of Program Development and Funding Phone:518 457-7780 Email: scott.lindgren@dcjs.ny.gov

We look forward to working with you in our continued efforts to safeguard the health and safety of all New York residents and visitors.

Attachment: Instruction Sheet

NEW YORK STATE | Division of Criminal Justice Services

KATHY HOCHUL
Governor

ROSSANA ROSADO
Commissioner

CILLIAN FLAVIN
Deputy Commissioner

Grant Award Notice

Grantee/Contractor: Rensselaer County		Date: July 2, 2025
Program Name: Aid to Defense - Supplemental		Award Amount: $326,875
Signatory Name and Title: Steven McLaughlin County Executive		Term Dates: 4/1/25 – 3/31/26
Email: smclaughlin@rensco.com		SFS Vendor ID No.: **1000002434**

Program Description:

The Division of Criminal Justice Services (DCJS) is pleased to provide this award letter to your county for the State's Aid to Defense Supplemental Program from State Fiscal Year (SFY) 2025-26.

Consistent with the appropriation, DCJS requires that recipients be able to account for every dollar expended and will be required to report on expenditures on a recurring basis. Please ensure there is no duplication of funding with any future amounts provided for this same purpose, and the tracking for such funds can account for that separation in sufficient detail.

The funding must be used to help offset the cost of public defense services that your county incurred on or after the start of SFY 2025-26 (April 1, 2025). Ideally, all eligible expenses should occur within the period. However, funds may continue to be utilized until the award is fully exhausted. Please be aware that all expenses must be for allowable items and cannot be comingled with other funding. DCJS requires that the funded agency(s) be able to fully account for every dollar expended.

Please see the attached document explaining the new options and reporting requirements on this funding program.

Grant Questions	
Rob Frost **Public Safety Grants Representative 2 NYS Division of Criminal Justice Services** **Office of Program Development and Funding** **Phone:518 485-2979** **Email: Robert.Frost@dcjs.ny.gov**	**Scott Lindgren** **Public Safety Grants Representative 2** **NYS Division of Criminal Justice Services** **Office of Program Development and Funding** **Phone:518 457-7780** **Email: scott.lindgren@dcjs.ny.gov**

We look forward to working with you in our continued efforts to safeguard the health and safety of all New York residents and visitors.

Attachment: Instruction Sheet

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Grant, Loveridge, Weaver

Sent To: Social Services **Committee** **Date** September 9, 2025

Resolution No. G/15

RESOLUTION AUTHORIZING A LEASE EXTENSION AMENDMENT WITH COMMISSION ON ECONOMIC OPPORTUNITY FOR THE GREATER CAPITAL REGION, INC. FOR THE RENSSELAER CLINIC SPACE - DEPARTMENT OF MENTAL HEALTH

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, Resolution G/514/06 authorized the Department of Mental Health ("Department") to lease office space from the Commission on Economic Opportunity for the Greater Capital Region, Inc. for the Rensselaer Clinic located at 1641 Third Street, Rensselaer, New York; and

WHEREAS, The Rensselaer Clinic is approved by the New York State Office of Mental Health ("OMH") and New York State Office of Addictions Services and Supports ("OASAS") for the operation of Clinical Services and is funded by these agencies, being budgeted within the Department's appropriation code A.4320.04450; and

WHEREAS, The current lease agreement expires on August 31, 2025, and pursuant to the terms, the lease allows for one ten-year renewal term; and

WHEREAS, The Department seeks Legislative approval to extend the lease for the Rensselaer Clinic space for a period of ten years, commencing September 1, 2025 through August 31, 2035; and

WHEREAS, The base rent for the first year being $12.63 per sq ft and operating expenses for the first year being $10.11 per sq ft, each increasing by five percent (5%) annually, for a total monthly payment of $10,331.54 for the first year; now, therefore, be it

RESOLVED, That the Rensselaer County Executive, or his designee, is authorized to sign the above-referenced agreement, subject to the approval as to form by the Rensselaer County Attorney.

Resolution ADOPTED by the following vote:
Ayes:
Nays:
Abstain:
September 9, 2025

Clerk of the Legislature

Sent to County Executive_____

Received from County Executive_____

_____
Clerk of the Legislature

Executive Action

Approved_____ **Date**_____

Disapproved_____
Veto Message Attached and Returned to Clerk

_____
County Executive

LEGISLATIVE FISCAL IMPACT STATEMENT

Type of Legislation: Local Law:_____ G Resolution: x P Resolution:_____

Title of Legislation: Lease Extension with CEO for Rensselaer Clinic Space

Requested by: Mental Health

Sponsor(s):_____

FISCAL IMPACT

1) Projected cost of proposed legislation, if any:$ 10,331.54 current year
added 5% annually ongoing expenses per year

2) Method of financing – note all that apply (federal funding, state funding, bonding, tax levy, etc.): state aid - NYS OMH & NYS OASAS

   a) For federal funding: amount $_____ and length of time federal funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

   b) For state funding: amount $_____ and length of time state funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

   c) If bonded, state amount of total indebtedness this legislation will create and projected interest cost over the course of borrowing:
   Principal $_____
   Total projected interest costs $_____

   d) Tax levy impact for current year $_____ and ongoing $_____

   e) Other (please explain) $_____

3) Is this expense or program mandated? Yes x No _____

4) Length of expense or project (one time only, ongoing, etc.): ongoing

5) Justification for the appropriation/expenditure requested. Include any revenue this will produce or any expense that will be avoided: The Department requests to extend the current lease for the Rensselaer Clinic located at 1641 Third Street in Rensselaer NY for a term of ten years, revising the base rate to what the Department currently pays with the same 5% increase each year of the term. Amounts already included in the current 2025 budget, along with the 2026 budget requests. The lease amendment was negotiated by James Gordon, Director of Central Services.

Department Head

K. G. Clegg-Cooke

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Reid, McHugh, Fasoldt

Sent To: Social Services **Committee** **Date** September 13, 2006

Resolution No. G/514/06

RESOLUTION AUTHORIZING THE SIGNING OF A LEASE WITH THE COMMISSION ON ECONOMIC OPPORTUNITY FOR THE GREATER CAPITAL REGION, INC. FOR THE RENSSELAER CLINIC - MENTAL HEALTH

WHEREAS, This resolution is filed with the County Legislature by the Rensselaer County Executive; and

WHEREAS, The Rensselaer County Commissioner of Mental Health has negotiated the relocation of the Rensselaer Clinic from 62 Washington Street to 1641 Third Street (formerly St. Joseph's School) in the City of Rensselaer with the Commission of Economic Opportunity For the greater Capital Region, Inc., effective October 1, 2006. The lease will be for a term of twenty years, starting October 1st, 2006, per the requirements and conditions of NYS - Office of Mental Health and NYS - Office of Alcohol and Substance Abuse Services and in a form approved by the County Attorney. The base rent of $5.00 per square foot in Year 1 should increase in future years by five percent per year per the terms of the lease; and

WHEREAS, The facility is approved by the NYS State Office of Mental Health and NYS - Office Of Alcohol and Substance Abuse Services for the operation of Clinical Services and is funded by these agencies and is budgeted within the departments Adopted Budget Code A 4320. 04450; now, therefore, be it

RESOLVED, That the Department of Mental Health be permitted to lease the space located at 1641 Third Street for the purpose of operating a Mental Health and Alcohol treatment services with the Commission of Economic Opportunity for the Greater Capital Region, Inc., as follows:

LANDLORD	Lessee amount Year 1 2006-2007	
Commission on Economic Opportunity	Base Rental:	$27,259.92
For the Greater Capital Region, Inc.	Operating Exp:	$21,807.96
2331 Fifth Avenue	Total Lease:	$49,067.88
Troy, New York 12180		

; and, be it further

RESOLVED, That the County Executive or her designee is hereby authorized to execute the above referenced lease agreement with the Commission on Economic Opportunity For the Greater Capital Region, Inc., together with any related documents, with the form thereof to be subject to the approval of the County Attorney.

Resolution ADOPTED by the following vote:
Ayes: 17
Nays: 0
Abstain: 2 (Kelleher, Bauer)
September 13, 2006

Clerk of the Legislature

Sent to County Executive 9/14/06

Received from County Executive 9/19/06

Janet Allard

Clerk of the Legislature

Executive Action

Approved ✓ **Date** 9/15/06

Disapproved

Veto Message Attached and Returned to Clerk

Kathleen M. Jimino

County Executive

AGREEMENT

THE COMMISSION ON ECONOMIC OPPORTUNITY FOR THE GREATER CAPITAL REGION, INC.

- with -

COUNTY OF RENSSELAER, NEW YORK

Dated: September 22, 2006

LAW OFFICES
MARTIN, SHUDT, WALLACE, DILORENZO & JOHNSON

THE DAUCHY BUILDING
279 RIVER STREET
P.O. BOX 1530
TROY, NEW YORK 12181

AGREEMENT

AGREEMENT made this th day of August, 2006, between THE COMMISSION ON ECONOMIC OPPORTUNITY FOR THE GREATER CAPITAL REGION, INC., organized under the laws of the State of New York with offices for the transaction of business at 2331 Fifth Avenue, Troy, New York 12180, herein after known as Landlord and COUNTY OF RENSSELAER, NEW YORK, hereinafter known as Tenant.

WITNESSETH: In consideration of $1.00 the receipt of which is hereby acknowledged and the mutual promises set forth herein, it is agreed as follows:

1. PREMISES: The Landlord hereby leases to the Tenant the premises more particularly described in Schedule "A" annexed hereto and made a part hereof. Schedule "A" is a portion of the real property and premises located at 1641 Third Street (former St. Joseph's School) in the City of Rensselaer, County of Rensselaer, State of New York. Said real property and premises are more particularly described in Schedule "B" annexed hereto and made a part hereof.

2. TERM: The term of this lease shall be for twenty years commencing on the first day of September, 2006, and ending on the last day of August, 2025, both dates inclusive, unless sooner terminated or extended as provided herein.

3. RENT: A. Tenant agrees to pay, each month, base rental of $5.00 per square foot (5,452 square feet), or $ 2,271.66 per month (total of $27,259.92) for Year 1, plus Tenant's share, of operating expenses, incurred in the operation of the building. For Year 1, Tenant's share of operating expenses shall be calculated at $4.00 per square foot (5,452 sq.ft) or $1,817.33 per month. Base rent of $5.00 per square foot in Year 1 shall increase in future years by five percent (5%) per year for the term of this Lease.

B. Rent shall be paid in lawful money of the United States, which shall be legal tender for payment of all debts at the time of payment. Rent shall be paid in advance

on the first day of each month during said term, at the office of landlord or such other place as Landlord may designate, without any set-off or deduction.

C. Operating expenses as used herein shall include without limitation, the following:

1. Property Taxes: All property taxes levied or assessed against land and building, and all improvements of which demised premises form a part.
2. Gas Energy Charges: All gas energy consumed in the operation of the heating and hot water system in the building.
3. Electric Charges: All electric energy consumed in lighting, air conditioning and otherwise providing services in the building.
4. Other Direct Operating Expenses: As used herein this shall include all direct costs of administration, operation and maintenance of the building and grounds.

D. The initial rent level for Tenant's share of operating expenses will be $4.00 per occupied square foot or $1,817.33 per month (total of $21,807.96) for Year 1.

E. Rent for Tenant's share of operating expenses shall increase by five percent (5%) per year during the term of this Lease. Landlord and Tenant agree that the rent for Tenant's share of operating expenses is an estimated figure. Landlord and Tenant further agree to renegotiate this figure in future years in the event Landlord incurs a substantial or unusual increase in operating expenses in future years.

F. Tenant hereby agrees, ratifies, confirms, and accepts the following agreements (the "Agreements") made by Landlord for the benefit of Tenant:

1. Agreement between Landlord and Cannon Design, Inc. for architectural services for Tenant's premises hereunder and attached hereto as Schedule C.

2. Agreement between Landlord and AOW Construction for construction manager as contractor services for Tenant's premises hereunder and attached hereto as Schedule D.

Landlord shall notify Tenant when Landlord makes any payment for services rendered under the Agreements. Tenant shall promptly reimburse Landlord for payments made by Landlord hereunder.

G. Parking. Tenant shall be provided five (5) parking spaces, as designated by Landlord. Landlord shall supply appropriate "Reserved Parking" signs for Tenant.

4. ADVANCE RENTAL: The Landlord acknowledges receipt of the sum of $ 8,177.98 which shall be applied to the payment of the first and second month's rent of this lease. The Landlord shall have the unrestricted right to use said sums in the Landlord's sole discretion, and said sum to be paid shall constitute an advance rental.

5. OTHER AGREEMENT: This lease is subject to and subordinate to the following agreements:

A. Easements between Landlord and St. Joseph's Church, Rensselaer, dated December 27, 2005, and recorded in the Rensselaer County Clerk's Office January 25, 2006, in Book 3331, Pages 234 and 240.

B. Maintenance Agreement between Landlord and St. Joseph's Church, Rensselaer, dated December 27, 2005, and recorded in the Rensselaer County Clerk's Office January 25, 2006, in Book 3331, Page 246.

C. Deed dated December 27, 2005, from St. Joseph's Church, Rensselaer, to Landlord and recorded in the Rensselaer County Clerk's Office January 25, 2006, in Book 3331, Page 230.

D. If there shall be a conflict between the terms of this lease and any of the above documents, the terms of the above documents will take precedence, supersede and control the terms of this lease.

6. REPRESENTATION OF TENANT: Tenant hereby represents and warrants the following:

A. That Tenant has full right, power and authority to enter into this lease for the term granted.

7. USE OF PREMISES: Tenant shall use and occupy demised premises for professional offices for mental health services only and not for any other purpose.

8. CONDITION OF PREMISES: At the commencement of the term, Tenant shall accept the premises and all improvements thereto in their then existing condition.

9. ALTERATIONS: The Tenant shall have the right to make changes or alterations to the premises described in Schedule "A", provided, however, that any such changes or alterations shall be made subject to the following conditions which Tenant agrees to observe and perform:

A. No change or alteration shall at any time be made which shall impair the structural soundness or diminish the value of the building on the demised premises.

B. No changes or alterations shall be undertaken until Tenant shall have procured and paid for all required municipal and other governmental permits and authorizations of the various governmental authorities having jurisdiction.

C. All work done in connection with any change or alteration shall be done in a good and workmanlike manner, and in compliance with the building and zoning laws, and with all other laws, ordinances, rules, regulations and requirements of all federal, state and municipal governments and agencies, and the appropriate departments, commissions, boards and officers thereof, and in accordance with the orders, rules and regulations of the Board of Fire Underwriters or any other body now or hereafter

constituted, exercising similar functions. Tenant shall procure certificates of occupancy and any other certificates required by law.

D. At all times when any change or alteration is in progress, there shall be maintained at Tenant's expense, workmen's compensation insurance in accordance with the law covering all persons employed in connection with the change or alteration, and general liability insurance for the benefit of Tenant and Landlord, expressly covering the additional hazards due to or arising out of the change or alteration, in such amounts and with such carriers as shall be acceptable to Landlord. An original of such insurance policy shall be delivered to Landlord prior to commencement of any change or alteration.

E. Tenant shall hold Landlord harmless for any and all injuries arising from the change or alteration.

F. No change or alteration shall be made without the prior written consent of the Landlord which consent shall not be unreasonably withheld.

G. The Landlord is not obligated to make any alterations, structural or otherwise, to Tenant's premises.

H. Alterations shall become the property of Landlord and shall remain upon and be surrendered with the demised premises unless the Landlord has otherwise consented in writing to removal or elects to have said alterations removed. Then, in that case, Landlord shall give notice to Tenant that removal is required. Said notice shall be given within twenty days before or ten days after termination of this lease. Tenant, upon receipt of such notice, shall remove said alterations promptly and at Tenant's expense.

I. Nothing herein shall be construed to prevent Tenant's removal of trade fixtures, furniture or equipment used in Tenant's practice which were installed and paid for by Tenant. Tenant shall be required to repair any damage to the premises caused by said removal. Tenant shall be required to remove all such trade fixtures, furniture or equipment within ten days after termination of the lease. Failure to do so will result in

the trade fixtures, furniture and/or equipment being deemed abandoned and becoming property of the landlord.

10. REPAIRS: Landlord shall maintain and repair the common portions of the building, both exterior and interior. Landlord shall also make all structural repairs to the building which Landlord, in its sole discretion, deems necessary. Tenant shall, throughout the term of this lease, take good care of the demised premises, fixtures, services and appurtenances therein and at its sole cost and expense, make all non-structural repairs thereto as and when needed to preserve them in good working order and condition. Upon expiration of the term, Tenant shall deliver up the premises in good order and condition, reasonable wear and tear, obsolescence and damage from the elements excepted. Notwithstanding the foregoing, all damage or injury to the demised premises or to any other part of the building, or to its fixtures, services, equipment, appurtenances, or grounds whether requiring structural or non-structural repairs, caused by Tenant, its servants, employees, invitees or licensees, shall be repaired promptly by Tenant at its sole cost and expense.

Plans and specifications in form satisfactory to Landlord shall be submitted to Landlord prior to the commencement of any repairs. No work shall commence without the prior written consent of Landlord. The Landlord shall also give written consent to the selection of Tenant's contractor which consent shall not be unreasonably withheld. The repairs shall be completed to the reasonable satisfaction of Landlord. All the aforesaid repairs shall be of quality equal to the original work or construction. If Tenant fails to proceed with due diligence to make repairs required to be made, the same may be made by Landlord at the expense of Tenant. The expenses incurred by Landlord shall be paid by Tenant and shall constitute additional rent after rendition of a bill or statement to Tenant.

The Tenant shall indemnify and save the Landlord harmless from and against any and all costs, expenses, claims, losses, damages, fines or penalties, including

reasonable counsel fees, because of or due to the Tenant's failure to comply with the foregoing, and the Tenant shall not call upon the Landlord for any disbursement or outlay of money whatsoever except as may be otherwise required of the landlord here in, and hereby expressly releases and discharges the Landlord of and from any liability or responsibility whatsoever in connection therewith.

11. COVENANTS OF TENANT: Tenant expressly represents and covenants that Tenant shall not do or permit anything to be done upon the premises or any part thereof which would, in the opinion of the Landlord:

A. Impair or tend to impair the appearance of the premises, its appurtenances or grounds;

B. Impair or interfere with or tend to impair or interfere with any services for the proper and economic heating, cleaning, air conditioning, parking or other servicing of the premises;

C. Occasion discomfort or inconvenience to occupants of the premises, its appurtenances or grounds;

D. Constitute an illegal act;

E. Violate the terms, provisions or conditions of any agreement Landlord is a party to or by which Landlord is bound provided Tenant had prior notice of the same.

12 COMMON AREAS: A. The term "common areas" means all areas and facilities outside the premises described in Schedule "A" and within the premises described in Schedule "B", including, but not limited to, walkways, landscaped areas, sidewalks, corridors, parking areas, restrooms and stairways.

B. Landlord gives to Tenant and its authorized representatives, employees, agents, invitees and licensees the non-exclusive right to use the common areas.

C. Landlord shall maintain the common areas in good condition at all times. Landlord shall have the right to

1. Establish and enforce reasonable rules and regulations applicable to all Tenants concerning the maintenance, management, use and operation of the common areas.

2. Close any of the common areas to whatever extent required, in the opinion of Landlord's counsel, to prevent a dedication of any of the common areas or the accrual of any rights of any person or of the public to the common areas.

3. Close temporarily any of the common areas for maintenance purposes.

4. Select a person to maintain and operate any of the common areas if at any time Landlord determines that the best interests of the premises described in Schedule "B" will be served by having any of the common areas maintained and operated by that person. Landlord shall have the right to negotiate and enter into a contract with that person on such terms and conditions and for such period of time as Landlord deems reasonable and proper both as to service and price.

5. Make changes to the common areas including without limitation, changes in the location of driveways, entrances and exits provided that such changes shall not unreasonably interfere with the access of the Tenant, its agents, employees, and invitees to the demised premises and their use thereof.

13. UTILITIES: Utilities are separately metered. Landlord shall pay the utility charges as reflected by the meter for Tenant's premises. Landlord reserves the right to adjust the operating expenses due to unforeseen conditions, excessive usage or significant price increases, provided further, however, that at least thirty (30) days prior to any such adjustment Landlord shall notify Tenant in writing of its intent to do so,

setting forth the factual grounds for the same. For the purposes of this paragraph, the terms "unforeseen", "excessive", and "significant" shall be given their customary and usual meaning as viewed by a reasonable person having knowledge of all relevant facts and circumstances leading to such a determination.

14. SUBLEASING AND ASSIGNMENT: Tenant may not sublease the premises or assign the lease.

15. RENEWAL: Tenant shall be entitled to one renewal of the within lease agreement. The renewal shall be for a five year period. The renewal shall be upon the same terms and conditions contained in this Lease except as to the base rental as set forth in Section 3 hereof, and any written amendments hereto.

The renewal option shall be exercised by the Tenant by giving notice by certified mail to the Landlord, return receipt requested at least six months before the expiration of the then existing term period. It shall be a condition of the exercise of the foregoing option that at the time of the exercise of said option, the Tenant shall not be in default hereunder.

16. FIRE OR OTHER CASUALTY LOSS: A. If the demised premises, or any part hereof, should be damaged by fire or other casualty, Tenant shall give immediate notice thereof to Landlord and this lease shall continue in full force and effect except as hereinafter set forth.

B. If the demised premises are partially damaged or rendered partially unusable by fire or other casualty, without the fault of Tenant or Tenant's agents, employees, invitees or licensees, the damage thereto shall be repaired promptly by and at the expense of Landlord to the extent that insurance proceeds are paid to Landlord provided said proceeds are sufficient to pay for the entire cost of repair. The rent, until such repair shall be substantially completed, shall be apportioned from the day following the casualty according to the part of the premises which is usable. In the event that the Landlord should determine, in its sole discretion, that the insurance proceeds would not

be sufficient to repair the premises, Landlord may, at its sole option, by thirty (30) days' written notice to Tenant, terminate this lease without further obligation or liability to Tenant. The rent shall be adjusted to the date of the casualty.

C. If the demised premises are totally damaged or rendered wholly unusable by fire or other casualty, the Landlord, or the Tenant may, if not the fault of Tenant or Tenant's agents, employees, invitees or licensees may, by thirty (30) days' written notice, elect to terminate this lease. The rent shall be adjusted to the date of the casualty. Unless Landlord or Tenant shall serve a termination notice as provided for herein, Landlord shall make the repairs and restorations with all reasonable speed subject to delays due to adjustment of insurance claims, labor problems and causes beyond Landlord's control.

D. In the event of damage to the building or premises by fire or other casualty, Landlord and Tenant respectively shall look first to any insurance in its favor before making any claim against the other party for recovery for loss of damage resulting from fire or other casualty. To the extent that such insurance is in force and collectible, and to the extent permitted by law, Landlord and Tenant each hereby release and waive all right of recovery against the other or any one claiming through or under each of them by way of subrogation or otherwise, but the foregoing release and waiver shall be in force only if both Landlord's and Tenant's fire and casualty insurance policies contain a clause waiving the insurance carrier's right to subrogation or otherwise providing that such a release or waiver shall not invalidate the insurance. The parties agree that they will use their best efforts to acquire such clauses, provided that such a policy can be obtained without additional premium. Tenant agrees that it will carry its own fire and casualty insurance covering any interest it may have in the demised premises and in no way limiting the foregoing covering furniture, fixtures, equipment, improvements, appurtenances and business interruption. Tenant acknowledges that Landlord will not carry any insurance for the benefit of Tenant.

17. INSURANCE: A. The Landlord shall keep all improvements which are now or hereafter become a part of the demised premises insured against loss or damage by fire and the extended coverage hazards, including but in no way limiting the foregoing for all risks including but in no way limited to explosions, collapse, and underground hazards. Said coverage shall be for not less than the full replacement value of such improvements. The loss shall be payable to the Landlord hereunder.

B. The Landlord shall maintain in effect personal injury liability insurance in the amount of $5,000,000.00 covering any and all liability for injury to or death of any number of persons in one occurrence and property damage liability insurance in the amount of $1,000,000.00 and insurance on all boilers and other pressure vessels, fired or unfired, in the sum of $1,000,000.00. Such insurance shall specifically insure Landlord against all liability assumed by Landlord under this lease, as well as against liability imposed by law, including, but not limited to contractual and quasi-contractual theories of recovery.

C. During the term of this agreement, the tenant shall obtain and maintain comprehensive general liability insurance and such other insurance as may be reasonable in the amount of at least $1 million per occurrence and $2 million in the aggregate providing coverage of each party respectively and its employees, agents and assigns relative to the services contemplated in this agreement. Tenant's general liability policy shall name the Commission on Economic Opportunity for the Greater Capital Region as additional insured landlord on a primary non-contributory basis. Tenant shall secure tenant's legal liability coverage with a limit not less than $300,000. The tenant shall also obtain and excess umbrella policy in the amount of at least $1,000,000. Tenant shall also obtain workers compensation with NYS Statutory limits. Upon the execution of this Agreement and at every anniversary date of this Agreement until terminated, the parties to this Agreement shall provide each other with evidence of the foregoing insurance.

18. INDEMNITY: It is the intention of the parties to the agreement that the Landlord shall not be liable for any personal injuries or damage to the Tenant or its officers, agents or employees, or to any other persons or to any occupant of this part of the premises described in Schedule "A" or "B", or for any injury or damage to goods, wares, merchandise, or property of the Tenant or any occupant of any part of the said premises; committed by County officers, employees, agents and invitees.

The Tenant shall and will indemnify and save harmless the Landlord of and from any and all acts committed by county officers, employees, agents and invitees liability, loss, damage or expense, causes of action, suits, claims and judgments, including reasonable legal expenses in connection with defending against any such action, suit or claim, arising from injury to persons or property of any and every nature and for any matter or thing growing out of the occupation of the premises described in Schedule "A", or any part thereof, including stores, or arising out of the use, occupation, management or possession of the said premises, or any building thereon or any part thereof, or of the vaults, sidewalks or streets in front of, adjacent or appurtenant thereto, caused or suffered by the Tenant, its agents, employees, assigns, or occupants of any part of the premises described in Schedule "A" or by their agents or employees, respectively, or any person or thing whatsoever or which may be caused by the operations of the city or any of its departments, bureaus, etc., in the construction of any public work, or any other matter, during the term of this lease.

19. DEFAULT: If Tenant shall, after any grace period herein provided, default in the performance of any covenant or promise on its part to be performed by virtue of any provision of any article in this lease contained, Landlord may immediately, or any time thereafter, without notice, perform the same for the account and at the expense of Tenant. Any provision of this lease to the contrary notwithstanding, however, Landlord may so perform in Tenant's stead, prior to the expiration of any grace period herein provided, in an emergency or in the event that Tenant's default shall result in

circumstances requiring that such default be cured prior to the expiration of such grace period.

If Landlord at any time is compelled to pay or elects to pay any sum of money, or do any act which will require the payment of any sum of money, by reason of the failure of Tenant to comply with any provision hereof, or if Landlord be compelled to incur any expense including reasonable attorneys' fees in instituting, prosecuting and/or defending any action or proceeding instituted by reason of any default of Tenant hereunder, the sum or sums so paid by Landlord with all interest, costs and damages shall be deemed to be additional rent hereunder and shall be due the Landlord on the first day of the month following the incurring of such expenses. If the premises or any part thereof shall be deserted or become vacant during said term, or if any default be made in the payment of the said rent or any part thereof, or if any default be made in the performance of any of the covenants and agreements, terms, provisions, conditions or representations herein contained, the Landlord or representatives may re-enter the said premises by summary proceedings and remove all persons there from, without being liable to prosecution therefore. The Landlord may rent the premises on behalf of the Tenant, reserving the right to rent the premises for a longer period of time than fixed in the original lease without releasing the original Tenant from any liability. Landlord shall apply any moneys collected, first to the expense of resuming or obtaining possession, second to restoring the premises to a rent able condition, and then to the payment of the rent and all other charges due to and to grow due to the Landlord. The Tenant shall remain liable for any deficiency.

20. CONDEMNATION: In the event that all of the premises described in Schedule "B" shall be taken in condemnation proceedings, or by exercise of any right of eminent domain, this lease shall terminate as of the date of said taking, and the Tenant shall surrender possession of the premises described in Schedule "A" to the Landlord. The

award for such taking shall belong to the Landlord. The Tenant shall not be entitled to any portion of the award.

In the event that only a portion of the premises described in Schedule "B" shall be taken in condemnation proceedings or by exercise of any right of eminent domain, this lease shall continue, provided that Tenant may still use the premises for its business purposes, without any diminution thereof and there shall not be an abatement of rent.

If Tenant cannot so use the premises for its purposes, it shall be treated as though a total condemnation occurred.

21. PERMITS: The Tenant shall at its own cost and expense, procure each and every permit, license, certificate or other authorization and any renewals, extensions or continuances of the same required in connection with the lawful and proper use of the premises described in Schedule "A". Neither a failure on the part of the Tenant to procure such items, nor the revocation of the same, shall in any way affect the liability of the Tenant for the payment of rent herein or the performance or observance of any of the covenants or conditions herein on the Tenant's part.

22. NET LEASE: This is a "net" lease and the Landlord shall not be required to provide any services or do any act in connection with the premises described in Schedule "A" and "B" except as specifically provided herein. The rent reserved hereunder shall be paid to the Landlord without any claim on the part of the Tenant for diminution or abatement except as otherwise provided herein. The fact that the Tenant's use and occupancy of the demised premises shall be disturbed or prevented from any cause whatsoever except Landlord's negligence, shall not in any way suspend, abate or reduce the rental to be paid hereunder except as otherwise specifically provided in this lease.

23. SERVICES: Landlord shall provide reasonable cleaning and janitorial services (excluding cleaning/janitorial services for medical wastes, which shall be Tenant's sole

obligation). The Landlord shall not be required to furnish any special or unusual service to the demised premises, including but not limited to, heat, water and power. Landlord shall not be liable for any failure of water supply or electric current or any service by any utility or for injury or damage to person (including death) or property caused by or resulting from steam, gas, electricity, water, rain or snow, which may flow or leak from any part of the premises described in Schedules "A" or "B" or from any pipes, appliances, or plumbing works of the same except as may arise as a consequence of any negligent act or omission on the part of the Landlords, its agents, and employees.

24. SUBORDINATION: This lease is subject and subordinate to all easements, deeds, and to all mortgages, extensions, increases and modifications thereof, and security agreements which may now exist or which hereafter are placed upon or affect the demised premises or the real property of which the demised premises are a part. This lease shall not be a lien against said premises or the said real property of which the demised premises is a part with respect to such easements, deeds, mortgages and security agreements. Said easements, deeds, mortgages and security agreements shall have preference and precedence and be superior to this lease irrespective of the date of recording. This clause shall be self-operative and no further instrument of subordination shall be necessary to establish subordination of this lease. Tenant shall execute any instruments, documents or certificates that Landlord may request to confirm subordination.

25. COMPLIANCE WITH LAWS, ETC.: The Tenant covenants to comply with any and all laws, statutes, ordinances, regulations, federal, state, county or municipal, now or hereafter in force, applicable to the premises described in Schedule "A" or relating to use or occupancy thereof, or to the making of repairs thereto, or of changes, alterations, or improvements therein. The Tenant shall pay all costs, expenses, claims, fines, penalties, damages that in any manner arise out of or be imposed because of the failure of Tenant to comply with this section. Tenant agrees to indemnify Landlord from all

liability with regard to the same. The Landlord and Tenant shall each promptly give notice to the other of any notice of violation received by the Tenant or Landlord, respectively.

26. ENTRY UPON PREMISES: The Landlord and the Landlord's agents and representatives shall have the right to enter into or upon the premises described in Schedule "A" or any part thereof, at all reasonable hours for the purpose of examining the same. The Landlord or the Landlord's agent shall have the right to show the said premises to persons wishing to purchase or lease the same.

27. LIENS: Tenant shall not allow the premises described in Schedule "A" to be encumbered by any liens.

28. RECORDING MEMORANDUM OF LEASE: The parties agree that either party may prepare a memorandum of lease for recording. Each party agrees to execute such memorandum. The cost of recording and preparation of the memorandum shall be born by the party seeking to record.

29. AMENDMENTS: Amendments to this Agreement must be made by a writing signed and acknowledged by both parties.

30. CONSTRUCTION OF AGREEMENT: This agreement is made in, and shall be construed and governed in accordance with the laws of the State of New York.

31. SEVERABILITY: If any provision or provisions of this agreement shall be held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not be affected in any way or impaired thereby.

32. NOTICES: Any notice from Landlord to Tenant or from Tenant to Landlord, shall be deemed duly served if delivered personally or if mailed by certified mail, Return Receipt Requested, addressed to the original address of the other party or such other address as either party shall have designated by notice in writing to the other party.

33. If delivered personally, then that date shall be the date of delivery; if delivered by certified mail, then the date upon which such notice is delivered by the post office and noted on the return receipt shall be the date of the delivery.

34. EXECUTION: This agreement may be executed simultaneously in two or more counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument. In pleading or proving any provision of this agreement, it shall not be necessary to produce more than one such counterpart.

Tenant shall execute and return one copy of the lease to Landlord within fifteen (15) days after Landlord provides two copies of lease to Tenant. Copies of lease shall be executed by Landlord when provided to Tenant.

This Agreement contains the entire agreement of the parties.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seal the first date above written.

THE COMMISSION ON ECONOMIC OPPORTUNITY FOR THE GREATER CAPITAL REGION, INC.

By:_____

COUNTY OF RENSSELAER, NEW YORK

By: John R. Reuschle
Deputy County Executive

APPROVED
BUREAU OF BUDGET

Approved as to form

Rensselaer County Attorney

STATE OF NEW YORK)
COUNTY OF)ss.:

On the _____ day of _____ in the year 2006 before me, the undersigned, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

_____
Notary Public

STATE OF NEW YORK)
COUNTY OF Rens)ss.:

On the 22 day of September in the year 2006 before me, the undersigned, personally appeared John R Beaudoin personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Carrie A Lyons
_____
Notary Public

CARRIE A. LYONS
Notary Public, State of New York
No. 01LY5067980
Qualified in Rensselaer County
Commission Expires October 2008

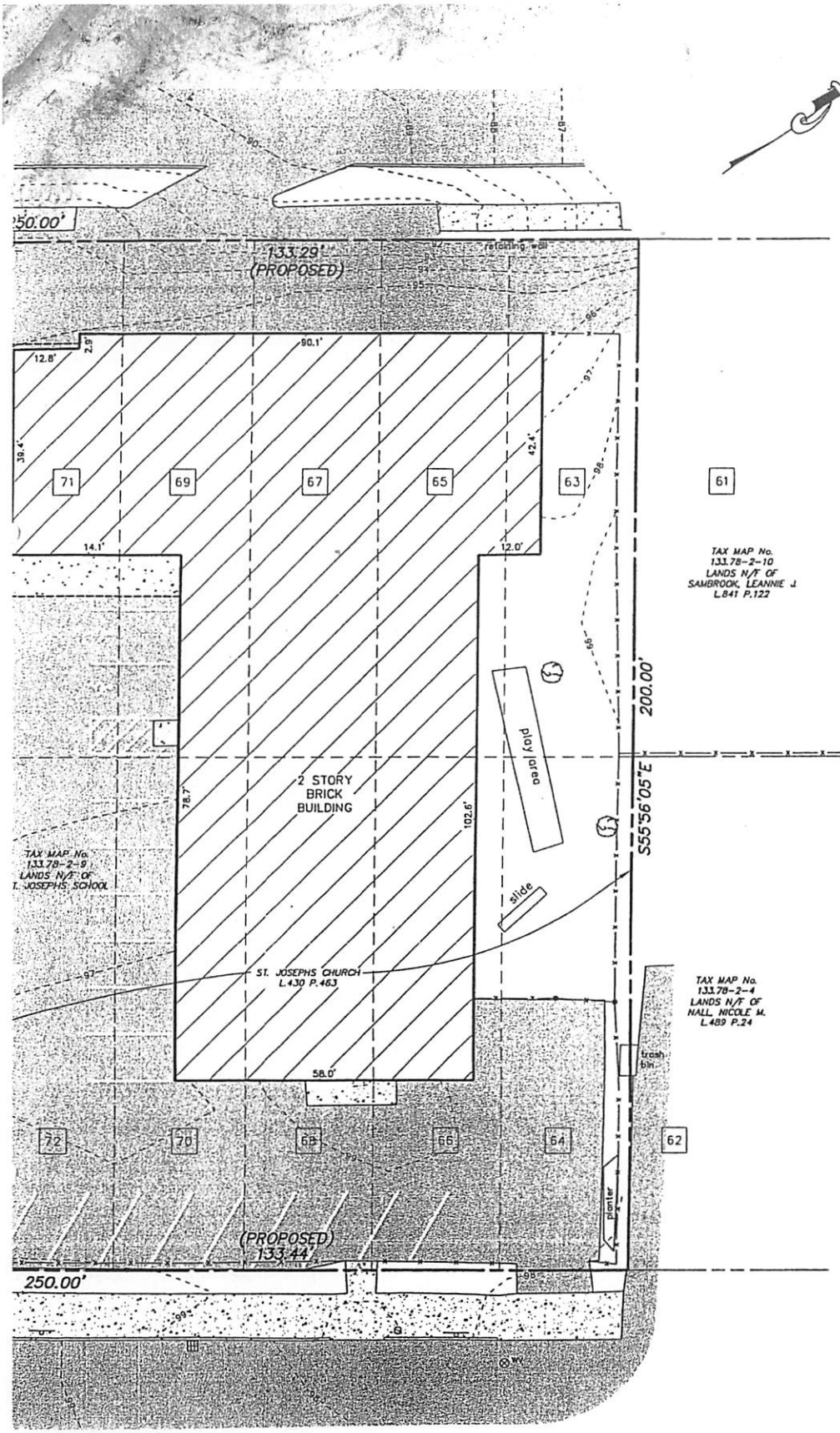
SCHEDULE A

Description of leased premises

5,452 square feet - second floor - former St. Joseph's School, Rensselaer, New York

SCHEDULE B

Survey of existing lands of Landlord



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2. ONLY COPIES FROM THE
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3. THIS SURVEY WAS PREP
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EXPRESSLY FORBIDDEN WITH
PERMISSION OF FRANCIS G.
049441.

4. SUBSURFACE AND ENVIR
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OF THIS SURVEY.

5. THIS SURVEY MAP IS SU
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MAP RE

MAP MADE BY L.D. EDDY F
SEPTEMBER 1860, NOT FOU

CERTIFI

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THE GREATER CAPITAL R
2. ST. JOSEPH'S CHURCH
3. THE ROMAN CATHOLIC
4. CHICAGO TITLE INSUR

HERSHBERG & HERSHBERG
Consulting Engineers and Land Surveyors
40 Colvin Avenue
Albany, New York 12206

MAP SHOWING LOCATION OF BUILDINGS AND IMPROVEMENTS WITH REFERENCE TO PROPER

No. 1641
THIRD STREET

CITY OF RENSSELAER, COUNTY OF RENSSELAER, STATE OF N

ALTERATION OF THIS DOCUMENT, EXCEPT BY A LICENSED PROFESSIONAL ENGINEER OR LAND SU

REVISIONS: *8/9/05 (PROPOSED P.L.), 11/10/05 (CERTIFICATIONS)*

DATE: 7/25/05 | SCALE: 1"=20' | BY: SMcC | CHK: GRT | MA

SCHEDULE C

Agreement between Landlord and Cannon Design, Inc.

AIA® Document B155™ – 1993

Standard Form of Agreement Between Owner and Architect for a Small Project

This AGREEMENT is made: January 05, 2006
(Date)

BETWEEN the Owner:

Commission on Economic Opportunity for the Greater Capital Region (CEO)
2331 Fifth Avenue
Troy NY 12180

and the Architect:

Cannon Design, Inc. and its Affiliates DBA Cannon Design, General Corporation
330 Broadway,
4E Comm Square
Albany, NY 12207

for the following Project:

CEO Saint Johns Saint Joes 2nd Floor Renovations
CEO Family Resource Center
Rensselaer NY

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS: The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

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User Notes: (4282108256)

ARTICLE 1 ARCHITECT'S RESPONSIBILITIES

The Architect shall provide architectural services for the project, including normal structural, mechanical and electrical design services. Services shall be performed in a manner consistent with professional skill and care.

§ 1.1 During the Design Phase, the Architect shall perform the following tasks:

.1 describe the project requirements for the Owner's approval;

.2 develop a design solution based on the approved project requirements;

.3 upon the Owner's approval of the design solution, prepare Construction Documents indicating requirements for construction of the project;

.4 assist the Owner in filing documents required for the approval of governmental authorities; and

.5 assist the Owner in obtaining proposals and award contracts for construction.

§ 1.2 During the Construction Phase, the Architect shall act as the Owner's representative and provide administration of the Contract between the Owner and Contractor. The extent of the Architect's authority and responsibility during construction is described in this Agreement and in AIA Document A205, General Conditions of the Contract for Construction of a Small Project. Unless otherwise agreed, the Architect's services during construction include visiting the site, reviewing and certifying payments, reviewing the Contractor's submittals, rejecting nonconforming Work, and interpreting the Contract Documents.

ARTICLE 2 OWNER'S RESPONSIBILITIES

The Owner shall provide full information about the objectives, schedule, constraints and existing conditions of the project, and shall establish a budget with reasonable contingencies that meets the project requirements. The Owner shall furnish surveying, geotechnical engineering and environmental testing services upon request by the Architect. The Owner shall employ a contractor to perform the construction Work and to provide cost-estimating services. The Owner shall furnish for the benefit of the project all legal, accounting and insurance counseling services.

ARTICLE 3 USE OF ARCHITECT'S DOCUMENTS

Documents prepared by the Architect are instruments of service for use solely with respect to this project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. The Owner shall not reuse or permit the reuse of the Architect's documents except by mutual agreement in writing.

ARTICLE 4 TERMINATION, SUSPENSION OR ABANDONMENT

In the event of termination, suspension or abandonment of the project, the Architect shall be equitably compensated for services performed. Failure of the Owner to make payments to the Architect in accordance with this Agreement shall be considered substantial nonperformance and is sufficient cause for the Architect to either suspend or terminate services. Either the Architect or the Owner may terminate this Agreement after giving no less than seven days' written notice if the other party substantially fails to perform in accordance with the terms of this Agreement.

ARTICLE 5 MISCELLANEOUS PROVISIONS

§ 5.1 This Agreement shall be governed by the law of the location of the project.

§ 5.2 Terms in this Agreement shall have the same meaning as those in AIA Document A205, General Conditions of the Contract for Construction of a Small Project, current as of the date of this Agreement.

§ 5.3 The Owner and Architect, respectively, bind themselves, their partners, successors, assigns and legal representatives to this Agreement. Neither party to this Agreement shall assign the contract as a whole without written consent of the other.

§ 5.4 The Architect and Architect's consultants shall have no responsibility for the identification, discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials in any form at the project site.

ARTICLE 6 PAYMENTS AND COMPENSATION TO THE ARCHITECT

The Owner shall compensate the Architect as follows.

§ 6.1 The Architect's Compensation shall be:
(Indicate method of compensation.)

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User Notes: (4282108256)

A Lump Sum Fee of Thirty Three Thousand Dollars and Zero Cents ($33,000.00)

of which an initial payment retainer of Zero ($ 0.00) shall be paid upon execution of this Agreement and shall be credited to the final payment.

§ 6.2 The Architect shall be reimbursed for expenses incurred in the interest of the project, plus an administrative fee of Ten percent (10.00 %).
(List reimbursable items.)

As Defined In Exhibit A

§ 6.3 If through no fault of the Architect the services covered by this Agreement have not been completed within Nine (9) months of the date hereof, compensation for the Architect's services beyond that time shall be appropriately adjusted.

§ 6.4 Payments are due and payable upon receipt of the Architect's invoice. Amounts unpaid 30 (Thirty) days after invoice date shall bear interest from the date payment is due at the rate of ( ) per annum , or in the absence thereof, at the legal rate prevailing at the principal place of business of the Architect.

(Usury laws and requirements under the Federal Truth in Lending Act, similar state and local consumer credit laws and other regulations at the Owner's and Architect's principal places of business, the location of the Project and elsewhere may affect the validity of this provision.)

§ 6.5 Architectural Services not covered by this Agreement include, among others, revisions due to changes in the scope, quality of budget. The Architect shall be paid additional fees for these services based on the Architect's hourly rates when the services are performed.

ARTICLE 7 OTHER PROVISIONS

(Insert descriptions of other services and modifications to the terms of this Agreement.)

§7.1 Architect represents that its services and obligations as set forth in this Agreement shall be provided by Architect in a manner consistent with the standards of care and skill exhibited in its profession for projects of this nature, type and degree of difficulty (Standard of Care). Architect shall not be responsible for the performance of the construction contracts, products incorporated into the work, or any defects or deficiencies resulting from the work of any contractor, sub-contractor, manufacturer, supplier, fabricator or consultant retained by Owner or on behalf of any other third party, including anyone working or acting on behalf of any of them. However, the Architect shall be responsible for the prosecution of the services contained within this Agreement.

§7.2 Architect shall prepare the Instruments of Service, defined as drawings, specifications and other documents, including those in electronic form, prepared by the Architect, in a manner consistent with the Standard of Care. Owner and Architect agree that the Instruments of Service, while consistent with the Standard of Care, may contain errors, omissions and inconsistencies (collectively "errors") at the time they are provided to Owner. Owner agrees that if the errors do not increase the Construction Cost by Change Order by more than three percent (3%), Owner releases Architect from liability for increase in the Construction Cost in connection with the errors. This release does not limit Architect's liability for increases beyond three percent (3%) in the event the Instruments of Service are not prepared in a manner consistent with the Standard of Care. Construction Cost increases by Change Order as a result of Owner requests, changes in governmental agency requirements after previous approval, or unforeseen conditions are not costs due to errors of Architect. The Architect shall not be responsible for increases to the Construction Cost of Work that has been omitted from the Drawings and Specifications, but is necessary for the proper completion of the Project. In the event of a disagreement regarding Architect's error, the dispute resolution procedures in this Agreement shall apply. Any error in the Instruments of Service, whether or not in violation of the Standard of Care, shall be promptly corrected by Architect without charge to Owner upon discovery by or notice to, Architect.

§7.3 Architect's liability to the Owner for injury or damage to person's or property arising out of the Work performed for it and for which legal liability shall be found to rest upon the Architect, other than for professional

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User Notes: (4282108256)

negligence, error(s) and/or omission(s), intentional acts or violations of law will be limited to one million dollars ($1,000,000).

§7.4 The Owner agrees to require the General Contractor or Construction Manager, whichever is responsible for the Work (as defined in AIA Form A201) done on this project, to supply the Owner and Architect with Commercial General Liability insurance which names both Owner and Architect as additional insured for their interests on the project as they may exist. The Owner further agrees to require all other contractors and sub-contractors engaged in any part of the Work, on behalf of the General Contractor and Construction Manager, to do the same. Said insurance shall be primary to any other insurance offering the same or similar coverage and this shall be reflected on the certificate of Insurance. Proof of such insurance in the form of a standard Acord certificate shall be sent to the Owner and also the Architect prior to the General Contractor or Construction Manager undertaking the beginning of construction.

This Agreement entered into as of the day and year first written above.
(If required by law, insert cancellation period, disclosures or other warning statements above the signatures.)

OWNER	ARCHITECT
(Signature)	*(Signature)*
Karen B. Gordon, Executive Director	John C. Sobiecki, AIA , Associate Principal
(Printed name and title)	*(Printed name and title)*

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Additions and Deletions Report for
AIA® Document B155™ – 1993

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 11:27:54 on 01/12/2006.

PAGE 1

This AGREEMENT is made: January 05, 2006

...

Commission on Economic Opportunity for the Greater Capital Region (CEO)

...

2331 Fifth Avenue

...

Troy NY 12180

...

Cannon Design, Inc. and its Affiliates DBA Cannon Design, General Corporation

...

330 Broadway

...

4B Comm Square

...

Albany, NY 12207

...

CEO Saint Johns Saint Joes 2nd Floor Renovations

...

CEO Family Resource Center

...

Rensselaer NY

PAGE 3

A Lump Sum Fee of Thirty Three Thousand Dollars and Zero Cents ($33,000.00)

...

of which an initial payment retainer of Zero ($ 0.00) shall be paid upon execution of this Agreement and shall be credited to the final payment.

...

§ 6.2 The Architect shall be reimbursed for expenses incurred in the interest of the project, plus an administrative fee of: Ten percent (10.00 %).

...

As Defined In Exhibit A

...

§ 6.3 If through no fault of the Architect the services covered by this Agreement have not been completed within Nine (9) months of the date hereof, compensation for the Architect's services beyond that time shall be appropriately adjusted.

...

§ 6.4 Payments are due and payable upon receipt of the Architect's invoice. Amounts unpaid 30 (Thirty) days after invoice date shall bear interest from the date payment is due at the rate of ( ) per annum, or in the absence thereof, at the legal rate prevailing at the principal place of business of the Architect.

...

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...

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§7.3 Architect's liability to the Owner for injury or damage to person's or property arising out of the Work performed for it and for which legal liability shall be found to rest upon the Architect, other than for professional negligence, error(s) and/or omission(s), intentional acts or violations of law will be limited to one million dollars ($1,000,000).

§7.4 The Owner agrees to require the General Contractor or Construction Manager, whichever is responsible for the Work (as defined in AIA Form A201) done on this project, to supply the Owner and Architect with Commercial General Liability insurance which names both Owner and Architect as additional insured for their interests on the project as they may exist. The Owner further agrees to require all other contractors and sub-contractors engaged in any part of the Work, on behalf of the General Contractor and Construction Manager, to do the same. Said insurance shall be primary to any other insurance offering the same or similar coverage and this shall be reflected on the certificate of Insurance. Proof of such insurance in the form of a standard Acord certificate shall be sent to the Owner and also the Architect prior to the General Contractor or Construction Manager undertaking the beginning of construction.

...

Karen E. Gordon, Executive Director

John C. Sobiecki, AIA , Associate Principal

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User Notes:
(4282108256)

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, Patricia McGrath, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 11:27:54 on 01/12/2006 under Order No. 1000153187_15 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document B155™ – 1993 - Standard Form of Agreement Between Owner and Architect for a Small Project, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report

Patricia M. McGrath
(Signed)

Asst. General Counsel
(Title)

January 11, 2006
(Dated)

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User Notes: (4282108256)

SCHEDULE A

Description of leased premises

5,452 square feet - second floor - former St. Joseph's School, Rensselaer, New York

SCHEDULE D

Agreement between Landlord and AOW Construction

J1. Jost
AOW contract

AIA® Document A101™ – 1997

Standard Form of Agreement Between Owner and Contractor
where the basis of payment is a STIPULATED SUM

AGREEMENT made as of the Twenty-first day of April in the year of Two Thousand and Six
(In words, indicate day, month and year)

BETWEEN the Owner:
(Name, address and other information)

Commission on Economic Opportunity, General Corporation
2331 Fifth Avenue
Troy, New York 12180
Telephone Number: 518-272-6012
Fax Number: 518-272-0658

and the Contractor:
(Name, address and other information)

AOW Associates, Inc.
30 Essex Street
Albany, New York 12206
Telephone Number: (518) 482-3400
Fax Number: (518) 482-3444

The Project is:
(Name and location)

06-004 2nd Floor Tenant Fit-up
Family Resource Center @ St. Joseph's
1641 Third Street
Rensselaer, New York 12144

The Architect is:
(Name, address and other information)

Cannon Design
330 Broadway - 4E Comm. Square
Albany, New York 12207
Telephone Number: 518-618-1505
Fax Number: 518-426-4603

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201-1997, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

This document has been approved and endorsed by The Associated General Contractors of America.

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User Notes:
(2492539593)

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement; these form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. An enumeration of the Contract Documents, other than Modifications, appears in Article 8.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except to the extent specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be the date of this Agreement unless a different date is stated below or provision is made for the date to be fixed in a notice to proceed issued by the Owner.
(Insert the date of commencement if it differs from the date of this Agreement or, if applicable, state that the date will be fixed in a notice to proceed.)

If, prior to the commencement of the Work, the Owner requires time to file mortgages, mechanic's liens and other security interests, the Owner's time requirement shall be as follows:

§ 3.2 The Contract Time shall be measured from the date of commencement.

§ 3.3 The Contractor shall achieve Substantial Completion of the entire Work not later than days from the date of commencement, or as follows:
(Insert number of calendar days. Alternatively, a calendar date may be used when coordinated with the date of commencement. Unless stated elsewhere in the Contract Documents, insert any requirements for earlier Substantial Completion of certain portions of the Work.)

Portion of Work	Substantial Completion Date

, subject to adjustments of this Contract Time as provided in the Contract Documents.
(Insert provisions, if any, for liquidated damages relating to failure to complete on time or for bonus payments for early completion of the Work.)

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Three Hundred Seventeen Thousand Dollars and Zero Cents ($ 317,000.00), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:
(State the numbers or other identification of accepted alternates. If decisions on other alternates are to be made by the Owner subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires)

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User Notes: (2492539593)

§ 4.3 Unit prices, if any, are as follows:

Description	Units	Price ($ 0.00)

ARTICLE 5 PAYMENTS

§ 5.1 PROGRESS PAYMENTS

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the First day of a month, the Owner shall make payment to the Contractor not later than the Thirtieth day of the same month. If an Application for Payment is received by the Architect after the application date fixed above, payment shall be made by the Owner not later than Thirty (30) days after the Architect receives the Application for Payment.

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall indicate the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 Subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

.1 Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the Contract Sum allocated to that portion of the Work in the schedule of values, less retainage of Five percent (5.00%). Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section 7.3.8 of AIA Document A201-1997;

.2 Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing), less retainage of Five percent (5.00%);

.3 Subtract the aggregate of previous payments made by the Owner; and

.4 Subtract amounts, if any, for which the Architect has withheld or nullified a Certificate for Payment as provided in Section 9.5 of AIA Document A201-1997.

§ 5.1.7 The progress payment amount determined in accordance with Section 5.1.6 shall be further modified under the following circumstances:

.1 Add, upon Substantial Completion of the Work, a sum sufficient to increase the total payments to the full amount of the Contract Sum, less such amounts as the Architect shall determine for incomplete Work, retainage applicable to such work and unsettled claims; and

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(2492539593)

(Section 9.8.5 of AIA Document A201-1997 requires release of applicable retainage upon Substantial Completion of Work with consent of surety, if any.)

.2 Add, if final completion of the Work is thereafter materially delayed through no fault of the Contractor, any additional amounts payable in accordance with Section 9.10.3 of AIA Document A201-1997.

§ 5.1.8 Reduction or limitation of retainage, if any, shall be as follows:
(If it is intended, prior to Substantial Completion of the entire Work, to reduce or limit the retainage resulting from the percentages inserted in Sections 5.1.6.1 and 5.1.6.2 above, and this is not explained elsewhere in the Contract Documents, insert here provisions for such reduction or limitation.)

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 FINAL PAYMENT
§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when:

.1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Section 12.2.2 of AIA Document A201-1997, and to satisfy other requirements, if any, which extend beyond final payment; and

.2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

ARTICLE 6 TERMINATION OR SUSPENSION
§ 6.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201-1997.

§ 6.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201-1997.

ARTICLE 7 MISCELLANEOUS PROVISIONS
§ 7.1 Where reference is made in this Agreement to a provision of AIA Document A201-1997 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 7.2 Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.
(Insert rate of interest agreed upon, if any.)

Five percent (5.00%) per annum

(Usury laws and requirements under the Federal Truth in Lending Act, similar state and local consumer credit laws and other regulations at the Owner's and Contractor's principal places of business, the location of the Project and elsewhere may affect the validity of this provision. Legal advice should be obtained with respect to deletions or modifications, and also regarding requirements such as written disclosures or waivers.)

§ 7.3 The Owner's representative is:
(Name, address and other information)

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Debra Bedard
2331 Fifth Avenue
Troy, New York 12180

§ 7.4 The Contractor's representative is:
(Name, address and other information)

Richard A. Oliver, President
30 Essex Street
Albany, New York 12206

§ 7.5 Neither the Owner's nor the Contractor's representative shall be changed without ten days written notice to the other party.

§ 7.6 Other provisions:

Project is tax exempt. Owner to provide appropriate NYS Exempt Organization Certificate prior to commencement of work.

ARTICLE 8 ENUMERATION OF CONTRACT DOCUMENTS

§ 8.1 The Contract Documents, except for Modifications issued after execution of this Agreement, are enumerated as follows:

§ 8.1.1 The Agreement is this executed 1997 edition of the Standard Form of Agreement Between Owner and Contractor, AIA Document A101-1997.

§ 8.1.2 The General Conditions are the 1997 edition of the General Conditions of the Contract for Construction, AIA Document A201-1997.

§ 8.1.3 The Supplementary and other Conditions of the Contract are those contained in the Project Manual dated , and are as follows

Document	Title	Pages

§ 8.1.4 The Specifications are those contained in the Project Manual dated as in Section 8.1.3, and are as follows:
(Either list the Specifications here or refer to an exhibit attached to this Agreement.)
Title of Specifications exhibit:

§ 8.1.5 The Drawings are as follows, and are dated unless a different date is shown below:
(Either list the Drawings here or refer to an exhibit attached to this Agreement.)
Title of Drawings exhibit:

§ 8.1.6 The Addenda, if any, are as follows:

Number	Date	Pages

Portions of Addenda relating to bidding requirements are not part of the Contract Documents unless the bidding requirements are also enumerated in this Article 8.

§ 8.1.7 Other documents, if any, forming part of the Contract Documents are as follows:
(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201-1997 provides that bidding requirements such as advertisement or invitation to bid, Instructions to Bidders, sample

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forms and the Contractor's bid are not part of the Contract Documents unless enumerated in this Agreement. They should be listed here only if intended to be part of the Contract Documents.)

This Agreement is entered into as of the day and year first written above and is executed in at least three original copies, of which one is to be delivered to the Contractor, one to the Architect for use in the administration of the Contract, and the remainder to the Owner.

OWNER *(Signature)*	**CONTRACTOR** *(Signature)*
Karen Gordon, Executive Director Commission on Economic Opportunity *(Printed name and title)*	Richard A. Oliver, President AOW Associates, Inc. *(Printed name and title)*

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FIRST AMENDMENT TO LEASE

This FIRST AMENDMENT TO LEASE ("First Amendment") dated July __, 2025 is made by and between THE COMMISSION ON ECONOMIC OPPORTUNITY FOR THE GREATER CAPITAL REGION, INC. ("Landlord") and COUNTY OF RENSSELAER, NEW YORK ("Tenant").

WHEREAS, Landlord and Tenant executed a certain Lease on September 22, 2006 (the "Lease") wherein Landlord leased to Tenant and Tenant let from Landlord 5,452 square feet of office space on the second floor of the former St. Joseph's School located at 1641 Third Street in the City of Rensselaer, County of Rensselaer, State of New York, as more particularly described in the Lease;

WHEREAS, the current Term of the Lease shall expire on August 31, 2025;

WHEREAS, Landlord and Tenant desire to amend the Lease to extend the Term and modify the Rent upon the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and promises herein, and for other good and valuable consideration, the receipt of which is hereby acknowledged by the parties, Landlord and Tenant agree as follows:

1. Recitals. The above recitals are incorporated herein by reference and made a part of this First Amendment. Any terms not defined herein shall have the meanings set forth in the Lease.

2. Term of Lease. Landlord and Tenant agree and acknowledge that the Lease expires as of August 31, 2025. Section 2 of the Lease is hereby amended to reflect that the Term of the Lease shall be extended for a period of ten (10) years, commencing as of September 1, 2025 and expiring as of August 31, 2035 (the "Extension Term").

3. Renewal. Section 15 of the Lease is hereby deleted. The preceding Paragraph 2 of this First Amendment shall control. Unless sooner agreed by Landlord, Tenant shall have no right to renew the Lease upon the expiration of the Extension Term.

4. Rent. Article 3 of the Lease is hereby amended to reflect that Rent for the Extension Term shall retain the same terms and conditions of base rent and operating costs except as modified herein. Base Rent for the first year of the Extension Term shall be $12.63 per sq. ft., payable in 12 monthly installments of $5,738.23, and shall increase by five percent (5%) annually. Article 3 of the Lease is hereby further amended to reflect that Operating Expenses for the first year of the Extension Term shall be $10.11 per sq. ft., payable in 12 monthly installments of $4,593.31, and shall increase by five percent (5%) annually.

5. Painting and Renovations. Within the first six (6) months of the Extension Term Landlord will cover up to $100,000 in costs related to wall repainting and floor replacement in the clinic waiting room and offices within the Premises. Any painting, floor replacement, or other renovation costs in excess of $100,000 shall be the responsibility of Tenant.

6. Early Termination. In the event Tenant terminates the Lease prior to the expiration of the Extension Term, Tenant shall reimburse Landlord for the cost of any painting and renovations performed pursuant to Paragraph 5 of this First Amendment at a rate of one tenth (1/10) of the total cost of repair for each year, or portion thereof, remaining in the Extension Term at the time of such termination. All other remedies set forth in the Lease for Tenant's breach or early termination shall remain in full force and effect.

7. Full Force and Effect. Except as modified by this First Amendment, the Lease, and all its covenants, terms, agreements, conditions and provisions remain in full force and effect and are hereby in all respects, ratified and confirmed.

8. Counterparts. This First Amendment may be executed in any number of counterparts, each of which shall be an original, but such counterparts together shall constitute one and the same instrument. PDF signatures shall be treated as original signatures for all purposes hereunder.

9. Construction. In the event the provisions of this First Amendment conflict with the provisions of the Lease, then the terms of this First Amendment shall govern.

10. Headings. The headings set forth herein are for informational purposes only.

11. Entire Agreement. This First Amendment and the Lease constitute the entire agreement between the Landlord and Tenant and specifically supersede all other written and oral agreements.

[Signature Page Follows]

IN WITNESS WHEREOF, Landlord and Tenant have executed this First Amendment on the date first above written.

LANDLORD:	TENANT:
THE COMMISSION ON ECONOMIC OPPORTUNITY FOR THE GREATER CAPITAL REGION, INC.	COUNTY OF RENSSELAER, NEW YORK
By: Sue Rosa Name: Sue Rosa Title: President/CEO	By:_____ Name: Title:

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant, Weaver, Herrington, Bayly, Fleming

Sent To: Contracts & Agreements **Committee** **Date** September 9, 2025

Resolution No. G/16

RESOLUTION AUTHORIZING CONTRACTS FOR ELEVATOR MAINTENANCE AT TROY COUNTY OFFICE BUILDING AND COUNTY COURTHOUSE FACILITIES - BUILDINGS DEPARTMENT

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, Resolution G/372/24 authorized a five-year agreement with Otis Elevator for elevator maintenance services at the 1600 Seventh Avenue Office Building and County Courthouse Complexes for the period of August 1, 2024 through July 31, 2029 at a combined annual amount of $21,887.16 and

WHEREAS, Due to a combination of sudden staff changes at the Albany, Otis Elevator Company office and concerns from the vendor's legal department, those contract proposals were not executed and it became necessary to obtain new proposals; and

WHEREAS, New contract proposal were obtained, each with a ten-year term commencing October 1, 2025 through September 30, 2035, with the contract prices being subject to possible adjustments annually, dependent on labor costs under the International Union of Elevator Constructors, and by any reason beyond Otis' reasonable control, including but not limited to: increases to commodity, fuel, tariff, shipping or transportation, waste disposal, environmental requirements, cost of other materials, changes to government regulations, or other administrative costs; and

WHEREAS, The start and end dates of such agreements, the source of funding of the same, the total amount to be expended over the life of the same, which shall not exceed budgetary appropriations, and the name and address of the contracting party are as follows:

DESCRIPTION	VENDOR	APPROPRIATION CODE	MONTHLY PAYMENT	ESTIMATED ANNUAL AMOUNT
1600 Seventh Avenue, Troy 10/1/2025 – 9/30/2035	Otis Elevator Co. 20 Loudonville Rd. Albany, NY 12204	A.1620.04420	$712.50	$8,550.00
County Courthouse 10/1/2025 – 9/30/2035		A.1620.04420	$950.00	$11,400.00

RESOLVED, That the Rensselaer County Executive, or his designee, is authorized to sign the above described contracts, subject to the approval as to form by the Rensselaer County Attorney.

Resolution ADOPTED by the following vote:
Ayes:
Nays:
Abstain:
September 9, 2025

Clerk of the Legislature

Sent to County Executive_____

Received from County Executive_____

_____
Clerk of the Legislature

Executive Action

Approved_____ **Date**_____

Disapproved_____
Veto Message Attached and Returned to Clerk

_____
County Executive

LEGISLATIVE FISCAL IMPACT STATEMENT

Type of Legislation: Local Law:_____ G Resolution: X P Resolution:_____

Title of Legislation: RESOLUTION AUTHORIZING EXECUTION OF CONTRACTS FOR ELEVATOR MAINTENANCE AT COUNTY OFFICE BUILDING AND COUNTY COURTHOUSE -BUILDINGS DEPARTMENT

Requested by: Buildings Department

Sponsor(s):_____

FISCAL IMPACT

1) Projected cost of proposed legislation, if any: $19,950.00 2025 Budget Year
$179,550.00 Years 2 Through 10

2) Method of financing – note all that apply (federal funding, state funding, bonding, tax levy, etc.):_____

   a) For federal funding: amount $_____ and length of time federal funding is available _____. Is it available for ongoing expenses? Yes _____ or No _____

   b) For state funding: amount $2,196.22 for 2025 Budget Year and length of time state funding is available 4/1/25-3/31/26 Is it available for ongoing expenses? Yes (Projected Figure For Years 2 through 10 of $19,765.94)

   c) If bonded, state amount of total indebtedness this legislation will create and projected interest cost over the course of borrowing:
   Principal $_____
   Total projected interest costs $_____

   d) Tax levy impact for current year $17,753.78 in 2025 and ongoing $159,784.06

   e) Other (please explain):

3) Is this expense or program mandated? Yes _____ No X

4) Length of expense or project (one time only, ongoing, etc.): Ten Year Contract

5) Justification for the appropriation/expenditure requested. Include any revenue this will produce or any expense that will be avoided: Otis Elevator has installed the original/new (5) elevators and is the sole source provider for the maintenance, repair, and part replacement. Since this expense is court-related, we will include the contract price in our submission for State Aid to Courts reimbursement.

James R. Gordon, Director Bureau of Central Services

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant, Weaver, Herrington, Bayly, Fleming

Sent To: Contracts & Agreements **Committee** **Date** September 10, 2024

Resolution No. G/372/24

RESOLUTION AUTHORIZING AGREEMENTS WITH OTIS ELEVATOR COMPANY FOR ELEVATOR MAINTENANCE AT COUNTY OFFICE BUILDING AND COUNTY COURTHOUSE - BUILDINGS DEPARTMENT

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, Rensselaer County owns a total of five (5) Otis Elevator Company elevators within the County Office Building (2) and the County Courthouse Complex (3); and

WHEREAS, Preventive maintenance and service for these elevators is essential for public safety and for daily operations of the buildings serviced by these elevators; and

WHEREAS, Otis Elevator Company is a sole source provider for the maintenance, repair, and part replacement for these elevators, and has performed these tasks for many years under contract; and

WHEREAS, Resolution G/275/19 authorized the prior five year contracts for maintenance of the noted elevators; and

WHEREAS, The Buildings Department seeks Legislative approval to enter into agreements with Otis Elevator Company for elevator maintenance services at the County Office Building and County Courthouse for a term commencing August 1, 2024 through July 31, 2029 at a combined annual estimated cost of $21,887.16; and

WHEREAS, The vendor has agreed to start the contract prices at lower monthly amounts from the prior five year term, with possible adjustments on each commencement date anniversary, dependent on labor costs under the International Union of Elevator Constructors with a annual percentage increase of the contracts not to exceed five percent (5%) over the proposed five-year term; and

WHEREAS, The start and end dates of such agreements, the source of funding of the same, the total amount to be expended over the life of the same, which shall not exceed budgetary appropriations, and the name of the contracting party are as follows:

DESCRIPTION	VENDOR	APPROPRIATION CODE	MONTHLY PAYMENT	ESTIMATED ANNUAL EXPENSE
County Office Bldg. (Contract # NBA 7869) 8/1/2024-7/31/2029	Otis Elevator Company 20 Loudonville Rd. Albany, NY 12204	A.1620.04420	$913.32	$10,959.84
County Courthouse (Contract # NBA 7201) 8/1/2024-7/31/2029		A.1620.04420	$910.61	$10,927.32

; now, therefore, be it

RESOLVED, That the Rensselaer County Executive, or the Director of the Bureau of Central Services, as the case may be, is authorized to sign the above described agreements, subject to the approval as to form by the Rensselaer County Attorney.

Resolution ADOPTED by the following vote:
Ayes: 18
Nays: 0
Abstain: 0
September 10, 2024

Clerk of the Legislature

Sent to County Executive 9/11/24

Received from County Executive 9/17/24

Jessica L. Chaon
Clerk of the Legislature

Executive Action

Approved ✓ **Date** 9/16/24

Disapproved
Veto Message Attached and Returned to Clerk

County Executive

Signature Service

Signature Contract

Signature Service

ACCOUNT NAME & ADDRESS	Rensselaer County DMV 1600 7th Avenue Troy, NY 12180
CUSTOMER NAME & CONTACT INFO	Bill Fiacco (518) 270-4060 wfiacco@rensco.com

CONTRACT SUMMARY

MAINTENANCE	Overview of your preventative maintenance plan and which parts are included
RELIABILITY & RESPONSIVENESS	Details concerning the level of coverage you have along with Otis' method for ensuring timely dispatching and parts availability to meet your needs
COMMUNICATION	Summary of the many ways for you to communicate with us and receive information from us
SAFETY & ENVIRONMENT	Safety is our number one priority- this section includes an outline of safety features and activities pertaining to your equipment
SCHEDULE & CLARIFICATIONS	Terms and conditions about our regular working hours, insurance coverage and legal requirements
PAYMENT & ACCEPTANCE	Price and term of agreement followed by the signatory area and billing information

COVERAGE TERMS	**Price : $712.50 per month, payable annually in advance** **Duration : ten (10) year(s)**
DELIVERING THE PROMISE	*We look forward to delighting you with world class service.*

Otis Elevator Company
M: +1 (845) 670-3334

For emergencies:
OTISLINE® Customer Care 800.233.6847

20 LOUDONVILLE ROAD
ALBANY, NY 12204
otis.com

OTIS

Otis Service

8/7/2025

CUSTOMER NAME
Rensselaer County DMV
1600 7th Avenue
Troy, NY 12180

OTIS ELEVATOR COMPANY
20 LOUDONVILLE ROAD
ALBANY, NY 12204

PROJECT LOCATION
RENSSELAER COUNTY BLDG
1600 7TH AVE
TROY, NY 12180-3410

PROPOSAL NUMBER
QTE-002233977

OTIS SERVICE

Otis Elevator Company or "we" agree to furnish Otis Service to Customer or "you" on the equipment ("Units") described below as set forth in this Contract.

EQUIPMENT DESCRIPTION

No Of Units	Type Of Units	Manufacturer	Customer Designation	Machine Number
2	Geared	OTIS	S ELV, N ELV	352662, 352663

CONTRACT PRICE

The contract net price is seven hundred twelve and 50/100 dollars ($712.50) per month, payable annually in advance.

If you select a different payment frequency, please initial next to the additional cost to be applied to your contract price.

Billing Frequency	Additional Cost	Initial to Accept
Monthly	+4%	
Quarterly	+3%	
Semi-annually	+2%	

EXTENDED TERM DISCOUNT

In the event a customer chooses an extended term, the Contract will automatically renew at the expiration of the Extended Contract Term for successive periods equal to the initial Extended Contract Term. An Extended Term discount of 5.00% is reflected in the net billing amount.

Either party may terminate the Contract at the end of the initial Extended Contract Term or at the end of any subsequent Extended Contract Term by giving the other party at least ninety (90) days written notice prior to the end of the then current Term.

At the end of the initial Extended Contract Term, or at the end of any subsequent Extended Contract Term, you may elect to have the subsequent terms reduced to five (5) year periods by giving us at least ninety (90) days written notice prior to the end of the then current Term. If such notice is given, the Extended Term Discount will be discontinued upon the subsequent automatic renewal date of this agreement.

In the event the contract is terminated for any reason prior to the expiration date of the contemplated Extended Term or any subsequent Extended Term, you agree to pay us the amount of the full Extended Term Discount you received during the Extended Term or any subsequent Extended Term. This is in addition to and not in lieu of any other rights or remedies we may have.

TERM & RENEWAL

The Commencement Date will be 10/1/2025. The initial term of this Contract will be for ten (10) year(s) beginning on the Commencement Date.

This Contract will automatically renew for successive ten (10) year terms unless terminated by either party by giving written notice to the other party at least 90 days, but no more than 120 days prior to the end of the then-current term.

PAYMENT

Payments will be due and payable on or before the first day of each year for the term of the Contract, in accordance with the payment instructions on your invoice. The work shall be performed for the agreed price plus any applicable sales, excise or similar taxes as required by law. In addition to the agreed price, you shall pay to us any future applicable tax imposed on us, our suppliers or you in connection with the performance of the work described.

INVOICE DELIVERY

The standard method of invoice delivery is via email. Please provide your email address(es) in the bill to section of this document. You agree to immediately update us with any changes to the invoice delivery email address(es). If you wish to receive your invoices via Mail, an additional fee of $5.00 per month will be added to your monthly contract price.

Alternate Invoice Delivery Method	Additional Cost	Initial to Accept
Mail	$5.00	

AUTOPAY

Visit https://otis.payinvoicedirect.com to register for autopay to automatically debit your bank account for your invoice payments.

PRICE ADJUSTMENT

The Contract Price will be adjusted on the Commencement Date anniversary or as of the effective date of any labor rate increase by the percentage increase in the straight time hourly labor cost under the International Union of Elevator Constructors. The term "straight time hourly labor cost" means the sum of the straight time hourly labor rate plus the hourly cost of fringe benefits paid to elevator examiners in the locality where the equipment is maintained. In addition, you agree that the Contract Price is subject to increase caused by any reason beyond Otis' reasonable control including but not limited to increases to commodity, fuel, tariff, shipping or transportation, waste disposal, environmental requirements, cost of other materials, changes to government regulations or other administrative costs. If the price adjustment date and billing frequency do not align, the price adjustment date will be changed to ensure continued alignment with the billing frequency.

OTIS MAINTENANCE MANAGEMENT SYSTEM™ (OMMS™)

We will use the Otis Maintenance Management System (OMMS™) preventative maintenance program to deliver service tailored to your specific building needs. Equipment type, component life, equipment usage, and building environment will be taken into account by the OMMS™ scheduling system, which will be used to plan maintenance activities in advance.

MAINTENANCE

Otis will maintain the Units using trained personnel directly employed and supervised by us, or through the use of remote monitoring or other technology in Otis' sole discretion. Without affecting our obligation to provide service under this Contract, you agree to permit us to train our personnel on the Units. The maintenance will not include repair, but will include inspection, lubrication and, in Otis' discretion, minor adjustment of the following parts:

- Controller parts, selectors and dispatching equipment, relays, solid-state components, transducers, resistors, condensers, power amplifiers, transformers, contacts, leads, dashpots, timing devices, computer and microcomputer devices, steel selector tapes, mechanical and electrical driving equipment, signal lamps, and position indicating equipment.
- Door operators, car door hangers, car door contacts, door protective devices, load weighing equipment, car frames, car safety mechanisms, platforms, car and counterweight guide shoes including rollers and gibs, and emergency car lighting.
- Hoistway door interlocks and hangers, bottom door guides, and auxiliary door closing devices.
- Machines, worms, gears, thrust bearings, drive sheaves, drive sheave shaft bearings, brake pulleys, brake coils, contacts, linings, and component parts.
- Motors, brushes, operating-switch and relay components, plug-in relays, special lamps for car and hall fixtures, special lamps for emergency car lighting, and fuses (except main line disconnect).
- Governor components, governor sheaves and shaft assemblies, bearings, contacts, governor jaws, deflector or secondary sheaves, car and counterweight buffers, car and counterweight guide rails, car and counterweight sheave assemblies, top and bottom limit switches, governor tension sheave assemblies, and compensating sheave assemblies.
- Pumps, pump motors, operating valves, valve motors, leveling valves, plunger packings, exposed piping, above ground plungers and cylinders, and hydraulic fluid tanks.
- Escalator handrails, handrail drive chains, handrail brush guards, handrail guide rollers, alignment devices, steps, step treads, step wheels, step chains, step axle bushings, comb plates, floor plates, tracks, external gearing, and drive chains.
- Escalator upper drives, upper drive bearings, tension sprocket bearings, upper newel bearings and lower newel bearings, demarcation lights, and comb lights.

In addition to other exclusions set forth in this Contract, this Contract does not include any service of parts that are not listed above. No service other than that specifically stated as covered in this Contract is included or intended. Furthermore, this Contract does not cover any service that requires disassembly, exceeds two (2) hours of service time, or requires a team of two (2) or more personnel. If any services that are not covered are later requested by you, you agree to pay extra at our regular billing rates or overtime rates, as may be applicable.

PARTS COVERAGE

Unless excluded elsewhere in the Contract if necessary, due to normal usage and wear, Otis will repair or replace the following parts at its sole discretion: motor brushes, operating-switch and relay components, plug-in relays, special lamps for car and hall fixtures, special lamps for emergency car lighting, and fuses (except main line disconnect). Any parts under this Contract requiring replacement will be replaced with parts selected by Otis.

PARTS INVENTORY

Otis will, during the term of this Contract, use commercially reasonable efforts to maintain a supply of frequently used replacement parts and lubricants selected by Otis to meet the specific routine requirements of the Units. Any such parts or items shall remain our property until installed in the Units.

QUALITY CONTROL

Otis will periodically conduct field audits of our personnel and the Units to maintain quality standards. Otis field engineers will provide technical assistance, technical information, and ASME A17.1 Code ("Code" or "Elevator Code") consultation to support our maintenance organization.

CUSTOMER REPRESENTATIVE

As a service to you, and at your request, an Otis representative will be available to discuss with you about modernization, traffic handling ability, recommendations and requirements of Code authorities, proper use and care of the Units, and the OMMSTM program. There is no additional charge for this consulting service, but by making this service available to you, Otis does not assume any duty to warn and you agree to not hold or seek to hold Otis responsible or liable whatsoever in connection with, arising out of, or related to any recommendation or alleged duty to or failure to warn.

REPORTS – CUSTOMER PORTAL

We will use the OMMS™ program to record completion of maintenance procedures. We will, at your request, provide you access to the Customer Portal, our proprietary customer interface that permits you to access electronic records of repair, completed maintenance procedures and service call history for the Unit(s) during the prior twelve (12) months. You will be responsible for obtaining Internet access to use the Customer Portal.

SAFETY

We will conduct safety tests only if required by the applicable Elevator Code in effect on the Commencement Date of the initial term. Tests that are subsequently required by the applicable Elevator Code or authority having jurisdiction are not covered under this Contract, but may be performed for an additional charge which shall be presented at the time of request to perform any such additional test. We will instruct our personnel to use appropriate personal protection equipment and follow safe work practices.

SAFETY TESTS – TRACTION ELEVATORS

We will periodically examine safety devices and governors of the Units and conduct an annual no load test.

Code may require a full load, full speed test of safety mechanisms, over-speed governors, and car buffers and counterweight buffers at each fifth year. This test is not included in the Contract. You agree to conduct and pass a five year, full load test on the Units and that this is a material duty. You agree to keep a record of such test and to provide this record to Otis.

FIREFIGHTERS' SERVICE TEST

If the equipment has firefighters' service, you assume responsibility for performing and keeping a record of any Code required tests and for the maintenance, functioning and testing of the smoke and/or heat detectors. If during the initial firefighters' service test any elevator firefighters' service is found to be inoperable, the building and or you will be responsible for all of the cost associated with the repairs necessary to bring the unit in compliance with the applicable Codes. If any applicable Code or governing authority mandates that such required tests be performed by a licensed elevator mechanic, Otis will provide such testing and service for an additional charge on an open order basis. You will be responsible for the costs associated with such testing and service.

24 – HOUR DISPATCHING

Otis will, at your request, provide you with access to the Customer Portal and our OTISLINE™ 24-hour, year-round dispatching service. In the event a Unit malfunction occurs between regular examinations, you will be able to place a service call on the Customer Portal or through an OTISLINE™ customer service representative, who will, at your request, dispatch an examiner to perform service. In the event Otis receives an emergency call from the phone in the elevator and a passenger indicates a need for assistance, Otis shall attempt to contact a building representative for an assessment of the situation and authorization to respond to the call. If Otis is unable to reach a building representative, Otis shall respond to the emergency call from the phone in the elevator. The visit will be treated as chargeable service request. Any service required outside of normal working hours will be billed to you in accordance with the work schedule detail below.

TRAVEL TIME AND EXPENSE

In the event there is a service call that is deemed billable by us as being out of the maintenance scope, you agree to pay us travel time and expenses at our regular or overtime billing rates as applicable from the time of dispatch to the building under contract and return.

NORMAL HOURS

All maintenance procedures and repairs will be performed during our regular working hours of our regular working days for the examiners who perform the service. All lamp and signal replacements will be performed during regular examinations.

For purposes of this Contract, a service request is a response by Otis to a request for service for assistance made (a) by the customer or customer representative; (b) by the building or building representative ; (c) by emergency personnel ; (d) through the ADA phone line ; and/or (e) through REM™ monitoring system, for service or assistance, on an as needed basis, excluding regularly scheduled maintenance.

Regular working hours: 8:00 AM – 4:30 PM.
Regular working days: Monday – Friday excluding holidays.

OVERTIME SERVICE REQUESTS

Service requests outside of regular working hours will be billed at standard overtime rates.

SPECIAL PROVISIONS

Notwithstanding any other provision herein to the contrary, the following provisions shall be applicable and govern in the event of conflict:

SITE SURVEY LANGUAGE
MAINTENANCE QUOTE CONTINGENT UPON THE FOLLOWING:
1. Written approval by Otis.
2. The unit(s) being in a code compliant and a satisfactory condition as deemed by Otis at the time of the commencement date listed in this contract.
3. Pre-existing conditions and/or pre-maintenance repairs will not be covered under this contract. Otis reserves the right to survey equipment prior to commencement of contract and submit pricing for item(s) not covered. If Otis surveys equipment and the parties are unable to agree on survey findings or pricing for items not covered, the contract can be cancelled by either party.

Special Billing Rates

The billing rates in the chart will be increased on January first each year at 4%.

Labor Type	Regular Time Rate	Premium Time Rate	Overtime Rate
Mechanic	400	600	800
Team – Mech + Helper	700	1050	1400

EXCLUSIONS

This Contract does not cover car enclosures (including, but not limited to, wall panels, door panels, car gates, plenum chambers, hung ceilings, lighting, light diffusers, light tubes and bulbs, handrails, mirrors and floor coverings), rail alignment, hoistway enclosures, hoistway gates, hoistway inserts and brackets, mainline disconnect switches, doors, door frames, sills, swing door hinges and closing devices, below ground or unexposed hydraulic cylinders and plungers, buried or unexposed piping, escalator balustrades, escalator lighting or wedge guards. This Contract does not cover computer and microcomputer devices, such as terminal keyboards and display units that are not exclusively dedicated to the elevator system. This Contract does not cover telephones installed by others, intercoms, heat sensors, smoke sensors, communications equipment, or safety signaling equipment, or instructions or warnings in connection with use by passengers. Further, we will not be responsible for, required, or liable: (i) to perform any tests other than those required by applicable Elevator Code in effect on the Commencement Date of the initial term; (ii) to make any replacements with parts of a different design or type or where the original item has been replaced by an item of a different design; (iii) to make any changes in the existing design of the Units; (iv) to alter, update, upgrade or modernize Units, whether recommended or directed by governmental authorities or by any third party; (v) to make repairs or replacements necessitated by failures detected during or due to testing of the Units or buried or unexposed hydraulic cylinders or piping; (vi) to replace or repair any component or system utilizing obsolete or discontinued parts, including but not limited to parts for which the original design is no longer manufactured or available for sale by the original equipment manufacturers or that is replaceable only by fabrication or purchase from a different after-market distributor or manufacture; (vii) to continue supporting, patching, or upgrading software and any associated hardware where the original supplier of such software and any associated hardware no longer sells the software as new and/or, terminates support, patches or upgrades of and/or access to such software, there is an inability to expand or renew licensing agreements, more technologically advanced hardware is available, and/or other changes/upgrades to the overall system render obsolete the functionality of the original software or do not allow the software to execute correctly on the hardware; (viii) to replace or repair any non-internet of things equipment more than twenty (20) years and one calendar day from the original installation date; (ix) to

repair or replace any internet of things hardware product or component capable of being connected to the internet or having an IP address more than ten (10) years and one calendar day from the original installation date, and specific to any touch screen, touch pad, tactile pad including without limitation LCD, LED, CRT, TFT, DLP, Plasma, or OLED up to and no more than one (1) year and one calendar day from the original installation date; (x) to provide reconditioned or used parts; (xi) to make any replacements, renewals, repairs or provide any service necessitated by reason of any cause beyond our control including, but not limited to, fire, explosion, theft, floods, water, weather, epidemic, pandemic, quarantine, earthquake or other act of nature or God, vandalism, misuse, abuse, mischief, or repairs by others. Otis will not be required to make renewals or repairs necessitated by fluctuations in the building AC power systems, adverse hoistway or machine room conditions (including temperature variations below 60 degrees and above 90 degrees Fahrenheit), or excessive humidity.

UPGRADES

The options and features associated with the service for your unit are priced based upon options and features selected by you and available on your contract start date. Additional features and options released after your contract start date may not be available to you or may be made available to you only at additional cost. These features are designed to operate in the current technological environment.

OTIS SERVICE EQUIPMENT, SOFTWARE, AND ANALYTICS

Any counters, meters, tools, machinery, remote monitoring devices, or communication devices which we may use or install under this Contract remain our property, solely for the use of Otis employees. Such service equipment is not considered a part of the Units. You grant us the right to store or install such service equipment in your building and to electrically connect it to the Units. You will restrict access to the service equipment to authorized Otis personnel. You agree to keep the software resident in the service equipment in confidence as a trade secret for Otis. You will not permit others to use, access, examine, copy, disclose or disassemble the service equipment or the software resident in the service equipment for any purpose whatsoever. If the Contract or service is terminated for any reason, we will be given access to your premises to remove the service equipment, including the resident software, at our expense.

Software owned by Otis may be embedded in parts or otherwise provided by Otis as part of this Contract. Otis grants to you the non-exclusive right to use this software only for operation of the units for which the part was provided. You may not otherwise copy, display, adapt, modify, distribute, reverse assemble, reverse compile, disassemble, decompile, or otherwise translate the software. You will not transfer possession of the software except as part of a transfer of ownership of the Units and the assumption of the rights and obligations under this Contract by the transferee.

Otis may at its sole and absolute discretion employ remote diagnostics and predictive analytics to provide customized service and improve efficiency and increase your satisfaction ("Otis Service Software" or "Service Software"). The Otis Service Software is an Otis trade secret deployed pursuant to your service contract to enhance our efficiency and your experience with Otis service. The data generated by these Otis service diagnostic and predictive analytical tools shall be and remain the property of Otis. You agree to keep the Service Software in confidence and proprietary to Otis. You will not permit others to use, access, examine, copy, disclose, reverse engineer, decompile or disassemble the Service Software for any reason. Upon termination of this Contract, regardless of the reason, Otis may disable either remotely and/or via onsite visit (which you hereby permit) such Service Software. You retain your rights to any software not provided by Otis contained in the Units and agree to allow Otis to make one backup or archival copy of such software.

QUALITY AUDITS

Otis may periodically conduct audits not only to assess the functionality of your equipment, but also to assess more broadly Otis product and service offerings, to understand usage, performance, or to simply evaluate the products and determine next generation. Otis shall own this information. This audit activity may be done on-site by Otis personnel or remotely through Otis Service equipment installed on your unit depending upon the audit purpose.

MAINLINE DISCONNECTS

You agree to engage a qualified electrician on an annual basis to service the elevator mainline disconnects located in the elevator equipment room.

ACCESS

You agree to provide us with a safe workplace as well as unrestricted ready and safe access to all areas of the building in which any part of the Units are located and to keep all machine rooms and pit areas free from water, stored materials, debris, and other potentially hazardous conditions.

ENVIRONMENTAL PROTECTION

Otis has practices in place to reduce generation of waste materials, to minimize risks to the environment, customers, the general public and Otis employees, and to comply with federal and state environmental laws and regulations. Material Safety Data Sheet (MSDS) Manuals are available for review at your request. You assume responsibility for and agree to remove and remediate any waste or hazardous materials including but not limited to hydraulic oil spills, asbestos, or other hazardous materials in accordance with applicable laws and regulations.

MALFUNCTIONING UNITS OR DANGEROUS CONDITIONS

If any Unit is malfunctioning or is in a dangerous condition, you agree to immediately notify us using the 24-hour OTISLINE™ service. Until the problem is corrected and the malfunction or dangerous condition is eliminated, you agree to remove the Unit from service and take all necessary precautions to prevent access or use.

INSTRUCTIONS / WARNINGS

You agree to properly post, maintain, and preserve any and all instructions or warnings to passengers in connection with the use of any Units.

LOCK OUT / TAG OUT ("LOTO")

In furtherance of OSHA's directive contained in 29 C.F.R. § 1910.147(f)(2)(i), which requires that a service provider (an "outside employer") and its customer (an "on-site employer") must inform each other of their respective lock out/tag out ("LOTO") procedures whenever outside servicing personnel are to be engaged in control of hazardous energy activities on the customer's site, Otis incorporates by reference its mechanical LOTO procedures and its electrical LOTO procedures. These procedures can be obtained at www.otis.com by clicking on "Tools & Resources" on the home page, selecting "Lockout Tagout Policy" under the "Safety Information" column and downloading the "Lockout Tagout Policy Otis 6.0" and "Mechanical Energy Policy Otis 7.0," or the then most current version, both of which are in .pdf format. You agree that you will disseminate these procedures throughout your organization to the appropriate personnel who may interact with Otis personnel while Otis personnel are working on site at your facility and will ensure that such personnel comply with these LOTO procedures while Otis personnel are working on site.

WIRING DIAGRAMS

You agree to provide us with current wiring diagrams reflecting all previously made changes for Units covered by this Contract to facilitate proper maintenance of the equipment as set forth in this Contract.

Otis shall maintain the wiring diagrams so that they properly reflect any changes made by Otis to the equipment. These diagrams will remain your property.

SERVICE TOOLS

You are responsible to secure our right to use any special service tools required to maintain your non- Otis equipment. These tools must be provided prior to us beginning maintenance on such equipment.

RESPONSIBILITY FOR THE UNITS

It is agreed that Otis does not assume possession or control of the Units, that such Units remain yours solely as owner and operator, lessee, or agent of the owner or lessee, and that you are solely responsible for all requirements imposed by any federal, state, or local law, Code, ordinance or regulation.

APPLICABLE CODE AND VIOLATIONS

Notwithstanding any other provision to the contrary (including without limitation provisions regarding order of precedence) whether in this document or any other contract document, Otis' work shall be performed in accordance with the applicable law, code, or regulation in effect on the date that Otis submitted to you it's initial proposal and not any subsequently changed, amended, altered, or implemented law, code, or regulation.

You assume responsibility for the cost of correcting all Elevator Code violations existing as of the Commencement Date, as well as throughout the duration of the Contract. If such Elevator Code violations or other outstanding safety violations are not corrected in accordance with this Contract, Otis may, in addition to any other remedies resulting from material breach of your obligations hereunder, with respect to the equipment not meeting Elevator Code requirements, cancel and remove such equipment from this Contract without penalty to Otis by providing thirty (30) days written notice.

THIRD PARTY INTERFACE

Should you require us to interface with a third party, Otis will add an appropriate fee to cover the additional cost associated with this service.

ELECTRICAL AND LIGHTING REQUIREMENTS

You agree to provide a grounded, 3-prong electrical system and proper lighting in the machine rooms and pits.

ACCIDENT

You will provide Otis with written notice within twenty-four (24) hours after occurrence of any accident or incident in or about the elevator (s) and/or escalator(s) that leads to any injury or is alleged to cause any injury. You will provide such written notice to us, and if required by law, to any local authorities. You further agree to preserve any parts that are replaced after such an incident.

ENTRAPMENT

In the event of an entrapment, you will call Otis and wait for a trained and licensed elevator mechanic to arrive, except for a medical emergency situation where it may be appropriate to summon a professional first responder such as police or firemen. You agree that your agents, contractors, employees or representatives shall not attempt to extricate any passengers from an elevator that becomes stalled within the hoistway. Any entrapment responded to by Otis shall be treated as a chargeable service request unless otherwise deemed covered under this Contract by Otis.

ALTERATIONS

You will not allow others to make alterations, additions, adjustments, or repairs to the units.

TELEPHONE

Otis shall not be liable for any claim, injury, delay, death or loss or property, or damage resulting from telephone equipment failure, false alarms, interruption of telephone service, or "no voice calls", i.e. calls from inside the equipment to OTISLINE™ where there is no verbal response to the OTISLINE™ operator. It is your responsibility to maintain the telephone equipment and have a representative available to receive and respond to OTISLINE™ calls.

PRIVACY

The products and/or services being provided may result in the collection of Personal Information. The Parties will comply with applicable Data Privacy Laws as they pertain to personal information processed in connection with activity under this Contract. "Personal Information" shall mean information and data exchanged under this Contract related to an identifiable natural person. "Processing" of Personal Information shall mean the operation or set of operations whether automated or not, performed on Personal Information such as collecting, recording, organizing, structuring, storing, adapting, altering, retrieving, consulting, using, disclosing, sharing or erasing. "Controller" shall mean the party that determines the purposes and means of processing Personal Information. With respect to any Personal Information provided by you to Otis, you shall be the Controller and you warrant that you have the legal right to share such Personal Information with Otis and you shall be responsible for all obligations relating to that data, including without limitation providing notice or obtaining consent as may be required by law. Once you have lawfully provided Personal Information to Otis, you and Otis shall become co-Controllers. Otis may share such Personal Information internally, across borders and with service providers in accordance with applicable Data Privacy Laws. Otis may transfer information subject to corporate rules of its parent company. Otis may store Personal Information provided by you on servers located and accessible globally by Otis or its parent and their services providers. The parties agree to cooperate and to take reasonable commercial and legal steps to protect Personal Information against undue disclosure. In this regard each party shall notify the other in the event of a data breach, which shall include the actual or unauthorized access to or possession of, or the loss or destruction of, Personal Information, whether intentional or accidental. The party whose system was compromised in the data breach incident shall be responsible for any notifications and associated costs. Should either party receive in any form, (i) a complaint or allegation indicating a violation of applicable data privacy law, (ii) a request seeking access to correct or delete Personal Information or (iii) an inquiry or complaint related to the processing of personal information, said party shall take reasonable commercial steps to immediately notify the other party.

PURCHASE ORDERS

Any purchase order issued by you in connection with services to be provided by Otis shall be deemed to be issued for your administrative or billing identification purposes only, and shall not be binding upon Otis under any circumstance. The parties agree that the terms and conditions contained herein will exclusively govern the services to be provided.

MATERIAL BREACH BY CUSTOMER

Failure to pay any sum due by you within sixty (60) days will be considered a material breach under this Contract. You agree to pay a late charge from the date such sums become due of one and one-half percent (1.5%) per month (18% per annum), or the highest legally permitted rate, whichever is less, on any balance past due for more than thirty (30) days, together with all costs (including, but not limited to, legal fees) incurred by us to collect any overdue amounts. In addition, the following events shall constitute a material breach of your obligations under this Contract: (1) failure to notify Otis of a dangerous condition or malfunction, or for a Unit that has a dangerous condition or is malfunctioning, to take the unit out of service; (2) failure to provide unrestricted and safe access to all areas of the building in which any part of

the Units are located; (3) failure to provide a safe workplace or failure to adhere to our safety requirements; (4) failure to remove hazardous waste; (5) failure to adhere to lock-out/tag-out procedures; (6) failure to upgrade, improve or modernize the Units if Otis reasonably determines that such Units are unsafe to employees, inspectors or the riding public without such upgrades, improvements or modernization; and/or (7) failure to correct Elevator Code violations. In the event of a material breach by you, Otis shall be entitled to immediately suspend the affected Units or terminate service without prejudice to Otis, at its sole discretion.

TERMINATION FOR CUSTOMER'S BREACH

If this Contract is terminated for your material breach or for any reason other than our own default, you agree to immediately pay as liquidated damages, fifty percent (50%) of the remaining amount due under the current term of this Contract. The parties agree that quantifying Otis' losses arising from your material breach or premature termination would be difficult and uncertain, and further agree that the agreed upon formula is not a penalty, but rather a reasonable measure of Otis' damages which are based on Otis' experience in the elevator service industry and the losses that may result from such premature termination or material breach of this Contract.

TRANSFER OF INTEREST IN PROPERTY

In the event that you sell the property or your interest in the property is terminated prior to the expiration of the Contract, you agree to undertake best efforts to assign the Contract to the new owner or successor and to cause the new owner to assume your obligations under this Contract. If the new owner or successor fails to assume your obligations under the Contract, then you agree immediately to pay to Otis fifty percent (50%) of the remaining amount due under the unexpired term of the Contract as liquidated damages. The parties agree that quantifying Otis' losses arising from the failure of the new owner or successor to assume this Contract would be difficult and uncertain, and further agree that the agreed upon formula is not a penalty, but rather a reasonable measure of Otis' damages which are based on Otis' experience in the elevator service industry and the losses that may result from such failure to assume upon a transfer.

FORCE MAJEURE

Otis shall not be liable for any loss, damage or delay due to any cause beyond our reasonable control including, but not limited to, acts of government, strikes, lockouts, other labor disputes, fire, explosion, theft, floods, water damage, weather damage, extreme weather, traffic conditions, epidemic, pandemic, quarantine (including Covid-19), sabotage, national emergency, act of terrorism, earthquake, riot, civil commotion, war or insurrection, vandalism, misuse, abuse, mischief, or acts of God or nature.

LIMITATION ON DAMAGES

Other than as specifically set forth above, under no circumstances (including third party claims) will either party be liable for any indirect, special, liquidated, or consequential damages of any kind, including, but not limited to, fines or penalties, loss of profits, loss of rents, loss of good will, loss of business opportunity, additional financial costs, or loss of use of any equipment or property, whether in contract, tort, warranty or otherwise.

INDEMNITY

Otis shall indemnify you for damages related to accidents and injuries to persons or property only when adjudged to have been caused by Otis' sole negligence or willful misconduct. In all other instances, you shall defend, indemnify, and hold Otis harmless against all, damages, losses, costs, and expenses (including reasonable legal fees) in connection with any claims, demands, suits or proceedings made or brought against Otis arising out of or connected with the use, repair, maintenance, operation or condition of the Units or your obligations under, or material breach of, this Contract.

INSURANCE

Otis agrees to maintain the following insurance throughout the term of the Contract: General Liability coverage in the amount of $1,000,000 per occurrence and $2,000,000 in the aggregate; Automobile Liability in the amount of $1,000,000 Combined Single Limit for Bodily Injury and Property Damage; Worker's Compensation in accordance with applicable statutory requirements, and Employer's Liability for: (i) bodily injury by each accident, up to the $1,000,000 applicable annual limit per insured, (ii) bodily injury by disease, each employee up to the $1,000,000 applicable annual limit per insured. We shall maintain worker's compensation and employers' liability insurance covering our liability for injury or death sustained by our employees, and comprehensive general liability insurance. You shall insure that all risk insurance upon the full value of the Work and material delivered to the job site is maintained at no cost to us. Otis does not participate in SDI programs.

Customer must provide Otis at least 30 days advance notice of certificate holder changes required. Your failure to provide this required notice does not release your obligations to make timely payment under this agreement in accordance with the payment terms.

CERTIFICATES

If either party so requires, in writing, the other party shall furnish a copy of the certificates of insurance evidencing the above insurance coverages.

THIRD PARTIES

We are not obligated to comply or contract with any 3rd party vendors or execute vendor forms not in alignment with our contract terms. While we are not obligated, to the extent that we agree to work with the third party vendor, it will be for administrative purposes only and any costs associated will be passed through to customer. In the event of a conflict between the terms and conditions of this agreement and vendor agreement, this document will prevail.

CONFIDENTIALITY

Customer shall not disclose to any third party the terms of this Contract except as required by law or as necessary for the purposes of obtaining professional legal or accounting advice. This confidentiality provision is an integral part of this Contract and is a material condition upon which this Contract is based and shall survive the termination of this Contract.

ENTIRE CONTRACT

This Contract constitutes the entire and exclusive agreement between us for the services to be provided and your authorization to perform as outlined herein. Except as otherwise expressly stated herein, all prior or contemporaneous oral or written representations or agreements regarding the subject matter herein not incorporated herein will be superseded.

This Contract will be deemed voidable, even after execution, if it is determined at Otis' discretion that performance of the services and/or engagement in the contractual relationship/transaction will violate, or is otherwise restricted by, any and all laws, regulations and/or orders, including sanctions laws, that are applicable to Otis or otherwise apply to Otis' operations.

OUT OF SCOPE SERVICES

To the extent that work order or purchase order numbers are required for work not included in the scope of this agreement, you agree to provide the required information at the time of service request. Failure to provide all required valid information at the time of the service request does not release your obligations

to make payment for completed out of scope services in accordance with the payment terms of this agreement.

AMENDMENT

This Contract may not be changed, modified, revised or amended unless in writing signed by you and an authorized representative of Otis. Further, any manual changes to this form will not be effective as to Otis unless initialed by an authorized representative of Otis.

10-31-24 inserts to agreement requested by Rensselaer County:

SPECIAL TERMS AND CONDITIONS: The following provisions govern and shall supersede any provision of the Agreement to the contrary:

VENUE:
In the event either Party to this agreement shall initiate litigation against the other Party to protect or enforce any right or benefit in favor of such Party under tire terms of this Agreement, the Parties hereby mutually agree that the Supreme Court of the State of New York shall exercise exclusive jurisdiction over such litigation, and that the venue of the same shall be County of Rensselaer, New York.

CORPORATE COMPLIANCE
Otis represents and warrants that it, and its employees and/or contractors, are not excluded from participation and are not otherwise ineligible to participate in a "federal health care program". as defined in 42 U.S.C.1320a-7b or in any other government payment program. Otis further represents and warrants that it will perform screening, on a monthly basis, all of its employees and subcontractors against:
a The General Services Administration's Federal Excluded Party List System or any successor list;
b. The United States Department of Health and Human Service's Office of the Inspector General's List of Excluded Individuals and Entities or any successor list; and
c. The New York State Department of Health's Office of the Medicaid Inspector General's list of Restricted, Terminated or Excluded Individuals or Entities, or any successor list.

In the event that an excluded Party is discovered by Otis, Otis shall notify the County within five (5) days of such discovery. The County reserves its right to cancel and contract upon such notification.

The County further shall have the right to cancel this Agreement and declare the same null and void in the event that the Otis fails to fulfill its obligations under this section.

TERMINATION
Either Party may terminate this Agreement, provided that the Party terminating this Agreement gives thirty (30) days written notice of termination to the other Party, which shall be served upon the other Party by first class mail.

NON-DISCRIMINATION
Otis agrees that in carrying out its activities under the terms of the Agreement that it shall abide by the applicable provisions of the Human Rights Law of the State of New York, *as* set forth in Sections 290-301 of the Executive Law of the State of New York.

FEDERAL, STATE AND LOCAL LAW AND REGULATIONS COMPLIANCE
Otis agrees to abide by and comply with all applicable federal, state and local laws, rules, regulations and orders.

DISCLOSURE

Otis certifies, to the best of its knowledge and belief, that:

A. No State or Federal appropriated funds have been paid or will be paid, by or on behalf of the Otis, to any person for influencing or attempting to influence legislation or appropriation actions pending before local, State and Federal executive and/or legislative bodies in connection with the awarding of any contract, the making of any **grant,** the making of any loan, the entering into of any cooperative Agreement, and the extension, continuation, renewal, amendment, or modification of any contract, grant loan, or cooperative Agreement.

B. If any funds other than State or Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence legislation or appropriation actions pending before local, State and Federal executive and/or legislative bodies in connection with this contract, grant, loan or cooperative Agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of-this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, and United States Code. Failure to file the required certification shall be subject to civil penalty by the Federal government of not less than $10,000 and not more than $100,000 for each such failure.

EXECUTORY CONTRACT

Otis expressly acknowledges and agrees that this contract will be considered executory to the extent New York State or Federal funding is relied upon by the County for the payment of any **goods,** labor or services to be furnished by Otis under the terms and provisions of this Agreement, and that in the event such funding shall not be forthcoming, this Agreement may be terminated by the County upon reasonable prior written notice to Otis.

INDEMNIFICATION AND INSURANCE

Otis acknowledges and agrees that the services to be provided pursuant to the terms of this agreement are provided as an independent contractor and not as an agent or as employees of the Customer. Accordingly, Otis agrees to indemnify and hold harmless the Customer, its agents, officers and employees, from and against any and all claims or causes of action, including reasonable attorneys' fees and expenses incurred by the Customer in connection with a defense of any such claims or causes of action, which may arise as a consequence of any act or omission on the part of Otis, its agents or employees which occurs during the performance of the services to be provided hereunder. We shall maintain worker's compensation and employers' liability insurance covering our liability for injury or death sustained by our employees, and comprehensive general liability insurance. You shall insure that all risk insurance upon the full value of the Work and material delivered to the job site is maintained at no cost to us. Otis shall furnish certificates of insurance evidencing the above insurance coverages.

SUBMITTED BY: Himayet Chowdhury
TITLE: Specialist, Business Development
E-MAIL: Himayet.Chowdhury@otis.com

Accepted in Duplicate

Rensselaer County DMV	Otis Elevator Company
Date:_____	Date:_____
Signed:	Signed:
_____	_____
Print Name: _____	Print Name: Thomas Salzberg
Title: _____	Title: Director & GM, Upstate New York
Email: _____	Email: tom.salzberg@otis.com

Company Name: Rensselaer County DMV

□ Principal, Owner or Authorized Representative of Principal or Owner

□ Agent _____

OTIS SERVICE

BILL TO INFORMATION	ACCOUNTS PAYABLE CONTACT
Company Name: Rensselaer County DMV	Name: Kelly Catone
Address: ATTN: KELLY CATONE	Phone Number: 518270-2616
Address 2: 1600 SEVENTH AVENUE	Email: KCatone@rensco.com
City: TROY	Email Address for Invoice Delivery:
State:	Email Address for Statement Delivery (if different from above):
Zip Code: 121803410	

TAX STATUS

Are you tax exempt? (Check one)

Yes	No

If yes, please provide tax exempt certificate

PURCHASE ORDER & WORK ORDER REQUIREMENTS

Contractual Services

Do you require a Purchase Order to be listed on your invoices for this service agreement (Check one)?

Yes	No

If yes to above, please provide contact for PO renewal:

Name: _____

Phone: _____

Email Address: _____

Purchase Order Expiration Date: _____

Purchase Order Number: _____

	Monthly	Quarterly	Annual
Purchase Order Renewal Frequency (Check one)			

NON-CONTRACTUAL SERVICES

	Yes	No
Do you require a Purchase Order to be listed on your invoices for work NOT included in this service agreement (Check one)? (If a purchase order is required for service calls to be billed, service calls will not be dispatched without a PO except in the event of an entrapment)		

	PO#	Value
If providing a blanket PO, please provide PO# and value:		

WORK ORDER MANAGEMENT

	Yes	No
Do you require enrollment in a workorder management system?		

Please provide system name: _____

CERTIFICATE OF INSURANCE

	Yes	No
Do you require a certificate of insurance?		

If yes to above, please provide the below for your certificate of insurance:

Certificate Holder Name: _____

Certificate Holder Address: _____

Email address for delivery of certificate:

(If not provided, the certificate will be sent out via standard mail to the certificate holder address) _____

	Yes	No
Do you require upload of your certificate to a third party site?		

If yes, please provide site name: _____

Signature Service

Signature Contract

Signature Service

ACCOUNT NAME & ADDRESS	Rensselaer County Congress St Troy, NY 12180
CUSTOMER NAME & CONTACT INFO	Bill Fiacco (518) 270-4060 wfiacco@rensco.com

CONTRACT SUMMARY

MAINTENANCE	Overview of your preventative maintenance plan and which parts are included
RELIABILITY & RESPONSIVENESS	Details concerning the level of coverage you have along with Otis' method for ensuring timely dispatching and parts availability to meet your needs
COMMUNICATION	Summary of the many ways for you to communicate with us and receive information from us
SAFETY & ENVIRONMENT	Safety is our number one priority- this section includes an outline of safety features and activities pertaining to your equipment
SCHEDULE & CLARIFICATIONS	Terms and conditions about our regular working hours, insurance coverage and legal requirements
PAYMENT & ACCEPTANCE	Price and term of agreement followed by the signatory area and billing information

COVERAGE TERMS	**Price : $950.00 per month, payable annually in advance** **Duration : ten (10) year(s)**
DELIVERING THE PROMISE	*We look forward to delighting you with world class service.*

Otis Elevator Company
M: +1 (845) 670-3334

For emergencies:
OTISLINE® Customer Care 800.233.6847

20 LOUDONVILLE ROAD
ALBANY, NY 12204
otis.com

OTIS

Otis Service

8/7/2025

CUSTOMER NAME
Rensselaer County
Congress St
Troy, NY 12180

OTIS ELEVATOR COMPANY
20 LOUDONVILLE ROAD
ALBANY, NY 12204

PROJECT LOCATION
Rensselaer County Supreme Court
80 2nd St
Troy, NY 12180-4098

Rensselaer County Supreme Court
80 2nd St
Troy, NY 12180-4332

PROPOSAL NUMBER
QTE-002233959

OTIS SERVICE

Otis Elevator Company or "we" agree to furnish Otis Service to Customer or "you" on the equipment ("Units") described below as set forth in this Contract.

EQUIPMENT DESCRIPTION

No Of Units	Type Of Units	Manufacturer	Customer Designation	Machine Number
1	Roped Hydraulic	OTIS	Main Courthouse	427600
1	Hydraulic	Dover	Supreme Crt Lib	D42462
1	Geared	OTIS	3rd St Annex	206807

CONTRACT PRICE

The contract net price is nine hundred fifty dollars ($950.00) per month, payable annually in advance.
If you select a different payment frequency, please initial next to the additional cost to be applied to your contract price.

Billing Frequency	Additional Cost	Initial to Accept
Monthly	+4%	
Quarterly	+3%	
Semi-annually	+2%	

EXTENDED TERM DISCOUNT

In the event a customer chooses an extended term, the Contract will automatically renew at the expiration of the Extended Contract Term for successive periods equal to the initial Extended Contract Term. An Extended Term discount of 5.00% is reflected in the net billing amount.

Either party may terminate the Contract at the end of the initial Extended Contract Term or at the end of any subsequent Extended Contract Term by giving the other party at least ninety (90) days written notice prior to the end of the then current Term.

At the end of the initial Extended Contract Term, or at the end of any subsequent Extended Contract Term, you may elect to have the subsequent terms reduced to five (5) year periods by giving us at least ninety (90) days written notice prior to the end of the then current Term. If such notice is given, the Extended Term Discount will be discontinued upon the subsequent automatic renewal date of this agreement.

In the event the contract is terminated for any reason prior to the expiration date of the contemplated Extended Term or any subsequent Extended Term, you agree to pay us the amount of the full Extended Term Discount you received during the Extended Term or any subsequent Extended Term. This is in addition to and not in lieu of any other rights or remedies we may have.

TERM & RENEWAL

The Commencement Date will be 10/1/2025. The initial term of this Contract will be for ten (10) year(s) beginning on the Commencement Date.

This Contract will automatically renew for successive ten (10) year terms unless terminated by either party by giving written notice to the other party at least 90 days, but no more than 120 days prior to the end of the then-current term.

PAYMENT

Payments will be due and payable on or before the first day of each year for the term of the Contract, in accordance with the payment instructions on your invoice. The work shall be performed for the agreed price plus any applicable sales, excise or similar taxes as required by law. In addition to the agreed price, you shall pay to us any future applicable tax imposed on us, our suppliers or you in connection with the performance of the work described.

INVOICE DELIVERY

The standard method of invoice delivery is via email. Please provide your email address(es) in the bill to section of this document. You agree to immediately update us with any changes to the invoice delivery email address(es). If you wish to receive your invoices via Mail, an additional fee of $5.00 per month will be added to your monthly contract price.

Alternate Invoice Delivery Method	Additional Cost	Initial to Accept
Mail	$5.00	

AUTOPAY

Visit https://otis.payinvoicedirect.com to register for autopay to automatically debit your bank account for your invoice payments.

PRICE ADJUSTMENT

The Contract Price will be adjusted on the Commencement Date anniversary or as of the effective date of any labor rate increase by the percentage increase in the straight time hourly labor cost under the International Union of Elevator Constructors. The term "straight time hourly labor cost" means the sum of the straight time hourly labor rate plus the hourly cost of fringe benefits paid to elevator examiners in the locality where the equipment is maintained. In addition, you agree that the Contract Price is subject to increase caused by any reason beyond Otis' reasonable control including but not limited to increases to commodity, fuel, tariff, shipping or transportation, waste disposal, environmental requirements, cost of other materials, changes to government regulations or other administrative costs. If the price adjustment date and billing frequency do not align, the price adjustment date will be changed to ensure continued alignment with the billing frequency.

OTIS MAINTENANCE MANAGEMENT SYSTEM™ (OMMS™)

We will use the Otis Maintenance Management System (OMMS™) preventative maintenance program to deliver service tailored to your specific building needs. Equipment type, component life, equipment usage, and building environment will be taken into account by the OMMS™ scheduling system, which will be used to plan maintenance activities in advance.

MAINTENANCE

Otis will maintain the Units using trained personnel directly employed and supervised by us, or through the use of remote monitoring or other technology in Otis' sole discretion. Without affecting our obligation to provide service under this Contract, you agree to permit us to train our personnel on the Units. The maintenance will not include repair, but will include inspection, lubrication and, in Otis' discretion, minor adjustment of the following parts:

- Controller parts, selectors and dispatching equipment, relays, solid-state components, transducers, resistors, condensers, power amplifiers, transformers, contacts, leads, dashpots, timing devices, computer and microcomputer devices, steel selector tapes, mechanical and electrical driving equipment, signal lamps, and position indicating equipment.
- Door operators, car door hangers, car door contacts, door protective devices, load weighing equipment, car frames, car safety mechanisms, platforms, car and counterweight guide shoes including rollers and gibs, and emergency car lighting.
- Hoistway door interlocks and hangers, bottom door guides, and auxiliary door closing devices.
- Machines, worms, gears, thrust bearings, drive sheaves, drive sheave shaft bearings, brake pulleys, brake coils, contacts, linings, and component parts.
- Motors, brushes, operating-switch and relay components, plug-in relays, special lamps for car and hall fixtures, special lamps for emergency car lighting, and fuses (except main line disconnect).
- Governor components, governor sheaves and shaft assemblies, bearings, contacts, governor jaws, deflector or secondary sheaves, car and counterweight buffers, car and counterweight guide rails, car and counterweight sheave assemblies, top and bottom limit switches, governor tension sheave assemblies, and compensating sheave assemblies.
- Pumps, pump motors, operating valves, valve motors, leveling valves, plunger packings, exposed piping, above ground plungers and cylinders, and hydraulic fluid tanks.

- Escalator handrails, handrail drive chains, handrail brush guards, handrail guide rollers, alignment devices, steps, step treads, step wheels, step chains, step axle bushings, comb plates, floor plates, tracks, external gearing, and drive chains.
- Escalator upper drives, upper drive bearings, tension sprocket bearings, upper newel bearings and lower newel bearings, demarcation lights, and comb lights.

In addition to other exclusions set forth in this Contract, this Contract does not include any service of parts that are not listed above. No service other than that specifically stated as covered in this Contract is included or intended. Furthermore, this Contract does not cover any service that requires disassembly, exceeds two (2) hours of service time, or requires a team of two (2) or more personnel. If any services that are not covered are later requested by you, you agree to pay extra at our regular billing rates or overtime rates, as may be applicable.

PARTS COVERAGE

Unless excluded elsewhere in the Contract if necessary, due to normal usage and wear, Otis will repair or replace the following parts at its sole discretion: motor brushes, operating-switch and relay components, plug-in relays, special lamps for car and hall fixtures, special lamps for emergency car lighting, and fuses (except main line disconnect). Any parts under this Contract requiring replacement will be replaced with parts selected by Otis.

PARTS INVENTORY

Otis will, during the term of this Contract, use commercially reasonable efforts to maintain a supply of frequently used replacement parts and lubricants selected by Otis to meet the specific routine requirements of the Units. Any such parts or items shall remain our property until installed in the Units.

QUALITY CONTROL

Otis will periodically conduct field audits of our personnel and the Units to maintain quality standards. Otis field engineers will provide technical assistance, technical information, and ASME A17.1 Code ("Code" or "Elevator Code") consultation to support our maintenance organization.

CUSTOMER REPRESENTATIVE

As a service to you, and at your request, an Otis representative will be available to discuss with you about modernization, traffic handling ability, recommendations and requirements of Code authorities, proper use and care of the Units, and the OMMSTM program. There is no additional charge for this consulting service, but by making this service available to you, Otis does not assume any duty to warn and you agree to not hold or seek to hold Otis responsible or liable whatsoever in connection with, arising out of, or related to any recommendation or alleged duty to or failure to warn.

REPORTS – CUSTOMER PORTAL

We will use the OMMS™ program to record completion of maintenance procedures. We will, at your request, provide you access to the Customer Portal, our proprietary customer interface that permits you to access electronic records of repair, completed maintenance procedures and service call history for the Unit(s) during the prior twelve (12) months. You will be responsible for obtaining Internet access to use the Customer Portal.

SAFETY

We will conduct safety tests only if required by the applicable Elevator Code in effect on the Commencement Date of the initial term. Tests that are subsequently required by the applicable Elevator Code or authority having jurisdiction are not covered under this Contract, but may be performed for an

additional charge which shall be presented at the time of request to perform any such additional test. We will instruct our personnel to use appropriate personal protection equipment and follow safe work practices.

SAFETY TESTS - ROPED HYDRAULIC ELEVATORS
We will periodically examine safety devices and governors of the Unit. We will conduct an annual no load test, annual pressure relief valve test.
Code may require a full load, full speed test of safety mechanisms, over-speed governors, and car buffers at each fifth year. This test is not included in the Contract. You agree to conduct and pass a five year, full load test on the Units and that this is a material duty. You agree to keep a record of such test and to provide this record to Otis.

SAFETY TESTS – HYDRAULIC ELEVATORS
We will conduct an annual no load test and annual pressure relief valve test.

SAFETY TESTS – TRACTION ELEVATORS
We will periodically examine safety devices and governors of the Units and conduct an annual no load test. Code may require a full load, full speed test of safety mechanisms, over-speed governors, and car buffers and counterweight buffers at each fifth year. This test is not included in the Contract. You agree to conduct and pass a five year, full load test on the Units and that this is a material duty. You agree to keep a record of such test and to provide this record to Otis.

FIREFIGHTERS' SERVICE TEST

If the equipment has firefighters' service, you assume responsibility for performing and keeping a record of any Code required tests and for the maintenance, functioning and testing of the smoke and/or heat detectors. If during the initial firefighters' service test any elevator firefighters' service is found to be inoperable, the building and or you will be responsible for all of the cost associated with the repairs necessary to bring the unit in compliance with the applicable Codes. If any applicable Code or governing authority mandates that such required tests be performed by a licensed elevator mechanic, Otis will provide such testing and service for an additional charge on an open order basis. You will be responsible for the costs associated with such testing and service.

24 – HOUR DISPATCHING

Otis will, at your request, provide you with access to the Customer Portal and our OTISLINE™ 24-hour, year-round dispatching service. In the event a Unit malfunction occurs between regular examinations, you will be able to place a service call on the Customer Portal or through an OTISLINE™ customer service representative, who will, at your request, dispatch an examiner to perform service. In the event Otis receives an emergency call from the phone in the elevator and a passenger indicates a need for assistance, Otis shall attempt to contact a building representative for an assessment of the situation and authorization to respond to the call. If Otis is unable to reach a building representative, Otis shall respond to the emergency call from the phone in the elevator. The visit will be treated as chargeable service request. Any service required outside of normal working hours will be billed to you in accordance with the work schedule detail below.

TRAVEL TIME AND EXPENSE

In the event there is a service call that is deemed billable by us as being out of the maintenance scope, you agree to pay us travel time and expenses at our regular or overtime billing rates as applicable from the time of dispatch to the building under contract and return.

NORMAL HOURS

All maintenance procedures and repairs will be performed during our regular working hours of our regular working days for the examiners who perform the service. All lamp and signal replacements will be performed during regular examinations.

For purposes of this Contract, a service request is a response by Otis to a request for service for assistance made (a) by the customer or customer representative; (b) by the building or building representative ; (c) by emergency personnel ; (d) through the ADA phone line ; and/or (e) through REM™ monitoring system, for service or assistance, on an as needed basis, excluding regularly scheduled maintenance.

Regular working hours: 8:00 AM – 4:30 PM.
Regular working days: Monday – Friday excluding holidays.

OVERTIME SERVICE REQUESTS

Service requests outside of regular working hours will be billed at standard overtime rates.

SPECIAL PROVISIONS

Notwithstanding any other provision herein to the contrary, the following provisions shall be applicable and govern in the event of conflict:

SITE SURVEY LANGUAGE
MAINTENANCE QUOTE CONTINGENT UPON THE FOLLOWING:
1. Written approval by Otis.
2. The unit(s) being in a code compliant and a satisfactory condition as deemed by Otis at the time of the commencement date listed in this contract.
3. Pre-existing conditions and/or pre-maintenance repairs will not be covered under this contract. Otis reserves the right to survey equipment prior to commencement of contract and submit pricing for item(s) not covered. If Otis surveys equipment and the parties are unable to agree on survey findings or pricing for items not covered, the contract can be cancelled by either party.

Special Billing Rates

The billing rates in the chart will be increased on January first each year at 4%.

Labor Type	Regular Time Rate	Premium Time Rate	Overtime Rate
Mechanic	400	600	800
Team – Mech + Helper	700	1050	1400

EXCLUSIONS

This Contract does not cover car enclosures (including, but not limited to, wall panels, door panels, car gates, plenum chambers, hung ceilings, lighting, light diffusers, light tubes and bulbs, handrails, mirrors and floor coverings), rail alignment, hoistway enclosures, hoistway gates, hoistway inserts and brackets, mainline disconnect switches, doors, door frames, sills, swing door hinges and closing devices, below ground or unexposed hydraulic cylinders and plungers, buried or unexposed piping, escalator balustrades, escalator lighting or wedge guards. This Contract does not cover computer and microcomputer devices, such as terminal keyboards and display units that are not exclusively dedicated to the elevator system. This Contract does not cover telephones installed by others, intercoms, heat sensors, smoke sensors, communications equipment, or safety signaling equipment, or instructions or warnings in connection with use by passengers. Further, we will not be responsible for, required, or liable: (i) to perform any tests other than

those required by applicable Elevator Code in effect on the Commencement Date of the initial term; (ii) to make any replacements with parts of a different design or type or where the original item has been replaced by an item of a different design; (iii) to make any changes in the existing design of the Units; (iv) to alter, update, upgrade or modernize Units, whether recommended or directed by governmental authorities or by any third party; (v) to make repairs or replacements necessitated by failures detected during or due to testing of the Units or buried or unexposed hydraulic cylinders or piping; (vi) to replace or repair any component or system utilizing obsolete or discontinued parts, including but not limited to parts for which the original design is no longer manufactured or available for sale by the original equipment manufacturers or that is replaceable only by fabrication or purchase from a different after-market distributor or manufacture; (vii) to continue supporting, patching, or upgrading software and any associated hardware where the original supplier of such software and any associated hardware no longer sells the software as new and/or, terminates support, patches or upgrades of and/or access to such software, there is an inability to expand or renew licensing agreements, more technologically advanced hardware is available, and/or other changes/upgrades to the overall system render obsolete the functionality of the original software or do not allow the software to execute correctly on the hardware; (viii) to replace or repair any non-internet of things equipment more than twenty (20) years and one calendar day from the original installation date; (ix) to repair or replace any internet of things hardware product or component capable of being connected to the internet or having an IP address more than ten (10) years and one calendar day from the original installation date, and specific to any touch screen, touch pad, tactile pad including without limitation LCD, LED, CRT, TFT, DLP, Plasma, or OLED up to and no more than one (1) year and one calendar day from the original installation date; (x) to provide reconditioned or used parts; (xi) to make any replacements, renewals, repairs or provide any service necessitated by reason of any cause beyond our control including, but not limited to, fire, explosion, theft, floods, water, weather, epidemic, pandemic, quarantine, earthquake or other act of nature or God, vandalism, misuse, abuse, mischief, or repairs by others. Otis will not be required to make renewals or repairs necessitated by fluctuations in the building AC power systems, adverse hoistway or machine room conditions (including temperature variations below 60 degrees and above 90 degrees Fahrenheit), or excessive humidity.

UPGRADES

The options and features associated with the service for your unit are priced based upon options and features selected by you and available on your contract start date. Additional features and options released after your contract start date may not be available to you or may be made available to you only at additional cost. These features are designed to operate in the current technological environment.

OTIS SERVICE EQUIPMENT, SOFTWARE, AND ANALYTICS

Any counters, meters, tools, machinery, remote monitoring devices, or communication devices which we may use or install under this Contract remain our property, solely for the use of Otis employees. Such service equipment is not considered a part of the Units. You grant us the right to store or install such service equipment in your building and to electrically connect it to the Units. You will restrict access to the service equipment to authorized Otis personnel. You agree to keep the software resident in the service equipment in confidence as a trade secret for Otis. You will not permit others to use, access, examine, copy, disclose or disassemble the service equipment or the software resident in the service equipment for any purpose whatsoever. If the Contract or service is terminated for any reason, we will be given access to your premises to remove the service equipment, including the resident software, at our expense.

Software owned by Otis may be embedded in parts or otherwise provided by Otis as part of this Contract. Otis grants to you the non-exclusive right to use this software only for operation of the units for which the part was provided. You may not otherwise copy, display, adapt, modify, distribute, reverse assemble, reverse compile, disassemble, decompile, or otherwise translate the software. You will not transfer possession of the

software except as part of a transfer of ownership of the Units and the assumption of the rights and obligations under this Contract by the transferee.

Otis may at its sole and absolute discretion employ remote diagnostics and predictive analytics to provide customized service and improve efficiency and increase your satisfaction ("Otis Service Software" or "Service Software"). The Otis Service Software is an Otis trade secret deployed pursuant to your service contract to enhance our efficiency and your experience with Otis service. The data generated by these Otis service diagnostic and predictive analytical tools shall be and remain the property of Otis. You agree to keep the Service Software in confidence and proprietary to Otis. You will not permit others to use, access, examine, copy, disclose, reverse engineer, decompile or disassemble the Service Software for any reason. Upon termination of this Contract, regardless of the reason, Otis may disable either remotely and/or via onsite visit (which you hereby permit) such Service Software. You retain your rights to any software not provided by Otis contained in the Units and agree to allow Otis to make one backup or archival copy of such software.

QUALITY AUDITS

Otis may periodically conduct audits not only to assess the functionality of your equipment, but also to assess more broadly Otis product and service offerings, to understand usage, performance, or to simply evaluate the products and determine next generation. Otis shall own this information. This audit activity may be done on-site by Otis personnel or remotely through Otis Service equipment installed on your unit depending upon the audit purpose.

MAINLINE DISCONNECTS

You agree to engage a qualified electrician on an annual basis to service the elevator mainline disconnects located in the elevator equipment room.

ACCESS

You agree to provide us with a safe workplace as well as unrestricted ready and safe access to all areas of the building in which any part of the Units are located and to keep all machine rooms and pit areas free from water, stored materials, debris, and other potentially hazardous conditions.

ENVIRONMENTAL PROTECTION

Otis has practices in place to reduce generation of waste materials, to minimize risks to the environment, customers, the general public and Otis employees, and to comply with federal and state environmental laws and regulations. Material Safety Data Sheet (MSDS) Manuals are available for review at your request. You assume responsibility for and agree to remove and remediate any waste or hazardous materials including but not limited to hydraulic oil spills, asbestos, or other hazardous materials in accordance with applicable laws and regulations.

MALFUNCTIONING UNITS OR DANGEROUS CONDITIONS

If any Unit is malfunctioning or is in a dangerous condition, you agree to immediately notify us using the 24-hour OTISLINE™ service. Until the problem is corrected and the malfunction or dangerous condition is eliminated, you agree to remove the Unit from service and take all necessary precautions to prevent access or use.

INSTRUCTIONS / WARNINGS

You agree to properly post, maintain, and preserve any and all instructions or warnings to passengers in connection with the use of any Units.

LOCK OUT / TAG OUT ("LOTO")

In furtherance of OSHA's directive contained in 29 C.F.R. § 1910.147(f)(2)(i), which requires that a service provider (an "outside employer") and its customer (an "on-site employer") must inform each other of their respective lock out/tag out ("LOTO") procedures whenever outside servicing personnel are to be engaged in control of hazardous energy activities on the customer's site, Otis incorporates by reference its mechanical LOTO procedures and its electrical LOTO procedures. These procedures can be obtained at www.otis.com by clicking on "Tools & Resources" on the home page, selecting "Lockout Tagout Policy" under the "Safety Information" column and downloading the "Lockout Tagout Policy Otis 6.0" and "Mechanical Energy Policy Otis 7.0," or the then most current version, both of which are in .pdf format. You agree that you will disseminate these procedures throughout your organization to the appropriate personnel who may interact with Otis personnel while Otis personnel are working on site at your facility and will ensure that such personnel comply with these LOTO procedures while Otis personnel are working on site.

WIRING DIAGRAMS

You agree to provide us with current wiring diagrams reflecting all previously made changes for Units covered by this Contract to facilitate proper maintenance of the equipment as set forth in this Contract. Otis shall maintain the wiring diagrams so that they properly reflect any changes made by Otis to the equipment. These diagrams will remain your property.

SERVICE TOOLS

You are responsible to secure our right to use any special service tools required to maintain your non- Otis equipment. These tools must be provided prior to us beginning maintenance on such equipment.

RESPONSIBILITY FOR THE UNITS

It is agreed that Otis does not assume possession or control of the Units, that such Units remain yours solely as owner and operator, lessee, or agent of the owner or lessee, and that you are solely responsible for all requirements imposed by any federal, state, or local law, Code, ordinance or regulation.

APPLICABLE CODE AND VIOLATIONS

Notwithstanding any other provision to the contrary (including without limitation provisions regarding order of precedence) whether in this document or any other contract document, Otis' work shall be performed in accordance with the applicable law, code, or regulation in effect on the date that Otis submitted to you it's initial proposal and not any subsequently changed, amended, altered, or implemented law, code, or regulation.

You assume responsibility for the cost of correcting all Elevator Code violations existing as of the Commencement Date, as well as throughout the duration of the Contract. If such Elevator Code violations or other outstanding safety violations are not corrected in accordance with this Contract, Otis may, in addition to any other remedies resulting from material breach of your obligations hereunder, with respect to the equipment not meeting Elevator Code requirements, cancel and remove such equipment from this Contract without penalty to Otis by providing thirty (30) days written notice.

THIRD PARTY INTERFACE

Should you require us to interface with a third party, Otis will add an appropriate fee to cover the additional cost associated with this service.

ELECTRICAL AND LIGHTING REQUIREMENTS

You agree to provide a grounded, 3-prong electrical system and proper lighting in the machine rooms and pits.

ACCIDENT

You will provide Otis with written notice within twenty-four (24) hours after occurrence of any accident or incident in or about the elevator (s) and/or escalator(s) that leads to any injury or is alleged to cause any injury. You will provide such written notice to us, and if required by law, to any local authorities. You further agree to preserve any parts that are replaced after such an incident.

ENTRAPMENT

In the event of an entrapment, you will call Otis and wait for a trained and licensed elevator mechanic to arrive, except for a medical emergency situation where it may be appropriate to summon a professional first responder such as police or firemen. You agree that your agents, contractors, employees or representatives shall not attempt to extricate any passengers from an elevator that becomes stalled within the hoistway. Any entrapment responded to by Otis shall be treated as a chargeable service request unless otherwise deemed covered under this Contract by Otis.

ALTERATIONS

You will not allow others to make alterations, additions, adjustments, or repairs to the units.

TELEPHONE

Otis shall not be liable for any claim, injury, delay, death or loss or property, or damage resulting from telephone equipment failure, false alarms, interruption of telephone service, or "no voice calls", i.e. calls from inside the equipment to OTISLINE™ where there is no verbal response to the OTISLINE™ operator. It is your responsibility to maintain the telephone equipment and have a representative available to receive and respond to OTISLINE™ calls.

PRIVACY

The products and/or services being provided may result in the collection of Personal Information. The Parties will comply with applicable Data Privacy Laws as they pertain to personal information processed in connection with activity under this Contract. "Personal Information" shall mean information and data exchanged under this Contract related to an identifiable natural person. "Processing" of Personal Information shall mean the operation or set of operations whether automated or not, performed on Personal Information such as collecting, recording, organizing, structuring, storing, adapting, altering, retrieving, consulting, using, disclosing, sharing or erasing. "Controller" shall mean the party that determines the purposes and means of processing Personal Information. With respect to any Personal Information provided by you to Otis, you shall be the Controller and you warrant that you have the legal right to share such Personal Information with Otis and you shall be responsible for all obligations relating to that data, including without limitation providing notice or obtaining consent as may be required by law. Once you have lawfully provided Personal Information to Otis, you and Otis shall become co-Controllers. Otis may share such Personal Information internally, across borders and with service providers in accordance with applicable Data Privacy Laws. Otis may transfer information subject to corporate rules of its parent company. Otis may store Personal Information provided by you on servers located and accessible globally by Otis or its parent and their services providers. The parties agree to cooperate and to take reasonable commercial and legal steps to protect Personal Information against undue disclosure. In this regard each party shall notify the other in the event of a data breach, which shall include the actual or unauthorized access to or possession of, or the loss or destruction of, Personal Information, whether intentional or accidental. The party whose system was compromised in the data breach incident shall be responsible for any notifications and associated costs. Should either party receive in any form, (i) a complaint or allegation indicating a violation of applicable data privacy law, (ii) a request seeking access to correct or delete Personal Information or (iii) an inquiry or complaint related to the processing of personal information, said party shall take reasonable commercial steps to immediately notify the other party.

PURCHASE ORDERS

Any purchase order issued by you in connection with services to be provided by Otis shall be deemed to be issued for your administrative or billing identification purposes only, and shall not be binding upon Otis under any circumstance. The parties agree that the terms and conditions contained herein will exclusively govern the services to be provided.

MATERIAL BREACH BY CUSTOMER

Failure to pay any sum due by you within sixty (60) days will be considered a material breach under this Contract. You agree to pay a late charge from the date such sums become due of one and one-half percent (1.5%) per month (18% per annum), or the highest legally permitted rate, whichever is less, on any balance past due for more than thirty (30) days, together with all costs (including, but not limited to, legal fees) incurred by us to collect any overdue amounts. In addition, the following events shall constitute a material breach of your obligations under this Contract: (1) failure to notify Otis of a dangerous condition or malfunction, or for a Unit that has a dangerous condition or is malfunctioning, to take the unit out of service; (2) failure to provide unrestricted and safe access to all areas of the building in which any part of the Units are located; (3) failure to provide a safe workplace or failure to adhere to our safety requirements; (4) failure to remove hazardous waste; (5) failure to adhere to lock-out/tag-out procedures; (6) failure to upgrade, improve or modernize the Units if Otis reasonably determines that such Units are unsafe to employees, inspectors or the riding public without such upgrades, improvements or modernization; and/or (7) failure to correct Elevator Code violations. In the event of a material breach by you, Otis shall be entitled to immediately suspend the affected Units or terminate service without prejudice to Otis, at its sole discretion.

TERMINATION FOR CUSTOMER'S BREACH

If this Contract is terminated for your material breach or for any reason other than our own default, you agree to immediately pay as liquidated damages, fifty percent (50%) of the remaining amount due under the current term of this Contract. The parties agree that quantifying Otis' losses arising from your material breach or premature termination would be difficult and uncertain, and further agree that the agreed upon formula is not a penalty, but rather a reasonable measure of Otis' damages which are based on Otis' experience in the elevator service industry and the losses that may result from such premature termination or material breach of this Contract.

TRANSFER OF INTEREST IN PROPERTY

In the event that you sell the property or your interest in the property is terminated prior to the expiration of the Contract, you agree to undertake best efforts to assign the Contract to the new owner or successor and to cause the new owner to assume your obligations under this Contract. If the new owner or successor fails to assume your obligations under the Contract, then you agree immediately to pay to Otis fifty percent (50%) of the remaining amount due under the unexpired term of the Contract as liquidated damages. The parties agree that quantifying Otis' losses arising from the failure of the new owner or successor to assume this Contract would be difficult and uncertain, and further agree that the agreed upon formula is not a penalty, but rather a reasonable measure of Otis' damages which are based on Otis' experience in the elevator service industry and the losses that may result from such failure to assume upon a transfer.

FORCE MAJEURE

Otis shall not be liable for any loss, damage or delay due to any cause beyond our reasonable control including, but not limited to, acts of government, strikes, lockouts, other labor disputes, fire, explosion, theft, floods, water damage, weather damage, extreme weather, traffic conditions, epidemic, pandemic, quarantine (including Covid-19), sabotage, national emergency, act of terrorism, earthquake, riot, civil commotion, war or insurrection, vandalism, misuse, abuse, mischief, or acts of God or nature.

LIMITATION ON DAMAGES

Other than as specifically set forth above, under no circumstances (including third party claims) will either party be liable for any indirect, special, liquidated, or consequential damages of any kind, including, but not limited to, fines or penalties, loss of profits, loss of rents, loss of good will, loss of business opportunity, additional financial costs, or loss of use of any equipment or property, whether in contract, tort, warranty or otherwise.

INDEMNITY

Otis shall indemnify you for damages related to accidents and injuries to persons or property only when adjudged to have been caused by Otis' sole negligence or willful misconduct. In all other instances, you shall defend, indemnify, and hold Otis harmless against all, damages, losses, costs, and expenses (including reasonable legal fees) in connection with any claims, demands, suits or proceedings made or brought against Otis arising out of or connected with the use, repair, maintenance, operation or condition of the Units or your obligations under, or material breach of, this Contract.

INSURANCE

Otis agrees to maintain the following insurance throughout the term of the Contract: General Liability coverage in the amount of $1,000,000 per occurrence and $2,000,000 in the aggregate; Automobile Liability in the amount of $1,000,000 Combined Single Limit for Bodily Injury and Property Damage; Worker's Compensation in accordance with applicable statutory requirements, and Employer's Liability for: (i) bodily injury by each accident, up to the $1,000,000 applicable annual limit per insured, (ii) bodily injury by disease, each employee up to the $1,000,000 applicable annual limit per insured. We shall maintain worker's compensation and employers' liability insurance covering our liability for injury or death sustained by our employees, and comprehensive general liability insurance. You shall insure that all risk insurance upon the full value of the Work and material delivered to the job site is maintained at no cost to us. Otis does not participate in SDI programs.

Customer must provide Otis at least 30 days advance notice of certificate holder changes required. Your failure to provide this required notice does not release your obligations to make timely payment under this agreement in accordance with the payment terms.

CERTIFICATES

If either party so requires, in writing, the other party shall furnish a copy of the certificates of insurance evidencing the above insurance coverages.

THIRD PARTIES

We are not obligated to comply or contract with any 3rd party vendors or execute vendor forms not in alignment with our contract terms. While we are not obligated, to the extent that we agree to work with the third party vendor, it will be for administrative purposes only and any costs associated will be passed through to customer. In the event of a conflict between the terms and conditions of this agreement and vendor agreement, this document will prevail.

CONFIDENTIALITY

Customer shall not disclose to any third party the terms of this Contract except as required by law or as necessary for the purposes of obtaining professional legal or accounting advice. This confidentiality provision is an integral part of this Contract and is a material condition upon which this Contract is based and shall survive the termination of this Contract.

ENTIRE CONTRACT

This Contract constitutes the entire and exclusive agreement between us for the services to be provided and your authorization to perform as outlined herein. Except as otherwise expressly stated herein, all prior or contemporaneous oral or written representations or agreements regarding the subject matter herein not incorporated herein will be superseded.

This Contract will be deemed voidable, even after execution, if it is determined at Otis' discretion that performance of the services and/or engagement in the contractual relationship/transaction will violate, or is otherwise restricted by, any and all laws, regulations and/or orders, including sanctions laws, that are applicable to Otis or otherwise apply to Otis' operations.

OUT OF SCOPE SERVICES

To the extent that work order or purchase order numbers are required for work not included in the scope of this agreement, you agree to provide the required information at the time of service request. Failure to provide all required valid information at the time of the service request does not release your obligations to make payment for completed out of scope services in accordance with the payment terms of this agreement.

AMENDMENT

This Contract may not be changed, modified, revised or amended unless in writing signed by you and an authorized representative of Otis. Further, any manual changes to this form will not be effective as to Otis unless initialed by an authorized representative of Otis.

10-31-24 inserts to agreement requested by Rensselaer County:

SPECIAL TERMS AND CONDITIONS: The following provisions govern and shall supersede any provision of the Agreement to the contrary:

VENUE:
In the event either Party to this agreement shall initiate litigation against the other Party to protect or enforce any right or benefit in favor of such Party under tire terms of this Agreement, the Parties hereby mutually agree that the Supreme Court of the State of New York shall exercise exclusive jurisdiction over such litigation, and that the venue of the same shall be County of Rensselaer, New York.

CORPORATE COMPLIANCE
Otis represents and warrants that it, and its employees and/or contractors, are not excluded from participation and are not otherwise ineligible to participate in a "federal health care program". as defined in 42 U.S.C.1320a-7b or in any other government payment program. Otis further represents and warrants that it will perform screening, on a monthly basis, all of its employees and subcontractors against:
a The General Services Administration's Federal Excluded Party List System or any successor list;
b. The United States Department of Health and Human Service's Office of the Inspector General's List of Excluded Individuals and Entities or any successor list; and
c. The New York State Department of Health's Office of the Medicaid Inspector General's list of Restricted, Terminated or Excluded Individuals or Entities, or any successor list.

In the event that an excluded Party is discovered by Otis, Otis shall notify the County within five (5) days of such discovery. The County reserves its right to cancel and contract upon such notification.

The County further shall have the right to cancel this Agreement and declare the same null and void in the event that the Otis fails to fulfill its obligations under this section.

TERMINATION
Either Party may terminate this Agreement, provided that the Party terminating this Agreement gives thirty (30) days written notice of termination to the other Party, which shall be served upon the other Party by first class mail.

NON-DISCRIMINATION
Otis agrees that in carrying out its activities under the terms of the Agreement that it shall abide by the applicable provisions of the Human Rights Law of the State of New York, *as* set forth in Sections 290-301 of the Executive Law of the State of New York.

FEDERAL, STATE AND LOCAL LAW AND REGULATIONS COMPLIANCE
Otis agrees to abide by and comply with all applicable federal, state and local laws, rules, regulations and orders.

DISCLOSURE

Otis certifies, to the best of its knowledge and belief, that:

A. No State or Federal appropriated funds have been paid or will be paid, by or on behalf of the Otis, to any person for influencing or attempting to influence legislation or appropriation actions pending before local, State and Federal executive and/or legislative bodies in connection with the awarding of any contract, the making of any **grant,** the making of any loan, the entering into of any cooperative Agreement, and the extension, continuation, renewal, amendment, or modification of any contract, grant loan, or cooperative Agreement.

B. If any funds other than State or Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence legislation or appropriation actions pending before local, State and Federal executive and/or legislative bodies in connection with this contract, grant, loan or cooperative Agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of-this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, and United States Code. Failure to file the required certification shall be subject to civil penalty by the Federal government of not less than $10,000 and not more than $100,000 for each such failure.

EXECUTORY CONTRACT

Otis expressly acknowledges and agrees that this contract will be considered executory to the extent New York State or Federal funding is relied upon by the County for the payment of any **goods,** labor or services to be furnished by Otis under the terms and provisions of this Agreement, and that in the event such funding shall not be forthcoming, this Agreement may be terminated by the County upon reasonable prior written notice to Otis.

INDEMNIFICATION AND INSURANCE

Otis acknowledges and agrees that the services to be provided pursuant to the terms of this agreement are provided as an independent contractor and not as an agent or as employees of the Customer. Accordingly, Otis agrees to indemnify and hold harmless the Customer, its agents, officers and employees, from and against any and all claims or causes of action, including reasonable attorneys' fees and expenses incurred by the Customer in connection with a defense of any such claims or causes of action, which may arise as a consequence of any act or omission on the part of Otis, its agents or employees which occurs during the performance of the services to be provided hereunder. We shall maintain worker's compensation and employers' liability insurance covering our liability for injury or death sustained by our employees, and comprehensive general liability insurance. You shall insure that all risk insurance upon the full value of the Work and material delivered to the job site is maintained at no cost to us. Otis shall furnish certificates of insurance evidencing the above insurance coverages.

SUBMITTED BY: Himayet Chowdhury
TITLE: Specialist, Business Development
E-MAIL: Himayet.Chowdhury@otis.com

Accepted in Duplicate

Rensselaer County	Otis Elevator Company
Date:_____	Date:_____
Signed:	Signed:
_____	_____
Print Name: _____	Print Name: Thomas Salzberg
Title: _____	Title: Director & GM, Upstate New York
Email: _____	Email: tom.salzberg@otis.com

Company Name: Rensselaer County

□ Principal, Owner or Authorized Representative of Principal or Owner

□ Agent _____

BILL TO INFORMATION	ACCOUNTS PAYABLE CONTACT
Company Name: Rensselaer County	Name: Kelly Catone
Address: ATTN: KELLY CATONE	Phone Number: 518270-2616
Address 2: 1600 SEVENTH AVENUE	Email: KCatone@rensco.com
City: TROY	Email Address for Invoice Delivery:
State:	Email Address for Statement Delivery (if different from above):
Zip Code: 121803410	

TAX STATUS

Are you tax exempt? (Check one)

Yes	No

If yes, please provide tax exempt certificate

PURCHASE ORDER & WORK ORDER REQUIREMENTS

Contractual Services

Do you require a Purchase Order to be listed on your invoices for this service agreement (Check one)?

Yes	No

If yes to above, please provide contact for PO renewal:

Name: _____

Phone: _____

Email Address: _____

Purchase Order Expiration Date: _____

Purchase Order Number: _____

	Monthly	Quarterly	Annual
Purchase Order Renewal Frequency (Check one)			

NON-CONTRACTUAL SERVICES

	Yes	No
Do you require a Purchase Order to be listed on your invoices for work NOT included in this service agreement (Check one)? (If a purchase order is required for service calls to be billed, service calls will not be dispatched without a PO except in the event of an entrapment)		

	PO#	Value
If providing a blanket PO, please provide PO# and value:		

WORK ORDER MANAGEMENT

	Yes	No
Do you require enrollment in a workorder management system?		

Please provide system name: _____

CERTIFICATE OF INSURANCE

	Yes	No
Do you require a certificate of insurance?		

If yes to above, please provide the below for your certificate of insurance:

Certificate Holder Name: _____

Certificate Holder Address: _____

Email address for delivery of certificate:

(If not provided, the certificate will be sent out via standard mail to the certificate holder address) _____

	Yes	No
Do you require upload of your certificate to a third party site?		

If yes, please provide site name: _____

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant, Weaver, Bayly, Hoffman, Grimm

Sent To: Contracts & Agreements **Committee** **Date** September 9, 2025

Resolution No. G/19

RESOLUTION AUTHORIZING AN AMENDED AND RESTATED ENERGY PERFORMANCE CONTRACT WITH SIEMENS INDUSTRY, INC., FOR IMPROVEMENTS AT THE RENSSELAER COUNTY OFFICE BUILDING LOCATED AT 99 TROY ROAD – CENTRAL SERVICES

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, Article 9 of the New York Energy Law (the "Act") authorizes municipalities and school districts to enter into contracts for the provision of energy services, including but not limited to, electricity, heating, ventilation, cooling, steam or hot water, in which a person agrees to install, maintain, or manage energy systems or equipment to improve the energy efficiency of, or produce energy in connection with, a building or facility in exchange for a portion of the energy savings or revenues; and

WHEREAS, Rensselaer County (the "County") issued a Request for Proposals (RFP-13-37) for a performance-based energy savings and operations plan for various county facilities; and

WHEREAS, Based on the evaluation of the proposals, Siemens Industry, Inc. ("Siemens") was selected to develop and implement a performance-based energy savings and operations plan; and

WHEREAS, Resolution G/125/22 authorized the County to enter into one or more energy performance contracts with Siemens to provide capital to improve the energy efficiency of the County Office Building at 99 Troy Road East Greenbush, New York; and

WHEREAS, Siemens has provided the County with Facility Improvement Measures Report dated April 23, 2025 ("Report") for the Rensselaer County Office Building located at 99 Troy Road, which sets forth detailed design plans for the installation of eight pickleball courts, including excavation and landscaping, storm sewer installation, asphalt paving, fencing, storage, and restroom facilities, steel and cold formed framing, millwork, roofing, and concrete masonry work, electrical, lighting and security, and related energy saving mechanical, plumbing, electrical, lighting systems; now, therefore, be it

RESOLVED, By the County Legislature of Rensselaer County, New York, as follows:

Section 1. Subject to Section 4 herein, in accordance with Section 9-103 of the Act, the County is hereby authorized to enter into an amended and restated energy performance contract ("Agreement") with Siemens with respect to the work related to the Report, pursuant to which Siemens will provide equipment, capital improvements, lighting and other services with the total cost not to exceed $3,969,369.00, in order to install improvements for, and improve the energy efficiency of, the Rensselaer County Office Building property.

Section 2. Subject to Section 4 herein, the Chief Fiscal Officer, as Chief Fiscal Officer of the County, is hereby authorized to negotiate and deliver on behalf of the County the Agreement and all other certificates or instruments required in connection therewith provided, however, that all amounts payable by the County pursuant to the Agreement shall be subject to annual appropriation of such payments by the County Legislature. The power to prescribe the terms, forms and covenants of the Agreement and all other certificates or instruments required in connection therewith is hereby delegated to the Chief Fiscal Officer, as Chief Fiscal Officer.

Section 3. This Resolution is not subject to a mandatory or permissive referendum.

Section 5. All acts previously taken by the County with respect to the execution and delivery of the Agreement are hereby further authorized, with the assistance of, and subject to the approval of the County Attorney, ratified and confirmed. This Resolution shall not become effective until the provisions of the State Environmental Quality Review Act has been completed and the County has made all findings required by law under 6 NYCRR Part 617 et. seq.

Section 6. This Resolution shall take effect immediately.

Resolution ADOPTED by the following vote:
Ayes:
Nays:
Abstain:
September 9, 2025

Clerk of the Legislature

Sent to County Executive_____

Received from County Executive_____

Clerk of the Legislature

Executive Action

Approved_____ **Date**_____

Disapproved_____
Veto Message Attached and Returned to Clerk

County Executive

RENSSELAER COUNTY
99 TROY RD. PICKLEBALL COURTS

RENSSELAER DMV OFFICE

EAST GREENBUSH, NY 12061

CONSTRUCTION DOCUMENTS
APRIL 25, 2025

Sheet List Table	
Sheet Number	Sheet Title
G-000	COVER SHEET
C-001	EXISTING CONDITIONS PLAN
C-002	DEMOLITION PLAN
C-100	OVERALL LAYOUT PLAN
C-101	PICKLEBALL LAYOUT PLAN
C-102	ADDITIONAL LOT LAYOUT PLAN
C-200	GRADING PLAN
C-300	DRAINAGE & UTILITY PLAN
C-500	EROSION & SEDIMENT CONTROL PLAN
C-600	SITE DETAILS
C-601	SITE DETAILS
C-602	SITE DETAILS
C-603	SITE DETAILS
C-604	SITE DETAILS
A-101	FIRST FLOOR PLAN
A-201	EXTERIOR ELEVATIONS
A-203	BUILDING SECTIONS
S-001	STRUCTURAL GENERAL NOTES
S-002	STRUCTURAL DESIGN CRITERIA & ABBREVIATIONS
S-100	BUILDING FOUNDATION PLAN
S-101	ROOF FRAMING PLAN

S-300	STRUCTURAL DETAILS
S-301	STRUCTURAL DETAILS
S-302	BIG BLOCK RETAINING WALL DETAILS
S-303	ADD ALTERNATE RETAINING WALL DETAILS
S-304	BUILDING ATTACHMENT STRUCTURAL DETAILS
S-305	RETAINING WALL ELEVATIONS
M-001	LEGEND ABBREVIATIONS AND SYMBOLS
M-101	MECHANICAL FIRST FLOOR PLAN
P-001	LEGEND, ABBREVIATIONS AND SYMBOLS
P-101	PLUMBING FIRST FLOOR PLANS
E-001	ELECTRICAL LEGEND ABBREVIATIONS AND SYMBOLS
E-100	ELECTRICAL OVERALL LAYOUT PLAN
E-101	ELECTRICAL PICKLEBALL LAYOUT PLAN
E-102	ELECTRICAL ADDITIONAL LOT LAYOUT PLAN
E-103	ELECTRICAL FIRST FLOOR POWER AND LIGHTING PLAN
E-601	ELECTRICAL ONE-LINE DIAGRAM
E-701	ELECTRICAL DETAILS
E-702	ELECTRICAL DETAILS

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III Winners Circle, PO Box 5269
Albany, NY 12205-0269
518.453.4500 . www.chasolutions.com

CERTIFICATE OF AUTHORIZATION #021745

RENSSELAER COUNTY

IT IS A VIOLATION OF LAW FOR ANY PERSON, UNLESS THEY ARE ACTING UNDER THE DIRECTION OF A LICENSED PROFESSIONAL ENGINEER, ARCHITECT, LANDSCAPE ARCHITECT OR LAND SURVEYOR TO ALTER AN ITEM IN ANY WAY. IF AN ITEM BEARING THE STAMP OF A LICENSED PROFESSIONAL IS ALTERED, THE ALTERING ENGINEER, ARCHITECT, LANDSCAPE ARCHITECT OR LAND SURVEYOR SHALL STAMP THE DOCUMENT AND INCLUDE THE NOTATION 'ALTERED BY' FOLLOWED BY THEIR SIGNATURE, THE DATE OF SUCH ALTERATION, AND A SPECIFIC DESCRIPTION OF THE ALTERATION.

PICKLEBALL COURTS

99 TROY RD.
EAST GREENBUSH, NY
12144

No.	Submittal / Revision	Apv	By	Date
3	CONSTRUCTION DOCUMENTS	JH	KR	4/25/2025
2	PRICING SET	JH	KR	2/14/2025
1	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

COVER SHEET

Designed By:	Drawn By:	Checked By:
JRP	KAR	JPH
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:

G-000

GRAPHIC SCALE

40 0 20 40 80 160

(IN FEET)
1 inch = 40 ft.

NOTES:

1. BASE MAPPING PREPARED BY CONTROL POINT ASSOCIATES INC, PC FROM A JULY 2024 FIELD SURVEY.
2. NORTH ORIENTATION IS TRUE NORTH BASED ON GPS READINGS TAKEN AT THE TIME OF THE FIELD SURVEY. MAPPING PREPARED ON NAD83 NEW YORK STATE PLANE COORDINATE SYSTEM, EAST ZONE.
3. CONTOURS AND ELEVATIONS ARE SHOWN ON NORTH AMERICAN VERTICAL DATUM (NAVD88) BASED ON GPS READINGS TAKEN AT THE TIME OF THE FIELD SURVEY. SHOWN ON NORTH AMERICAN VERTICAL DATUM (NAVD83).
4. UNDERGROUND UTILITIES, STRUCTURES AND FACILITIES HAVE BEEN SHOWN FROM SURFACE LOCATIONS AND SUBSURFACE UTILITY LOCATING. LOCATIONS ARE APPROXIMATE AND OTHERS MAY EXIST.
5. BOUNDARY LINES SHOWN FROM RECORD INFORMATION INCLUDING TAX MAPS, DEEDS, AND FILED PLANS. PLAN IS SUBJECT TO ANY STATE OF THE FACT THAT A CURRENT BOUNDARY SURVEY AND TITLE REPORT MAY DISCLOSE.

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PICKLEBALL COURTS

99 TROY RD.
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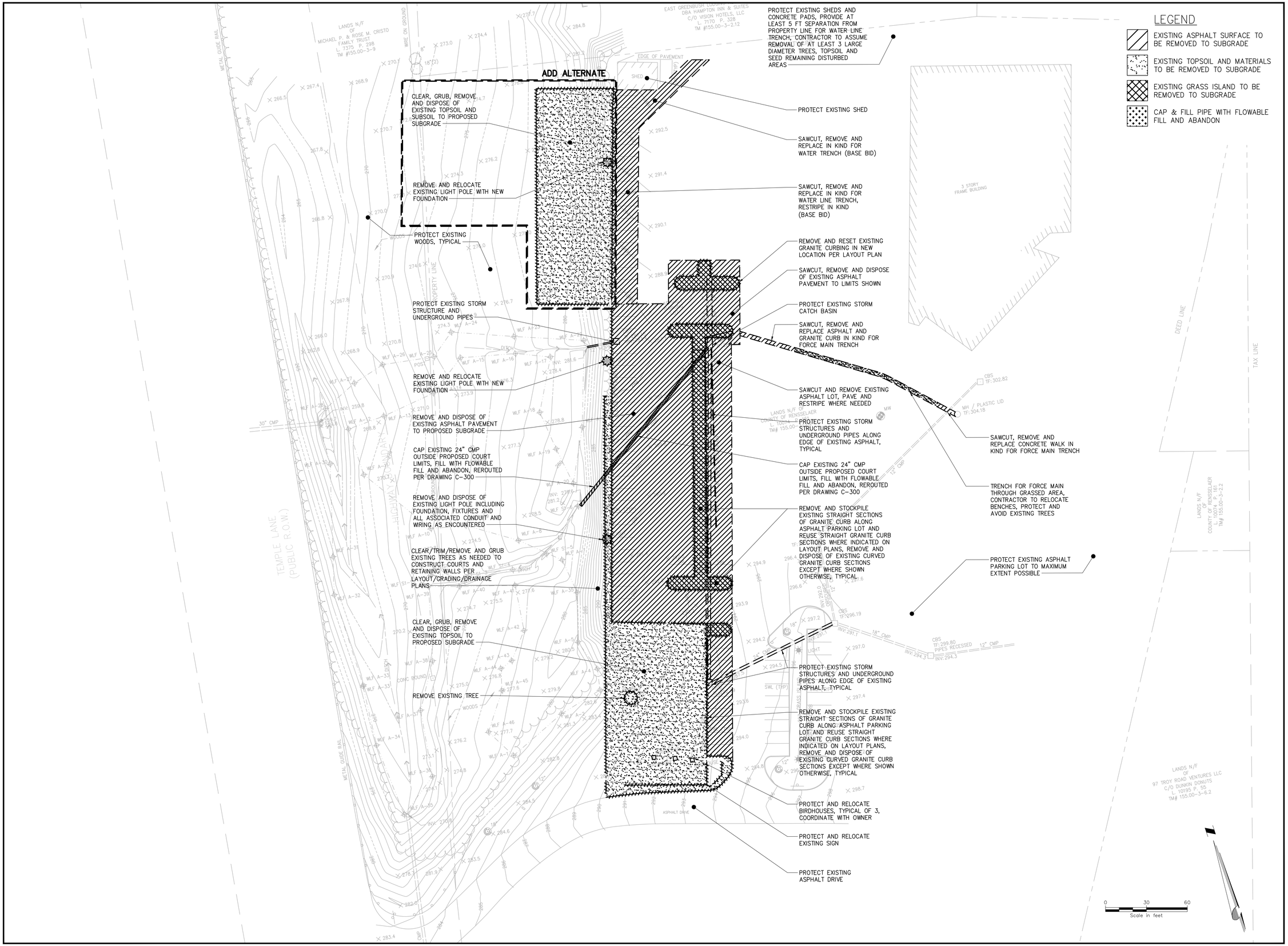
1	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

EXISTING CONDITIONS PLAN

Designed By:	Drawn By:	Checked By:
JRP	KAR	JPH
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:

C-001



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CERTIFICATE OF AUTHORIZATION #021745

RENSSELAER COUNTY

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PICKLEBALL COURTS

99 TROY RD.
EAST GREENBUSH, NY
12144

No.	Submittal / Revision	Apv	By	Date
3	CONSTRUCTION DOCUMENTS	JH	KR	4/25/2025
2	PRICING SET	JH	KR	2/14/2025
1	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

DEMOLITION PLAN

Designed By:	Drawn By:	Checked By:
JRP	KAR	JPH
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:
C-002

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CERTIFICATE OF AUTHORIZATION #021745

RENSSELAER COUNTY

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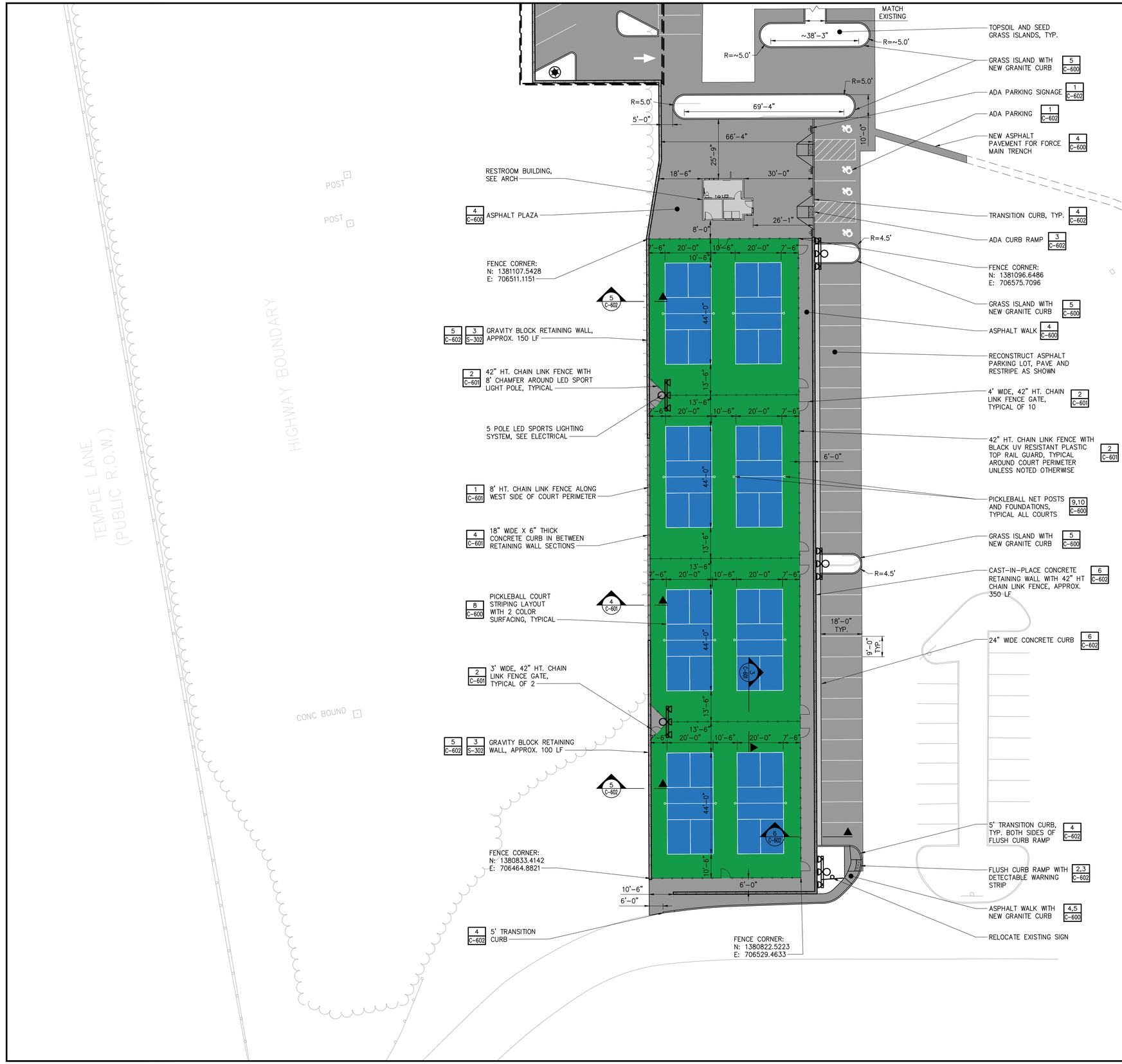
OVERALL LAYOUT PLAN

Designed By:	Drawn By:	Checked By:
JRP	KAR	JPH
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:

C-100



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RENSSELAER COUNTY

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PICKLEBALL COURTS

99 TROY RD.
EAST GREENBUSH, NY
12144

No.	Submittal / Revision	Apv	By	Date
3	CONSTRUCTION DOCUMENTS	JH	KR	4/25/2025
2	PRICING SET	JH	KR	2/14/2025
1	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

PICKLEBALL LAYOUT PLAN

Designed By:	Drawn By:	Checked By:
JRP	KAR	JPH
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:
C-101

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PICKLEBALL COURTS

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1	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

ADDITIONAL LOT LAYOUT PLAN

Designed By:	Drawn By:	Checked By:
JRP	KAR	JPH
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:
C-102

LEGEND
- ASPHALT PAVEMENT
- GRANITE CURB

NEW ASPHALT PAVEMENT FOR WATER TRENCH (BASE BID) 4 C-600

GRASS ISLAND WITH 6" X 18" GRANITE CURB AROUND PERIMETER 5 C-600

NEW FULL DEPTH ASPHALT PAVEMENT, TIE INTO EXISTING 4 C-600

RESTRIPE LOT ASPHALT PARKING LOT AS SHOWN (BASE BID)

NEW ASPHALT PAVEMENT (BASE BID) 4 C-600

GRAVITY BLOCK RETAINING WALL WITH 42" HT, CHAIN LINK FENCE EMBEDDED, APPROX. 270 LINEAR FEET AROUND PERIMETER OF ADDITIONAL ASPHALT LOT 1 S-303

ONE-WAY DRIVE PAINTED AISLE MARKINGS 11 C-600

RELOCATED EXISTING LIGHT POLE LOCATION, SEE ELECTRICAL, TYPICAL

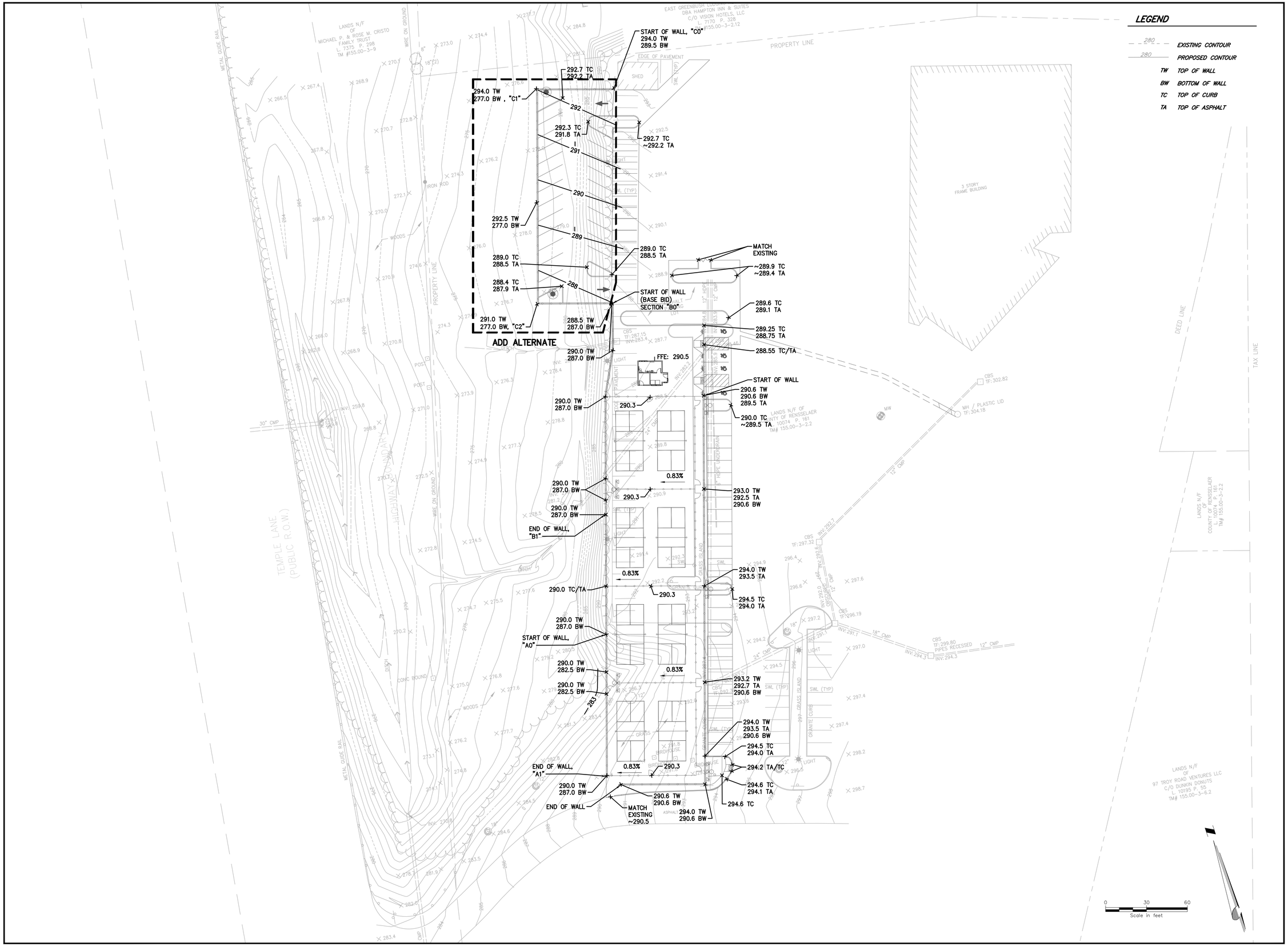
GRASS ISLAND WITH 6" X 18" GRANITE CURB AROUND PERIMETER 5 C-600

SEAL AND RESTRIPE PARKING LOT

18'-6" 37'-3" 3'-4" R=3.5' 20'-0" 18'-9" R=4.7' 28'-5" 15'-2" R=4.7' 19'-2" 20'-3" TYP. 10'-9" TYP. 8'-4" TYP. 18'-4" 18'-0" TYP. 156'-0" R=2.0' 17'-3" 4'-10" R=4.5' 13'-9" R=2.0' 17'-2" 10'-5" 18'-11" 17'-5" 53'-9"

IRON ROD
PROPERTY LINE
POST
275
280

0 10 20
Scale in feet



LEGEND

280	EXISTING CONTOUR
280	PROPOSED CONTOUR
TW	TOP OF WALL
BW	BOTTOM OF WALL
TC	TOP OF CURB
TA	TOP OF ASPHALT

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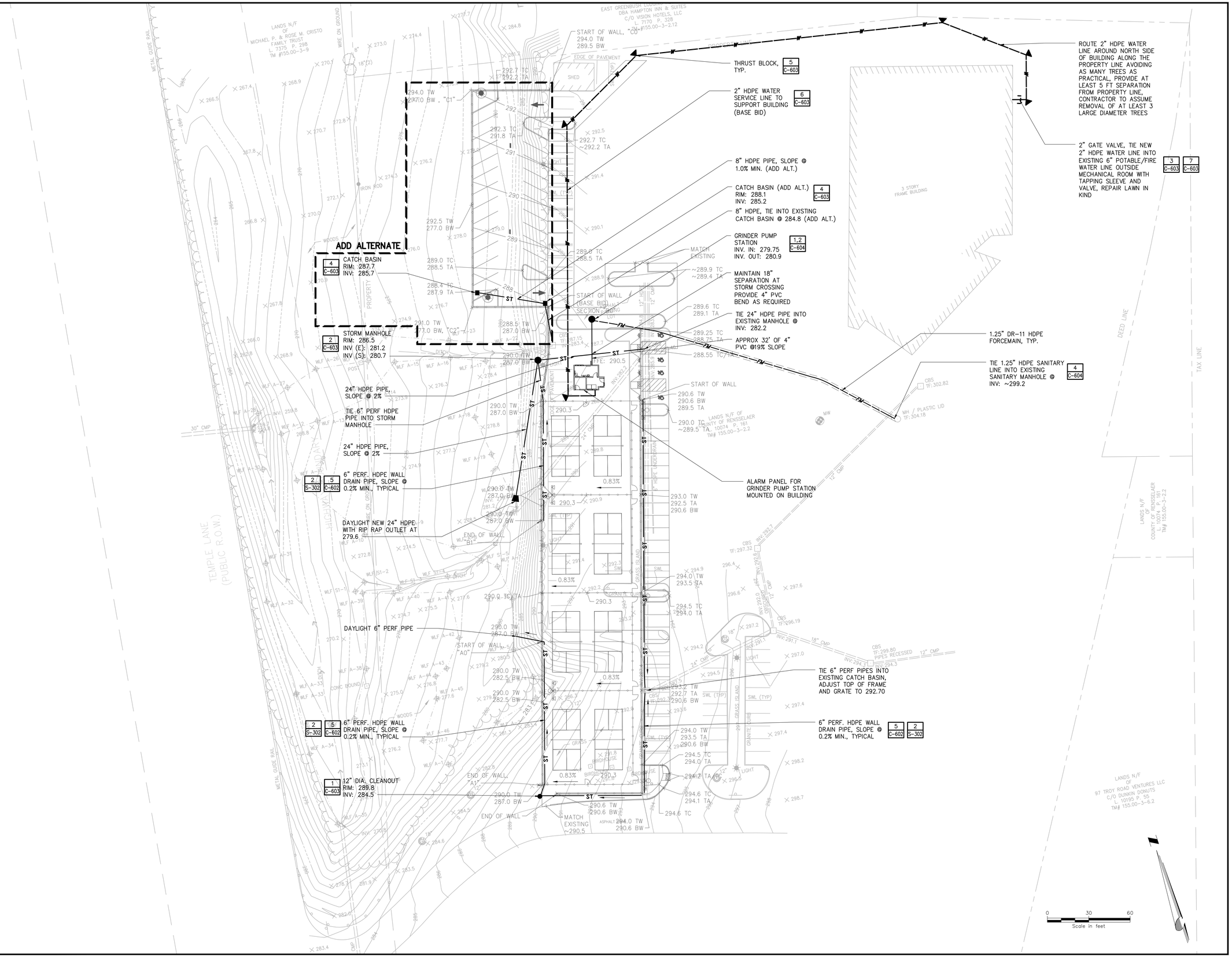
1	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

GRADING PLAN

Designed By:	Drawn By:	Checked By:
JRP	KAR	JPH
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:
C-200



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1	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

DRAINAGE & UTILITY PLAN

Designed By:	Drawn By:	Checked By:
JRP	KAR	JPH
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:
C-300

GENERAL EROSION CONTROL NOTES

1. SILT FENCE AND HAYBALES SHALL BE INSTALLED PRIOR TO CLEARING AND GRUBBING.

2. IMMEDIATELY AFTER GRADING, DISTURBED AREAS WHICH WILL NOT RECEIVE PAVING OR OTHER PERMANENT COVER SHALL BE TOPSOILED (6" min. DEPTH) AND SEEDED BY HAND OR HYDROSEEDING.

3. SLOPES SHALL BE GRADED AT A MAXIMUM OF 2:1 WITHIN ALL CUT OR FILL AREAS.

4. TEMPORARY SEED SHALL BE A COMMERCIALLY AVAILABLE MIXTURE OF PERENNIAL RYE AND UTILITY GRADE FESCUE. PERCENTAGE OF PERENNIAL RYE SHALL NOT EXCEED 50%. APPLICATION RATE SHALL BE 2.5 LBS PER 1,000 SF.

5. SEEDED AREAS SHALL BE FULLY COVERED WITH A LEAN STRAW OR MULCH MATERIAL. IF ORDERED BY THE ENGINEER OR TOWN, A BIODEGRADABLE NETTING SHALL BE ANCHRED OVER SEEDED AREAS WHICH DEMONSTRATE "RILLING" OR OTHER EROSION PROCESSES.

6. TOPSOIL AND SEED SHALL BE REAPPLIED TO ANY AREAS WHICH FAIL TO ESTABLISH AS A RESULT OF INITIAL APPLICATION.

7. SILTATION FENCE BARRIERS SHALL BE PLACED WITHIN ALL AREAS OF EXPOSED SLOPES TO CONTROL SOIL EROSION DURING AND AFTER CONSTRUCTION.

8. BARRIERS SHALL REMAIN IN PLACE UNTIL NEW SEEDING HAS SUFFICIENTLY GROWN TO STABILIZE COMPLETED EXTRA WORK.

9. MAINTENANCE PROGRAM: ALL EROSION CONTROL MEASURES ARE TO BE INSPECTED DAILY FOR PROPER FUNCTIONING. ANY DAMAGED OR NON-FUNCTIONING DEVICES SHALL BE REPLACED IMMEDIATELY. NO EROSION AND SEDIMENT CONTROL DEVICES SHALL BE REMOVED WITHOUT APPROVAL OF THE OWNER. THIS IS FOR EROSION CONTROL PURPOSES ONLY.

10. CONTRACTOR TO FOLLOW EROSION CONTROL PROCEDURES DURING CONSTRUCTION AS OUTLINED IN THE NEW YORK STATE GUIDELINES FOR URBAN EROSION AND SEDIMENT CONTROL.

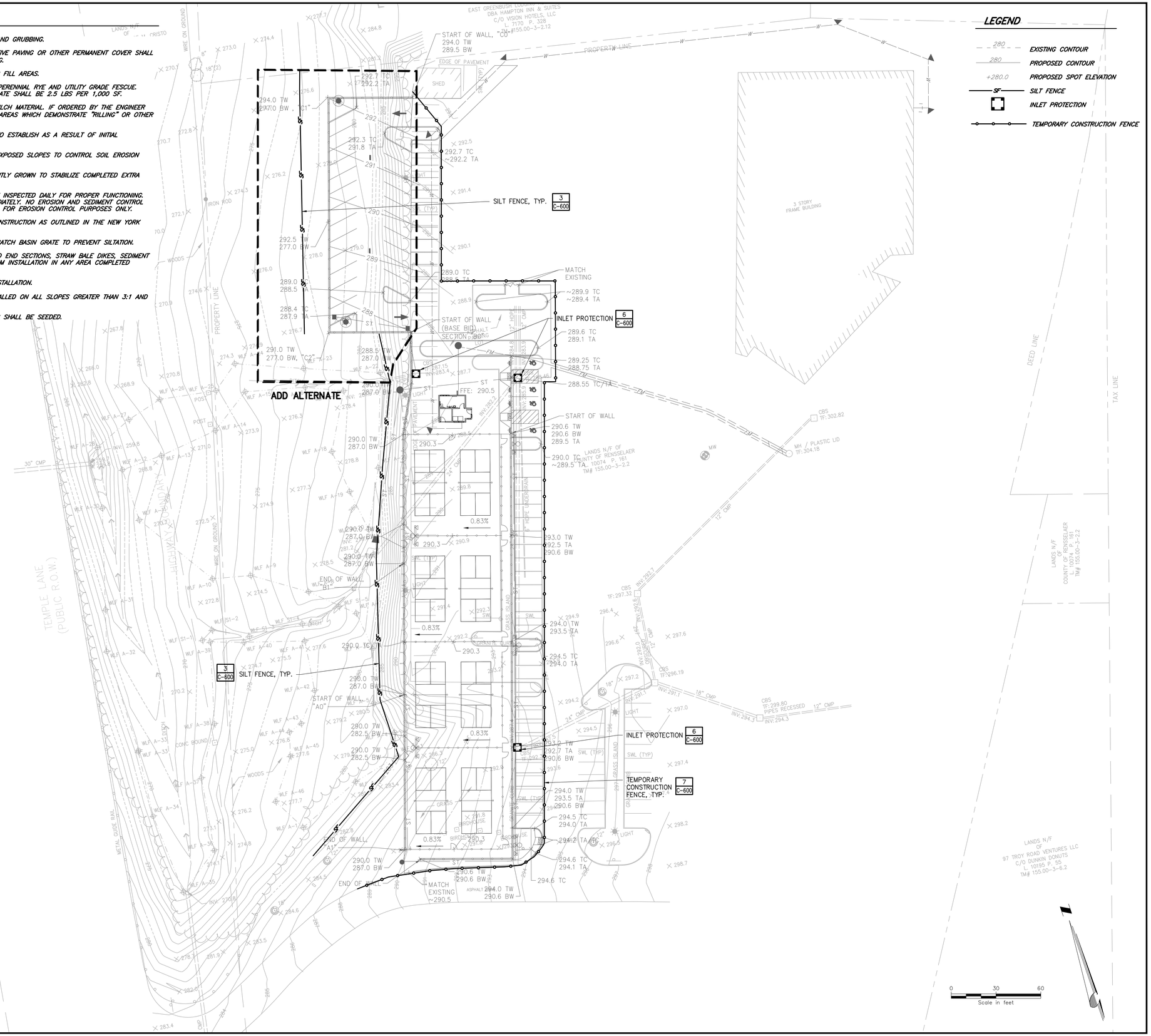
11. CATCH BASIN SEDIMENT BARRIERS SHALL BE PLACED AROUND EACH CATCH BASIN GRATE TO PREVENT SILTATION.

12. IMMEDIATELY UPON COMPLETION OF GRADING, INSTALLATION OF FLARED END SECTIONS, STRAW BALE DIKES, SEDIMENT BARRIERS SHALL BE INSTALLED AS DETAILED. CONTRACTOR SHALL PERFORM INSTALLATION IN ANY AREA COMPLETED REGARDLESS OF STATE OF COMPLETION WITHIN BALANCE OF SITE.

13. ALL STORM OUTFALLS SHALL RECEIVE RIP-RAP IMMEDIATELY UPON INSTALLATION.

14. EROSION CONTROL (HOLD/GRO OR APPROVED EQUAL) SHALL BE INSTALLED ON ALL SLOPES GREATER THAN 3:1 AND FOR VEGETATED WATERWAYS.

15. PRIOR TO THE COMPLETION OF THIS CONTRACT ALL DISTURBED AREAS SHALL BE SEEDED.



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PICKLEBALL COURTS

99 TROY RD.
EAST GREENBUSH, NY
12144

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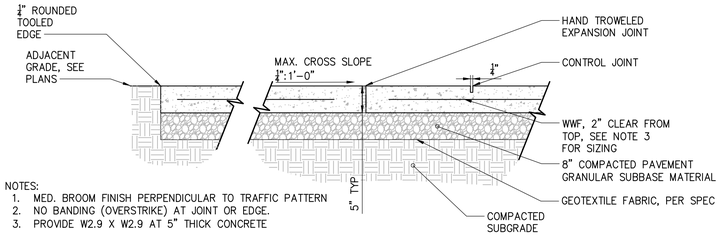
2	PRICING SET	JH	KR	2/14/2025
1	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

EROSION & SEDIMENT CONTROL PLAN

Designed By:	Drawn By:	Checked By:
JRP	KAR	JPH
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:

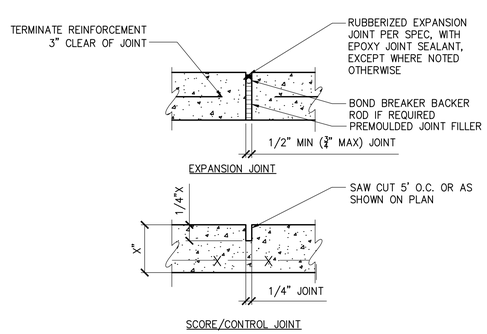
C-500



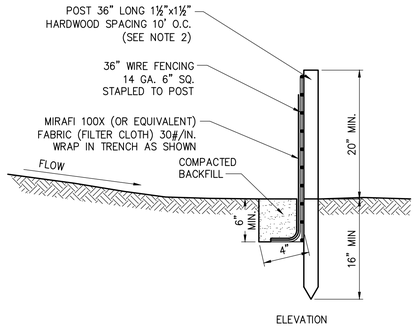
NOTES:
1. MED. BROOM FINISH PERPENDICULAR TO TRAFFIC PATTERN
2. NO BANDING (OVERSTRIKE) AT JOINT OR EDGE.
3. PROVIDE W2.9 X W2.9 AT 5" THICK CONCRETE

1 CONCRETE PAVEMENT DETAIL
SCALE:

EXPANSION JOINTS TO OCCUR 25' O.C. MAX & AT ALL CURBS, WALLS, & VERT. ELEMENTS, AND AS SHOWN ON PLANS

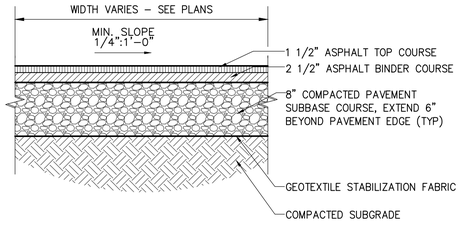


2 EXPANSION AND CONTROL JOINT DETAILS
SCALE:

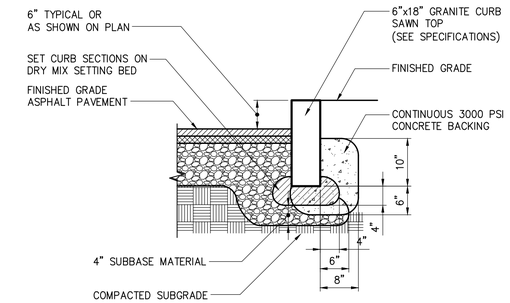


NOTES:
1. TIE FABRIC TO WIRE FENCE IN ACCORDANCE WITH MANUFACTURERS RECOMMENDATIONS.
2. IF EXTRA STRENGTH FABRIC (GREATER THAN 50#/INCH) IS USED, WIRE CAN BE DELETED IF POST SPACING IS REDUCED TO 6' O.C.
3. AT THE ENDS OF THE FENCING THE FIRST 20' SHALL BE TURNED UP THE SLOPE 2'.
4. POSTS SHOULD BE INCLINED TOWARD THE DIRECTION FLOW CAME FROM.
5. OVERLAP FABRIC A MINIMUM OF 6" AND FOLDED AT JOINTS. ATTACH FILTER FABRIS TO STAKES ALLOWING EXTENSION INTO TRENCH AS SHOWN; SECURE TO STAKES AS NOTED.
6. THE MAXIMUM AREA OF RUNOFF PER 100LF. OF FENCE SHALL NOT EXCEED 0.25 ACRES.
7. MAINTENANCE SHALL BE PERFORMED AS NECESSARY. THE FENCING SHALL BE CHECKED AFTER EVERY STORM TO ENSURE THEIR PROPER FUNCTIONING.
8. WHEN FENCE IS NO LONGER NEEDED, THE ACCUMULATED SILT, THE POSTS AND FABRIC SHALL BE REMOVED AND TRENCH BACK FILLED WITH TOPSOIL AND SEEDED.
9. FENCING SHOULD BE PLACED AS SHOWN ON THE DRAWING OR IF NOT SHOWN, 10' BEYOND THE TOE OF THE OF THE SLOPE AND AT A SPACING IN ACCORDANCE WITH THE TABLE.
10. EXCAVATE TRENCH AS PER DETAIL AND SET POSTS AT 10' O.C.
11. BACKFILL WITH COMPACTED, EXCAVATED SOIL FROM TRENCH.

3 SILT FENCE DETAIL
SCALE:

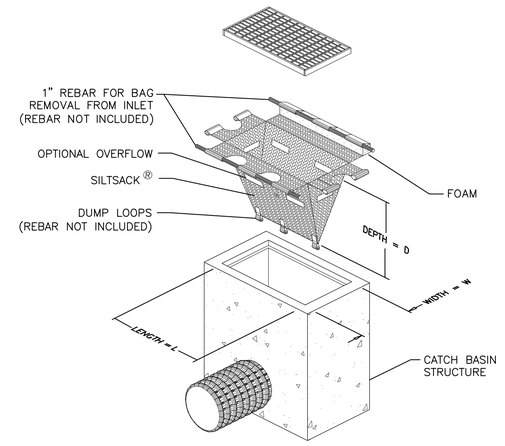


4 SITE AND PICKLEBALL COURT ASPHALT PAVEMENT
SCALE:



NOTE: CURB JOINTS TO BE POINTED WITH MORTAR (SEE SPECIFICATIONS).

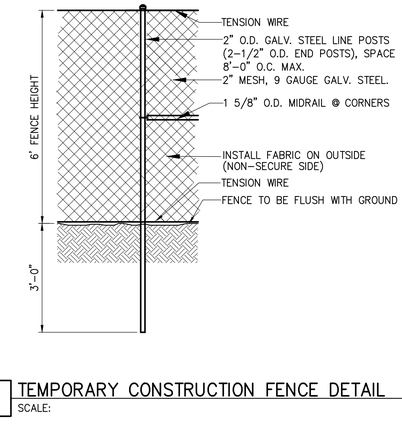
5 GRANITE CURB DETAIL
SCALE:



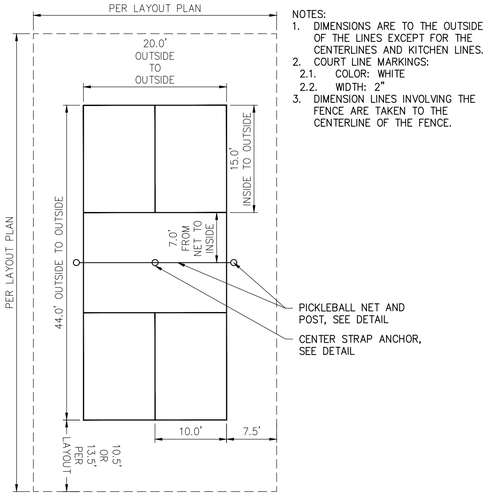
ISOMETRIC VIEW

NOTES:
1. REMOVE ACCUMULATED SEDIMENT WHEN CAPACITY IS REDUCED BY HALF OR PER MANUFACTURER'S RECOMMENDATIONS.
2. CATCH BASIN INSERT TO BE SILTSACK® BY ACF ENVIRONMENTAL, PHONE: 1-800-448-3636, acfenvironmental.com OR EQUIVALENT.
3. INSTALL ON ALL EXISTING CATCH BASINS WITHIN MAIN STREET AND ON SITE. INSTALL ON ALL PROPOSED CATCH BASINS AFTER STRUCTURE INSTALLATION.

6 FILTER SACK CATCH BASIN INSERT DETAIL
SCALE:

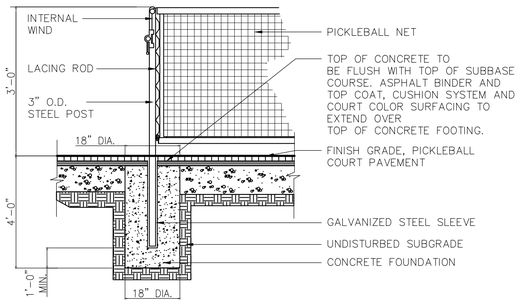


7 TEMPORARY CONSTRUCTION FENCE DETAIL
SCALE:

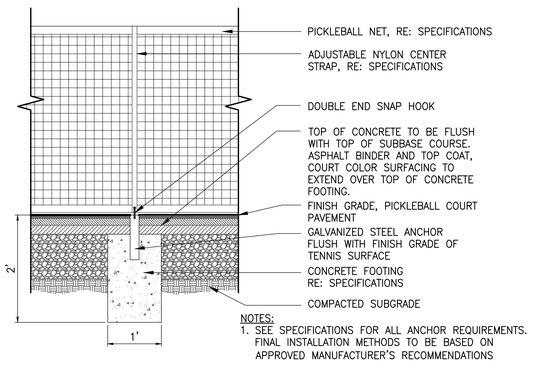


NOTES:
1. DIMENSIONS ARE TO THE OUTSIDE OF THE LINES EXCEPT FOR THE CENTERLINES AND KITCHEN LINES.
2. COURT LINE MARKINGS:
   2.1. COLOR: WHITE
   2.2. WIDTH: 2"
3. DIMENSION LINES INVOLVING THE FENCE ARE TAKEN TO THE CENTERLINE OF THE FENCE.

8 PICKLEBALL COURT STRIPING DETAIL
SCALE:

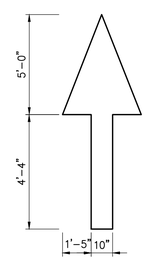


9 PICKLEBALL NET
SCALE:



NOTES:
1. SEE SPECIFICATIONS FOR ALL ANCHOR REQUIREMENTS. FINAL INSTALLATION METHODS TO BE BASED ON APPROVED MANUFACTURER'S RECOMMENDATIONS

10 NET CENTER STRAP ANCHOR DETAIL
SCALE:



11 TURNING ARROW SYMBOLS DETAIL (ADD ALT)
SCALE: N.T.S.

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PICKLEBALL COURTS

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12144

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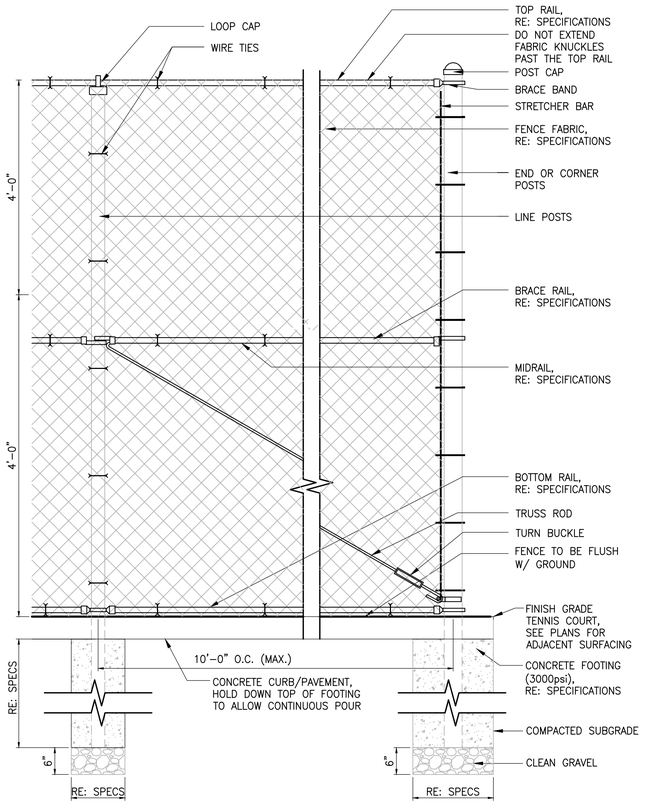
1	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

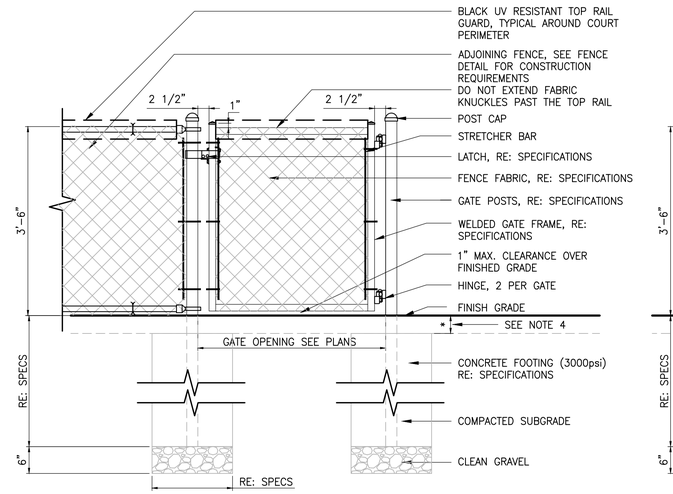
SITE DETAILS

Designed By:	Drawn By:	Checked By:
JRP	KAR	JPH
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

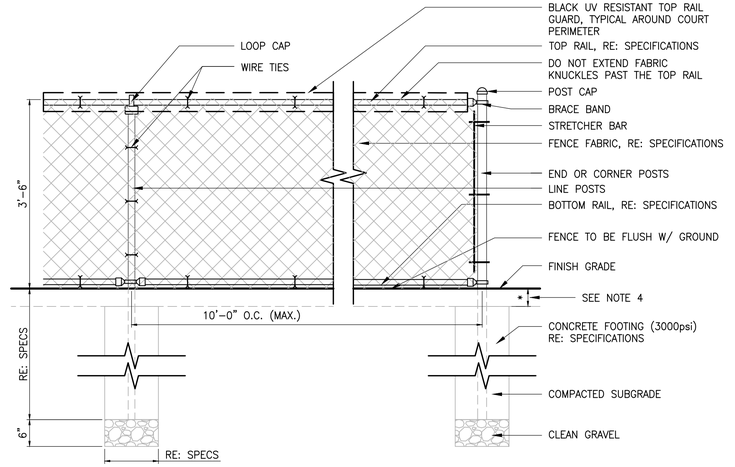
Drawing No.:
C-600



1 8' HT. CHAIN LINK FENCE DETAIL
SCALE:

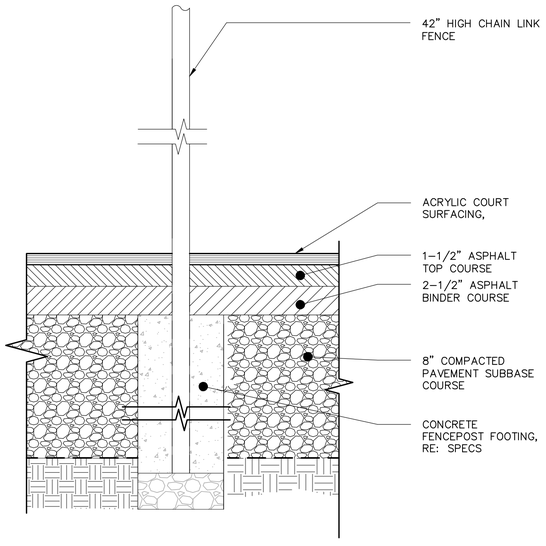


NOTES:
1. SEE SPECIFICATIONS FOR POST AND FENCE FRAME SIZING.
2. ALL POST FOOTINGS SHALL BE PER SPECIFICATIONS.
3. SEE SPECIFICATIONS FOR FENCE FINISH REQUIREMENTS.
4. HOLD DOWN TOP OF FOOTING BELOW WALK (TYP.).

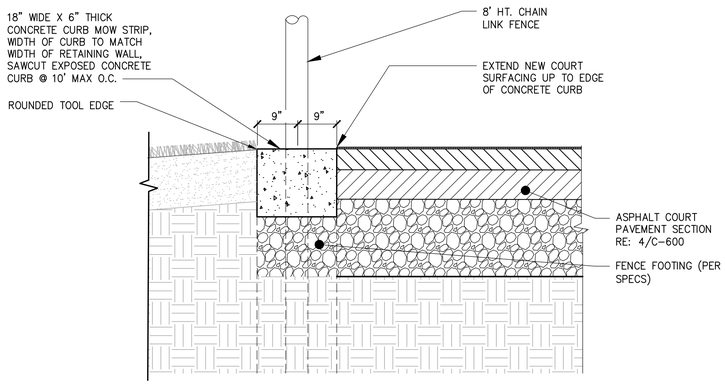


NOTES:
1. SEE SPECIFICATIONS FOR POST AND RAIL SIZING.
2. ALL POST FOOTINGS SHALL BE PER SPECIFICATIONS.
3. SEE SPECIFICATIONS FOR FENCE FINISH REQUIREMENTS.
4. HOLD DOWN TOP OF FOOTING BELOW FIELD CURB OR ADJACENT PAVEMENT (TYP.).
5. SEE SITE LAYOUT PLAN FOR FENCE SEGMENTS NOT REQUIRING LINE POST CONCRETE FOOTINGS

2 42" HT. CHAIN LINK FENCE & GATE DETAILS
SCALE:



3 SECTION AT INTERMEDIATE FENCE
SCALE:



4 CONCRETE CURBED COURT SECTION
SCALE:

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PICKLEBALL COURTS

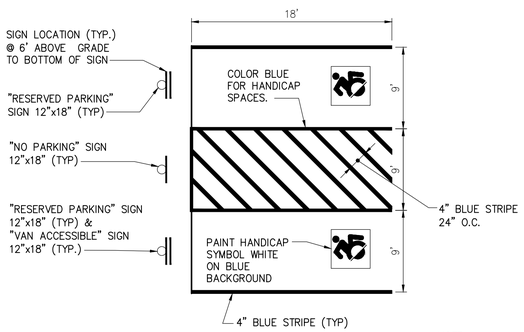
99 TROY RD.
EAST GREENBUSH, NY
12144

No.	Submittal / Revision	Apv	By	Date
3	CONSTRUCTION DOCUMENTS	JH	KR	4/25/2025
2	PRICING SET	JH	KR	2/14/2025
1	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

SITE DETAILS

Designed By:	Drawn By:	Checked By:
JRP	KAR	JPH
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:
C-601

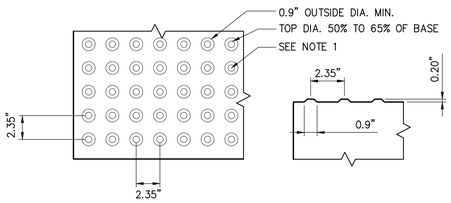


NOTE:
ALL DIMENSIONS TO CENTER OF 4" PAVEMENT STRIPING.

SITE SIGN TABLE		
SIGN NO.	DESCRIPTION	M.U.T.C.D. NO./SIZE
1	RESERVED PARKING	R7-1 12"x18"
2	VAN ACCESSIBLE	R7-8 (12"x18")
3	NO PARKING	R7-1 12"x18"

NOTE:
IN LOCATIONS ON SITE PLAN SHOWING 2 ADJACENT ADA SPACES WITH "RESERVED PARKING" SIGNS, ONE OF THE TWO SIGN POSTS SHALL INCLUDE A "VAN ACCESSIBLE" SIGN ON THE SAME POST.

1 ACCESSABLE PARKING SPACE STRIPING
SCALE: N.T.S.



NOTES:

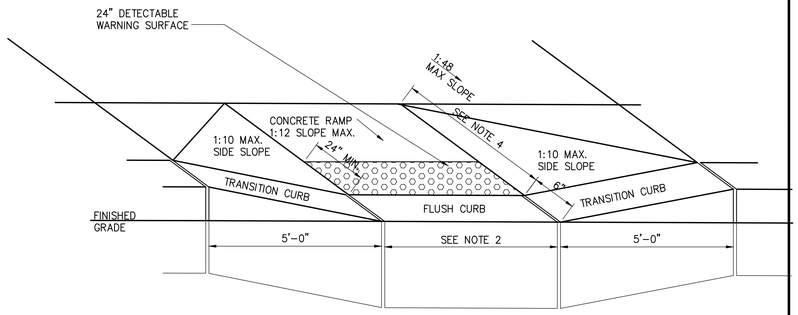
1. THE TRUNCATED DOME SURFACE SHALL CONTRAST VISUALLY WITH ADJOINING WALKING SURFACES EITHER LIGHT-ON-DARK OR DARK-ON-LIGHT. THE MATERIAL USED TO PROVIDE CONTRAST SHALL BE AN INTEGRAL PART OF THE TRUNCATED DOME SURFACE.
2. THE DETECTABLE WARNINGS SHALL EXTEND THE FULL WIDTH OF THE CURB RAMP OR FLUSH SURFACE.
3. DOMES SHALL BE ALIGNED ON A SQUARE GRID IN THE PREDOMINANT DIRECTION OF TRAVEL.

PARTIAL PLAN PARTIAL SECTION

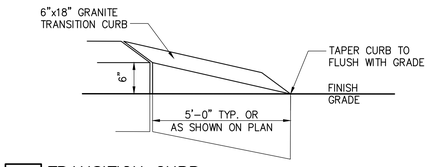
2 DETECTABLE WARING SURFACE
SCALE: N.T.S.

NOTES:

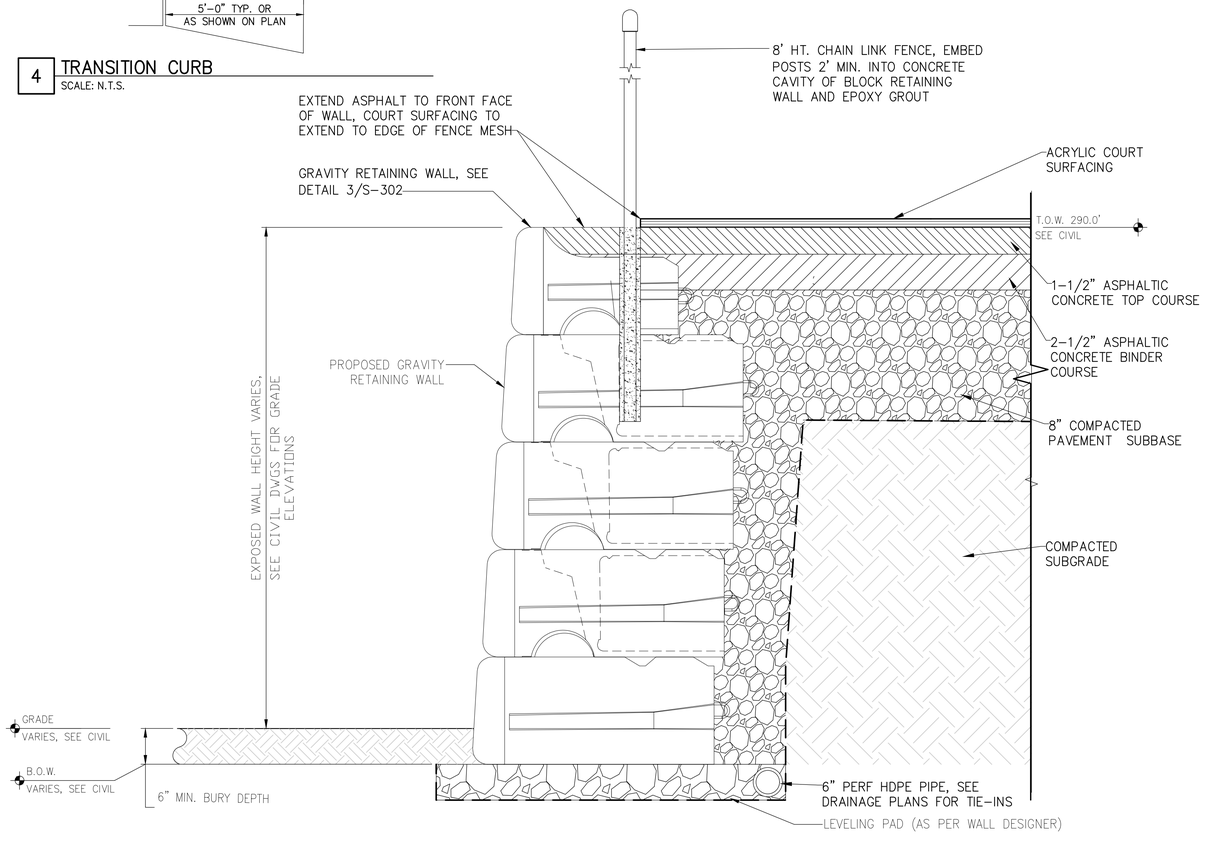
1. TRANSITION AND FLUSH SECTIONS SHALL BE CUT STRAIGHT OR TO THE PROPER RADIUS AS DESIGNATED ON PLANS.
2. FLUSH CURB SECTIONS ARE 5'-0" LENGTH TYPICAL EXCEPT WHERE NOTED OTHERWISE ON PLANS. FLUSH CURB SECTIONS ARE TO MEET LEVEL WITH ASPHALT PAVEMENT SURFACES WITH NO REVEAL.
3. PROVIDE HEAVY BROOM FINISH ON ALL CONCRETE RAMP SURFACES WITH THE EXCEPTION OF THE DETECTABLE WARNING AREA.
4. LENGTH OF RAMP SHALL BE AS REQUIRED TO MAINTAIN A 1:12 SLOPE.
5. DETECTABLE WARNING SURFACE TO COVER THE FIRST 24" OF RAMP SURFACE FOR FULL WIDTH OF RAMP.



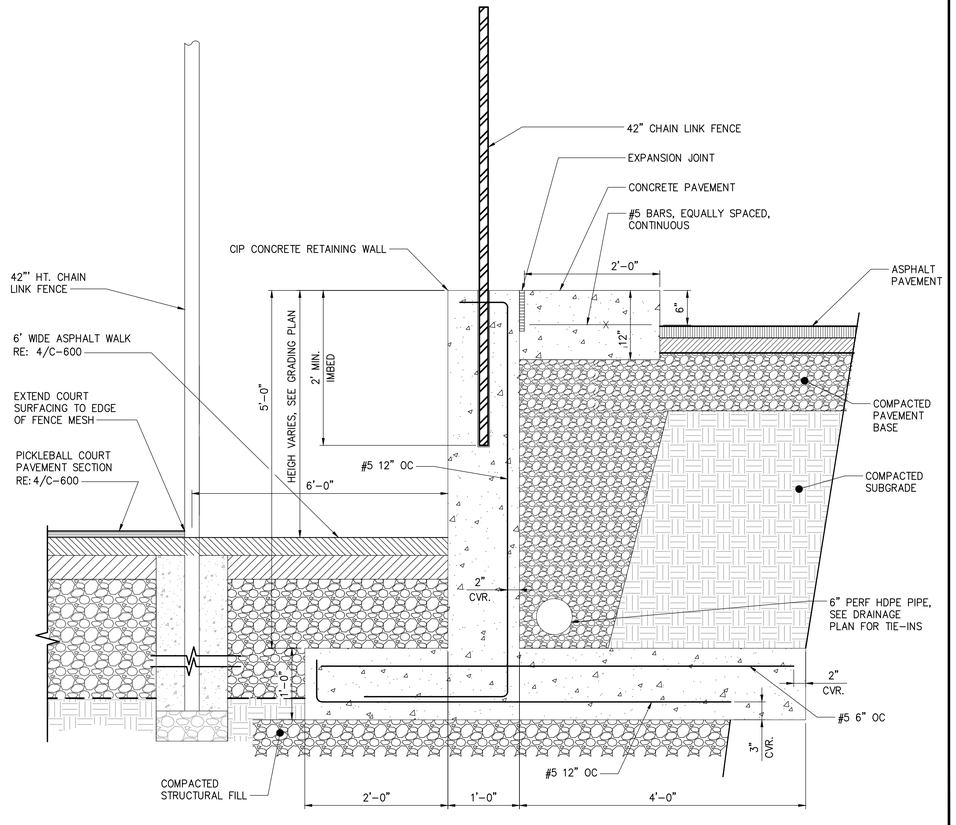
3 ADA RAMP
SCALE: N.T.S.



4 TRANSITION CURB
SCALE: N.T.S.



5 SECTION AT RETAINING WALL, FENCE, & COURT SURFACING
SCALE: N.T.S.



6 SECTION AT RETAINING WALL, CONCRETE WALK, & COURT SURFACING
SCALE: N.T.S.

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Drawing No.:
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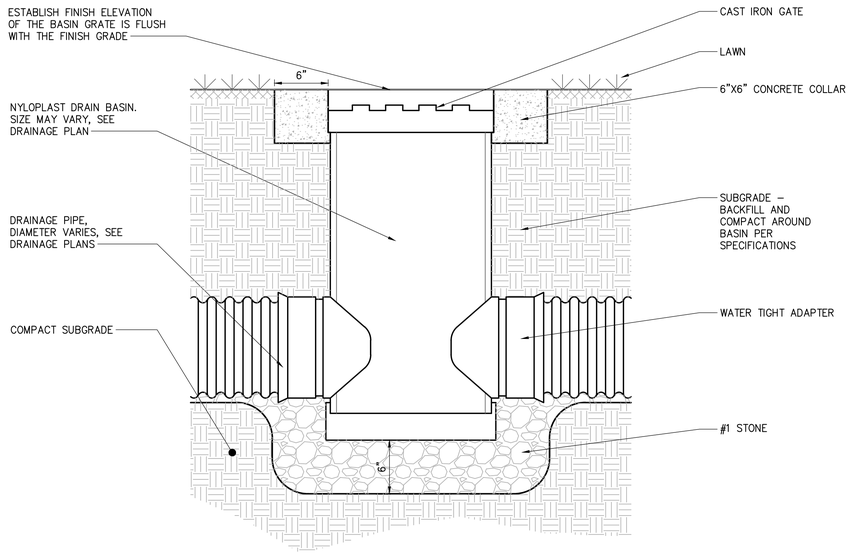
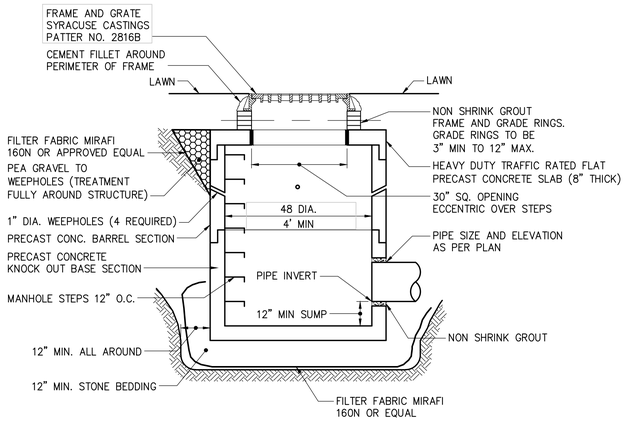
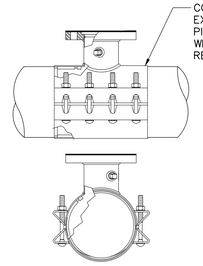


1 AREA DRAIN
SCALE: N.T.S.

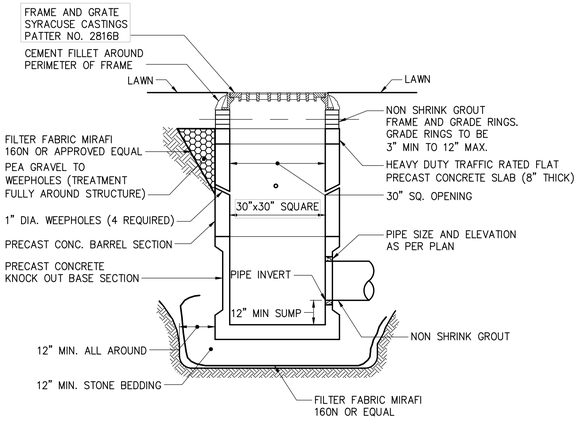


2 STORM MANHOLE DETAIL
SCALE: N.T.S.

1. TAPPING SLEEVE SHALL BE POWERSEAL MODEL 3490 TYPE 304 STAINLESS STEEL WITH CARBON STEEL FLANGE, ROMAC'S MODEL SST III, FORD MODEL FTSS WITH CARBON STEEL FLANGE OR APPROVED EQUIVALENT. SLEEVE SHALL BE RATED AT 100 PSI OVER WORKING PRESSURE AND MUST HAVE A TEST PLUG.
2. TAPPING VALVE SHALL BE AVK RESILIENT SEATED GATE VALVE SERIES 25 MJFL, MUELLER T-2360 RESILIENT WEDGE TAPPING VALVE WITH MJFL, OR AFC SERIES 2500 RESILIENT WEDGE TAPPING VALVE WITH MJFL. VALVE SHALL BE RATED AT 250 PSI.
3. TAPPING SLEEVE AND VALVE SHALL BE FULL PORT TO ACCEPT FULL SIZE SHELL CUTTER.
4. STEEL FLANGE SHALL MEET AWWA C207.
5. LEAVE TAPPING VALVE IN PLACE.



3 TAPPING SLEEVE & VALVE CONNECTION
SCALE: N.T.S.



4 STORM CATCH BASIN DETAIL
SCALE: N.T.S.

TYPE A BLOCKING FOR 11 1/4° & 22 1/2° VERT BENDS

PIPE SIZE NOM DIA(INCHES)	VERTICAL BEND DEGREES	NO. OF CUFT OF CONC BLOCKING	SIDE OF CUBE (FEET)	DIA OF SHACKLE RODS(2)* (INCHES)	DEPTH OF RODS IN CONC (FEET)
4"	11 1/4°	8	2.0	3/4"	1.6
	22 1/2°	16	2.5		
6"	11 1/4°	16	2.5	3/4"	1.6
	22 1/2°	32	3.2		
8"	11 1/4°	28	3.0	3/4"	1.6
	22 1/2°	55	3.8		
10"	11 1/4°	42	3.5	3/4"	1.6
	22 1/2°	83	4.4		
12"	11 1/4°	60	3.9	3/4"	1.6
	22 1/2°	118	4.9	7/8"	2.2
14"	11 1/4°	81	4.3	7/8"	2.2
	22 1/2°	158	5.4		
16"	11 1/4°	104	4.7	7/8"	2.2
	22 1/2°	205	5.9	1 1/8"	3.7
18"	11 1/4°	131	5.1	7/8"	2.2
	22 1/2°	257	6.4	1 1/8"	3.7
20"	11 1/4°	161	5.4	7/8"	2.2
	22 1/2°	316	6.8	1 1/4"	4.6
24"	11 1/4°	229	6.1	1"	2.9
	22 1/2°	450	7.7	1 3/8"	5.7

TYPE B BLOCKING FOR 45° VERTICAL BENDS

PIPE SIZE NOM DIA(INCHES)	NO. OF CUFT OF CONC. BLOCKING	SIDE OF CUBE (FEET)	DIA OF SHACKLE RODS(2)* (INCHES)	DEPTH OF RODS IN CONC (FEET)
4"	29	3.1	3/4"	1.6
6"	59	3.9		
8"	102	4.7		
10"	154	5.4		
12"	218	6.0		
14"	292	6.6	7/8"	2.2
16"	378	7.2	1 1/8"	3.7
18"	478	7.8		
20"	583	8.3	1 1/4"	4.6
24"	832	9.4	1 3/8"	5.7

REQUIRED BEARING AREAS & DIMENSIONS
FOR CONCRETE THRUST BLOCKS

PIPE SIZE (IN.)	TEE(See Note 5) AREA Sq.Ft.	TEE Dimen. D x L	90°(1/4)BEND AREA Sq.Ft.	90°(1/4)BEND Dimen. D x L	45°(1/8)BEND AREA Sq.Ft.	45°(1/8)BEND Dimen. D x L	22-1/2°(1/16)BEND AREA Sq.Ft.	22-1/2°(1/16)BEND Dimen. D x L	11-1/4°(1/32)BEND AREA Sq.Ft.	11-1/4°(1/32)BEND Dimen. D x L
3 & 4	1.4	1.0 x 1.5	2.0	1.0 x 2.0	1.1	1.0 x 1.5	0.6	0.5 x 1.5	0.3	0.5 x 1.0
6	3.2	1.5 x 2.5	4.5	2.0 x 2.5	2.4	1.5 x 2.0	1.2	1.0 x 1.5	0.6	1.5 x 1.5
8	5.7	2.0 x 3.0	8.0	2.0 x 4.0	4.3	2.0 x 2.5	2.2	1.5 x 1.5	1.1	1.0 x 1.5
12	12.7	3.5 x 3.5	18.0	4.0 x 4.5	9.7	2.5 x 4.0	5.0	2.0 x 2.5	2.5	1.5 x 2.0
14	24.6	6.0 x 4.5	24.6	6.0 x 4.5	13.3	3.5 x 4.0	6.8	2.0 x 3.5	3.4	1.5 x 2.5
16	50.0	6.0 x 8.5	50.0	6.0 x 8.5	27.0	5.0 x 5.5	13.8	3.5 x 4.0	6.9	2.5 x 3.0
24	72.0	8.0 x 9.0	72.0	8.0 x 9.0	39.0	5.0 x 8.0	20.0	4.0 x 5.0	10.0	3.0 x 3.5

THRUST BLOCK NOTES

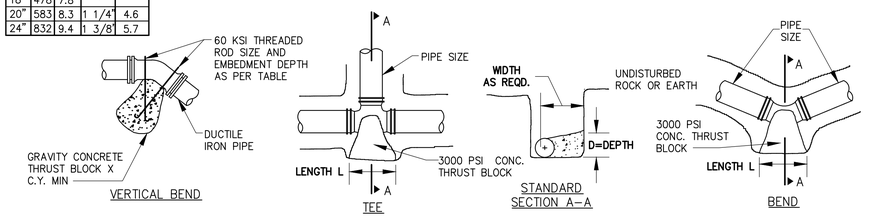
1. FOR REQUIRED BEARING AREA DIMENSIONS D & L SEE TABLE. DIMENSIONS OF D & L OTHER THAN THOSE SHOWN IN THE TABLE MAY BE USED PROVIDED THEY YIELD A BEARING AREA EQUAL TO OR LARGER THAN THAT REQUIRED.
2. CONCRETE NOT TO OVERLAP ANY JOINT.
3. CONCRETE TO BE PLACED SO AS NOT TO INTERFERE WITH REMOVING OR INSTALLING ANY OF THE JOINTING HARDWARE.
4. APPROXIMATE VOLUME OF CONCRETE THRUST BLOCK:

$$V = \frac{LD\,(W+ID) - ID}{81}$$

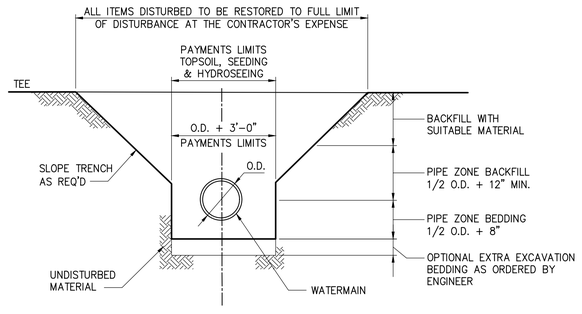
WHERE:

V = VOLUME IN CUBIC YARDS
L = LENGTH OF BLOCK IN FEET
D = DEPTH OF BLOCK IN FEET
W = WIDTH OF BLOCK IN FEET
ID = INSIDE DIAMETER OF PIPE IN FEET

5. VALUES FOR TEE ALSO APPLY TO END PLUGS, CAPS, AND TAPPING SLEEVES.
6. REQUIRED BEARING AREAS ARE DUE TO THRUSTS CAUSED BY 150 PSI WORKING PRESSURE PLUS 50%(75 PSI) SURGE ALLOWANCE RESULTING IN 225 PSI TOTAL INTERNAL PRESSURE. NORMAL PIPE DIAMETER USED.
7. REQUIRED BEARING AREAS ARE BASED ON ALLOWABLE SOIL BEARING CAPACITY OF 2000 LBS. PER SQUARE FOOT FOR SAND. DUE TO OTHER SOIL CONDITIONS ENCOUNTERED, BEARING AREAS MAY BE MODIFIED BY THE ENGINEER.
8. IN MUCK, PEAT, OR RECENTLY PLACED FILL ALL THRUST SHALL BE RESISTED BY PILES OR TIE RODS TO SOLID FOUNDATIONS, OR BY REMOVAL OF SUCH UNSTABLE MATERIAL AND REPLACEMENT WITH BALLAST OF SUFFICIENT STABILITY TO RESIST THE THRUSTS, ALL AS REQUIRED BY THE ENGINEER.

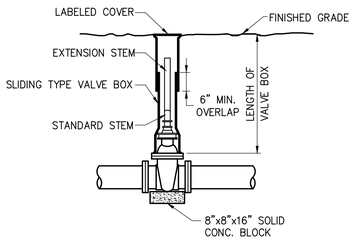


5 THRUST BLOCK
SCALE: N.T.S.



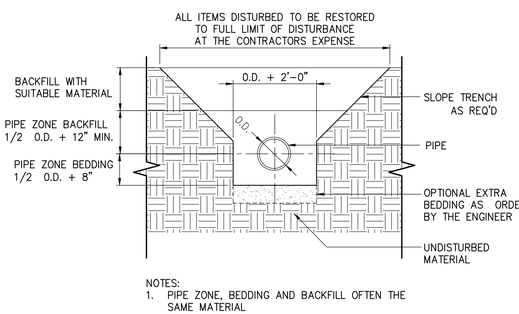
NOTE:
1. REFER TO SPECIFICATIONS FOR DESCRIPTION OF TRENCH MATERIALS, INCLUDING PIPE ZONE BEDDING, BACKFILL, AND SUITABLE MATERIAL.

6 WATER TRENCH DETAIL
SCALE: N.T.S.



NOTES:
1. VALVE BOX COVERS SHALL BE CAST WITH AN ARROW POINTING TO THE DIRECTION OF THE OPENING AND THE WORD "OPEN". BOX AND COVER SHALL BE TAR COATED. INSTALLATION OF EXTENSION STEM REQUIRED IF STANDARD STEM IS MORE THAN FIVE (5) FEET FROM FINISHED GRADE.
2. GATE VALVE MUST MEET AWWA C509 REQUIREMENTS
3. SEE SPECIFICATIONS FOR VALVE OPEN DIRECTION REQUIRED.
4. PROVIDE A MINIMUM OF ONE VALVE KEY TO UTILITY OWNER. SEE SPECIFICATIONS FOR EXACT NUMBER TO BE REQUIRED.

7 GATE VALVE
SCALE: N.T.S.



NOTES:
1. PIPE ZONE, BEDDING AND BACKFILL OFTEN THE SAME MATERIAL

8 TYPICAL STORM TRENCH DETAIL
SCALE: N.T.S.

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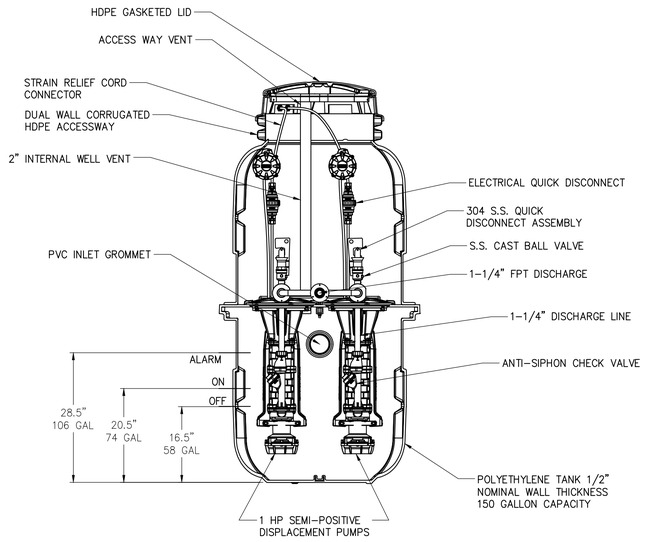
4/25/2025	090530	AS SHOWN

Drawing No.:
C-603

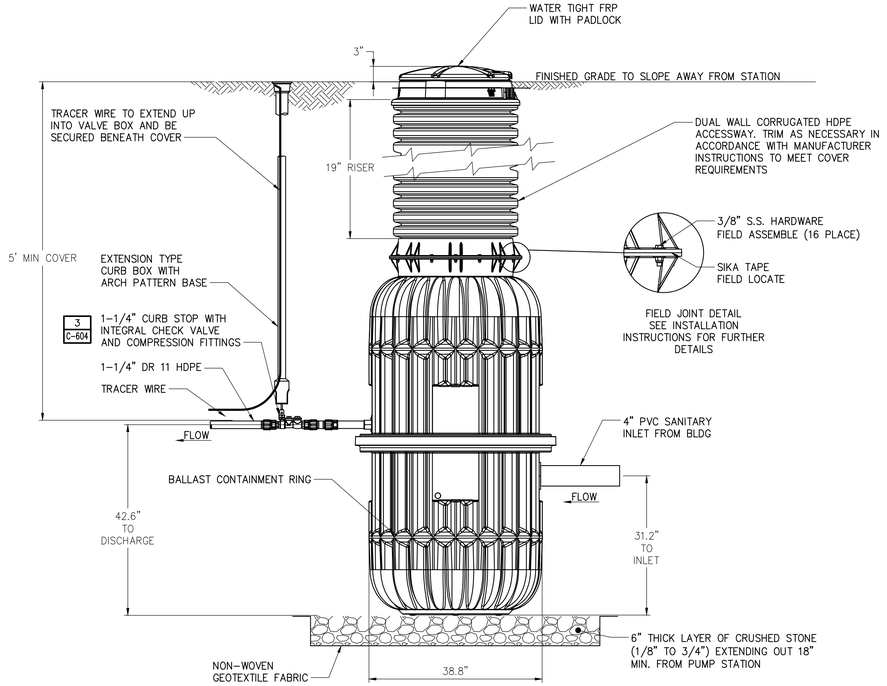


NOTES:

1. FINISHED GRADE TO SLOPE AWAY FROM THE PUMP STATION.
2. CONTRACTOR TO SUBMIT DESIGN CALCULATIONS, VERIFYING GRINDER PUMP STATION HAS BEEN DESIGNED TO RESIST BUOYANCY FORCES ASSUMING AN EMPTY STRUCTURE, GROUNDWATER AT GRADE, AND A SAFETY FACTOR OF 1.15, AS INDICATED IN THE CONTRACT DOCUMENTS. IF PUMP STATION DOES NOT MEET THE OUTLINED DESIGN CONDITIONS, CONTRACTOR SHALL PROVIDE A CONCRETE ANTI-FLOATATION COLLAR WITH ASSOCIATED CALCULATIONS AND DIMENSIONS FOR APPROVAL.

1 DUPLEX GRINDER PUMP STATION INTERNAL COMPONENTS DETAIL

SCALE: N.T.S.

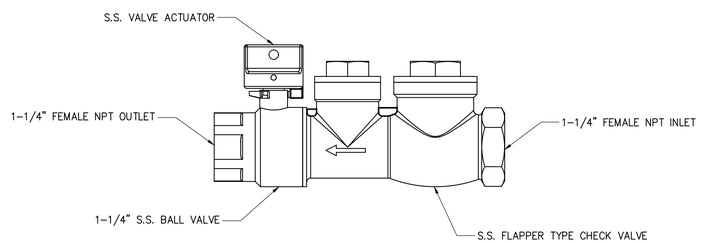


NOTES:

1. PROVIDE GRINDER PUMP STATION, MODEL DH152-129 BY E-ONE OR APPROVED EQUAL. PUMP STATION SHALL BE A COMPLETE UNIT THAT INCLUDES TWO GRINDER PUMPS, CHECK VALVE, POLYETHYLENE TANK, CONTROLS, AND ALARM PANEL. THE PUMP STATION SHALL BE RATED FOR FLOWS UP TO 3,000 GALLONS PER DAY, WITH 150 GALLONS OF WET WELL CAPACITY. STATION SHALL BE RATED FOR DIRECT BURIAL WHERE INDICATED ON THE DRAWINGS.
2. GRINDER PUMPS SHALL BE 1 HP, 1,725 RPM, CAPACITY START, THERMALLY PROTECTED UNITS. GRINDER PUMPS SHALL OPERATE ON 240 VOLT, SINGLE PHASE ELECTRICAL POWER. PROVIDE A BUCK-BOOST TRANSFORMER IF 240 VOLT POWER IS NOT AVAILABLE.
3. PUMP STATION SHALL ACCEPT A 4-INCH STANDARD DWV INLET PIPE. DISCHARGE SHALL BE A 1.25-INCH NPT FEMALE THREAD CONNECTION. PROVIDE STAINLESS STEEL COMBINATION CHECK AND BALL VALVE, MODEL "UNI-LATERAL" BY E-ONE OR APPROVED EQUAL, AT THE DISCHARGE TO THE PUMP STATION. PROVIDE VALVE BOX AND EXTENSION STEM FOR VALVE.
4. PUMP STATION SHALL USE CORRUGATED HDPE RISERS, USING FIELD JOINTS AS REQUIRED, TO ACHIEVE NECESSARY DEPTH OF COVER OVER THE DISCHARGE FORCE MAIN.
5. PLACE CONCRETE BALLAST PER MANUFACTURER'S RECOMMENDATIONS TO RESIST BUOYANCY FORCES.
6. LEVEL CONTROL SHALL BE INTEGRAL TO THE GRINDER PUMP CORES. CONTROL AND ALARM LOGIC SHALL BE HOUSED IN A SINGLE DUPLEX CONTROL PANEL, MOUNTED WHERE SHOWN ON THE DRAWINGS. PROVIDE ADEQUATE CABLE LENGTH TO REACH BETWEEN CONTROL PANEL AND PUMP STATION. CONTROL PANEL SHALL BE NEMA 4X, UL-LISTED, SUITABLE FOR WALL OR POLE MOUNTING. THE ENCLOSURE SHALL BE HINGED AND LOCKABLE, WITH AN EXTERNAL AUDIBLE AND VISUAL ALARM AND PUSH TO SILENCE SWITCH. PANEL SHALL BE MODEL SENTRY PROTECT PLUS DUPLEX BY E-ONE OR APPROVED EQUAL.

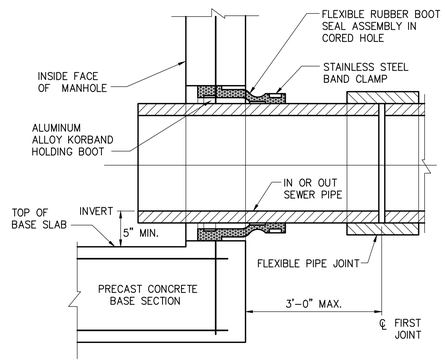
2 DUPLEX GRINDER PUMP STATION DETAIL

SCALE: N.T.S.



3 CURB STOP WITH INTEGRAL CHECK VALVE DETAIL

SCALE: N.T.S.



4 SANITARY LINK SEAL DETAIL

SCALE: N.T.S.

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1	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

SITE DETAILS

Designed By:	Drawn By:	Checked By:
JRP	KAR	JPH
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:

C-604

GENERAL NOTES

1. REFER TO THE SPECIFICATIONS FOR GOVERNING JOB REQUIREMENTS AND MATERIAL SPECIFICATIONS. NOTES ARE SUPPLEMENTAL TO THE SPECIFICATIONS AND ARE NOT INTENDED TO REPLACE THEM. IN THE EVENT OF CONFLICTING REQUIREMENTS BETWEEN NOTES AND SPECIFICATIONS, CONTRACTOR IS TO OBTAIN THE ENGINEER'S WRITTEN CLARIFICATION.
2. CONTRACTOR TO VERIFY EXISTING CONDITIONS AND REPORT, IN WRITING, ANY DISCREPANCIES TO THE ENGINEER PRIOR TO COMMENCING WORK.
3. DETERMINE EXACT LOCATION OF EXISTING UTILITIES BEFORE COMMENCING WORK. CONTRACTOR IS RESPONSIBLE FOR DAMAGES WHICH MIGHT BE OCCASIONED BY FAILURE TO LOCATE AND PRESERVE UTILITIES.
4. CONTRACTOR IS RESPONSIBLE FOR THE DESIGN OF TEMPORARY SHEETING AND SHORING SYSTEMS TO ADEQUATELY SUPPORT EXISTING STRUCTURES AND APPURTENANCES. THE DESIGN(S) ARE TO BE SIGNED AND SEALED BY A LICENSED PROFESSIONAL ENGINEER REGISTERED IN THE STATE OF NEW YORK AND SUBMITTED TO ENGINEER FOR RECORD.
5. DRAWINGS REPRESENT THE BUILDINGS' AND STRUCTURES' FINAL CONDITION. CONTRACTOR TO ADEQUATELY BRACE AND SUPPORT THE BUILDINGS AND STRUCTURES AS REQUIRED THROUGHOUT CONSTRUCTION UNTIL ALL STRUCTURAL ELEMENTS REQUIRED FOR STABILITY ARE EFFECTIVE. THESE ELEMENTS ARE AS FOLLOWS: ROOF DECK, CROSS BRACING AND SHEAR WALLS. CONTRACTOR IS RESPONSIBLE FOR THE DESIGN OF TEMPORARY SYSTEMS AND ARE TO BE SIGNED AND SEALED BY A LICENSED PROFESSIONAL ENGINEER REGISTERED IN THE STATE OF NEW YORK AND SUBMITTED TO ENGINEER FOR RECORD.
6. CONTRACTOR IS RESPONSIBLE FOR MEANS, METHODS, SEQUENCE OF CONSTRUCTION, AND ADEQUACY OF THE BUILDINGS AND STRUCTURES TO SUPPORT LOADS IMPOSED DURING CONSTRUCTION. LOADS IMPOSED ON THE BUILDINGS AND STRUCTURES DURING CONSTRUCTION ARE NOT TO EXCEED THE DESIGN LOADS DEFINED ON S-002. REPAIRS TO THE BUILDINGS AND STRUCTURES DURING CONSTRUCTION IS THE CONTRACTOR'S RESPONSIBILITY AND IS TO BE SUBMITTED, IN WRITING, FOR THE ENGINEER'S WRITTEN ACCEPTANCE.
7. DO NOT CHANGE THE SIZE OR SPACING OF STRUCTURAL ELEMENTS WITHOUT THE ENGINEER'S WRITTEN ACCEPTANCE.
8. CONTRACTOR TO REPORT, IN WRITING, ANY INCORRECTLY FABRICATED, DAMAGED, OR OTHERWISE MISFITTING OR NONCONFORMING MATERIALS OR CONDITIONS TO THE ENGINEER FOR ACCEPTANCE PRIOR TO REMEDIAL OR CORRECTIVE WORK.
9. SECTIONS/DETAILS APPLY TO SIMILAR LOCATIONS AND CONDITIONS UNLESS OTHERWISE INDICATED.
10. REFER TO RESPECTIVE DISCIPLINES' DRAWINGS FOR ADDITIONAL PROJECT REQUIREMENTS.
11. COORDINATE LOCATION AND SIZE OF EQUIPMENT PADS WITH MECHANICAL, PLUMBING, AND ELECTRICAL CONTRACTORS AND MANUFACTURERS.
12. EQUIPMENT OPERATING WEIGHTS AND/OR DIMENSIONS INDICATED ON DRAWINGS ARE ASSUMED, NOTIFY ENGINEER, IN WRITING AND PRIOR TO PURCHASING, IF ACTUAL WEIGHTS AND/OR DIMENSIONS ARE DIFFERENT.
13. REFER TO ARCHITECTURAL, MECHANICAL, PLUMBING, AND ELECTRICAL DRAWINGS FOR LOCATION AND DIMENSIONS OF OPENINGS. REPORT, IN WRITING, OPENINGS WITH A SIDE DIMENSION OF 2'-0" OR LARGER WHICH ARE NOT INDICATED ON THE STRUCTURAL DRAWINGS TO THE ENGINEER FOR REVIEW.

FOUNDATION AND SOIL PREPARATION NOTES

1. REFER TO DIVISIONS 31 OF THE SPECIFICATIONS FOR ADDITIONAL INFORMATION.
2. BEARING STRATUM FOR FOOTINGS SHALL BE VERIFIED IN FIELD BY THE ENGINEER BEFORE PLACING CONCRETE FOOTINGS.
3. PROVIDE POSITIVE DRAINAGE FOR ALL TRENCHES DURING CONSTRUCTION. DO NOT ALLOW ANY PONDING OF WATER DURING CONSTRUCTION.
4. DO NOT PLACE FOOTINGS IN WATER OR ON FROZEN GROUND. DO NOT ALLOW GROUND BENEATH FOOTINGS TO FREEZE.
5. BEAR ALL FOOTINGS ON COMPACTED STRUCTURAL FILL OR NATIVE UNDISTURBED SOIL AS APPROVED BY THE ENGINEER. SOIL BEARING SURFACES, PREVIOUSLY ACCEPTED BY THE DIRECTOR'S REPRESENTATIVE, WHICH ARE ALLOWED TO BECOME SATURATED, FROZEN OR DISTURBED SHALL BE REWORKED TO SATISFACTION OF DIRECTOR'S REPRESENTATIVE.
6. BOTTOM OF ALL FOOTINGS SHALL BE A MINIMUM OF 4'-0" BELOW FINAL FINISHED GRADE. ADJUST FOOTING ELEVATIONS AS REQUIRED TO MAINTAIN FROST COVER.

CAST-IN-PLACE CONCRETE NOTES

1. REFER TO DIVISION 3 OF THE SPECIFICATIONS FOR ADDITIONAL INFORMATION.
2. DETAIL, FABRICATE, LABEL, SUPPORT AND PLACE ALL CONCRETE REINFORCEMENT IN ACCORDANCE WITH THE ACI 315 "MANUAL OF STANDARD PRACTICE FOR DETAILING REINFORCED CONCRETE STRUCTURES" AND ACI 318 "BUILDING CODE REQUIREMENTS FOR REINFORCED CONCRETE," APPLICABLE EDITIONS. PLACE CONCRETE IN ACCORDANCE WITH ACI 117 "SPECIFICATION FOR TOLERANCES FOR CONCRETE CONSTRUCTION AND MATERIALS AND COMMENTARY ", APPLICABLE EDITION.
3. A QUALITY CONTROL PROGRAM OF FIELD TESTING AND INSPECTION WILL BE PERFORMED ON ALL STRUCTURAL CONCRETE WORK IN ACCORDANCE WITH THE SPECIFICATIONS. SCHEDULE WORK AND PROVIDE ACCESS TO ALLOW THE TESTING REQUIREMENTS TO BE COMPLETED.
4. SUBMIT ENGINEERED CONCRETE MIX DESIGNS, INCLUDING REQUIRED BACKUP DATA, FOR EACH TYPE OF CONCRETE PROPOSED FOR USE TO THE ARCHITECT/ENGINEER FOR REVIEW. ALLOW ADEQUATE TIME FOR REVIEW PRIOR TO PERFORMING CONCRETE WORK.
5. SUBMIT DETAILED SHOP DRAWINGS INDICATING REINFORCEMENT SIZE, SPACING AND PLACEMENT TO THE ARCHITECT/ENGINEER FOR REVIEW PRIOR TO FABRICATION. INCLUDE DETAILS AND LOCATIONS OF ALL CURBS, CONSTRUCTION JOINTS, SLAB DEPRESSIONS, SLEEVES, OPENINGS, ETC.
6. REFER TO THE FOUNDATION NOTES FOR REQUIREMENTS PARTICULAR TO FOUNDATION AND SLAB-ON-GROUND WORK. LOCATE JOINTS, IF PROVIDED, AT POINTS OF MINIMUM STRESS.
7. CLEAN AND MOISTEN ALL CONSTRUCTION JOINTS IMMEDIATELY PRIOR TO PLACING FRESH CONCRETE.
8. PROVIDE DOWELS, WHERE REQUIRED, TO MATCH MAIN REINFORCING SIZE AND SPACING.
9. DO NOT USE CALCIUM CHLORIDE IN ANY CONCRETE.
10. HORIZONTAL JOINTS IN CONCRETE POURS ARE NOT PERMITTED.
11. ALLOW THE DIRECTOR'S REPRESENTATIVE'S TESTING AGENCY TO REVIEW THE REINFORCING PLACEMENT PRIOR TO PLACING ANY CONCRETE. PROVIDE ADEQUATE ADVANCE NOTICE.
12. PROVIDE ONLY THOSE OPENINGS INDICATED ON THE REVIEWED SHOP DRAWINGS.
13. WALLS WITH A SINGLE LAYER OF VERTICAL REINFORCEMENT SHALL BE CENTERED ON THE WALL.
14. REFER TO ACI 305 FOR REQUIREMENTS FOR PLACING CONCRETE IN HOT WEATHER AND TO ACI 306 FOR REQUIREMENTS FOR PLACING CONCRETE IN COLD WEATHER.
15. ANY CONCRETE TO BE PLACED FURTHER THAN 16 FEET FROM THE END OF A CONCRETE TRUCK SHALL BE PUMPED WITH A COMMERCIAL CONCRETE PUMPING TRUCK OR OTHER PLACEMENT METHOD APPROVED BY THE ENGINEER. THE CONCRETE TRUCK SHALL NOT BE ALLOWED TO DRIVE OVER THE SUBGRADE OR THE SLAB REINFORCEMENT.
16. PROVIDE CORNER BARS IN STRIP FOOTINGS, THE SAME SIZE AND NUMBER AS CONTINUOUS REINFORCEMENT UNLESS NOTED OTHERWISE.
17. PROVIDE 3/4" x 3/4" CHAMFER AT ALL EXPOSED CORNERS UNLESS NOTED OTHERWISE.
18. LOCATE ADDITIONAL CONSTRUCTION JOINTS REQUIRED TO FACILITATE CONSTRUCTION AS ACCEPTABLE TO ENGINEER. LOCATE WALL CONSTRUCTION JOINTS AT MASONRY CONTROL JOINTS WHERE POSSIBLE. PLACE REINFORCEMENT CONTINUOUSLY THROUGH JOINT. DETAIL JOINT AND SHOW ON SHOP DRAWINGS.
19. PROVIDE ONLY CONCRETE AND REINFORCING MATERIALS OF THE TYPES AND GRADES LISTED IN THE TABLE BELOW:

	EXPOSURE CLASS	28 DAY MINIMUM COMPRESSIVE STRENGTH	MAXIMUM *w/cm*	NOMINAL MAXIMUM AGGREGATE SIZE	AIR CONTENT PERCENT
FOUNDATIONS/FOOTINGS	F2	4,500 PSI	0.45	1 1/2"	5.5%
WALLS*	F2	4,500 PSI	0.45	1"	6%
SLAB-ON-GROUND (BUILDINGS)	F1	3,500 PSI	0.55	3/4"	6%

REINFORCEMENT
TYPICAL BARS ASTM A615, GRADE 60
WELDED WIRE REINFORCEMENT ASTM A1064
* CONCRETE MIXES FOR POOL CONCRETE WORK SHALL INCLUDE A CORROSION INHIBITING ADMIXTURE

WOOD NOTES

1. REFER TO DIVISION 6 OF THE SPECIFICATIONS FOR ADDITIONAL INFORMATION.
2. ALL FRAMING LUMBER SHALL BE #1 SOUTHERN PINE, GRADED IN ACCORDANCE WITH SOUTHERN PINE INSPECTION BUREAU (SPIB) RULES.
3. PROVIDE SOLID BLOCKING AT MIDSPAN OF TRUSSES OR AT A MAXIMUM OF 8 FEET ON CENTER.
4. COMPLY WITH "WCD NO.1 – MANUAL FOR WOOD FRAME CONSTRUCTION", BY AMERICAN WOOD COUNCIL, UNLESS OTHERWISE INDICATED.
   A. PROVIDE ANCHOR AND NAILS TO COMPLY WITH THE FOLLOWING:
   B. NATIONAL EVALUATION REPORT NO. NER-272 FOR PNEUMATIC OR MECHANICAL DRIVEN STAPLES, P-NAILS, AND ALLIED FASTENERS.
5. "RECOMMENDED NAILING SCHEDULE" OF REFERENCED FRAMING STANDARD AND WITH "NATIONAL DESIGN SPECIFICATION FOR WOOD CONSTRUCTION" BY AMERICAN WOOD COUNCIL. ALL FASTENERS ATTACHING TO PRESERVATIVE TREATED WOOD SHALL BE HOT-DIP GALVANIZED.
6. PRESERVATIVE WOOD TREATMENT:
   A. GENERAL: WHERE LUMBER OR PLYWOOD IS INDICATED AS PRESSURE-TREATED WOOD OR IS SPECIFIED HEREIN TO BE TREATED, COMPLY WITH APPLICABLE REQUIREMENTS OF AWPA U1 AND THE FOLLOWING USE CATEGORIES:
      a. EXTERIOR EXPOSED POSTS, POLES IN CONTACT WITH GROUND IN FRESH WATER AREAS- UC4A
      b. EXTERIOR EXPOSED FRAMING TIMBERS (5X5 OR LARGER) IN CONTACT WITH GROUND IN FRESH WATER AREAS - UC4A
      c. EXTERIOR EXPOSED FRAMING TIMBERS (5X5 OR LARGER) NOT IN CONTACT WITH GROUND- UC4A
      d. EXTERIOR EXPOSED DIMENSIONAL LUMBER NOT IN CONTACT WITH GROUND - UC3B
      e. EXTERIOR TONGUE-AND-GROOVE WOOD DECKING - UC3B
   B. PRESSURE-TREAT WOOD MEMBERS WITH COPPER AZOLE (CA-C) PRESERVATIVE TO A MINIMUM RETENTION OF:
      a. 0.060 PCF FOR AWPA UC3B LUMBER.
      b. 0.15 PCF FOR AWPA UC4A, UC4B, OR UC4C LUMBER.
      c. AFTER TREATMENT, KILN-DRY LUMBER TO A MAXIMUM MOISTURE CONTENT OF 15 PERCENT.
   C. COMPLETE FABRICATION OF TREATED ITEMS PRIOR TO TREATMENT, WHERE POSSIBLE. IF CUT AFTER TREATMENT, COAT CUT SURFACES TO COMPLY WITH AWPA M4. INSPECT EACH PIECE OF LUMBER AFTER DRYING AND DISCARD DAMAGED OR DEFECTIVE PIECES.

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STRUCTURAL GENERAL NOTES

Designed By:	Drawn By:	Checked By:
DJS	RJS	DJS
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:
S-001

DESIGN CRITERIA

DESIGN LOADS ARE BASED ON THE NEW YORK STATE UNIFORM FIRE PREVENTION AND BUILDING CODE WITH THE 2020 UNIFORM CODE SUPPLEMENT.

ROOF DEAD LOADS:

SUPPORT BUILDING:	
ROOFING:	2 PSF
ICE AND WATER SHIELD:	1 PSF
3/4-INCH PLYWOOD:	3 PSF
MECH/ELEC/PLUMB:	5 PSF
INSULATION:	0.5 PSF
TOTAL	11.5 PSF

FLOOR LIVE LOADS:	UNIFORM	CONCENTRATED
GROUND SLAB	100 PSF	N/A
ATTIC, NONRESIDENTIAL, NON-STORAGE	25 PSF	
RESTROOMS	60 PSF	
LIGHT MANUFACTURING	125 PSF	

ROOF LIVE LOAD: 15 PSF

ROOF SNOW LOAD:	
GROUND SNOW LOAD, P_g:	40 PSF
SNOW EXPOSURE FACTOR, C_e:	1.0
SNOW LOAD IMPORTANCE FACTOR, I_s:	1.1

WIND DESIGN DATA:	
RISK CATEGORY:	II
ULTIMATE DESIGN WIND SPEED (3-SECOND GUST), V_{ult}:	123 MPH
NOMINAL DESIGN WIND SPEED, V_{asd}:	118 MPH
WIND EXPOSURE CATEGORY:	C
INTERNAL PRESSURE COEFFICIENT, GC_{pi}:	+/- 0.18

EARTHQUAKE DESIGN DATA:	
RISK CATEGORY:	II
SEISMIC IMPORTANCE FACTOR, I_e:	1.0
MAPPED SPECTRAL RESPONSE ACCELERATIONS:	S_S = 0.279 S_1 = 0.061
SITE CLASS:	D
DESIGN SPECTRAL RESPONSE ACCELERATIONS:	S_{DS} = 0.294 S_{D1} = 0.097
SEISMIC DESIGN CATEGORY:	B

BUILDING:	
BASIC SEISMIC-FORCE-RESISTING SYSTEM:	TIMBER FRAME
DESIGN BASE SHEAR:	11 KIPS
SEISMIC RESPONSE COEFFICIENT, C_s:	0.195
RESPONSE MODIFICATION FACTOR, R:	1.5
ANALYSIS PROCEDURE USED:	EQUIVALENT LATERAL FORCE ANALYSIS

GEOTECHNICAL INFORMATION:	
DESIGN ALLOWABLE SOIL BEARING PRESSURE:	2,500 PSF
MOIST UNIT WEIGHT OF BACKFILL:	125 PCF
INTERNAL FRICTION ANGLE OF BACKFILL:	32 DEGREES
COEFFICIENT OF "AT-REST" LATERAL EARTH PRESSURE:	0.47
COEFFICIENT OF "ACTIVE" LATERAL EARTH PRESSURE:	0.31
COEFFICIENT OF "PASSIVE" LATERAL EARTH PRESSURE:	3.25
COEFFICIENT OF SLIDING FRICTION:	0.30
MINIMUM SAFETY FACTOR AGAINST SLIDING AND OVERTURNING:	1.5 - SLIDING; 2.0 - OVERTURNING

FLOOD DESIGN DATA:

THESE BUILDINGS AND STRUCTURES ARE NOT DESIGNED FOR FLOOD LOADS.

ABBREVIATIONS

@	AT
ADDL	ADDITIONAL
ADJ	ADJACENT
AFF	ABOVE FINSIHED FLOOR
AHR	ANCHOR
ALT	ALTERNATE
ALUM	ALUMINUM
APPROX	APPROXIMATE
AR	ANCHOR ROD
ARCH	ARCHITECT
B/B	BACK TO BACK
BEV	BEVEL
BLDG	BUILDING
BLKG	BLOCKING
BO	BOTTOM OF
BOS	BOTTOM OF STEEL
BOT	BOTTOM
BP	BASE PLATE
BRDG	BRIDGING
BRG	BEARING
BSMT	BASEMENT
CANTL	CANTILEVER
CFMF	COLD FORMED METAL FRAMING
CHFR	CHAMFER
CJ	CONTROL JOINT
CJP	COMPLETE JOINT PENETRATION
CL	CENTER LINE
CLKJ	CAULKED JOINT
CLR	CLEAR
CMU	CONCRETE MASONRY UNIT
CO	CLEAN OUT
COL	COLUMN
CONC	CONCRETE
CONST JT	CONSTRUCTION JOINT
CONT	CONTINUOUS
COORD	COORDINATE
CSK	COUNTER SUNK
CU FT	CUBIC FEET
CU YD	CUBIC YARD
DBL	DOUBLE
DEMO	DEMOLITION
DET	DETAIL
DIA	DIAMETER
DIM	DIMENSION
DL	DEAD LOAD
DN	DOWN
DWG	DRAWING
EA	EACH
EE	EACH END
EF	EACH FACE
EJ	EXPANSION JOINT
EL	ELEVATION
ELEC	ELECTRICAL
EOD	EDGE OF DECK
EOS	EDGE OF SLAB
EQ	EQUAL
EQUIP	EQUIPMENT
EW	EACH WAY
EXP	EXPANSION
EXST	EXISTING
EXT	EXTERIOR
FAB	FABRICATE
FBO	FURNISHED BY OTHERS
FD	FLOOR DRAIN
FDTN	FOUNDATION
FLR	FLOOR
FOM	FACE OF MASONRY
FRMG	FRAMING
FS	FOOTING STEP
FT	FOOT
FTG	FOOTING
FW	FIRE WALL
GA	GAGE
GALV	GALVANIZED
GC	GENERAL CONTRACTOR
GDR	GUARD RAIL
GR BM	GRADE BEAM
HNDRL	HANDRAIL
HORIZ	HORIZONTAL
HP	HIGH POINT
ID	INSIDE DIAMETER
IF	INSIDE FACE
IN	INCHES
INFO	INFORMATION
INSUL	INSULATION
INV	INVERT
ISO JT	ISOLATION JOINT
JBE	JOIST BEARING ELEVATION
K	KIPS
K-FT	KIP FEET
KB	KNEE BRACE
KO	KNOCKOUT
KPL	KICK PLATE

ABBREVIATIONS

KSF	KIPS PER SQUARE FOOT
KWY	KEY WAY
LBS	POUNDS
LD BRG	LOAD BEARING
LG	LONG
LL	LIVE LOAD
LLBB	LONG LEG BACK TO BACK
LLH	LONG LEG HORIZONTAL
LLV	LONG LEG VERTICAL
LNTL	LINTEL
LONG	LONGITUDINAL
LP	LOW POINT
LWT	LIGHTWEIGHT
MAX	MAXIMUM
MECH	MECHANICAL
MEP	MECHANICAL - ELECRICAL - PLUMBING
MFR	MANUFACTURER
MIN	MINIMUM
MO	MASONRY OPENING
MTL	METAL
NIC	NOT IN CONTRACT
NOM	NOMINAL
NTS	NOT TO SCALE
NWT	NORMAL WEIGHT
OC	ON CENTER
OD	OUTSIDE DIAMETER
OF	OUTSIDE FACE
OPNG	OPENING
OPP	OPPOSITE
PAF	POWDER ACTUATED FASTENER
PCC	PRECAST CONCRETE
PEMB	PRE ENGINEERED METAL BUILDING
PL	PLATE
PLAT	PLATFORM
PLF	POUNDS PER LINEAR FOOT
PREFAB	PREFABRICATED
PRELIM	PRELIMINARY
PSF	POUNDS PER SQUARE FOOT
PT	PRESSURE TREATED
PUR	PURLINS
PVMT	PAVEMENT
QC	QUALITY CONTROL
R	RADIUS
RD	ROOF DRAIN
RDG INS	RIGID INSULATION
REF	REFRENCE
REINF	REINFORCING
REM	REMAINDER
REQD	REQUIRED
RET	RETAINING
RH	ROOF HATCH
RO	ROUGH OPENING
SCHED	SCHEDULE
SD	SHOWER DRAIN
SF	SQUARE FEET
SIM	SIMILAR
SOG	SLAB ON GROUND
SPA	SPACE(S)
SPEC	SPECIFICATION
SQ	SQUARE
SST	STAINLESS STEEL
STA	STATION
STD	STANDARD
STL	STEEL
T&B	TOP AND BOTTOM
TD	TRENCH DRAIN
TEMP	TEMPORARY
THK	THICKNESS
THRU	THROUGH
TO	TOP OF
TOC	TOP OF CONCRETE
TOS	TOP OF STEEL
TOSL	TOP OF SLAB
TOW	TOP OF WALL
TYP	TYPICAL
UNEX	UNEXCAVATED
UNO	UNLESS NOTED OTHERWISE
VERT	VERTICAL
VIF	VERIFY IN FIELD
VR	VAPOR RETARDER
W/	WITH
W/O	WITHOUT
WBL	WOOD BLOCKING
WF	WALL FOOTING
WP	WORKING POINT
WS	WALL STEP
WWF	WELDED WIRE FABRIC
X BRACE	CROSS BRACE
XS	EXTRA STRONG
XXS	DOUBLE EXTRA STRONG

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DJS	RJS	DJS
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4/25/2025	090530	AS SHOWN

Drawing No.:

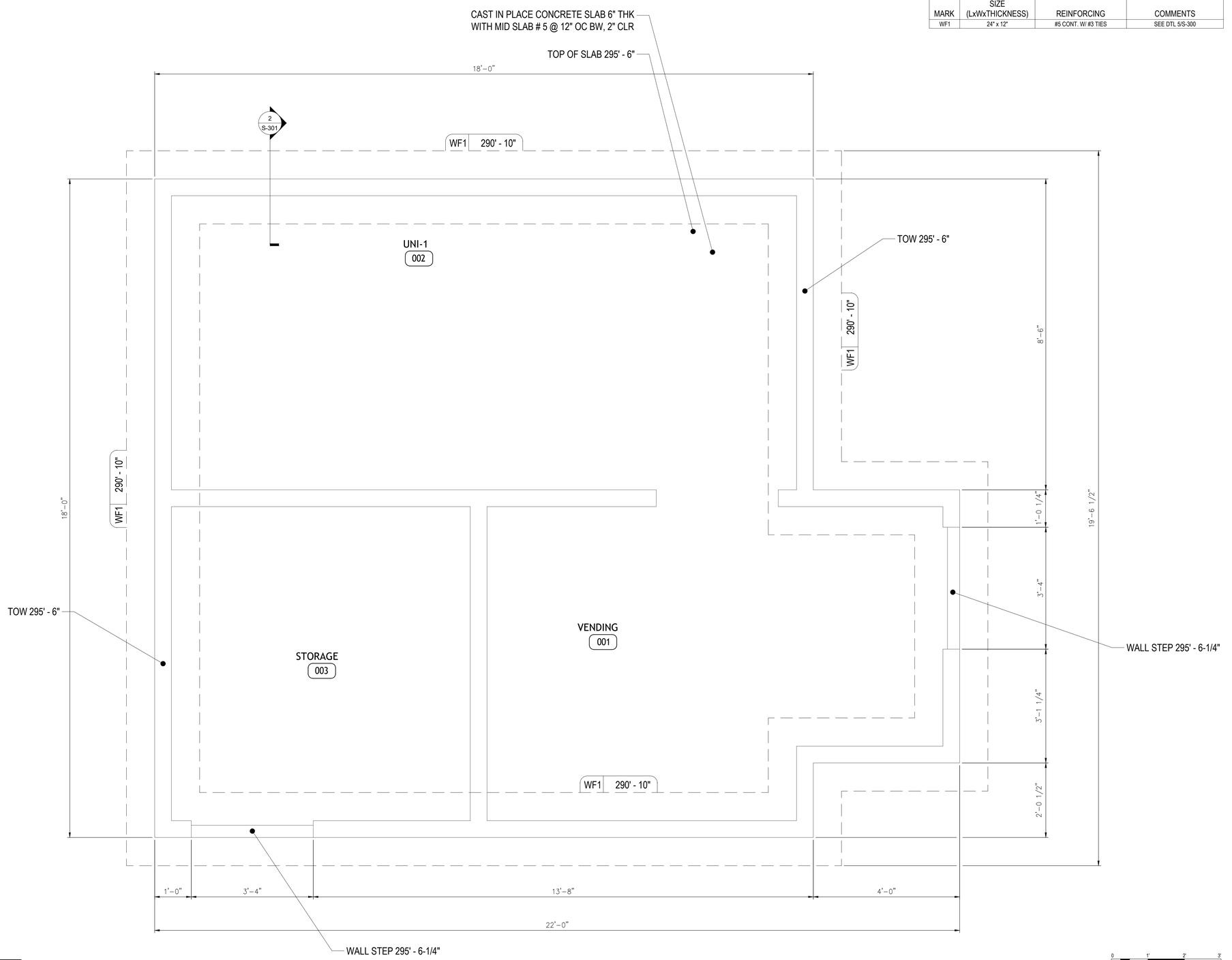
S-002

FOOTING SCHEDULE			
MARK	SIZE (LxWxTHICKNESS)	REINFORCING	COMMENTS
WF1	24" x 12"	#5 CONT. W/ #3 TIES	SEE DTL 5/S-300

FOOTING LEGEND

FOOTING MARK — F # | - X' - Y" — TOP OF FOOTING ELEVATION

FOOTING MARK — F # | - X' - Y" — TOP OF FOOTING ELEVATION
PIER MARK — P # | - X' - Y" — TOP OF PIER ELEVATION



1 BUILDING FOUNDATION PLAN
SCALE: 3/4" = 1'-0"

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BUILDING FOUNDATION PLAN

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DJS	RJS	DJS
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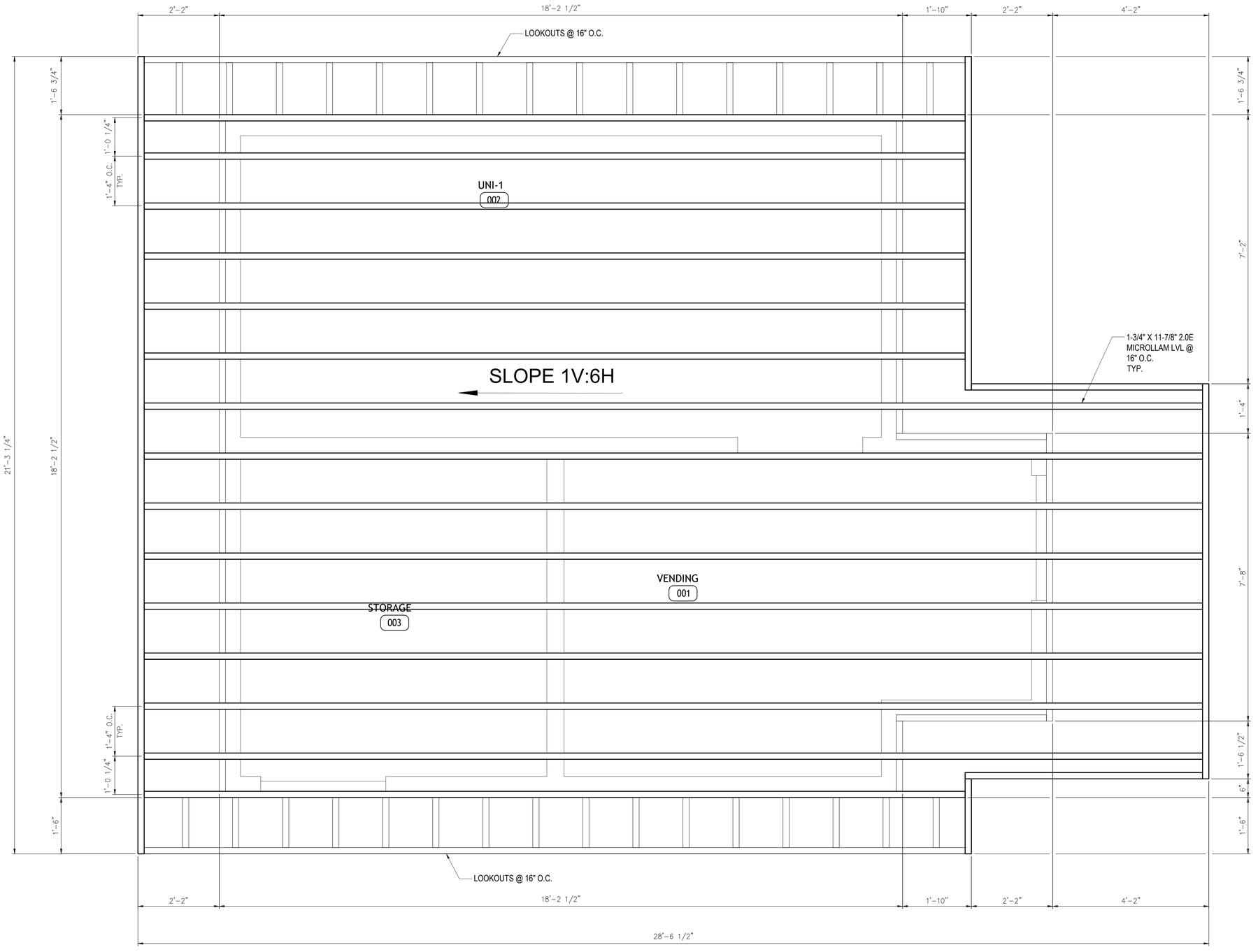
4/25/2025	090530	AS SHOWN

Drawing No.:
S-100



1 ROOF FRAMING PLAN

SCALE: 3/4" = 1'–0"

NOTES:

1. RATED PLYWOOD SHEATHING TO BE FASTENED TO FRAMING WITH 10d NAILS AT 6" OC AT PANEL EDGES, 1'-0" OC IN FIELD. LONG PANEL DIRECTION AND CONTINUOUS PANEL JOINTS SHALL BE PERPENDICULAR TO THE TRUSS FRAMING. PANELS SHALL BE STAGGERED AT 4'-0" OC TYP.
2. JOISTS TO BE 1-3/4" X 11 7/8" 2.0E MICROLLAM LVL OR EQUAL.
3. PRE-FABRICATED WOODEN BEAMS ARE EQUALLY SPACED UNLESS NOTED OTHERWISE.
4. COORDINATE CANTILEVERED OVERHANG WITH ARCH DWGS.
5. SLOPE OF METAL ROOF & BEAMS IS 2:12.

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PICKLEBALL COURTS

99 TROY RD.
EAST GREENBUSH, NY
12144

No.	Submittal / Revision	Apv	By	Date
3	CONSTRUCTION DOCUMENTS	JH	KR	4/25/2025
2	PRICING SET	JH	KR	2/14/2025
1	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

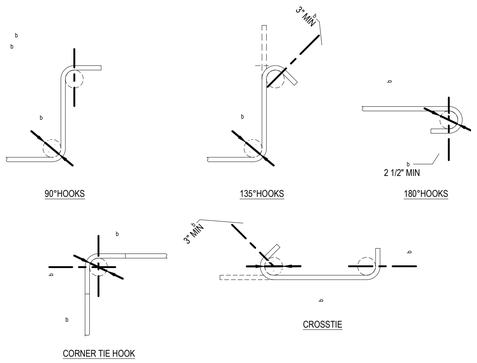
ROOF FRAMING PLAN

Designed By:	Drawn By:	Checked By:
DJS	RJS	DJS
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:

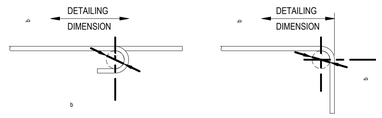
S-101

STANDARD HOOK FOR STIRRUP, TIE, AND HOOP REINFORCEMENT				
BAR SIZE, d_b	INSIDE BEND DIAMETER, D	90° HOOKS	135° HOOKS	
		A OR G	A OR G	H (APPROX)
#3	1 1/2"	4"	4 1/4"	3"
#4	2"	4 1/2"	4 1/2"	3"
#5	2 1/2"	6"	5 1/2"	3 3/4"
#6	4 1/2"	12"	8"	4 1/2"
#7	5 1/4"	14"	9"	5 1/4"
#8	6"	16"	10 1/2"	6"



11 TYPICAL STANDARD HOOK FOR STIRRUP, TIE & HOOP REINF DETAIL
SCALE: N.T.S.

STANDARD HOOK FOR PRIMARY REINFORCEMENT				
BAR SIZE, d_b	INSIDE BEND DIAMETER, D	180° HOOKS		90° HOOKS
		A OR G	J	A OR G
#3	2 1/4"	5"	3"	6"
#4	3"	6"	4"	8"
#5	3 3/4"	7"	5"	10"
#6	4 1/2"	8"	6"	12"
#7	5 1/4"	10"	7"	14"
#8	6"	11"	8"	16"
#9	9 1/2"	15"	11 3/4"	19"
#10	10 3/4"	17"	13 1/4"	22"
#11	12"	19"	14 3/4"	24"
#14	18 1/4"	27"	21 3/4"	31"
#18	24"	36"	28 1/2"	41"

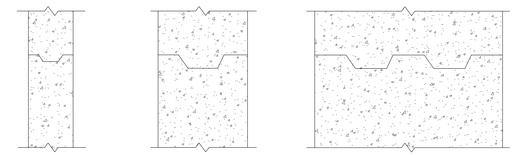


10 TYPICAL STANDARD END HOOK FOR PRIMARY REINF DETAIL
SCALE: N.T.S.

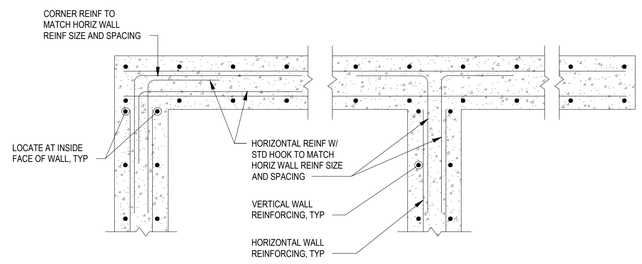
REINFORCING LAP LENGTH ($f'c$=4,500 PSI)									
BAR SIZE, d_b	LAP CLASS	CONCRETE COVER							
		3/4"		1 1/2"		2"		3"	
		TOP	OTHER	TOP	OTHER	TOP	OTHER	TOP	OTHER
#3	A	16"	12"	16"	12"	16"	12"	16"	12"
	B	21"	16"	21"	16"	21"	16"	21"	16"
#4	A	19"	14"	16"	12"	16"	12"	16"	12"
	B	24"	19"	21"	16"	21"	16"	21"	16"
#5	A	26"	20"	19"	14"	19"	14"	19"	14"
	B	34"	26"	24"	19"	24"	19"	24"	19"
#6	A	36"	27"	23"	17"	23"	17"	23"	17"
	B	46"	36"	29"	23"	29"	23"	29"	23"
#7	A	58"	44"	36"	27"	32"	24"	32"	24"
	B	75"	58"	46"	36"	41"	32"	41"	32"
#8	A	71"	54"	45"	34"	36"	27"	36"	27"
	B	92"	71"	58"	45"	46"	36"	46"	36"
#9	A	85"	65"	55"	42"	45"	34"	41"	31"
	B	110"	85"	71"	55"	58"	45"	53"	41"
#10	A	103"	79"	67"	51"	55"	42"	46"	35"
	B	134"	103"	87"	67"	71"	55"	60"	46"
#11	A	120"	92"	80"	61"	65"	50"	50"	38"
	B	156"	120"	104"	80"	85"	65"	65"	50"

NOTES:
1. TOP BARS ARE HORIZONTAL BARS WITH MORE THAN 12 INCHES OF CONCRETE CAST BELOW THE BARS.
2. WHEN LAP SPLICING BARS OF DIFFERENT SIZES, THE LAP LENGTH IS DETERMINED BY THE SMALLER BAR, BUT MAY NOT BE LESS THAN THE CLASS A SPLICE LENGTH OF THE LARGER BAR.

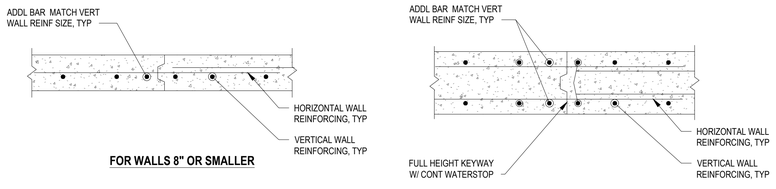
9 TENSION LAP SPLICE LENGTH SCHEDULE (NORMAL WEIGHT 4,500 PSI)
SCALE: N.T.S.



8 TYPICAL WALL AND SLAB KEY SCHEDULE
SCALE: N.T.S.

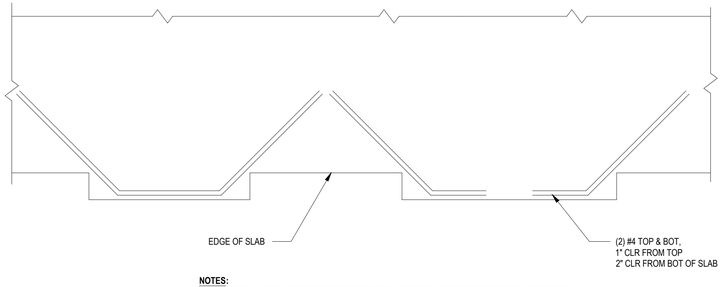


7 TYPICAL WALL REINFORCING DETAIL
SCALE: N.T.S.



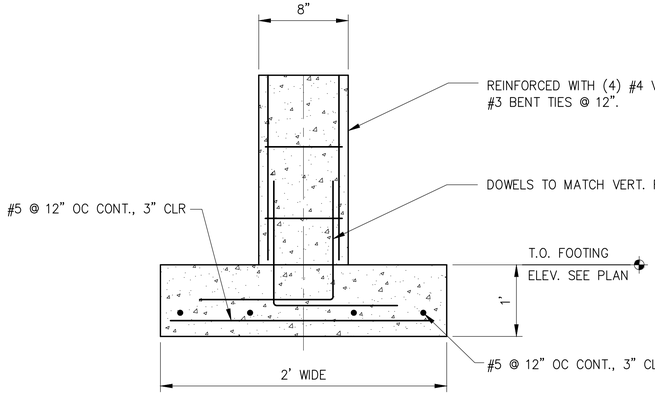
NOTES:
1. LOCATE WALL CONSTRUCTION JOINTS AT 60'-0" OC MAXIMUM, UNLESS NOTED OTHERWISE ON PLANS.
2. LOCATE JOINTS FURTHER THAN 5'-0" FROM PIERS, CORNERS, INTERSECTIONS AND ENDS.
3. COORDINATE JOINT LOCATIONS WITH MASONRY/VENEER CONTROL/EXPANSION JOINTS.
4. SECURE WATERSTOP FROM DISPLACEMENT AND FOLDING DURING CONCRETE PLACEMENT.
5. END WATERSTOP AND KEYWAY 6" FROM TOP OF WALL.

4 TYPICAL FOUNDATION WALL CONSTRUCTION JOINT DETAIL
SCALE: N.T.S.

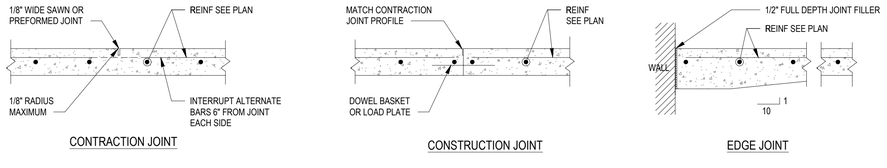


NOTES:
1. PLACING A SAWCUT AT RE-ENTRANT CORNERS NEGATES THE NEED FOR REINFORCEMENT.
2. PROVIDE BOTTOM REINFORCEMENT FOR SLABS GREATER THAN OR EQUAL TO 6" THICK.

2 TYPICAL RE-ENTRANT CORNER SLAB REINFORCING DETAIL
SCALE: N.T.S.



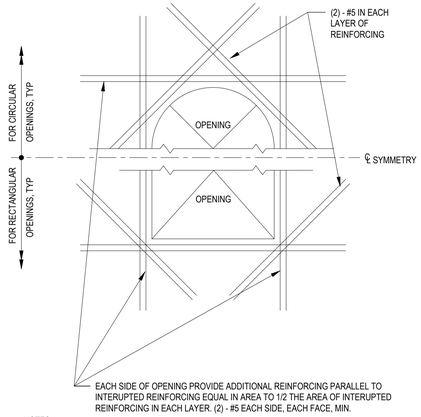
5 CONTINUOUS FOOTER REINFORCING DETAIL
SCALE: N.T.S.



PLAIN BAR DOWEL	
SLAB DEPTH	DOWEL SIZE
5"-6"	3/4" DIAx10" @12" OC
6 1/2"-8"	1" DIAx14" @12" OC
8 1/2"-11"	1 1/4" DIAx16" @12" OC

PLATE DOWEL	
SLAB DEPTH	PLATE SIZE
5"-6"	1/4"x4 1/2"x4 1/2" @18" OC
6 1/2"-8"	3/8"x4 1/2"x4 1/2" @18" OC
8 1/2"-11"	3/4"x4 1/2"x4 1/2" @20" OC

3 TYPICAL SLAB-ON-GROUND JOINT DETAILS
SCALE: N.T.S.



NOTES:
1. PLACING A SAWCUT AT RE-ENTRANT CORNERS NEGATES THE NEED FOR REINFORCEMENT.
2. PROVIDE BOTTOM REINFORCEMENT FOR SLABS GREATER THAN OR EQUAL TO 6" THICK.

6 TYPICAL INSIDE CORNER SLAB ON GROUND REINFORCING DETAIL
SCALE: N.T.S.

EACH SIDE OF OPENING PROVIDE ADDITIONAL REINFORCING PARALLEL TO INTERUPTED REINFORCING EQUAL IN AREA TO 1/2 THE AREA OF INTERUPTED REINFORCING IN EACH LAYER. (2) - #5 EACH SIDE, EACH FACE, MIN.

NOTES:
1. PROVIDE AT OPENINGS 1'-0" AND LARGER UNLESS NOTED OTHERWISE ON DRAWINGS. FOR OPENINGS LESS THAN 1'-0", NO ADDITIONAL REINFORCING IS REQUIRED UNLESS NOTED OTHERWISE ON DRAWINGS

1 ADDITIONAL REINFORCING AT OPENINGS IN SLABS AND WALLS
SCALE: N.T.S.

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DJS	RJS	DJS
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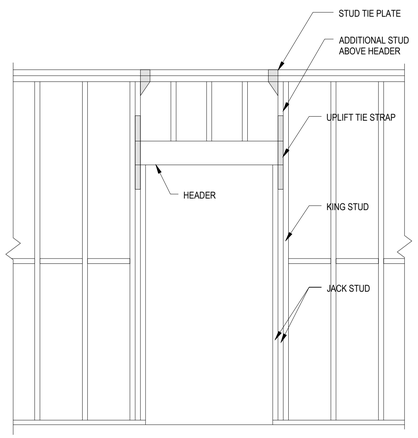
4/25/2025	090530	AS SHOWN

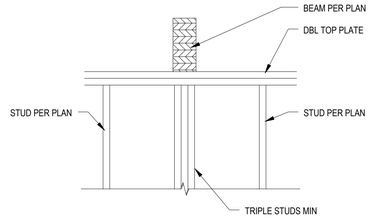
Drawing No.:
S-300



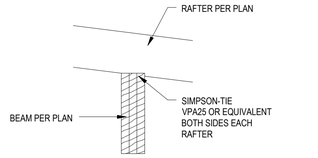
NOTE:

UPLIFT TIE STRAP AND TIE PLATE TO BE INSTALLED ON INTERIOR FACE OF STUD WALL. EXTERIOR WALL SHEATHING NOT SHOWN FOR CLARITY.

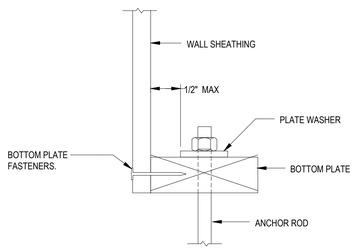
10 TYPICAL HEADER DETAIL
SCALE: N.T.S.



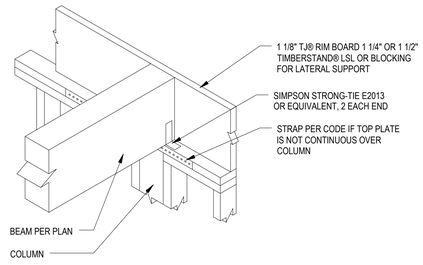
9 TYPICAL GLB AT STUD WALL
SCALE: N.T.S.



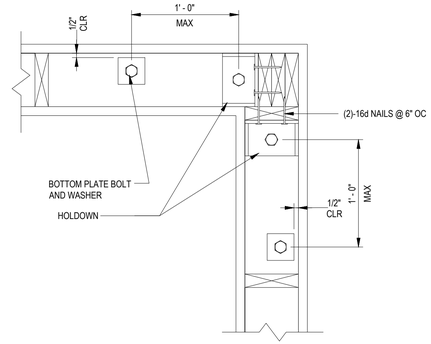
8 BEAM TO RAFTER CONNECTION
SCALE: N.T.S.



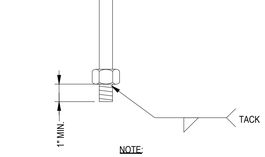
7 TYPICAL BOTTOM PLATE ANCHORAGE DETAIL
SCALE: N.T.S.



6 TYPICAL BOTTOM PLATE ANCHORAGE DETAIL
SCALE: N.T.S.



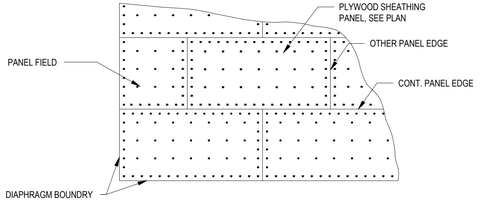
5 TYPICAL WALL CORNER DETAIL
SCALE: N.T.S.



NOTE:

1. ALL ANCHOR RODS SHALL BE ASTM F1554 GRADE 36 AND HOT DIP GALV

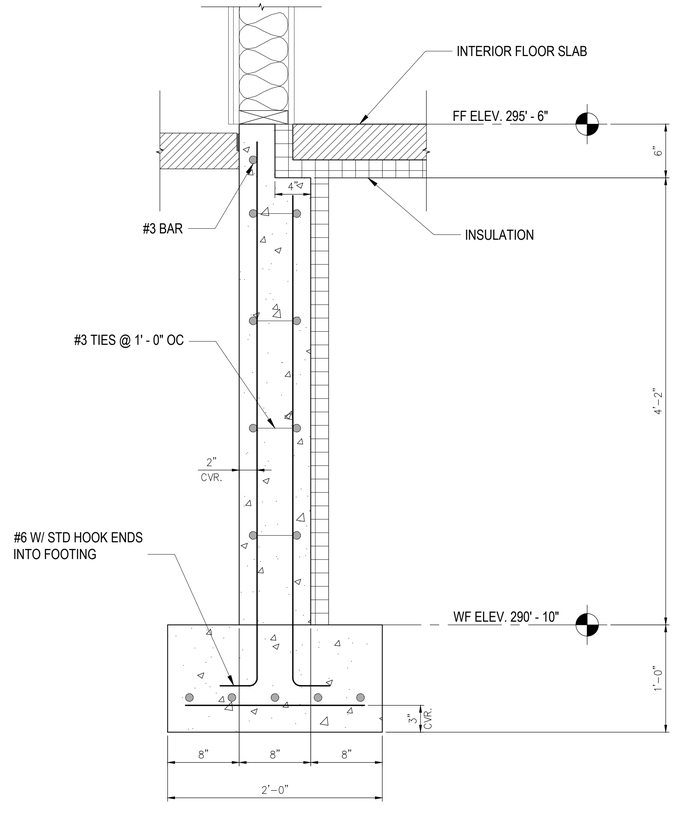
4 TYPICAL ANCHOR ROD DETAIL
SCALE: N.T.S.



3 TYPICAL PLYWOOD SHEATHING AND NAILING PATTERN
SCALE: N.T.S.

NOTES:

1. DENOTES WOOD DECKING SPAN DIRECTION
2. TYPICAL MINIMUM PENETRATION OF NAILS INTO DECKING:
   8d = 1 3/8"
   10d = 1 1/2"
3. TYPICAL NAIL SIZE:
4. NAILS SHALL BE LOCATED 3/8" MIN. FROM EDGES AND ENDS OF PANELS.
5. PANEL EDGES SHALL NOT COINCIDE WITH JOINTS IN THE DECKING.
6. ADJACENT PANEL EDGES PARALLEL TO THE DECKING SHALL BE FASTENED TO A COMMON MEMBER.
7. LONG DIMENSION OF PANELS SHALL BE ORIENTED PERPINDICULAR TO DECKING SPAN.



2 TYPICAL FOUNDATION WALL SECTION
SCALE: N.T.S.

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DJS	RJS	DJS
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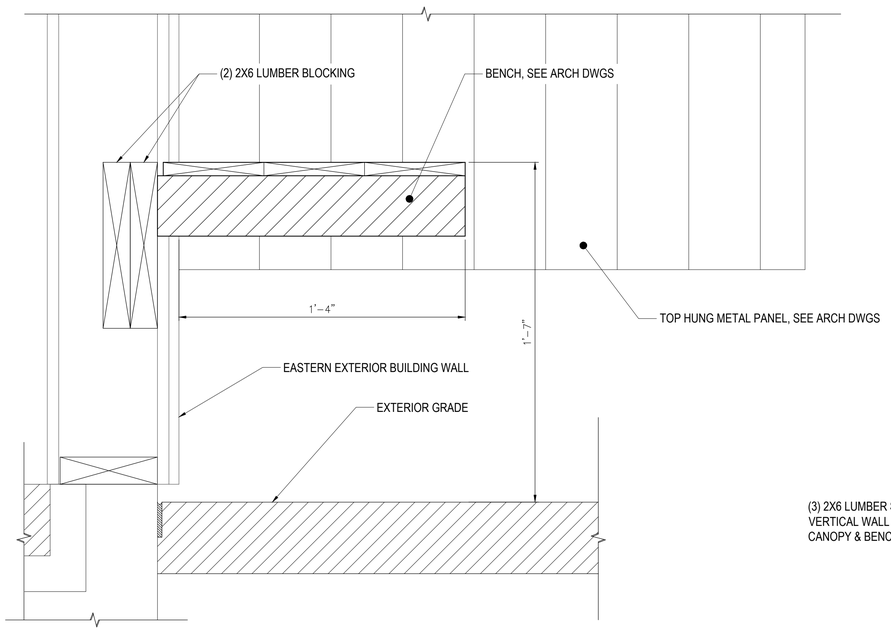
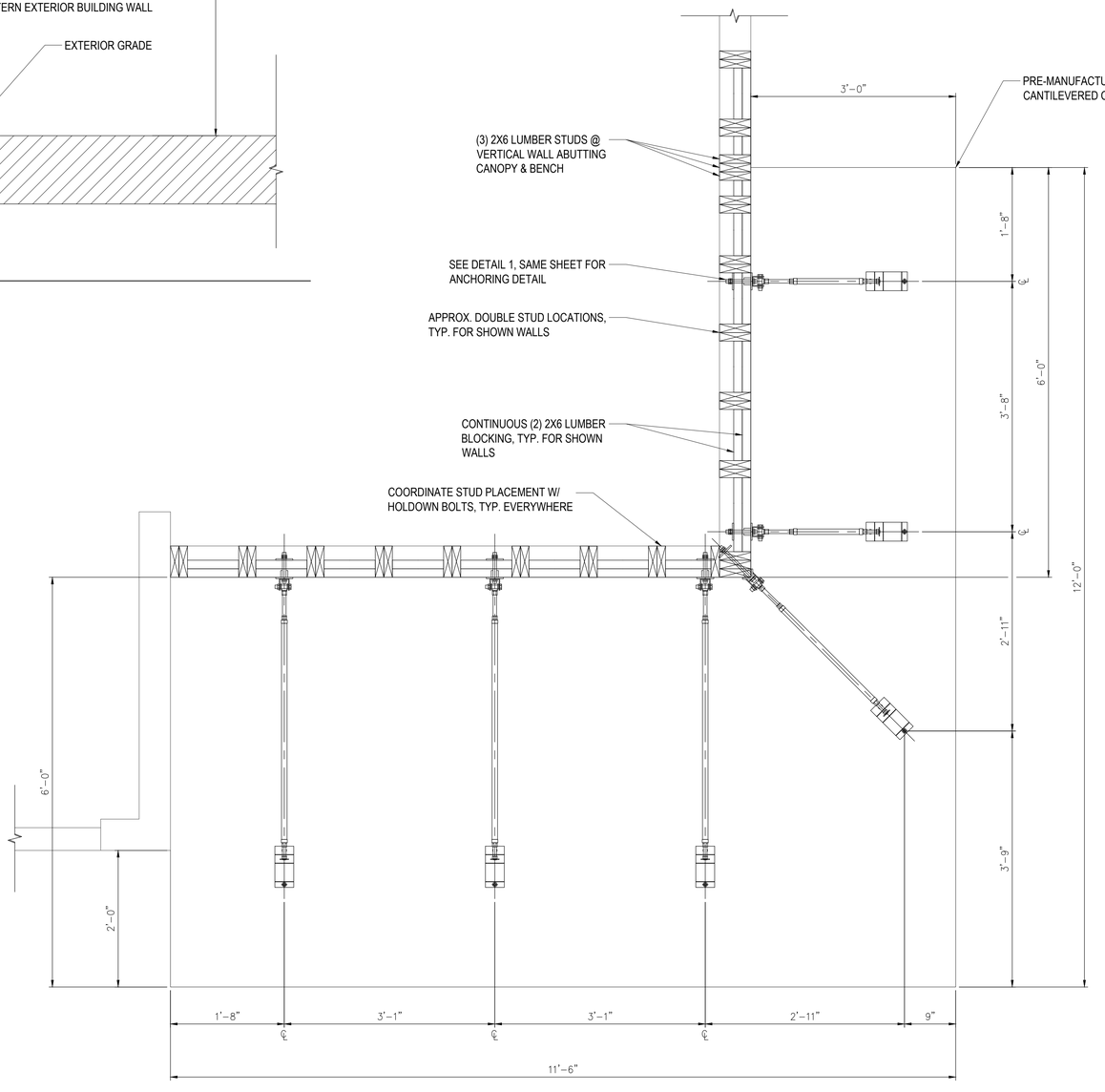
Drawing No.:

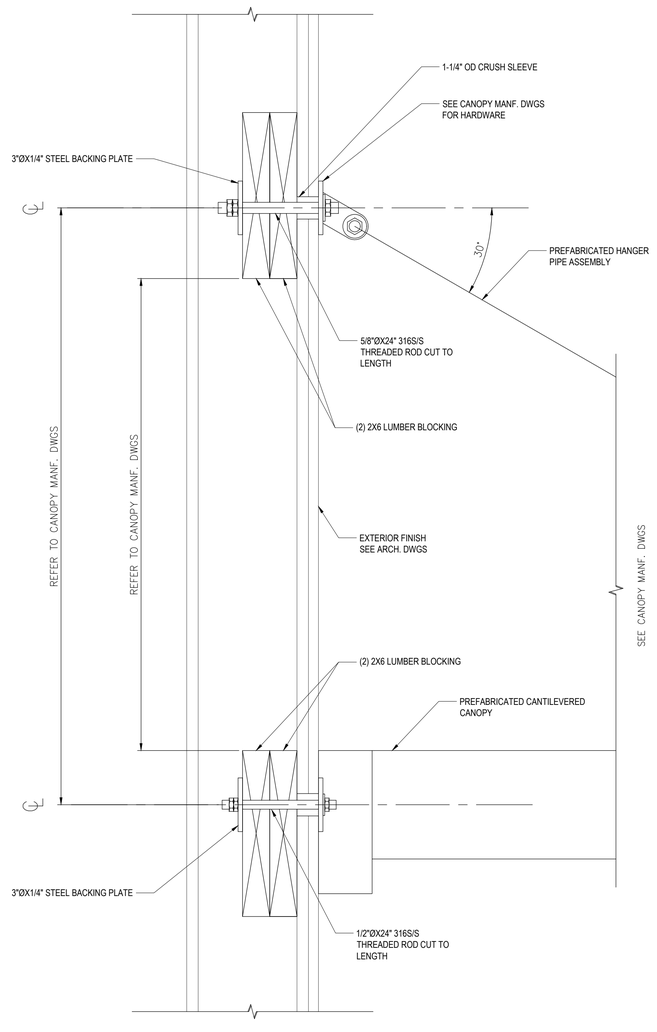
S-301



3 BENCH SUPPORT SECTION
SCALE: N.T.S.



2 CANOPY SUPPORT PLAN
SCALE: N.T.S.



1 CANOPY ANCHORING DETAIL
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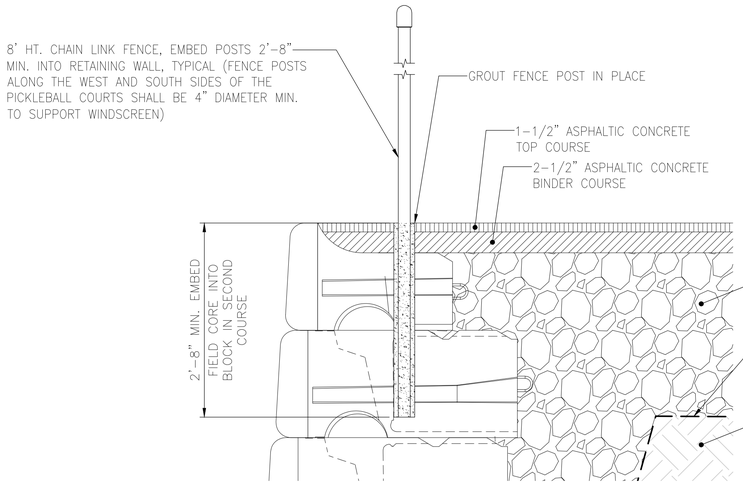
4/25/2025	090530	AS SHOWN

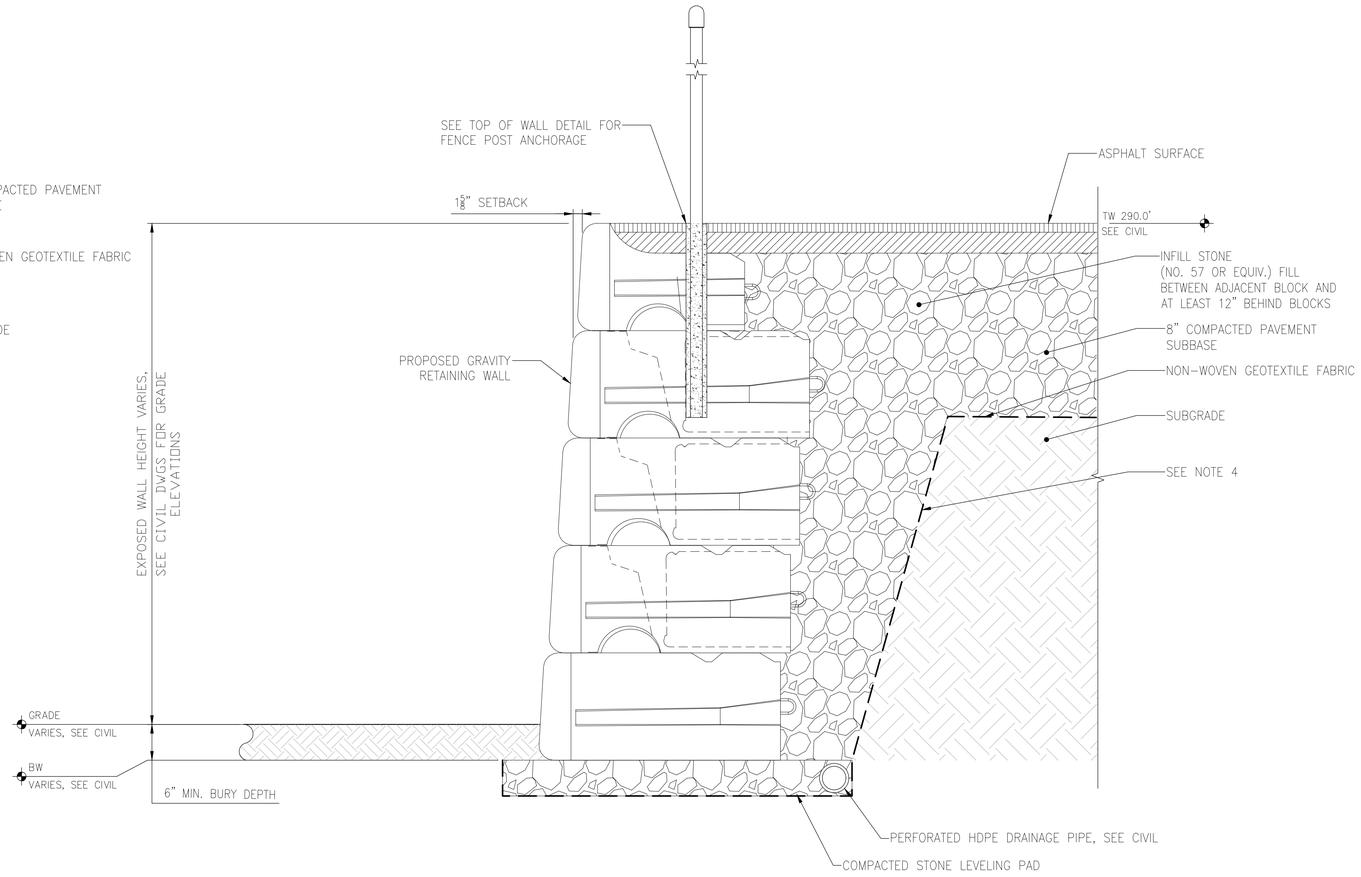
Drawing No.:
S-302

NOTES:

1. BLOCK WALL SIZES ARE SHOWN FOR ILLUSTRATIVE PURPOSES ONLY. FINAL SIZES PER WALL DESIGNER.
2. GRAVITY WALL CONSTRUCTION SHALL BE OF REDI-ROCK PRECAST MODULAR UNITS BY REDI-ROCK INTERNATIONAL, LLC OR APPROVED EQUIVALENT TO BE DESIGNED BY THE CONTRACTOR. RETAINING WALL DESIGN IS THE RESPONSIBILITY OF THE CONTRACTOR OR MANUFACTURER. THE CONTRACTOR OR MANUFACTURER TO PROVIDE FINAL WALL DESIGN FOR ENGINEERS REVIEW.
3. REFER TO SPECIFICATION 323216 FOR RETAINING WALL REQUIREMENTS.
4. EXCAVATE ALL AREAS PURSUANT TO OSHA REGULATIONS.
5. SHORE ALL AREAS PER OSHA REGULATIONS DURING CONSTRUCTION.



2 TOP OF GRAVITY RETAINING WALL TYPICAL DETAIL
SCALE: N.T.S.



1 GRAVITY RETAINING WALL DETAIL
SCALE: N.T.S.

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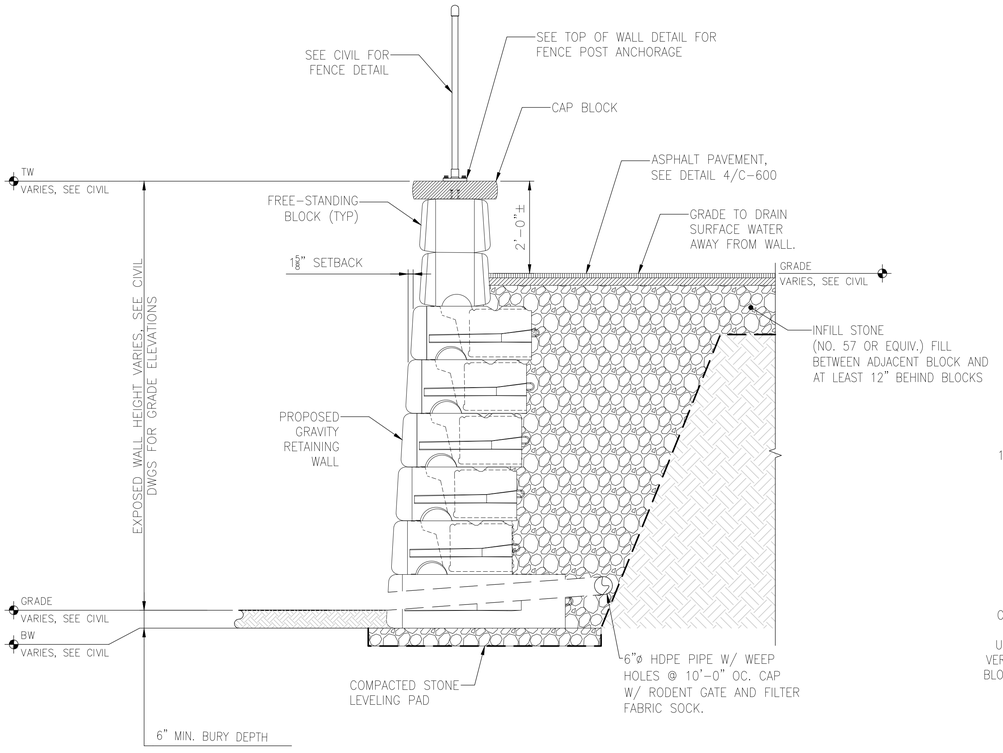
1	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

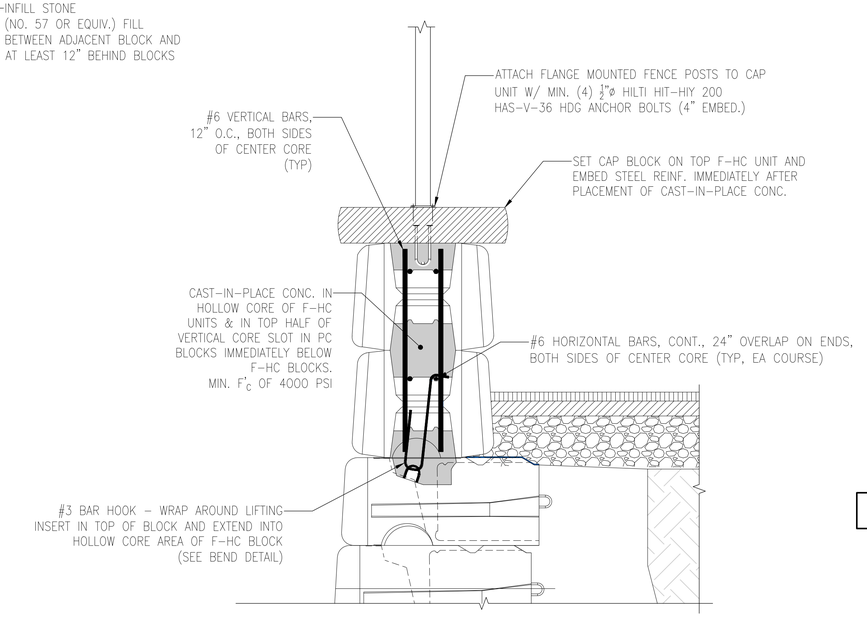
GRAVITY RETAINING WALL DETAILS

Designed By:	Drawn By:	Checked By:
DJS	RJS	DJS
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

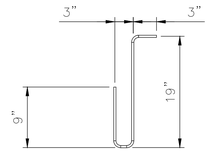
Drawing No.:
S-303



4 TOP OF GRAVITY RETAINING WALL TYPICAL DETAIL – ADD ALTERNATE
SCALE: N.T.S.

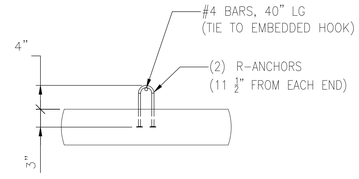


3 TOP OF WALL DETAIL
SCALE: N.T.S.

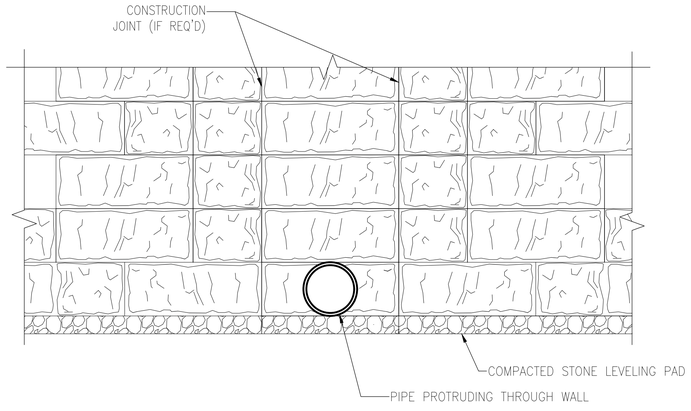


BEND DETAIL

ALL REINFORCING STEEL TO CONFORM TO ASTM A706 OR AASHTO M31 GRADE 60



2 CAP BLOCK W/ R-ANCHORS
SCALE: N.T.S.



1 TYPICAL PIPE PENETRATION ELEVATION VIEW
SCALE: N.T.S.

NOTES:

1. BLOCK WALL SIZES ARE SHOWN FOR ILLUSTRATIVE PURPOSES ONLY. FINAL SIZES PER WALL DESIGNER.
2. GRAVITY WALL CONSTRUCTION SHALL BE OF REDI-ROCK PRECAST MODULAR UNITS BY REDI-ROCK INTERNATIONAL, LLC OR APPROVED EQUIVALENT TO BE DESIGNED BY THE CONTRACTOR. RETAINING WALL DESIGN IS THE RESPONSIBILITY OF THE CONTRACTOR OR MANUFACTURER. THE CONTRACTOR OR MANUFACTURER TO PROVIDE FINAL WALL DESIGN FOR ENGINEERS REVIEW.
3. REFER TO SPECIFICATION 323216 FOR RETAINING WALL REQUIREMENTS.
4. EXCAVATE ALL AREAS PURSUANT TO OSHA REGULATIONS.
5. SHORE ALL AREAS PER OSHA REGULATIONS DURING CONSTRUCTION.

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CERTIFICATE OF AUTHORIZATION #021745

RENSSELAER COUNTY

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PICKLEBALL COURTS

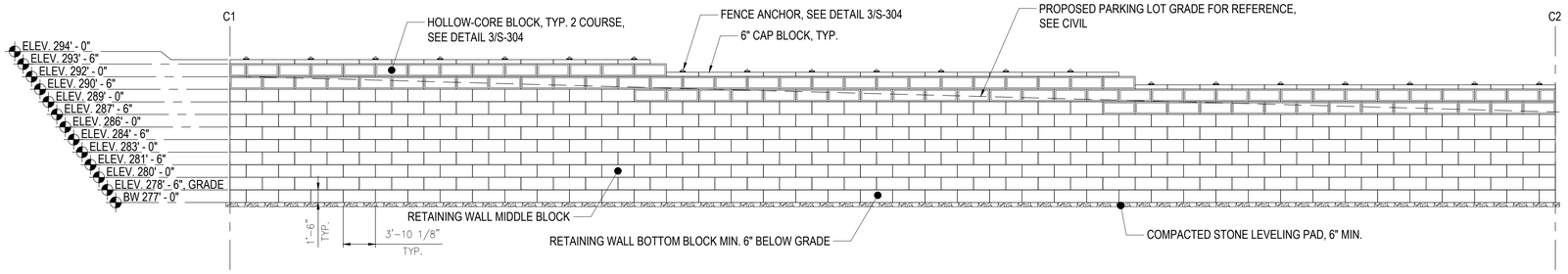
99 TROY RD.
EAST GREENBUSH, NY
12144

No.	Submittal / Revision	Apv	By	Date
3	CONSTRUCTION DOCUMENTS	JH	KR	4/25/2025
2	PRICING SET	JH	KR	2/14/2025
1	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

GRAVITY RETAINING WALL DETAILS - ADD ALTERNATE

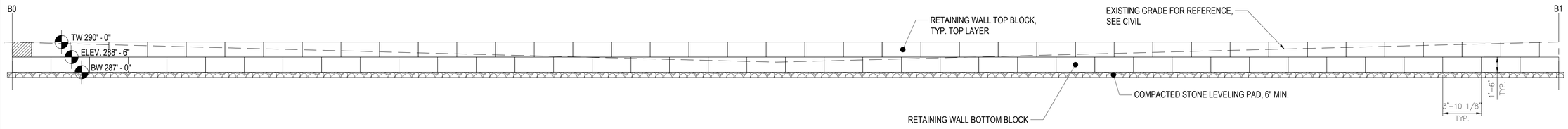
Designed By:	Drawn By:	Checked By:
DJS	RJS	DJS
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:
S-304



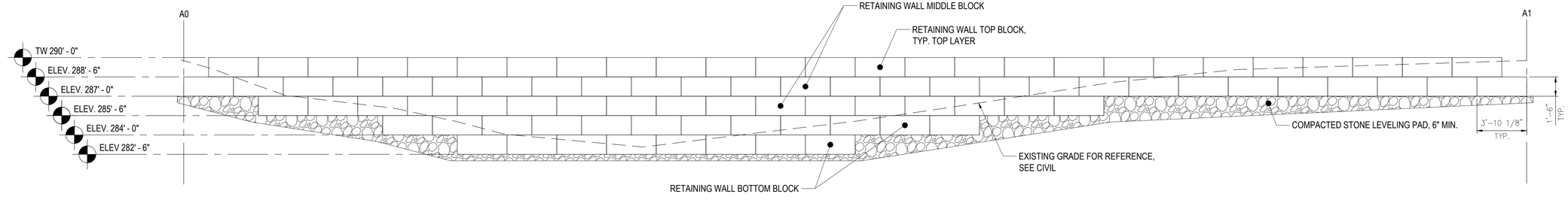
3 NORTHERN PARKING LOT RETAINING WALL 'C' ELEVATION – ADD ALTERNATE

SCALE: 1" = 100'



2 NORTH–WESTERN COURT RETAINING WALL 'B' ELEVATION

SCALE: 1" = 60'



1 SOUTH–WESTERN COURT RETAINING WALL 'A' ELEVATION

SCALE: 1" = 50'

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PICKLEBALL COURTS

99 TROY RD.
EAST GREENBUSH, NY
12144

No.	Submittal / Revision	Apv	By	Date
3	CONSTRUCTION DOCUMENTS	JH	KR	4/25/2025
2	PRICING SET	JH	KR	2/14/2025
1	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

RETAINING WALL ELEVATIONS

Designed By:	Drawn By:	Checked By:
DJS	RJS	DJS
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:

S-305

ABBREVIATIONS

ABS	ABSOLUTE
AC	ALTERNATING CURRENT
AD	ACCESS DOOR
AFF	ABOVE FINISH FLOOR
AP	ACCESS PANEL
APD	AIR PRESSURE DROP
BHP	BRAKE HORSEPOWER
BOD	BOTTOM OF DUCT
BOP	BOTTOM OF PIPE
CAP	CAPACITY
CFM	CUBIC FEET PER MINUTE
℄	CENTER LINE
dB	DECIBEL
DN	DOWN
EA	EXHAUST AIR
EAT	ENTERING AIR TEMPERATURE
EC	ELECTRICAL CONTRACTOR
EDB	ENTERING DRY BULB TEMPERATURE
ELEV	ELEVATION
ESP	EXTERNAL STATIC PRESSURE
EWB	ENTERING WET BULB TEMPERATURE
FAI	FRESH AIR INTAKE
FF	FINISH FLOOR
FLA	FULL LOAD AMPS
FLR	FLOOR
FT	FOOT/FEET
FT HD	FEET OF HEAD
GA	GAUGE or GAGE
HC	HEATING CONTRACTOR
HP	HORSEPOWER
HZ	HERTZ
IN	INCHES
IN WG	INCHES WATER GAUGE
KW	KILOWATTS
LAT	LEAVING AIR TEMPERATURE
LAV	LAVATORY
LDB	LEAVING DRY BULB TEMPERATURE
LF	LINEAR FEET or FOOT
LWB	LEAVING WET BULB TEMPERATURE
MAX	MAXIMUM
MBH	BTU PER HOUR (THOUSAND)
MH	MANHOLE
MCA	MINIMUM CIRCUIT AMPS
MIN	MINIMUM
MIN SP	MINIMUM STATIC PRESSURE
MOCP	MAXIMUM OVERCURRENT PROTECTION
MTG. HGT.	MOUNTING HEIGHT
MO	MASONRY OPENING
MV	MANUAL VENT
N/A	NOT APPLICABLE
NC	NOISE CRITERIA
N C	NORMALLY CLOSED
NIC	NOT IN CONTRACT
N O	NORMALLY OPEN
NTS	NOT TO SCALE
OA	OUTSIDE AIR
PC	PLUMBING CONTRACTOR
PD	PRESSURE DROP
PH	PHASE
PSI	POUNDS PER SQUARE INCH
PSIG	POUND-FORCE PER SQUARE INCH GAUGE
RA	RETURN AIR
RH	RELATIVE HUMIDITY
RPM	REVOLUTIONS PER MINUTE
SA	SUPPLY AIR
SAT	SATURATION
SP	STATIC PRESSURE
SQ FT	SQUARE FEET
T_{MIX}	TEMPERATURE TRANSMITTER (MIXED AIR)
T_{SA}	TEMPERATURE TRANSMITTER (SUPPLY AIR)
TD or ΔT	TEMPERATURE DIFFERENCE
TSP	TOTAL STATIC PRESSURE
TYP	TYPICAL
UNO	UNLESS NOTED OTHERWISE
UR	URINAL
VOLT	VOLTAGE
W	WATT
WBT	WET BULB TEMPERATURE
WC	WATER CLOSET
WG	WATER GAGE
°F	DEGREES FAHRENHEIT
&	AND
#	NUMBER

DUCTWORK SYMBOLS

- 24x12 — DUCT SIZE, (WxH)
- SUPPLY DUCT UP
- RETURN/EXHAUST DUCT UP
- SUPPLY DUCT DOWN
- RETURN/EXHAUST DUCT DOWN
- R — INCLINED RISE IN DIRECTION OF AIRFLOW
- D — INCLINED DROP IN DIRECTION OF AIRFLOW
- 10/6 10x6 — SUPPLY DUCT SECTION, FIRST FIGURE IS TOP
- 10/6 10x6 — RETURN/EXHAUST DUCT SECTION, FIRST FIGURE IS TOP
- VD — VOLUME CONTROL DAMPER (VD)
- FLEXIBLE DUCT, MAXIMUM LENGTH 4'
- SUPPLY AIR SIDEWALL REGISTER/GRILLE
- RETURN/EXHAUST AIR SIDEWALL REGISTER/GRILLE
- M — MOTOR OPERATED DAMPER
- SD-X XXX — GRILLES, REGISTERS AND DIFFUSERS NOTATION
- RECTANGLE TO ROUND DUCT TRANSITION
- AIR FLOW

DUCTWORK LINE WEIGHTS

- DEMO/REMOVE — DUCTWORK TO BE DEMOLISHED OR REMOVED (SIZE AS INDICATED)
- EXISTING — EXISTING DUCTWORK TO REMAIN (SIZE AS INDICATED)
- PROPOSED — PROPOSED DUCTWORK (SIZE AS INDICATED)

CONTROL SYMBOLS

- S/S — START/STOP
- M — DAMPER MOTOR
- CS — CURRENT SENSOR
- ES — END SWITCH
- OAM — OUTDOOR AIR MONITOR
- T 24 — THERMOSTAT – LOW VOLTAGE (24 VOLT – MOUNT AT 48" AFF)
- T 120 — THERMOSTAT – LINE VOLTAGE (120 VOLT – MOUNT AT 48" AFF)
- T S — TEMPERATURE SENSOR (MOUNT AT 48" AFF)
- T SL — TEMPERATURE SENSOR WITH VANDAL PROOF LOCKABLE COVER (MOUNT AT 48" AFF)
- T 120L — THERMOSTAT – LINE VOLTAGE WITH VANDAL PROOF LOCKABLE COVER (120 VOLT – MOUNT AT 48" AFF)

DUCTWORK FITTING STANDARDS

THE FOLLOWING INDICATE THE STANDARD FOR DUCTWORK FITTINGS REQUIRED FOR THIS PROJECT.

ACCEPTABLE

- ROUND, FLAT OVAL OR RECTANGULAR — SMOOTH RADIUS ELBOWS W/ R/D≥1.5
- ROUND, FLAT OVAL OR RECTANGULAR — SMOOTH RADIUS ELBOWS W/ R/D≥.75 WITH FULL RADIUS SPLITTER VANE
- RECTANGULAR THROAT W/ RADIUS HEEL
- MITERED ELBOWS (TRANSFER DUCT ONLY)
- ROUND, FLAT OVAL OR RECTANGULAR — OFFSET W/ ANGLE ≤30°
- ROUND, FLAT OVAL OR RECTANGULAR — SMOOTH RADIUS WYE W/ R/D≥1.5
- ROUND, FLAT OVAL OR RECTANGULAR — WYE W/ ANGLE ≤90°
- ROUND, FLAT OVAL OR RECTANGULAR — TRANSITION WYE ANGLE ≤30°
- 45° ROUND, FLAT OVAL OR RECTANGULAR — TEE W/ 45° ENTRY BRANCH TO MAIN
- ROUND OR RECTANGULAR — CONICAL TEES
- ROUND, FLAT OVAL OR RECTANGULAR ≤45° — TEE WITH BRANCH ANGLE ≤45°
- 45° ROUND, FLAT OVAL OR RECTANGULAR — DOUBLE TEE W/ 45° ENTRY BRANCH TO MAIN

NOT ACCEPTABLE

- ROUND, FLAT OVAL OR RECTANGULAR — MITERED ELBOWS (SUPPLY)
- ROUND, FLAT OVAL OR RECTANGULAR — MITERED ELBOWS W/ VANES
- ROUND, FLAT OVAL OR RECTANGULAR — WYE W/ TURNING VANES W/ OR W/OUT DIVIDER
- ROUND, FLAT OVAL OR RECTANGULAR — SMOOTH RADIUS ELBOWS W/ R/D<1.5
- ROUND, FLAT OVAL OR RECTANGULAR — ELBOWS Z-SHAPED (SUPPLY ONLY)
- RECTANGULAR — WYE W/ OR W/OUT DIVIDER
- ROUND, FLAT OVAL OR RECTANGULAR — BELLMOUTH FITTINGS
- ROUND OR RECTANGULAR — SPIN-IN FITTINGS
- ROUND OR RECTANGULAR — STRAIGHT TEES
- ≤45° ROUND, FLAT OVAL OR RECTANGULAR ≤45° — DOUBLE TEE WITH BRANCH ANGLE ≤45°

ELECTRIC CABINET UNIT HEATER SCHEDULE

TAG	LOCATION	TYPE	MBH	CFM	EAT (°F)	LAT (°F)	ELECTRICAL					MANUFACTURER & MODEL#	REMARKS
							KW	HP	VOLT	PH	AMPS		
CUH-1	SEE PLANS	WALL MOUNT FRONT INLET / FRONT OUTLET	17.1	250	60	123	5	1/8	480	3	6	QMARK CUS93505483FFW	1
CUH-2	SEE PLANS	WALL MOUNT FRONT INLET / FRONT OUTLET	6.8	250	60	85	2	1/8	480	3	3	QMARK CUS93502483FF	1

1. PROVIDE WITH MANUFACTURER'S STANDARD BUILT-IN THERMOSTAT WITH ADJUSTABLE KNOB.

ELECTRIC UNIT HEATER SCHEDULE

TAG	LOCATION	TYPE	MBH	CFM	THROW (FT)	ΔT (°F)	ELECTRICAL					MOUNTING HEIGHT	MANUFACTURER & MODEL#	REMARKS
							KW	HP	VOLT	PH	AMPS			
UH-1	SEE PLANS	HORIZONTAL	10.2	350	12	27	3	1/100	480	3	3.6	7'-6"	QMARK MUH0341	1, 2, 3

1. PROVIDE WITH MANUFACTURER'S STANDARD SINGLE POLE INTERNAL THERMOSTAT.
2. PROVIDE WITH MANUFACTURER'S STANDARD INTERNAL SUMMER FAN SWITCH.
3. PROVIDE WITH MANUFACTURER'S STANDARD WALL MOUNTING BRACKET.

EXHAUST FAN SCHEDULE

TAG	LOCATION	TYPE	CFM	TSP (IN WG)	FAN MOTOR DATA					MANUFACTURER & MODEL#	REMARKS
					RPM	WATTS	VOLT	PH	AMPS		
EF-1	SEE PLANS	THROUGH-THE-WALL	157	0.1	2200	80	120	1	0.8	AIR KING EWF-180	1, 2, 3, 4

1. PROVIDE WITH BUILT-IN BACKDRAFT DAMPER.
2. PROVIDE WITH EXTERIOR HOUSING ASSEMBLY.
3. PROVIDE WITH CORD AND PLUG.
4. EXHAUST FAN AND MOTORIZED DAMPER OPERATION SHALL BE INTERLOCKED WITH LIGHT OPERATION. REFER TO ELECTRICAL.

GRILLE SCHEDULE

TAG	LOCATION	SERVICE	TYPE	CFM	FACE SIZE	NECK SIZE	PATTERN	APD (IN WG)	MAX NC	MANUFACTURER & MODEL#	REMARKS
G-1	SEE PLANS	SUPPLY	SIDEWALL	150	14"x8"	12"x6"	0° DOUBLE DEFLECTION	0.03	20	TITUS 300RL-HD	1, 2

1. 1/2" BLADE SPACING WITH FRONT BLADES PARALLEL TO THE LONG DIMENSION.
2. HEAVY DUTY STEEL CONSTRUCTION.

LOUVER SCHEDULE

TAG	LOCATION	TYPE	WIDTH (IN)	HEIGHT (IN)	MIN FREE AREA (FT2)	CFM	MAX PD (IN WG)	MATERIAL	FINISH	MANUFACTURER & MODEL#	REMARKS
L-1	SEE PLANS	DRAINABLE / STATIONARY	18	12	0.57	150	0.02	ALUMINUM	MILL	RUSKIN ELF6375DX	1, 2, 3

1. 6" DEEP FRAME.
2. PROVIDE WITH MANUFACTURER'S STANDARD INSECT SCREEN.
3. COLOR BY ARCHITECT.

ENERGY CODE WRITTEN STATEMENT:
TO THE BEST OF THE REGISTERED DESIGN PROFESSIONAL'S KNOWLEDGE, BELIEF, AND PROFESSIONAL JUDGEMENT, THESE PLANS AND/OR SPECIFICATIONS ARE IN COMPLIANCE WITH THE NYS ENERGY CODE.

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PICKLEBALL COURTS

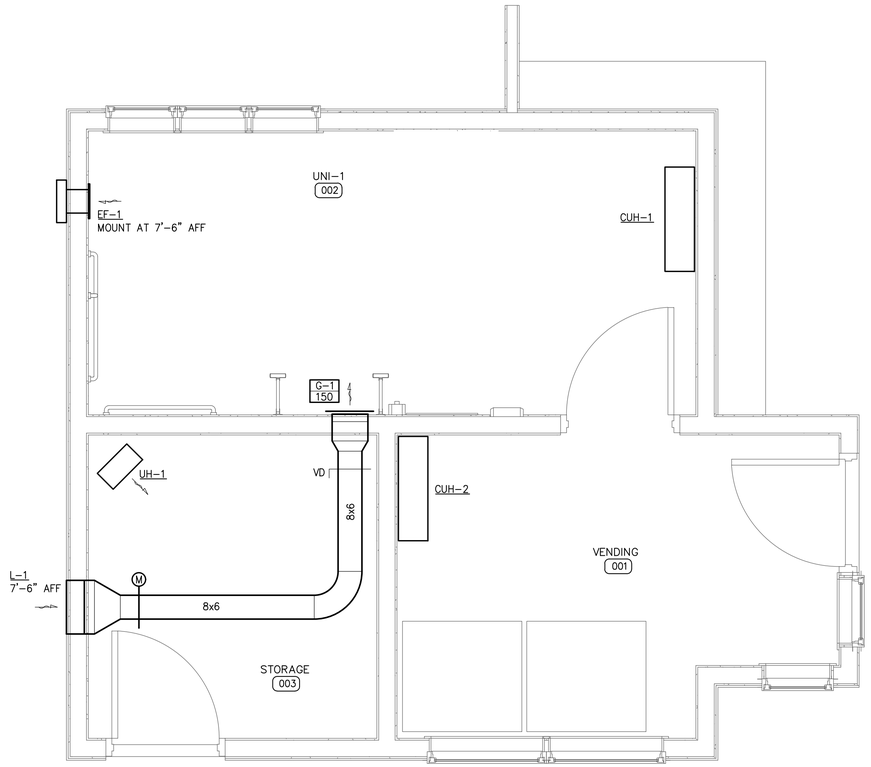
99 TROY RD.
EAST GREENBUSH, NY
12144

No.	Submittal / Revision	Apv	By	Date
3	CONSTRUCTION DOCUMENTS	JH	KR	4/25/2025
2	PRICING SET	JH	KR	2/14/2025
1	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

LEGEND
ABBREVIATIONS
AND SYMBOLS

Designed By:	Drawn By:	Checked By:
KFM	KFM	JAL
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:
M-001



MECHANICAL FIRST FLOOR PLAN
SCALE: 1/2" = 1'–0"

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3	CONSTRUCTION DOCUMENTS	JH	KR	4/25/2025
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1	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

MECHANICAL FIRST FLOOR PLAN

Designed By:	Drawn By:	Checked By:
KFM	KFM	JAL
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:
M-101

ABBREVIATIONS

ABS	ABSOLUTE
AC	ALTERNATING CURRENT
AD	ACCESS DOOR
AFF	ABOVE FINISH FLOOR
AP	ACCESS PANEL
BOP	BOTTOM OF PIPE
CD	CONDENSATE DRAIN
CLG	CEILING
℄	CENTER LINE
C_V	COEFFICIENT, VALVE FLOW
DN	DOWN
EC	ELECTRICAL CONTRACTOR
ELEV	ELEVATION
ESP	EXTERNAL STATIC PRESSURE
EWC	ELECTRIC WATER COOLER
EWT	ENTERING WATER TEMPERATURE
FF	FINISH FLOOR
FLA	FULL LOAD AMPS
FLR	FLOOR
FT HD	FEET OF HEAD
GA	GAUGE or GAGE
GAL	GALLON
GPH	GALLONS PER HOUR
GPM	GALLONS PER MINUTE
IN	INCH
IN WG	INCHES WATER GAUGE
INV	INVERT
LAV	LAVATORY
LF	LINEAR FEET/FOOT
LWT	LEAVING WATER TEMPERATURE
MAX	MAXIMUM
MBH	BTU PER HOUR (THOUSAND)
MH	MANHOLE
MCA	MINIMUM CIRCUIT AMPS
MIN	MINIMUM
MIN SP	MINIMUM STATIC PRESSURE
MOCP	MAXIMUM OVERCURRENT PROTECTION
MTG. HGT.	MOUNTING HEIGHT
MO	MASONRY OPENING
MV	MANUAL AIR VENT
N/A	NOT APPLICABLE
N C	NORMALLY CLOSED
NIC	NOT IN CONTRACT
N O	NORMALLY OPEN
NPW	NON POTABLE WATER
PC	PLUMBING CONTRACTOR
PD	PRESSURE DROP
PH	PHASE
PPM	PARTS PER MILLION
PSIG	POUNDS PER SQUARE INCH GAUGE
RPM	REVOLUTIONS PER MINUTE
SP	STATIC PRESSURE
TD or ΔT	TEMPERATURE DIFFERENCE
TDH	TOTAL DIFFERENTIAL HEAD
TEMP	TEMPERATURE
THR	TOTAL HEAD REJECTION
TSP	TOTAL STATIC PRESSURE
UNO	UNLESS NOTED OTHERWISE
UR	URINAL
VOLT	VOLTAGE
VTR	VENT THROUGH ROOF
W	WATT
WBT	WET BULB TEMPERATURE
WC	WATER CLOSET
WG	WATER GAGE
W.P.D.	WATER PRESSURE DROP
℉	DEGREES FAHRENHEIT
&	AND
#	NUMBER

PIPING LINE TYPES

2" CW	COLD WATER PIPING (SIZE AS INDICATED)
2" HW	HOT WATER PIPING (SIZE AS INDICATED)
2" SAN	SANITARY PIPING (SIZE AS INDICATED)
2" USAN	UNDERSLAB SANITARY PIPING (SIZE AS INDICATED)
2" UV	UNDERSLAB VENT PIPING (SIZE AS INDICATED)
2" V	VENT PIPING (SIZE AS INDICATED)

SYMBOLS

- BALL VALVE
- GATE VALVE
- PRESSURE RELIEF VALVE
- PRESSURE REDUCING VALVE
- PRESSURE REGULATING VALVE
- SPRING CHECK VALVE
- SWING CHECK VALVE
- WYE STRAINER
- WYE STRAINER W/ BLOWDOWN (BALL)
- WYE STRAINER W/ BLOWDOWN (GATE)
- VALVE IN VERTICAL
- DOUBLE CHECK VALVE ASSEMBLY (BALL VALVES)
- PIPE TURNING UP
- PIPE TURNING DOWN
- PIPE BRANCH UP
- PIPE BRANCH DOWN
- CONCENTRIC REDUCER
- ECCENTRIC REDUCER
- PIPE CAP
- PIPE PLUG
- PIPE BREAK
- UNION
- DECK PLATE CLEANOUT
- WALL CLEANOUT/CLEANOUT
- FLOOR DRAIN
- HOSE BIBB/NON-FREEZE HOSE BIBB
- WATER HAMMER ARRESTER/ SHOCK ABSORBER
- THERMOMETER
- PRESSURE GAUGE
- METER (M)

ENERGY CODE WRITTEN STATEMENT:
TO THE BEST OF THE REGISTERED DESIGN PROFESSIONAL'S KNOWLEDGE, BELIEF, AND PROFESSIONAL JUDGEMENT, THESE PLANS AND/OR SPECIFICATIONS ARE IN COMPLIANCE WITH THE NYS ENERGY CODE.

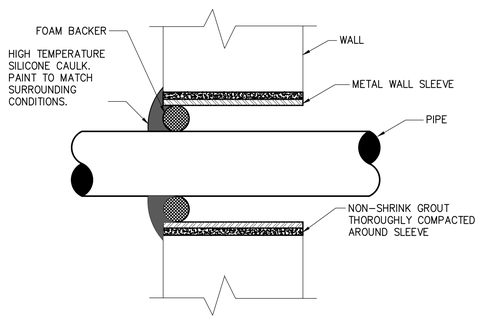
PLUMBING FIXTURE SCHEDULE

TAG	ITEM	MANUFACTURER & MODEL	WASTE	VENT	CW	HW	FITTINGS/ACCESSORIES OR DESIGN DATA	ITEM DESCRIPTION
WC-1	FLOOR MOUNTED FLOOR OUTLET HANDICAP WATER CLOSET	KOHLER HIGHCLIFF ULTRA #K-96057	3"	2"	1-1/2"	NA	SLOAN REGAL 111-1.28 GPF MANUAL FLUSHVALVE KOHLER STRONGHOLD SEAT	VITREOUS CHINA, SIPHON JET ACTION, ELONGATED BOWL, MEETS ANSI A112.19.2M. MEETS ADA REQUIREMENTS
UR-1	WALL-HUNG HANDICAP URINAL	KOHLER BARDON #K-4991-ET	2"	1-1/2"	3/4"	NA	SLOAN 8186-0.5 GPF BATTERY FLUSH VALVE	VITREOUS CHINA, WATER SAVER, WASHOUT ACTION, MEETS ANSI A112.19.2 MOUNT TO ADA GUIDELINES
LAV-1	WALL-HUNG SINGLE LAVATORY	AMERICAN STANDARD COMRADE #0124.131	1-1/4"	1-1/4"	1/2"	1/2"	SLOAN OPTIMA EAF-350 0.5 GPM BATTERY FAUCET. PROVIDE WITH TRIM PLATE.	VITREOUS CHINA, REAR OVERFLOW WITH STRAINER PROVIDE OFFSET TRAP AND MOUNT TO ADA GUIDELINES
FD-1	FLOOR DRAIN	JOSAM 30000 SERIES	SEE PLAN	NA	NA	NA	NA	TWO-PIECE BODY WITH ADJUSTABLE STRAINER, WITH WEEPHOLES AND INVERTIBLE COLLAR. PROVIDE ASSE 1072 BARRIER-TYPE TRAP SEAL
DPCO	DECK PLATE CLEANOUT	JAY R. SMITH 4020 SERIES	SEE PLAN	NA	NA	NA	NA	ADJUSTABLE FLOOR CLEANOUT WITH POLISHED BRONZE COVER
WCO	WALL CLEANOUT	JOSAM 58890 SERIES	SEE PLAN	NA	NA	NA	NA	CAST BRONZE COUNTERSUNK PLUG AND POLISHED STAINLESS STEEL ROUND ACCESS COVER PLATE SECURED TO PLUG BY COUNTERSUNK SCREW
SA	SHOCK ABSORBER	JOSAM 75000 SERIES	NA	NA	SEE PLAN	SEE PLAN	NA	STAINLESS STEEL SHELL, STAINLESS STEEL BELLOWS, STAINLESS STEEL MALE THREADED PIPE NIPPLE. LEAD FREE
HB-1	HOSE BIBB	ACORN 8141-SSLF	NA	NA	3/4"	NA	NA	COMBINATION HOSE BIBB WITH VACUUM BREAKER WITH STAINLESS STEEL VALVE BODY, STOP ASSEMBLY AND LOCKSHIELD CARTRIDGE. TAMPER-RESISTANT. RECESSED HOSE BOX WITH CAM CYLINDER LOCK. MOUNT 18" AFF.
NFHB-1	NON-FREEZE HOSE BIBB	JAY R. SMITH FIGURE 5509	NA	NA	3/4"	NA	NA	NON-FREEZE, INTEGRAL VACUUM BREAKER, RECESSED BOX, LOCKING COVER AND KEY. MOUNT 18" AFF.
RPZ-1	REDUCED PRESSURE ZONE ASSEMBLY	WATTS LF009 SERIES	NA	NA	2"	NA	NA	CAST COPPER REDUCED PRESSURE ZONE ASSEMBLY WITH TWO INDEPENDENT CHECK MODULES, DIFFERENTIAL PRESSURE RELIEF VALVE, QUARTER TURN BALL VALVES, LEAD FREE. PROVIDE WITH MANUFACTURER'S STANDARD AIRGAP FITTING.
WM-1	WATER METER	NEPTUNE TRU/FLO	NA	NA	2"	NA	NA	LEAD FREE COMPOUND METER. COORDINATE EXACT MODEL AND CONNECTION REQUIREMENTS WITH UTILITY. PROVIDE WITH REMOTE READING REGISTER AND CUBIC FEET MEASUREMENT.

INSTANTANEOUS ELECTRIC WATER HEATER SCHEDULE

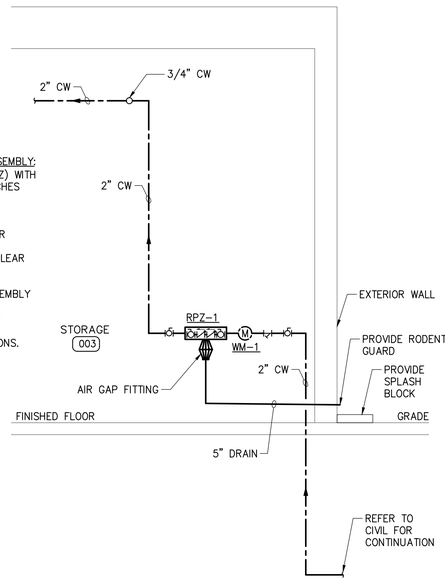
TAG	SERVICE	KW	TURN ON RATE (GPM)	RATE (GPM)	TEMP RISE (℉)	TEMP SETPOINT (℉)	ELECTRICAL DATA			MANUFACTURER & MODEL#	REMARKS
							VOLTS	PH	FLA		
WH-1	LAV-1	5.5	0.2	0.5	70	104	277	1	20	CHRONOMITE CMI-20L/240	1, 2

1. PROVIDE WITH MANUFACTURER'S STANDARD INTEGRAL ASSE 1070 MIXING VALVE.
2. PROVIDE WITH RECESSED 18"x18"x3.25" WALL ENCLOSURE WITH ACCESS DOOR AND CYLINDER LOCK.



2 WATERTIGHT WALL SLEEVE DETAIL
NOT TO SCALE

REQUIRED CLEARANCES AT BACKFLOW PREVENTION ASSEMBLY:
1. INSTALL REDUCED PRESSURE ZONE ASSEMBLY (RPZ) WITH A CENTERLINE HEIGHT FROM 30 INCHES TO 60 INCHES ABOVE THE FLOOR.
2. INSTALL RPZ WITH 18 INCHES MINIMUM CLEARANCE BETWEEN BOTTOM OF RELIEF VALVE AND FLOOR.
3. INSTALL RPZ WITH A MINIMUM OF 12 INCHES CLEAR SPACE ABOVE THE ASSEMBLY.
4. INSTALL RPZ WITH A MINIMUM OF 30 INCHES OF CLEAR SPACE IN FRONT OF THE ASSEMBLY.
5. INSTALL RPZ WITH A MINIMUM OF 8 INCHES OF CLEARANCE BETWEEN THE BACK SIDE OF THE ASSEMBLY AND THE WALL.
6. INSTALL MINIMUM STRAIGHT RUN OF PIPE BETWEEN OUTLET OF STRAINER AND INLET OF WATER METER (WM-1) PER MANUFACTURER'S WRITTEN INSTRUCTIONS.



1 BUILDING WATER SERVICE ENTRANCE ELEVATION
SCALE: 1/2" = 1'-0"

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PICKLEBALL COURTS

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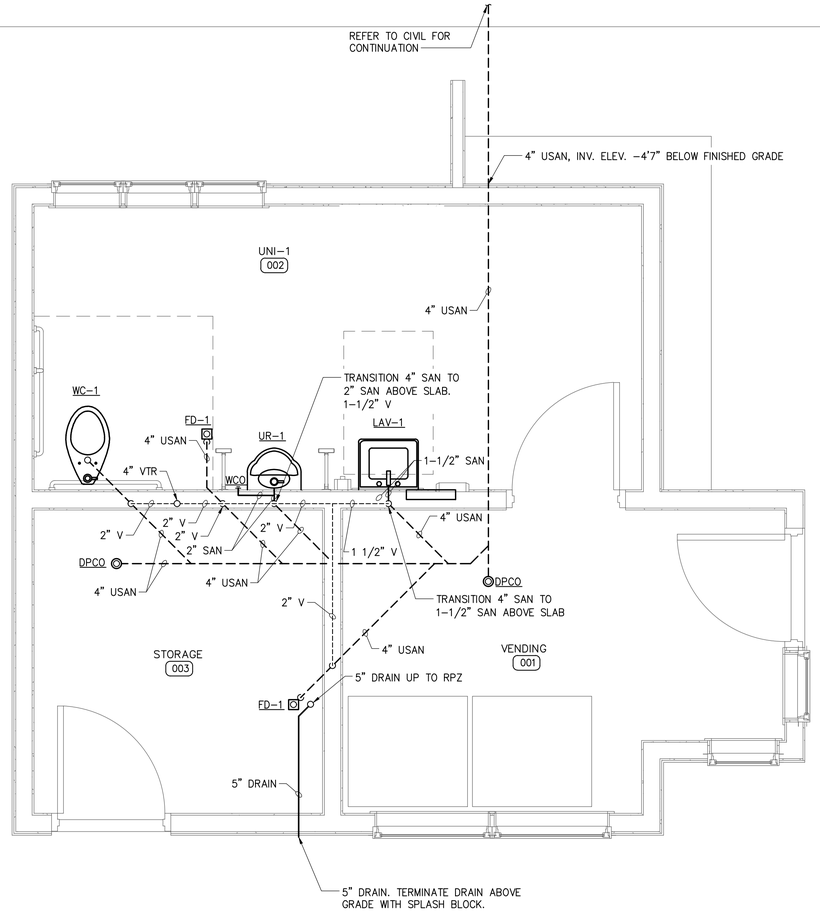
3	CONSTRUCTION DOCUMENTS	JH	KR	4/25/2025
2	PRICING SET	JH	KR	2/14/2025
1	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

LEGEND, ABBREVIATIONS AND SYMBOLS

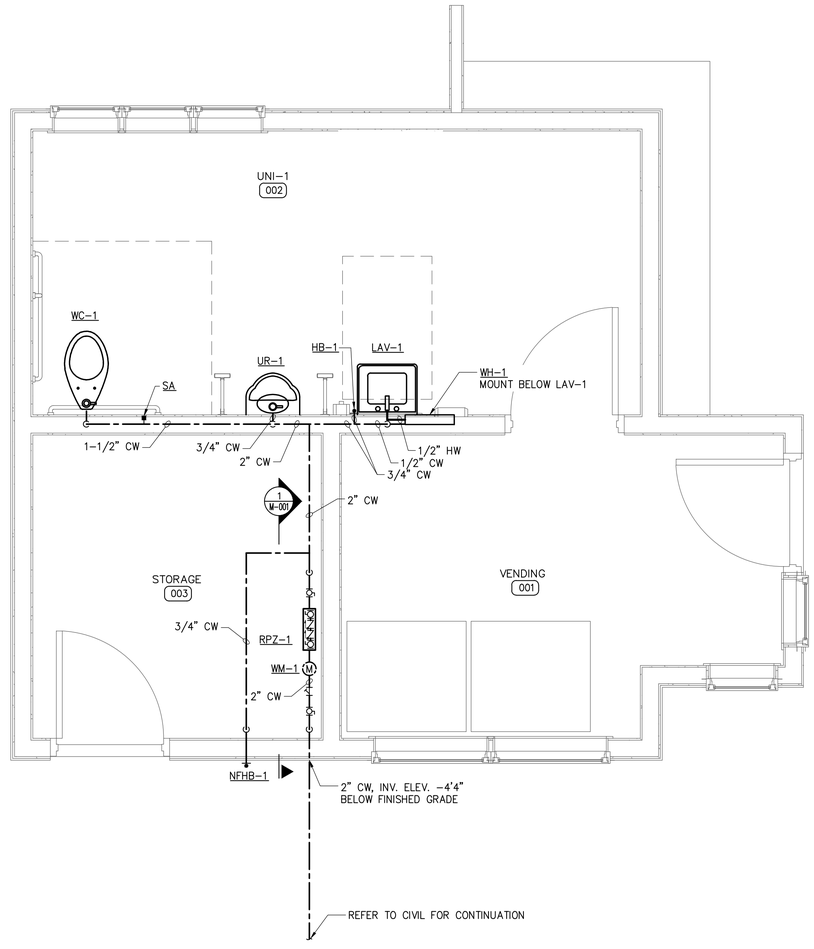
Designed By:	Drawn By:	Checked By:
KFM	KFM	JAL
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:
P-001



DRAINAGE & VENT FIRST FLOOR PLAN

SCALE: 1/2" = 1'-0"



POTABLE FIRST FLOOR PLAN

SCALE: 1/2" = 1'-0"

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PLUMBING FIRST FLOOR PLANS

Designed By:	Drawn By:	Checked By:
KFM	KFM	JAL
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:

P-101

ABBREVIATIONS

A	AMPERE
AC	ALTERNATING CURRENT
AF	AMPERE FRAME
AFF/G	ABOVE FINISHED FLOOR/GRADE
AIC	AMPERE INTERRUPTING CAPACITY
AT	AMPERE TRIP
AUX	AUXILIARY
A/V	AUDIBLE/VISUAL
AWG	AMERICAN WIRE GAUGE
BB	BACKBOARD
BCW	BARE COPPER WIRE
BATT	BATTERY
BTM	BOTTOM
BKR	BREAKER
BLDG	BUILDING
C	CONDUIT
CAB	CABINET
CATV	COMMUNITY ACCESS TELEVISION (CABLE TELEVISION)
CB	CIRCUIT BREAKER
CIR	CIRCUIT
CKT	CIRCUIT
℄	CENTER LINE
CO	COMPANY
COMM	COMMUNICATIONS
CONN	CONNECTION, CONNECT
CUH	CABINET UNIT HEATER
CT	CURRENT TRANSFORMER
CU	COPPER
CWA	CONSTANT WATTAGE AUTOTRANSFORMER
△	DELTA CONNECTION
D	DEEP
DB	DECIBEL
DET	DETECTOR
DIA	DIAMETER
DISC	DISCONNECT
DIST	DISTRIBUTION
DIV	DIVISION
DN	DOWN
DWG	DRAWING
EA	EACH
EBH	ELECTRIC BASEBOARD HEATER
EF	EXHAUST FAN
EL	ELEVATION
ELEC	ELECTRIC(AL)
EMER	EMERGENCY
ENCL	ENCLOSURE
EQUIP	EQUIPMENT
ER	EXISTING TO RELOCATE
ETR	EXISTING TO REMAIN
EWC	ELECTRIC WATER COOLER
EXT	EXTERIOR
F	FUSE(D)
FA	FIRE ALARM
FACP	FIRE ALARM CONTROL PANEL
FC	FOOTCANDLES
FIXT	FIXTURE
FLR	FLOOR
FLUOR	FLUORESCENT
FT	FOOT (FEET)
FUT	FUTURE
G, GND	GROUND
GALV	GALVANIZE(D)
GC	GENERAL CONTRACTOR
GFI	GROUND FAULT CIRCUIT INTERRUPTER
GFP	GROUND FAULT PROTECTION
HD	HEAVY DUTY
HGT	HEIGHT
HID	HIGH INTENSITY DISCHARGE
HO	HIGH OUTPUT
HOA	HAND-OFF-AUTOMATIC
HP	HORSEPOWER
HPF	HIGH POWER FACTOR
HPS	HIGH PRESSURE SODIUM
HTR	HEATER
HV	HIGH VOLTAGE
HW	HOT WATER
ID	IDENTIFY, IDENTIFICATION
INCAND	INCANDESCENT
J-BOX	JUNCTION BOX
J.C.	JANITOR CLOSET
JCT	JUNCTION
KCM/Kcmil	THOUSAND CIRCULAR MILS
KVA	KILO VOLT AMPERE
KW	KILOWATT
LGT	LIGHTING
LT(S)	LIGHT(S)
LED	LIGHT EMITTING DIODE
L	LOUVER
MAX	MAXIMUM
MCB	MAIN CIRCUIT BREAKER
MC	METAL CLAD CABLE
MFR	MANUFACTURER
MH	METAL HALIDE
MECH	MECHANICAL
MIN	MINIMUM
ML	MOTORIZED LOUVER
MLO	MAIN LUGS ONLY
MT	MOUNT
MTD	MOUNTED
MTR	MOTOR
N	NORTH
NEC	NATIONAL ELECTRICAL CODE
NF	NON-FUSED
NL	NIGHT LIGHT
No/#	NUMBER
OC	OVER COUNTER
OL	OVERLOAD
P	POLE(S)
PA	PUBLIC ADDRESS
PNL	PANEL
PR	PAIR
PRI	PRIMARY
PWR	POWER
ø	PHASE
PT	PRESSURE TREATED
R	REMOVE / REMOVAL
RECEP.	RECEPTACLE
RGS	RIGID GALVANIZED STEEL
RM	ROOM
SEC	SECONDARY
SH	SHIELDED
SPKR	SPEAKER
SW	SWITCH
TEMP	TEMPORARY/TEMPERATURE
T-STAT	THERMOSTAT
TB	TERMINAL BOARD
TYP	TYPICAL
UH	UNIT HEATER
UON	UNLESS OTHERWISE NOTED
V	VOLT, VOLTS
VA	VOLT-AMPERES
W	WATT, WIRE
W/	WITH
WP	WEATHERPROOF
XFMR/T	TRANSFORMER
Y	WYE CONNECTION

LIGHTING

REFER TO LIGHTING FIXTURE SCHEDULE FOR TYPE, LAMP, BALLAST, POWER REQUIREMENTS, MOUNTING HEIGHT AND MANUFACTURER.

- SPORTS LIGHTNG POLE
- L1 — LED LIGHT FIXTURE
- L2 — WALL PACK
- SITE LIGHT

RACEWAYS

- CONDUIT TURNING UP
- CONDUIT TURNING DOWN
- PP-1 / 1/3/5 — HOMERUN BACK TO PANEL (PANEL AND CIRCUITS INDICATED)
- CIRCUIT CONTINUED OR CONNECTED TO EQUIPMENT AS INDICATED
- UNDERGROUND CONDUIT
- GROUND CONDUCTOR
- INDICATES EXISTING DEVICES OR EQUIPMENT

ONE LINE DIAGRAMS

- POWER TRANSFORMER
- AMPS FRAME → 400AF; AMPS TRIP → 400AT; NR. of POLES → 3P; GFP — MOLDED CASE CIRCUIT BREAKER W/GROUND FAULT PROTECTION
- SAFETY DISCONNECT SWITCH – UNFUSED
- CONNECTED CONDUCTORS
- CROSSING OF CONDUCTORS NOT CONNECTED
- NORMALLY OPEN CONTACT/RELAY
- NORMALLY CLOSED CONTACT/RELAY
- Z E — FUSE
- GROUNDING CONNECTION
- FUSED DISCONNECT SWITCH AND/OR BOLT PRESSURE SWITCH
- METER — METER ASSEMBLY
- INDICATES EQUIPMENT ENCLOSURE

POWER DISTRIBUTION EQUIPMENT

- SURFACE MOUNTED BRANCH CIRCUIT PANELBOARD 480/277V, 3ø, 4W, UON
- SURFACE MOUNTED BRANCH CIRCUIT PANELBOARD 240/120V, 1ø, 3W, UON
- SPORTS LIGHTING CONTROL PANEL (SLCP)
- 30/3 — NON-FUSED SAFETY SWITCH DISCONNECT RATING/POLES
- 30/3/15 — FUSIBLE SAFETY SWITCH DISCONNECT RATING/POLES/FUSE RATING
- T — TRANSFORMER
- WP — 20 AMP, 120 VOLT, DUPLEX RECEPTACLE – WALL MOUNT 18" AFF UNLESS OTHERWISE NOTED – NEMA 5-20R
  - SUBSCRIPT GFI – INDICATES INTERNAL GROUND FAULT CIRCUIT INTERRUPTER
  - SUBSCRIPT WP – INDICATES WEATHERPROOF
- BRANCH CIRCUIT HOMERUN BACK TO PANEL AS INDICATED.
  - XXX – PANEL IDENTIFICATION
  - #/#/# – CIRCUIT NUMBERS
- PP-1 / 1/3/5 — MINIMUM BRANCH CIRCUIT SIZE SHALL BE 3/4" CONDUIT WITH (2) #12, #12 G, UON. WHERE LARGER WIRING IS INDICATED TO REDUCE VOLTAGE DROP, PROVIDE WIRING AS INDICATED TO THE LAST FIXTURE, DEVICE, EQUIPMENT, ETC. ON THE CIRCUIT.

DEVICES AND APPURTENANCES

- HH — HANDHOLE.
- MECHANICAL EQUIPMENT CONNECTION, REFER TO MECHANICAL DRAWINGS FOR ADDITIONAL INFORMATION.

GENERAL

- (#) — NUMBER IN CIRCLE, WITH OR WITHOUT ARROW OR LEADER, REFER TO MATCHING NUMBERED CODED NOTE
- ◇# — NUMBER IN DIAMOND, WITH OR WITHOUT ARROW OR LEADER; REFER TO THE DEMOLITION CODED NOTE WITH THE MATCHING NUMBER
- X / XXX — DETAIL CALLOUT
- XXX — CABLE TAG, REFER TO CABLE SCHEDULE ON DWG. E-601 FOR FURTHER INFORMATION.

GENERAL NOTES

1. REFER TO CIVIL, ARCHITECTURAL, MECHANICAL, PLUMBING DRAWINGS FOR SYMBOLS ASSOCIATED WITH WORK, EQUIPMENT, ETC. BY OTHERS.
2. CONDUIT RUNS SHOWN ARE DIAGRAMMATIC, U.O.N. EXACT LOCATION OF ALL CONDUIT RUNS SHALL BE DETERMINED IN THE FIELD. COORDINATE INSTALLATIONS AND AVOID CONFLICT WITH WORK BY OTHER TRADES.
3. CONCEAL CONDUITS AND/OR WIRING WITHIN WALLS, UNDER FLOORS AND/OR ABOVE SUSPENDED CEILINGS WHEREVER POSSIBLE.

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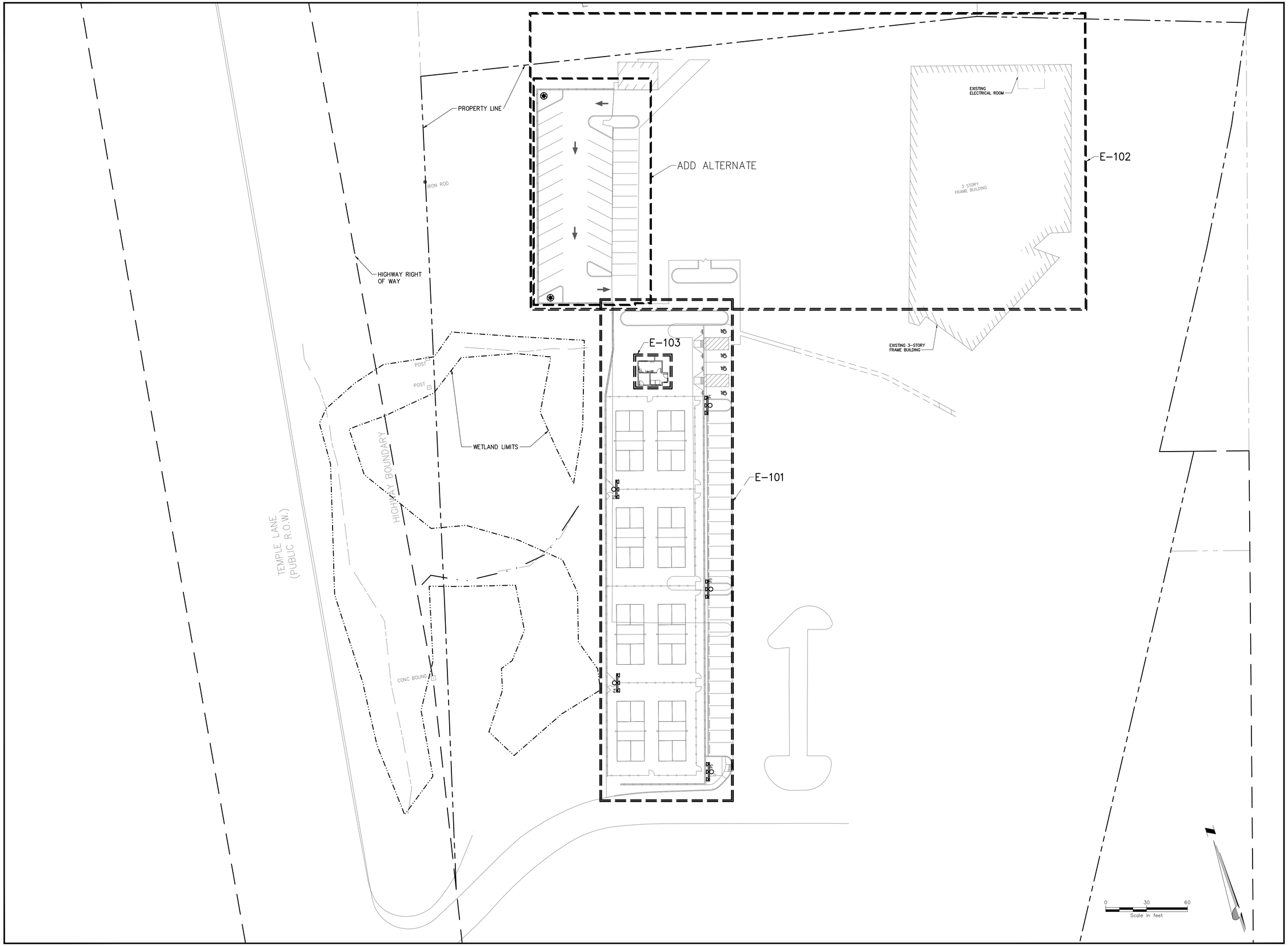
ELECTRICAL LEGEND ABBREVIATIONS AND SYMBOLS

Designed By:	Drawn By:	Checked By:
RD	RD	JD
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:

E-001



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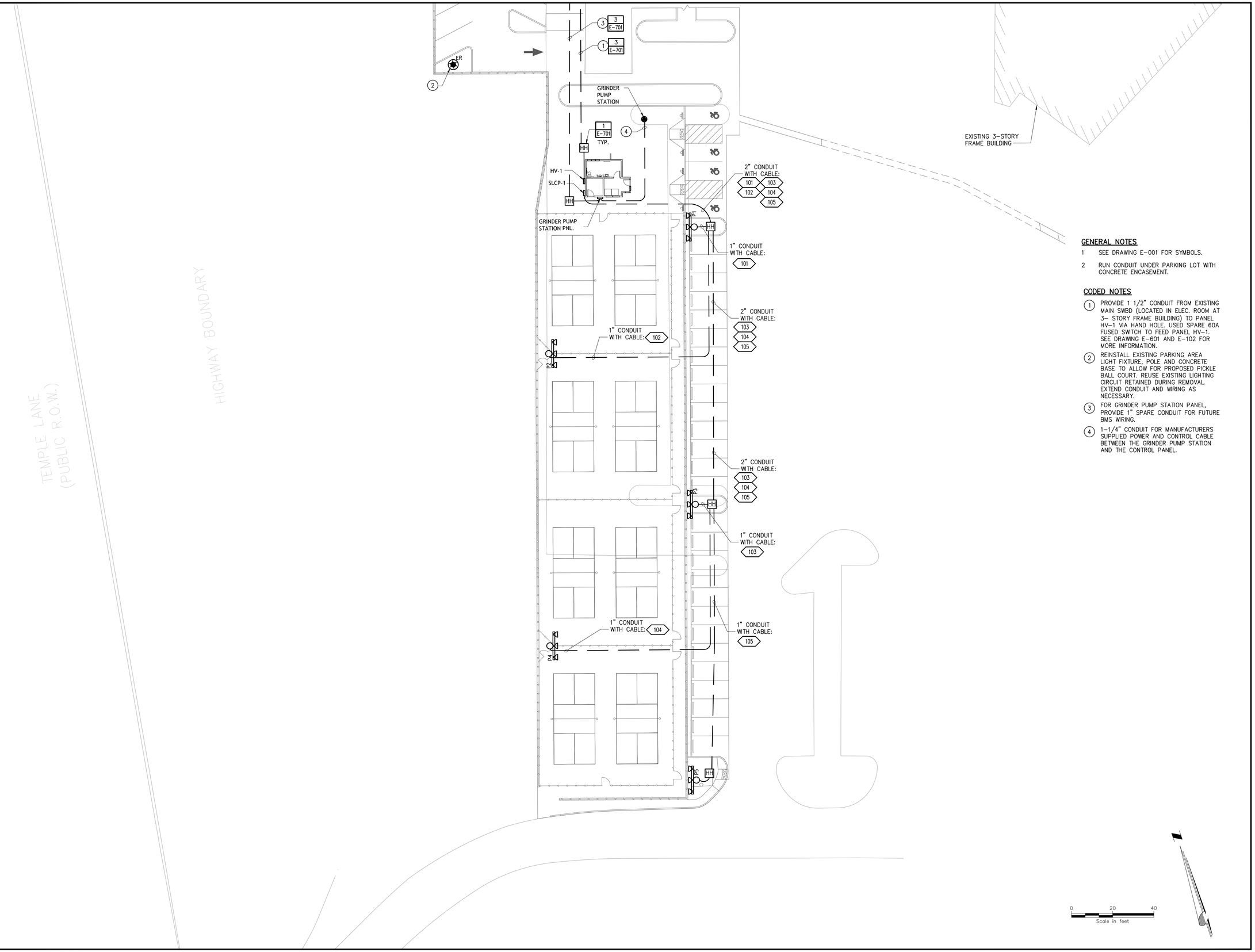
0	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

ELECTRICAL OVERALL LAYOUT PLAN

Designed By:	Drawn By:	Checked By:
RD	RD	JD
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:

E-100



GENERAL NOTES

1 SEE DRAWING E-001 FOR SYMBOLS.

2 RUN CONDUIT UNDER PARKING LOT WITH CONCRETE ENCASEMENT.

CODED NOTES

1. PROVIDE 1 1/2" CONDUIT FROM EXISTING MAIN SWBD (LOCATED IN ELEC. ROOM AT 3- STORY FRAME BUILDING) TO PANEL HV-1 VIA HAND HOLE. USED SPARE 60A FUSED SWITCH TO FEED PANEL HV-1. SEE DRAWING E-601 AND E-102 FOR MORE INFORMATION.
2. REINSTALL EXISTING PARKING AREA LIGHT FIXTURE, POLE AND CONCRETE BASE TO ALLOW FOR PROPOSED PICKLE BALL COURT. REUSE EXISTING LIGHTING CIRCUIT RETAINED DURING REMOVAL. EXTEND CONDUIT AND WIRING AS NECESSARY.
3. FOR GRINDER PUMP STATION PANEL, PROVIDE 1" SPARE CONDUIT FOR FUTURE BMS WIRING.
4. 1-1/4" CONDUIT FOR MANUFACTURERS SUPPLIED POWER AND CONTROL CABLE BETWEEN THE GRINDER PUMP STATION AND THE CONTROL PANEL.

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ELECTRICAL PICKLEBALL LAYOUT PLAN

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RD	RD	JD
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:

E-101

GENERAL NOTES

1 SEE DRAWING E-001 FOR SYMBOLS.

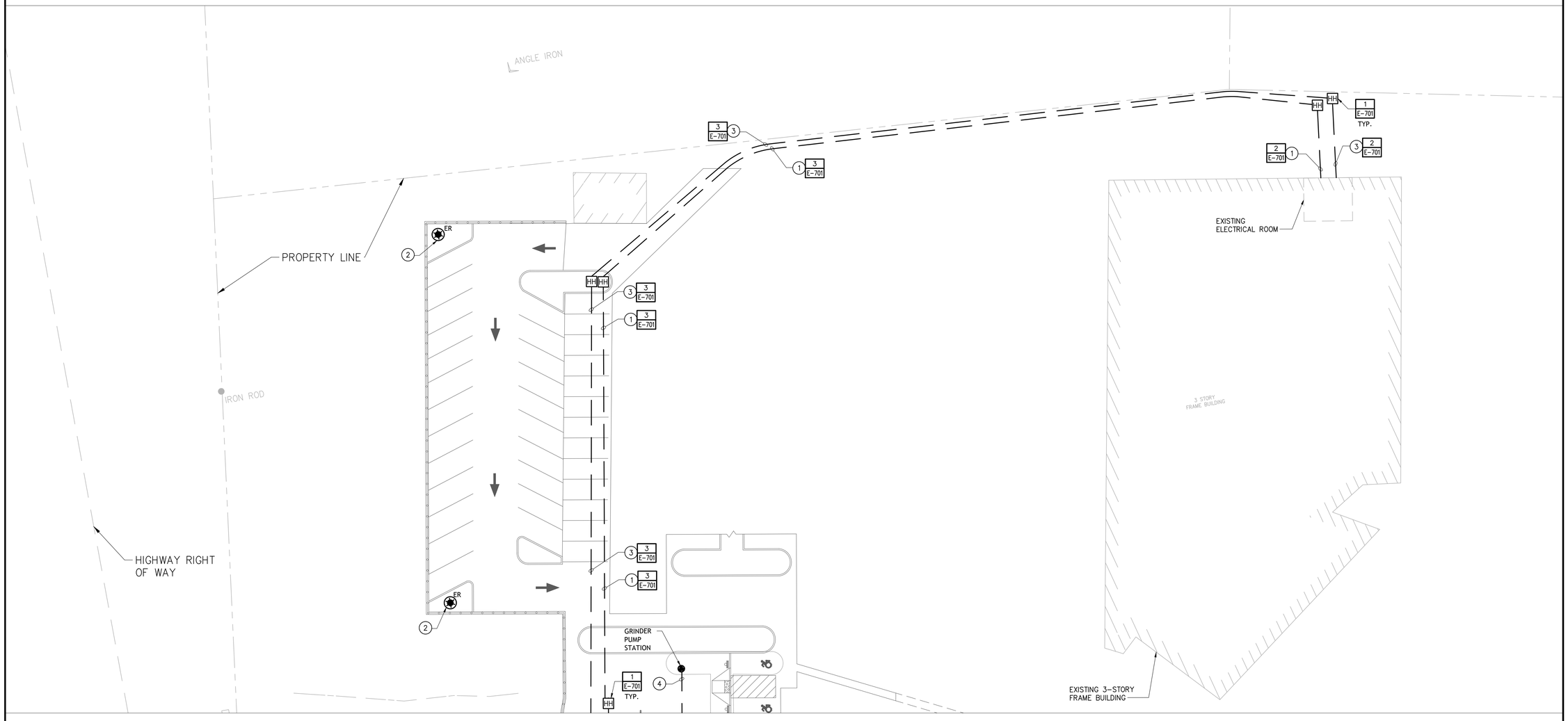
2 RUN CONDUIT UNDER PARKING LOT WITH CONCRETE ENCASEMENT.

CODED NOTES

(1) PROVIDE 1 1/2" CONDUIT FROM EXISTING MAIN SWBD (LOCATED IN ELEC. ROOM AT 3- STORY FRAME BUILDING) TO PANEL HV-1 VIA HAND HOLE. USED SPARE 60A FUSED SWITCH TO FEED PANEL HV-1. SEE DRAWING E-601 AND E-101 FOR MORE INFORMATION.

(2) REINSTALL EXISTING PARKING AREA LIGHT FIXTURE, POLE AND CONCRETE BASE TO ALLOW FOR PROPOSED PARKING LOT. REUSE EXISTING LIGHTING CIRCUIT RETAINED DURING REMOVAL. EXTEND CONDUIT AND WIRING AS NECESSARY.

(3) FOR GRINDER PUMP STATION PANEL, PROVIDE 1" SPARE CONDUIT FOR FUTURE BMS WIRING.



0 20 40
Scale in feet

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2	PRICING SET	JH	KR	2/14/2025
1	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

ELECTRICAL ADDITIONAL LOT LAYOUT PLAN

Designed By:	Drawn By:	Checked By:
RD	RD	JD
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:

E-102

GENERAL NOTES

1 SEE DRAWING E-001 FOR SYMBOLS.

2 SEE DRAWING E-601 FOR PANEL SCHEDULE AND ONE-LINE DIAGRAM.

CODED NOTES

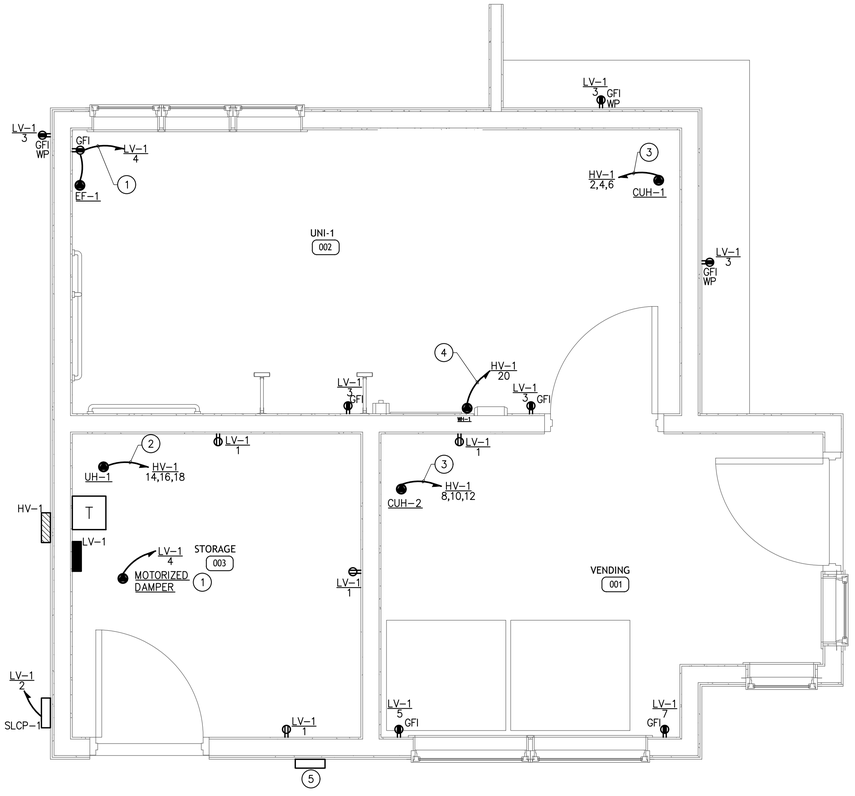
(1) PROVIDE (2)#12, (1)#12G IN 1" CONDUIT FROM PANEL LV-1 TO EXHAUST FAN EF-1. ENSURING THE MOTORIZED DAMPER OPENS WHEN EF-1 IS ON. PROVIDE DEDICATED OCCUPANCY SENSOR IN UNI-1 ROOM TO ACTIVATE EXHAUST FAN AND DAMPER.

(2) PROVIDE (3)#10, (1)#10G IN 1" CONDUIT FROM PANEL HV-1 TO UNIT HEATER (UH-1).

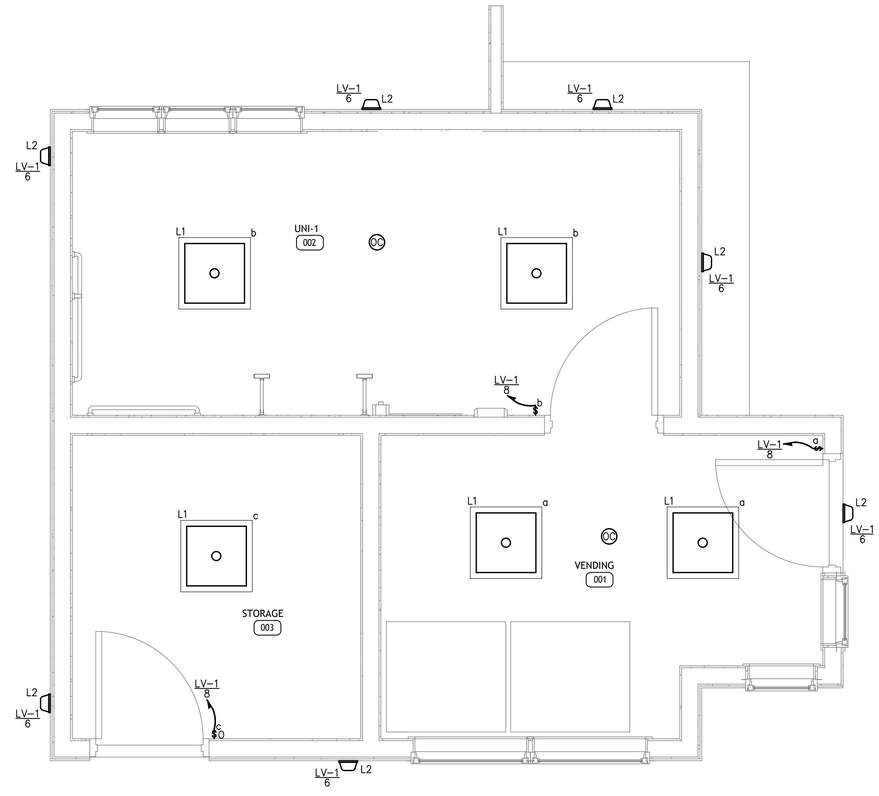
(3) PROVIDE (3)#10, (1)#10G IN 1" CONDUIT FROM PANEL HV-1 TO RESPECTIVE UNIT CABINET UNIT HEATER (CUH).

(4) PROVIDE (3)#10, (1)#10G IN 1" CONDUIT FROM PANEL HV-1 TO WH-1.

(5) PROVIDE POWER TO GRINDER PUMP STATION. SEE DRAWING E-601 AND E-101 FOR MORE INFORMATION.



1 ELECTRICAL FIRST FLOOR POWER PLAN
– 1/2" = 1'-0"



2 ELECTRICAL FIRST FLOOR LIGHTING PLAN
– 1/2" = 1'-0"

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PICKLEBALL COURTS

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12144

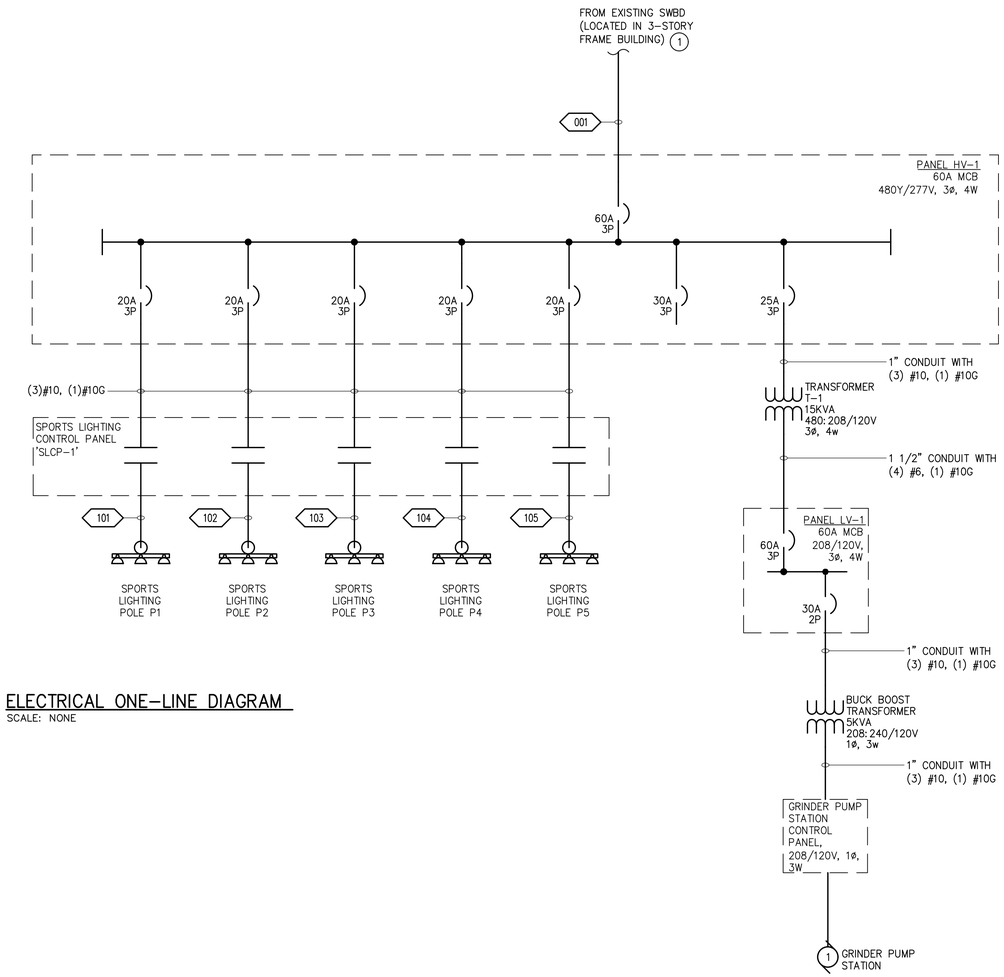
No.	Submittal / Revision	Apv	By	Date
3	CONSTRUCTION DOCUMENTS	JH	KR	4/25/2025
2	PRICING SET	JH	KR	2/14/2025
1	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

ELECTRICAL FIRST FLOOR POWER AND LIGHTING PLAN

Designed By:	Drawn By:	Checked By:
RD	RD	JD
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:

E-103



ELECTRICAL ONE-LINE DIAGRAM

SCALE: NONE

GENERAL NOTES

1 SEE DRAWING E-001 FOR SYMBOLS.

CODED NOTES

(1) PROVIDE 1 1/2" CONDUIT FROM EXISTING MAIN SWBD (LOCATED IN ELEC. ROOM AT 3- STORY FRAME BUILDING) TO PANEL HV-1 VIA HAND HOLE. USED SPARE 60A FUSED SWITCH TO FEED PANEL HV-1. SEE DRAWING E-101 AND E-102 FOR MORE INFORMATION.

SPORTS LIGHTING POLE, PARKING LOT LIGHTING AND BUILDING LIGHTING SCHEDULE

TAG	DISCRIPTION	FIXTURE MOUNTING HEIGHT	POLE HEIGHT	VOLTS	MANUFACTURER & CATALOG NUMBER	COMMENTS	SYMBOL
P1	LED SPORTS LIGHTING POLE	(2) 540W AT 40'	40'	480V	MUSCO, LED SPORTS LIGHTING OR APPROVED EQUAL		
P2, P3, P4	LED SPORTS LIGHTING POLE	(4) 540W AT 40'	40'	480V	MUSCO, LED SPORTS LIGHTING OR APPROVED EQUAL		
P5	LED SPORTS LIGHTING POLE	(2) 540W AT 40'	40'	480V	MUSCO, LED SPORTS LIGHTING OR APPROVED EQUAL		
L1	2X2 LED LIGHTING	SURFACE MOUNT	-	120-277V	LITHONIA LIGHTING, CPX 2X2, 3200LM, 80CRI, 40K,SWL MIN10 ZT, MVOLT E10WLCP OR APPROVED EQUAL		
L2	LED LIGHTING	WALL MOUNT	-	120-277V	LITHONIA LIGHTING, WPX0 LED ALO SWW2 MVOLT PE DDBXD OR APPROVED EQUAL		

CABLE SCHEDULE

CABLE NUMBER	SYSTEM VOLTAGE	CONDUCTORS FROM SOURCE TO LOAD	FROM	TO	REMARKS
001	480V	(4)#2, (1)#6G	EXISTING SWBD	HV-1	
101	480V	(3)#10, (1)#10G	SLCP-1	SPORTS LIGHTING POLE 'P1'	
102	480V	(3)#10, (1)#10G	SLCP-1	SPORTS LIGHTING POLE 'P2'	
103	480V	(3)#10, (1)#10G	SLCP-1	SPORTS LIGHTING POLE 'P3'	
104	480V	(3)#10, (1)#10G	SLCP-1	SPORTS LIGHTING POLE 'P4'	
105	480V	(3)#10, (1)#10G	SLCP-1	SPORTS LIGHTING POLE 'P5'	

LOCATION: BACKBOARD
MOUNTING: SURFACE WALL
SOURCE: EXISTING SWBD

PANEL ID: **HV-1**

VOLTS, PHASE, WIRE: 480/277V, 3ϕ, 4W
MAINS: 60A MCB
SHORT CIRCUIT RATING: 22 KAIC

CKT	LOAD DESCRIPTION	CB AMPS/ POLE	CONN LOAD KVA	CONN LOAD KVA	CONN LOAD KVA		CONN LOAD KVA	CONN LOAD KVA	CONN LOAD KVA	CB AMPS/ POLE	LOAD DESCRIPTION	CKT
1			0.36				1.6					2
3	SPORTS LIGHTING POLE P1	20/3		0.36				1.6		20/3	CUH-1 (NOTE 2)	4
5					0.36				1.6			6
7			0.72				1.6					8
9	SPORTS LIGHTING POLE P2	20/3		0.72				1.6		20/3	CUH-2 (NOTE 2)	10
11					0.72				1.6			12
13			0.72				1.0					14
15	SPORTS LIGHTING POLE P3	20/3		0.72				1.0		20/3	UH-1 (NOTE 2)	16
17					0.72				1.0			18
19			0.72				5.540			25/1	WH-1 (NOTE 2)	20
21	SPORTS LIGHTING POLE P4	20/3		0.72						20/1	SPARE	22
23					0.72					20/1	SPARE	24
25			0.36				5.0					26
27	SPORTS LIGHTING POLE P5	20/3		0.36				5.0		25/3	TRANSFORMER T-1	28
29					0.36				5.0			30
31	SPACE										SPACE	32
33	SPACE										SPACE	34
35	SPACE										SPACE	36
37	SPACE										SPACE	38
39	SPACE										SPACE	40
41	SPACE										SPACE	42
			2.88	2.88	2.88		14.74	9.20	9.20			

TOTAL kVA: 41.78

NOTES:
1. NEMA 3R RATED
2. PROVIDE CIRCUIT BREAKER WITH PERMANENTLY INSTALLED LOCKING PROVISIONS TO LOCK BREAKER IN OPEN POSITION

LOCATION: BACKBOARD
MOUNTING: SURFACE
SOURCE: XFMR. T-1

PANEL ID: **LV-1**

VOLTS, PHASE, WIRE: 208/120V, 3ϕ, 4W
MAINS: 60A MCB
SHORT CIRCUIT RATING: 10 KAIC

CKT	LOAD DESCRIPTION	CB AMPS/ POLE	CONN LOAD KVA	CONN LOAD KVA	CONN LOAD KVA		CONN LOAD KVA	CONN LOAD KVA	CONN LOAD KVA	CB AMPS/ POLE	LOAD DESCRIPTION	CKT
1	RECEPTACLE FOR STORAGE	20/1	0.900				1.000			20/1	SPORT LIGHTING CONTROL PANEL SLCP-1	2
3	RECEPTACLE FOR UNI-1	20/1		0.720				0.300		20/1	EF-1	4
5	RECEPTACLE FOR VENDING	20/1			1.000				0.500	20/1	WALL PACK LIGHTING	6
7	RECEPTACLE FOR VENDING	20/1	1.000				0.500			20/1	LIGHTING	8
9	SPARE	20/1						1.500		30/2	GRINDER PUMP STATION CONTROL PNL	10
11	SPARE	20/1							1.500			12
13	SPARE	20/1								20/1	SPARE	14
15	SPARE	20/1								20/1	SPARE	16
17	SPARE	20/1								20/1	SPARE	18
19	SPARE	20/1								20/1	SPARE	20
21	SPARE	20/1								20/1	SPARE	22
23	SPARE	20/1								20/1	SPARE	24
25	SPARE	20/1								20/1	SPARE	26
27	SPARE	20/1								20/1	SPARE	28
29	SPARE	20/1								20/1	SPARE	30
31	SPARE	20/1								20/1	SPARE	32
33	SPACE										SPACE	34
35	SPACE										SPACE	36
37	SPACE										SPACE	38
39	SPACE										SPACE	40
41	SPACE										SPACE	42
			1.90	0.72	1.00		1.50	1.80	2.00			

NOTES:

TOTAL kVA: 8.92

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PICKLEBALL COURTS

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EAST GREENBUSH, NY
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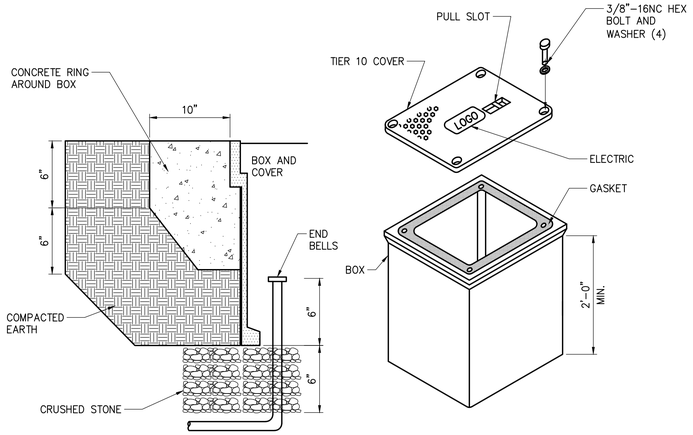
1	CONSTRUCTION DOCUMENTS	JH	KR	4/25/2025
2	PRICING SET	JH	KR	2/14/2025
3	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

ELECTRICAL ONE-LINE DIAGRAM

Designed By:	Drawn By:	Checked By:
RD	RD	JD
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:

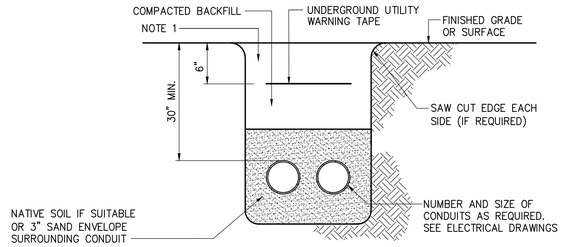
E-601



NOTES

1. SIZE HANDHOLE AT EACH LOCATION PER NEC. MINIMUM SIZE SHALL BE 17W" X 30L" X 24H".
2. PROVIDE ALL CONDUITS WITH A PULL ROPE.
3. REPLACE EXISTING SURFACE CONDITIONS IN KIND TO INCLUDE, BUT NOT LIMITED TO: CONCRETE, CRUSHED STONE, SELECT GRAVEL, ASPHALT CONCRETE, TOPSOIL AND GRASS.
4. ALL CONDUITS ENTER FROM BOTTOM, RISE ABOVE STONE 6" AND HAVE END BELLS.

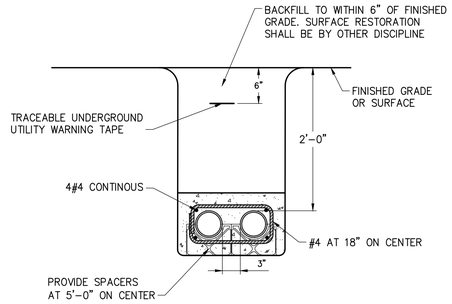
1 HANDHOLE – DETAIL
– NOT TO SCALE



NOTE:

1. REPLACE EXISTING SURFACE CONDITIONS IN KIND TO INCLUDE, BUT NOT LIMITED TO: CONCRETE, CRUSHED STONE, SELECT GRAVEL, ASPHALT, TOPSOIL AND GRASS

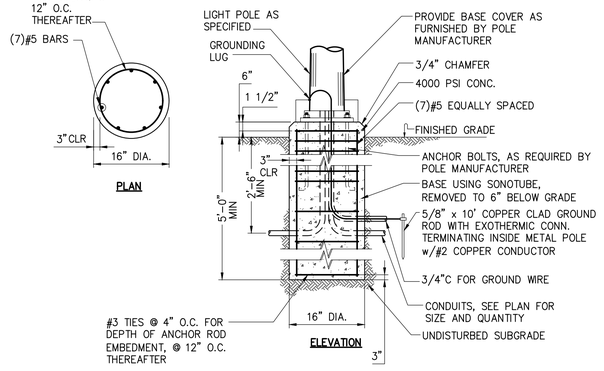
2 UNDERGROUND CONDUIT
– NOT TO SCALE



DETAIL NOTES:

1. PROVIDE CONDUIT AND CONDUCTORS AS INDICATED ON DRAWINGS.
2. ENCASE CONDUITS WITH 3" COVER ON ALL SIDES WITH 4000 PSI CONCRETE. CONDUIT SHALL BE SLOPED FOR DRAINAGE AND SLOPE SHALL BE LIMITED TO 5%.

3 CONCRETE ENCASED UNDERGROUND CONDUIT
– NOT TO SCALE



NOTES:

1. BOLT LAYOUT & MOUNTING PROCEDURE AS PER MANUFACTURER SPECIFICATIONS.
2. PIER SHALL BEAR ON VIRGIN SOIL OR BEDROCK. SHOULD MISCELLANEOUS DEBRIS, OR BURIED ORGANICS BE ENCOUNTERED, EXTEND PIER 1' BELOW DEBRIS OR 5'–0" BELOW GRADE, WHICHEVER IS GREATER.
3. CONCRETE: f'c=4000 psi, MAX w/c RATIO = 0.44, ENTRAINED AIR = 6% ±2%, SLUMP = 3"±1".
4. SOIL CONDITIONS SHALL BE VERIFIED IN FIELD BY GEOTECHNICAL ENGINEER PRIOR TO CONCRETE PLACEMENT. DO NOT PLACE CONCRETE IN WATER.
5. DRILL MINIMUM DIAMETER HOLE FOR CONCRETE PLACEMENT. DO NOT OVEREXCAVATE AND BACKFILL.
6. PLACE CONCRETE FROM THE BOTTOM OF THE SONOTUBE USING A TREMIE. RAISE TREMIE AS CONCRETE PLACEMENT ADVANCES. DO NOT ALLOW CONCRETE TO FREE–FALL TO BOTTOM OF FOUNDATION.
7. CENTER CONDUITS BETWEEN REINFORCEMENT TO PROVIDE MAXIMUM CONCRETE COVER OF BARS.
8. PROVIDE IN–LINE FUSES TO INDIVIDUAL FIXTURE BALLAST. TRON IN–LINE FUSE HOLDER, 'HEB' SERIES OR EQUIVALENT. PROVIDE 5 AMP, 600 VOLT FUSES, BUSSMAN 'KTK' OR 'KLM' FUSES OR EQUIVALENT.

4 LIGHT POLE BASE INSTALLATION DETAIL
– NOT TO SCALE

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1	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

ELECTRICAL DETAILS

Designed By:	Drawn By:	Checked By:
RD	RD	JD
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:
E-701

POLE FOUNDATION SCHEDULE - P1, P3, P5

POLE DESIGNATION	FORCES (1.)			DRILLED PIER			
	MOMENT (M) FT-LBS	SHEAR (V) LBS	VERTICAL (P) LBS	DIAMETER INCHES	EMBEDMENT DEPTH (3.)	CONCRETE BACKFILL YD^3 (2.)	
P1, P5	11,186	450	496	36	8'-0"	1.5	
P3	15,182	556	616	36	8'-0"	1.5	

1. ASD LOAD COMBINATION D + 0.6W.
   VERTICAL FORCE IS WEIGHT OF DRESSED POLE (DOES NOT INCLUDE PRECAST BASE WEIGHT).
2. MINIMUM CONCRETE BACKFILL VOLUME, SITE CONDITIONS MAY REQUIRE ADDITIONAL BACKFILL.
3. POTENTIAL FOR ENCOUNTERING ROCK BEFORE REACHING EMBEDMENT DEPTH.
   ROCK AUGERING EQUIPMENT MAY BE REQUIRED.

POLE IDENTIFICATION

POLE DESIGNATION	POLE TYPE	PRECAST BASE TYPE	FIXTURE CONFIGURATION (FIX. PER XARM)	FIXTURE AND ACCESSORIES EPA (FT^2)
P1, P5	LSS40A	1B	2 (2)	4.8
P2 - P4	LSS40A	1B	4 (4)	8.3

- EACH POLE HAS (1) CAMERA AT 25'-0" AGL INCLUDED IN EPA ABOVE.

CONCRETE/REINFORCEMENT NOTES

CONCRETE SHALL COMPLY WITH THE FOLLOWING ASTM STANDARDS:
MIXTURE WITH ASTM C-94, PORTLAND CEMENT WITH ASTM C-150 TYPE I, AGGREGATES (0.75" MAX) WITH ASTM C-33 AND BE IN CONFORMANCE WITH ACI 318.

CONCRETE SHALL BE AIR-ENTRAINED (COMPLY WITH ASTM C-260), HAVE A MAXIMUM WATER -CEMENT RATIO, w/cm = 0.45 AND HAVE A MINIMUM COMPRESSIVE STRENGTH AT 28 DAYS OF 4,500 PSI (P2, P4); 3,000 PSI (P1, P3, P5).

DESIGN SLUMP LIMITS ARE 4" MINIMUM AND 6" MAXIMUM. THE JOB SITE SLUMP MAY BE INCREASED BY THE USE OF A WATER REDUCING AGENT MEETING ASTM C494-92.

REQUIREMENTS FOR P2, P4 ONLY BELOW:

CONCRETE REINFORCEMENT SHALL COMPLY WITH ASTM A615 GRADE 60 AND BE IN CONFORMANCE WITH ACI 315 & 318.

CONCRETE DRILLED PIERS MUST ATTAIN 3,000 PSI STRENGTH PRIOR TO POLE INSTALLATION AND FIXTURE MOUNTING.

THE DEPTH EQUAL TO THE PRECAST BASE EMBEDMENT SHALL BE THOROUGHLY CONSOLIDATED BY MECHANICAL VIBRATION DURING PLACEMENT.

DESIGN NOTES

DESIGN PARAMETERS:
WIND: V = 110 MPH, V_{asd} = 85 MPH (EXPOSURE C, RISK CATEGORY II) PER 2020 BUILDING CODE OF NEW YORK STATE (ASCE 7-16).
DESIGN WIND PARAMETERS ARE AS NOTED, ACTUAL EXPOSURE MUST BE VERIFIED FOR THE SITE BY THE PROPER GOVERNING OFFICIAL.

GEOTECHNICAL PARAMETERS:
ALLOWABLE END BEARING SOIL PRESSURE: 2,000 PSF
ALLOWABLE LATERAL SOIL BEARING PRESSURE:
0 PSF/FT (GRADE TO -2'-0"); VARIES BY LOCATION, SEE SOIL BORINGS (BELOW -2'-0") IN ACCORDANCE WITH THE 2020 BUILDING CODE OF NEW YORK STATE, CHAPTER 18.

DESIGN SOIL PARAMETERS ARE AS NOTED. ACTUAL ALLOWABLE SOIL PARAMETERS MUST BE VERIFIED ON SITE. REFERENCE SOIL BORING LOGS B-1 - B-9, PROJECT NO. 090530, PREPARED BY CHA; ALBANY, NY.

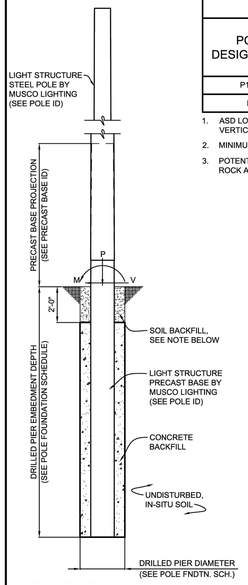
A GEOTECHNICAL ENGINEER OR REPRESENTATIVE OF IS RECOMMENDED (NOT REQUIRED) TO BE AVAILABLE AT THE TIME OF THE FOUNDATION INSTALLATION TO VERIFY THE SOIL DESIGN PARAMETERS AND TO PROVIDE ASSISTANCE IF ANY PROBLEMS ARISE IN FOUNDATION INSTALLATION.

ENCOUNTERING SOIL FORMATIONS THAT WILL REQUIRE SPECIAL DESIGN CONSIDERATIONS OR EXCAVATION PROCEDURES MAY OCCUR. POLE FOUNDATIONS WILL NEED TO BE ANALYZED ACCORDING TO THE SOIL CONDITIONS THAT EXIST. IF ANY DISCREPANCIES OR INCONSISTENCIES ARISE, NOTIFY THE ENGINEER OF SUCH DISCREPANCIES. FOUNDATIONS WILL THEN BE REVISED ACCORDINGLY. REVISIONS WILL BE ANALYZED PER RECOMMENDATIONS DIRECTED BY A LICENSED ENGINEER.

ALL EXCAVATIONS MUST BE FREE OF LOOSE SOIL AND DEBRIS PRIOR TO FOUNDATION INSTALLATION AND CONCRETE BACKFILL PLACEMENT. TEMPORARY CASINGS OR DRILLERS SLURRY MAY BE USED TO STABILIZE THE EXCAVATION DURING INSTALLATION. CASINGS MUST BE REMOVED DURING CONCRETE BACKFILL PLACEMENT. CONCRETE BACKFILL MUST BE PLACED WITH A TREMIE WHEN SLURRY OR WATER IS PRESENT WITHIN THE EXCAVATION OR WHEN THE FREE DROP EXCEEDS 6'-0".

CONTRACTOR MUST BE FAMILIAR WITH THE COMPLETE SOIL INVESTIGATION REPORT AND BORINGS, AND CONTACT THE GEOTECHNICAL FIRM (IF NECESSARY) TO UNDERSTAND THE SOIL CONDITIONS AND THE POSSIBILITY OF GROUND WATER PUMPING AND EXCAVATION STABILIZATION OR BRACING DURING PRECAST BASE INSTALLATION AND PLACEMENT OF CONCRETE BACKFILL.

GENERAL NOTES:
FIXTURES MUST BE LOCATED TO MAINTAIN 10'-0" MINIMUM HORIZONTAL CLEARANCE FROM ANY OBSTRUCTION. ENGINEER MUST BE NOTIFIED IF FOUNDATIONS ARE NEAR ANY RETAINING WALLS OR WITHIN / NEAR ANY SLOPES STEEPER THAN 3H : 1V. POLES, FIXTURES, PRECAST BASES, ELECTRICAL ITEMS AND INSTALLATION PER MUSCO LIGHTING.



POLES P1, P3, P5
FOUNDATION ELEVATION
SCALE: NOT TO SCALE

SOIL BACKFILL NOTE:
THE TOP TWO FEET OF ANNULUS SHALL BE BACKFILLED WITH SOIL, WITH A CLASSIFICATION OF CLASS 5 (TABLE 1806.2) OR BETTER. COMPACTION, 95% FOR COHESIVE SOIL AND 98% FOR A COHESIONLESS SOIL BASED UPON STANDARD PROCTOR TESTING (ASTM D698).

USE OR REPRODUCTION OF THIS INFORMATION OTHER THAN ITS INTENDED PURPOSE FOR THIS PROJECT IS PROHIBITED WITHOUT WRITTEN CONSENT FROM MUSCO SPORTS LIGHTING, LLC.

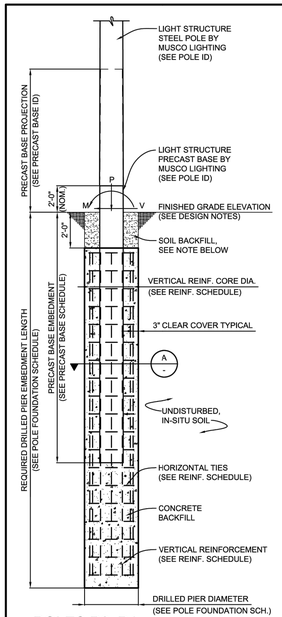
POLE FOUNDATION SCHEDULE - P2, P4

POLE DESIGNATION	FORCES (1.)			DRILLED PIER			REINFORCING		
	MOMENT (M) FT-LBS	SHEAR (V) LBS	VERTICAL (P) LBS	DIAMETER INCHES	EMBEDMENT DEPTH (4.)	CONCRETE BACKFILL YD^3 (2.)	CORE DIAMETER INCH (3.)	VERTICAL REINFORCING	HORIZONTAL TIES
P2	15,182	556	616	36	13'-0"	2.8	29	12 - #6	#4 @ 12"
P4	15,182	556	616	36	17'-0"	3.9	29	12 - #6	#4 @ 12"

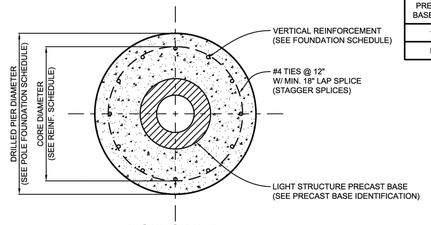
1. ASD LOAD COMBINATION D + 0.6W.
   VERTICAL FORCE IS WEIGHT OF DRESSED POLE (DOES NOT INCLUDE PRECAST BASE WEIGHT).
2. MINIMUM CONCRETE BACKFILL VOLUME, SITE CONDITIONS MAY REQUIRE ADDITIONAL BACKFILL.
3. CORE DIAMETER EQUAL TO INSIDE DIAMETER OF TIES.
4. POTENTIAL FOR ENCOUNTERING ROCK BEFORE REACHING EMBEDMENT DEPTH.
   ROCK AUGERING EQUIPMENT MAY BE REQUIRED.

PRECAST BASE IDENTIFICATION

PRECAST BASE TYPE	PRECAST BASE WEIGHT	PRECAST BASE LENGTH	PROJECTION ABOVE GRADE	STANDARD EMBEDMENT	OUTSIDE DIAMETER
1B	920 LBS	15'-2"	7'-2"	8'-0"	9.56"
REFERENCE POLE ID TABLE ON SHEET C1 FOR POLE TO PRECAST BASE TYPES					



POLES P2, P4
FOUNDATION ELEVATION
SCALE: NOT TO SCALE



A
POLES P2, P4
PIER DETAIL
SCALE: NOT TO SCALE

SOIL BACKFILL NOTE:
THE TOP TWO FEET OF ANNULUS SHALL BE BACKFILLED WITH SOIL, WITH A CLASSIFICATION OF CLASS 5 (TABLE 1806.2) OR BETTER. COMPACTION, 95% FOR COHESIVE SOIL AND 98% FOR A COHESIONLESS SOIL BASED UPON STANDARD PROCTOR TESTING (ASTM D698).

INSTALLATION NOTE (POLES P2, P4 ONLY):
CONCRETE TO BE PLACED IN A CONTINUOUS POUR OR A COLD JOINT WILL BE ACCEPTABLE AT THE BOTTOM OF THE PRECAST BASE. TWO POUR: WITH THE REINFORCEMENT IN PLACE, THE CONCRETE BELOW THE BOTTOM OF THE PRECAST BASE MAY BE POURED AND ALLOWED TO SET UP LONG ENOUGH TO SUPPORT WEIGHT OF PRECAST BASE. THEN THE PRECAST BASE MAY BE SET IN PLACE AND THE REST OF THE CONCRETE CONCRETE BACKFILL POURED. DEPENDING ON THE DEPTH TO GROUND WATER AT THE TIME OF INSTALLATION, THE TWO POUR METHOD UTILIZING A COLD JOINT MAY NOT BE FEASIBLE.

USE OR REPRODUCTION OF THIS INFORMATION OTHER THAN ITS INTENDED PURPOSE FOR THIS PROJECT IS PROHIBITED WITHOUT WRITTEN CONSENT FROM MUSCO SPORTS LIGHTING, LLC.

GENERAL NOTES

1 THESE DETAILS ARE FOR BIDDING PURPOSES ONLY. THE CONTRACTOR MUST SUBMIT FOUNDATION DRAWINGS SIGNED AND STAMPED BY A LICENSED STRUCTURAL ENGINEER.

Drawing Copyright © 2024

CHA
III Winners Circle, PO Box 5269
Albany, NY 12205-0269
518.453.4500 . www.chasolutions.com

CERTIFICATE OF AUTHORIZATION #021745

RENSSELAER COUNTY

IT IS A VIOLATION OF LAW FOR ANY PERSON, UNLESS THEY ARE ACTING UNDER THE DIRECTION OF A LICENSED PROFESSIONAL ENGINEER, ARCHITECT, LANDSCAPE ARCHITECT OR LAND SURVEYOR TO ALTER AN ITEM IN ANY WAY. IF AN ITEM BEARING THE STAMP OF A LICENSED PROFESSIONAL IS ALTERED, THE ALTERING ENGINEER, ARCHITECT, LANDSCAPE ARCHITECT OR LAND SURVEYOR SHALL STAMP THE DOCUMENT AND INCLUDE THE NOTATION 'ALTERED BY' FOLLOWED BY THEIR SIGNATURE, THE DATE OF SUCH ALTERATION, AND A SPECIFIC DESCRIPTION OF THE ALTERATION.

PICKLEBALL COURTS

99 TROY RD.
EAST GREENBUSH, NY
12144

No.	Submittal / Revision	Apv	By	Date
1	CONSTRUCTION DOCUMENTS	JH	KR	4/25/2025
0	PRICING SET	JH	KR	2/14/2025
1	60% DESIGN DOCUMENT SET	JH	KR	11/8/2024

ELECTRICAL DETAILS

Designed By:	Drawn By:	Checked By:
RD	RD	JD
Issue Date:	Project No.:	Scale:
4/25/2025	090530	AS SHOWN

Drawing No.:
E-702

Energy and Operational Audit

SIEMENS

Facility Improvement Measures

for the

99 Troy Road Pickleball Court

Prepared by:

Siemens Industry, Inc.
6 British American Blvd., Suite 104-C
Latham, New York 12110
April 23rd, 2025

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1. Project Overview

2. Facility Improvement Measures

3. Support Information

    a. Proposed Pickleball Court Plan

    b. Proposed Bathroom Layout

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1. Project Overview

GENERAL

This Project is to construct and build eight Pickleball courts south of the County office building at 99 Troy Road in East Greenbush, New York for Rensselaer County. The Land to build the Pickleball courts on is 248.8' X 65.8' that will hold eight pickleball courts each court of an area of 44' X 20'. The eight courts will be designed to be fenced in groups of two utilizing chain link fencing containing required sports lighting to allow for evening play. There will be a restroom/storage building.

OCCUPANCY

The eight courts are expected to have an approximate capacity of 32 occupants (Players)four players on each court.

2. Facility Improvement Measures

1. Design Work
2. Installation and Furnishing Pickleball Court
3. General Construction Scope of Work
4. Mechanical & Plumbing Scope of Work
5. Electrical, Lighting & Security ACC&CCTV Scope of Work

FIM-1 Design Work

Siemens will construct eight (8) new pickleball courts south of the parking lot at 99 Troy Road in East Greenbush, New York. As part of the project, there will be a restroom building with space to accommodate individuals waiting to take their driving road test which is administered from this parking lot.

As part of the construction of the pickleball courts, existing parking spaces will be displaced but replaced to the south of the existing parking lot and supported by retaining walls.

SCOPE OF WORK

Task 1 – Wetland Delineation and Reporting

Wetland Delineation

CHA conducted a field investigation of the approximately 4-acre project area to identify and delineate federal jurisdictional wetlands pursuant to the U.S. Army Corps of Engineers (USACE) 1987 Wetland Delineation Manual and current regional supplement. Wetlands were identified based on the presence of vegetation typically adapted to wet conditions (hydrophytes), hydric soils, and the presence or evidence of hydrology. Wetland boundaries will be demarcated with vinyl flagging and survey located. Due to the upcoming (2025) changes to the State wetland regulations, CHA also investigated the site for vernal pools and flagged them separately from the wetlands.

Wetland Delineation Report

CHA prepared a wetland delineation report that included a description of the site's vegetative communities, a wetland delineation survey, description of wetlands present, data points, and photos.

Task 2 – Site Topographic Survey

This task included obtaining owner's names, tax maps, deeds, filed maps and available utility and highway plans. Upon review, we then conducted a limited perimeter field survey, which included the location of property corner evidence along the subject and adjacent property lines. This information was collectively analyzed to form the approximate boundary for the subject parcel. Additionally, topography and visible utility information was obtained throughout the site as outlined on the attached.

Topography was obtained at an interval to generate one (1) foot contours, with the datum for the topography being based upon NAVD 1988 datum. Utility information was based upon visible surface features and information provided by your office. Furthermore, this

section included the location of drainage structures and sanitary sewers within the above-mentioned survey area with rim and grate elevations, inverts, pipe sizes and flow directions.

This information was collectively compiled into an appropriately scaled AutoCAD drawing document prepared on NAD83 state plane coordinate system (NY East Zone).

Task 3 – Geotechnical Investigations and Recommendations

Provided a geotechnical engineer to coordinate and manage subsurface exploration.

Test borings for the project. Five (5) borings were performed for proposed retaining walls and advanced to estimated depths of 35 feet below grade. One boring was performed within the planned bathroom building to a depth of 25 feet below grade. Three (3) borings were performed for the proposed light poles to a depth of 20 feet. Standard Penetration Testing (SPT) and split-spoon sampling were performed continuously to a depth of 12 feet and at maximum 5-foot intervals thereafter. All boreholes were backfilled with soil cuttings. Boreholes were patched with asphalt cold patch when in paved areas.

Provided a geotechnical engineer to supervise the subsurface exploration. The engineer ensured proper drilling and sampling methods were utilized, describe samples, measure groundwater levels, and prepare field logs documenting subsurface conditions.

Subcontract laboratory index testing on selected soil samples were obtained during the exploration.

Prepared a geotechnical report for the proposed construction following the completion of the subsurface exploration that includes:

- Site and project description, including development history of the project area if available
- Description of the subsurface exploration
- Description of site subsurface geologic conditions encountered including groundwater levels
- Boring logs including a record of any obstructions encountered and a boring location plan
- Laboratory test results
- Geotechnical recommendations for the retaining walls included the following as applicable:
    - Recommendation wall type(s)
    - Lateral earth pressure design parameters for retained soils
    - Foundation design parameters including bearing capacity for spreading footings if applicable
    - Minimum wall foundation or embedment required to achieve minimum safety factors for global stability
- Geotechnical recommendations for the bathroom building foundations including the following as applicable:

- Recommended foundation type(s) and corresponding geotechnical design parameters including shallow foundation design criteria
- Expected total and differential settlements for the new foundation system
- Recommendations for excavating and backfilling procedures including compacted fill material properties and testing requirements and the suitability of reusing on-site soils as compacted fill
- Site Class in accordance with 1613 of the Building Code of New York State including Site Coefficients Fa and Fv

- Geotechnical parameters for the design of light pole foundations including side resistance, end bearing, and lateral response (p-y) parameters.
- Geotechnical recommendations for design and construction of the floor slab including recommended slab subgrade modulus, k, and slab subgrade preparation procedures.

Overlay View

FIM-2 Installation and Furnishing Pickleball Court

Proposed Work

To furnish and install eight pickleball courts and related site work in general conformance with drawings prepared

Scope of work:

SIEMENS to furnish and install 8 pickleball courts and related site work with the following scope of work

Pickleball Court

- Clearing, grubbing and removals
- Erosion control
- Excavation and grading of the site
- Furnish and install approximately 650 SF of Block (Including wall drainpipes, and stone backfill)
- Furnish and install storm sewer, including approximately 180 LF of 24" diameter pipe and 1 manhole
- Sanitary sewer including E-One DH15-129 pump, 4" diameter inlet and 1 ½" diameter outlet piping, connection to existing, including pavement patching
- Water service. Including 2" diameter piping, gate valve, connection to existing
- Concrete Sidewalks: includes 3510 SF and 375 LF of granite curbing
- Asphalt paving of Pickleball Courts and coating with 4 coat Action Pare Acrylic Color Coating System
- Asphalt paving of plaza and parking area
- 4 traffic signs
- Furnish and install CIP concrete retaining wall including 24" wide concrete curb
- Sports lighting system and associated electrical. Work includes patching pavement. Conduits from SLCP-1 to sports lighting poles, hand holes, sports lighting poles, fixture and commissioning
- Fencing including 280ft of 8ft high and 614ft of 42" high black vinyl chain link fence
- 8 Pickleball nets and posts.

Additional Parking Area

- Clearing, grubbing and removals
- Erosion control
- Excavation and grading of the site
- Furnish and install Block 2,000SF, including wall drainpipes and stone backfill
- Storm sewer including 8" diameter pipe in 2 catch basins
- Furnish and install granite curb-200lf
- Site lighting including 2 each light poles, fixtures and conduits
- Asphalt paving of parking area
- Topsoil of islands
- Fencing including 42" high black vinyl chain link fence 266lf

FIM-3 General Construction Scope of Work

Proposed Work

SIEMENS to furnish labor, material and equipment to complete the work associated with:

Site work

- Excavate/Backfill as required for new footings and frost walls
- Excavate/Backfill/Install foundation drains as required for new footings
- Excavate/Backfill/Install foundation insulation
- SOG Prep 6" stone base
- Concrete Sidewalk Prep 6" Crusher Run Subbase
- Topsoil, Seed and Mulch Disturbed Areas

Concrete Work / Masonry

- Furnish and install reinforcing bar
- Furnish and install new footings and frost walls
- Furnish and install SOG Pour 6" thick with 2.9 WWM
- Furnish and install Concrete Sidewalk Pour @ 4" Thick with 2.9 WWM.
- Provide required cutting and patching for all MEP trades.
- Furnish and install all associated exterior fibered cement panels.

Steel and cold formed framing

- Furnish and install cold formed heavy gauge metal framing of exterior, and roof
- Furnish and install sheathing of exterior, and roof
- Furnish and install new window openings

Rough carpentry & Inwall Blocking

- Furnish and install Inwall blocking required.

Roofing

- Furnish and install a new standing seam roof

Siding

- Installation of new siding and trim

Mill Work

- Furnish and install associated trim work at windows and doors including windowsills.

Doors, Frames, windows

- Furnish and install interior doors and frames.
- Furnish and install exterior door and frames.
- Furnish and install specified hardware for all.
- Furnish and install new windows.

Drywall and FRP

- Furnish and install metal framed partitions and drywall.
- Furnish and install 5/8" type X MMR drywall at walls a ceiling.
- Tape and spackle drywall and make ready for paint.

Ceilings

- Furnish and install ceiling system as per SRA drawings.
- Provide cutting and patching required in ceiling systems for MEP trades.

Flooring

- Furnish and install finished concrete floors

Painting

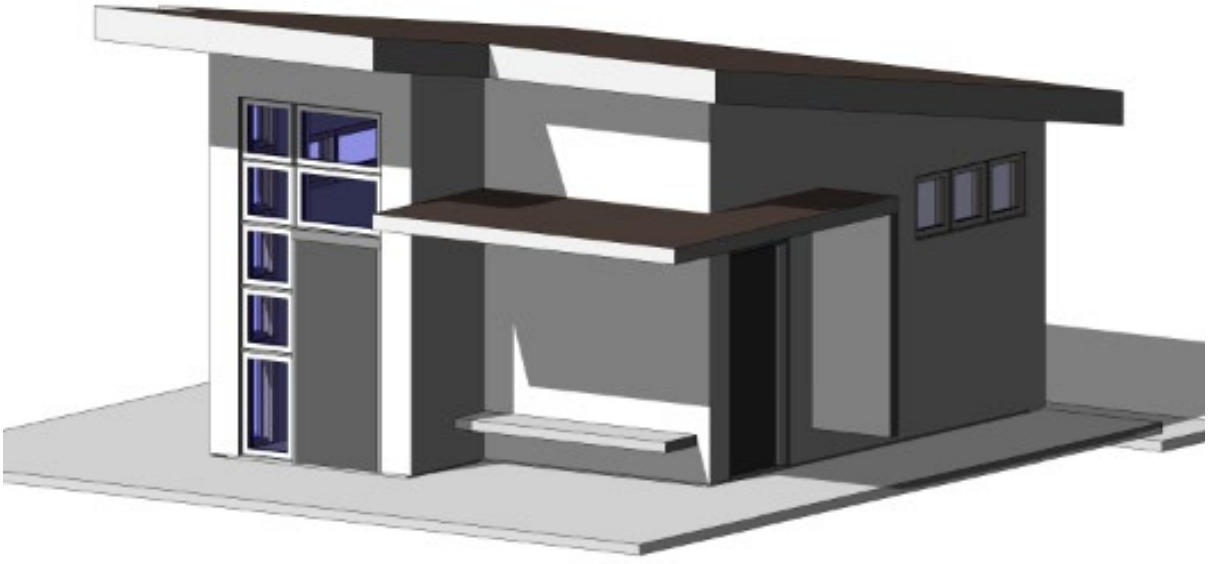
- Painting GWB partitions and ceilings and all door frames. Provide touch ups as needed.

Specialties

- Provide and install interior signage per SRA drawings.
- Provide new exterior building signage per SRA drawings.
- Furnish and install toilet and bath accessories inclusive of toilet and urinal partitions.
- Furnish and install Baby changing station
- Furnish and install Metal Canopy
- Furnish and install IPE Bench

Fire extinguishers

- Furnish and install window fire extinguishers



FIM-4 Mechanical & Plumbing Scope of Work

SIEMENS proposes to install the following scope of work related to the **HVAC systems** at the facility.

- Furnish and install three electric unit heaters.
- Furnish and install one bathroom exhaust fan.
- Furnish and install one exhaust grille.
- Furnish and install one wall louvre.
- Furnish and install exhaust ductwork.

SIEMENS proposes to install the following scope of work related to the **plumbing systems** at the facility.

- Furnish and install all domestic water piping.
- Furnish and install all sanitary and vent piping.
- Furnish and install all plumbing fixtures.
- Furnish and install two floor drains.
- Furnish and install one instantaneous hot water heater.
- Furnish and install water service.

SIEMENS proposes to furnish a backup grinder pump for 99 Troy road facility.

FIM-4 Electrical, Lighting & Security ACC&CCTV Scope of Work

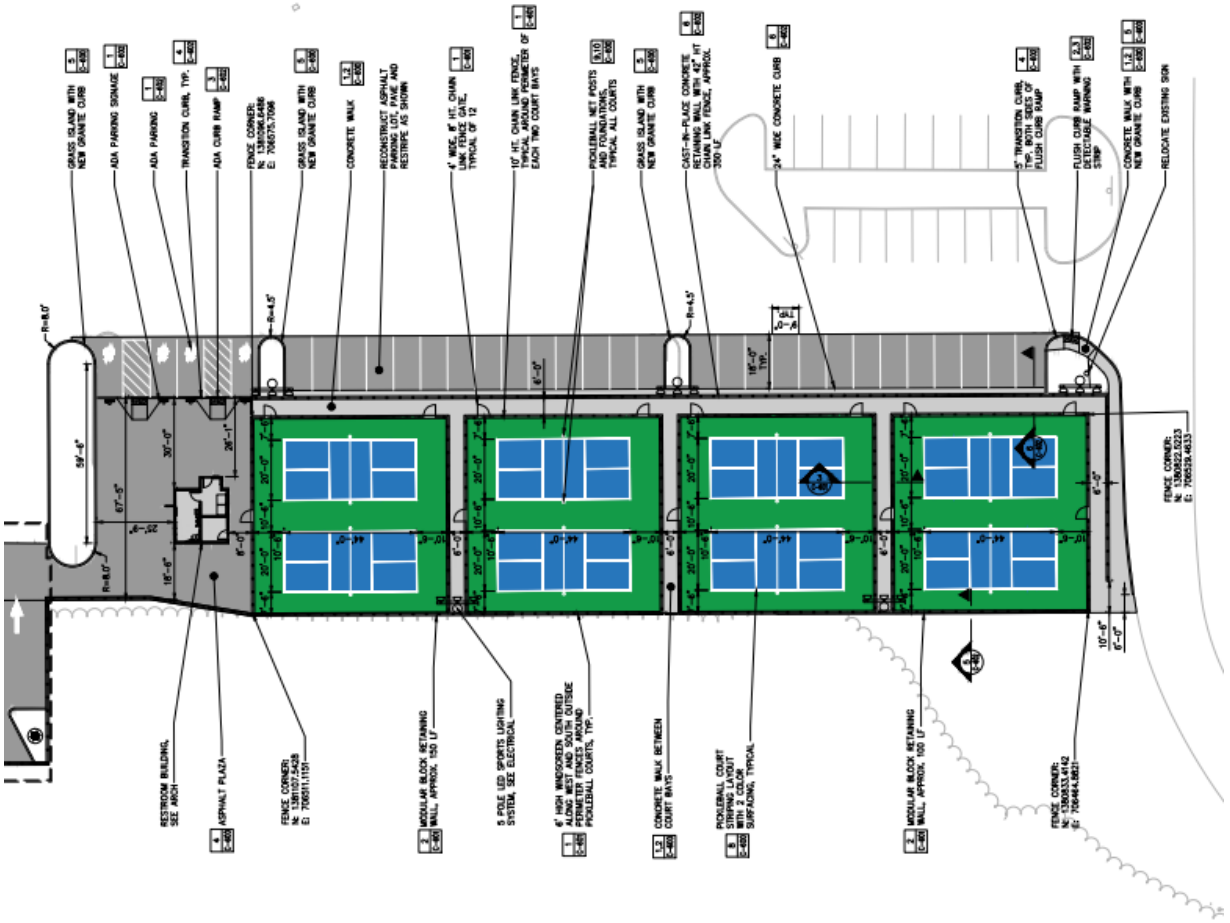
- Distribution
    a. SIEMENS to supply and install
        • HV-1, LV-1, T-1
        • buck/boost XFMR
    b. 1 ½" SCH 40 conduit & handholes per e-701 to building electrical room.
    c. Wire HV-1 from spare 60-amp switch in existing electrical room.
- Branch wiring
    a. Receptacles per E-103
    b. Wire mechanical equipment per E-103
    c. Mount & wire supplied grinder pump station panel
        i. 1 ¼" SCH40 PVC pathway for manufacturer supplied power & controls cable to grinder pump station
        ii. 1" SCH 40 PVC conduit & hand holes from grinder pump station to building for BMS
- Lighting
    a. Lights, switching & occupancy sensors per drawings E-103
    b. conduit, hand holes, & wire per drawing E-101
    c. Re-wire (2) existing parking lot light reusing existing circuit per drawing E-101 & E-100
- ACC & CCTV
    a. (2) CCTV cameras located on the north & south of the building
        i. CAT 6 cable
        ii. Terminate & test
        iii. PVC conduit to location
    b. (2) ACC doors
- BMS
    a. Grinder pump BMS wiring to building PXCM
- Data & phone
    a. additional 1" sch 40 PVC conduit in same hand holes as grinder pump BMS wiring.
    b. 120v power to new network switch
    c. fiber from main building electrical room to storage ROOM 003
        i. Provide and install (1) corning FREEDM 12-strand OM3 multimode fiber cable from the existing lower-level IT rack in 99 troy road to the lavatory building as shown on drawings E-101 and E-102.
        ii. Provide and install (1) great lakes GL36SRD-B 19U wall mount rack in the mechanical room of the lavatory building next to the pickleball courts with (1) corning 1U fiber enclosure.

iii. Provide and install (1) 1U PDU in the new rack for power distribution to equipment. Ground the rack to building steel or ground point in the building.
iv. Provide and install (1) corning 1U fiber housing in the existing IT rack.
v. Provide and install (1) corning 12-pack LC OM3 splice cassette and install in the new 1U fiber housing.
vi. Provide and install (1) corning 1U fiber housing in the new IT rack. Provide and install (1) corning 12-pack lc om3 splice cassette and install in the new 1u fiber housing.
vii. Splice the new fiber optic cable to the new fiber splice cassettes.
viii. Test the new fiber cable with a fluke DSX tester. Provide fiber optic test reports in electronic format.
ix. Rensselaer County IT will supply switches & equipment needed to network the pickleball courts.

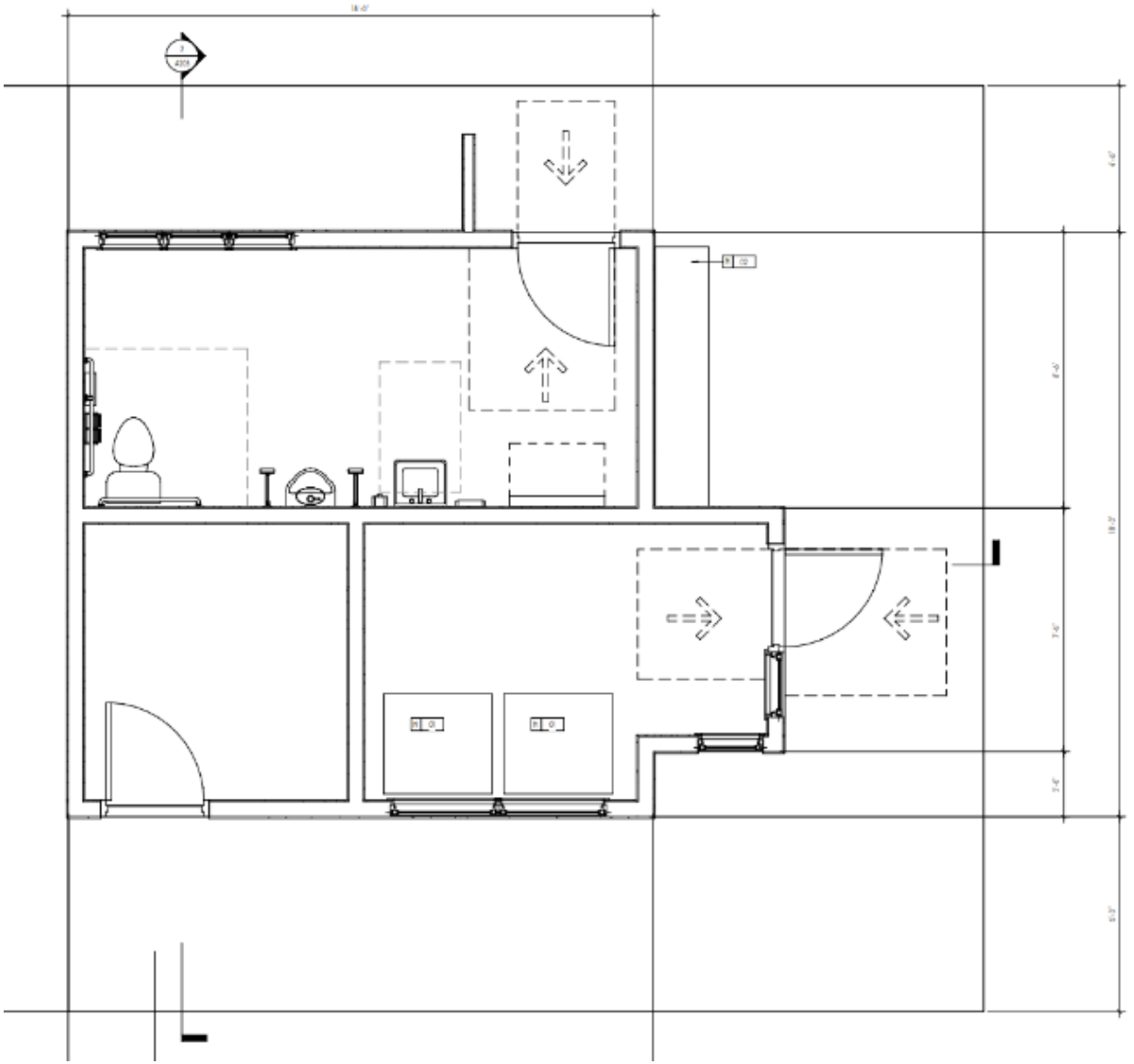
- Per CHA drawings.
    - E-001, E-100, E-101, E-102, E-103, E-601, E-701, E-702
- Electrical inspections as required.
- All conduit inside to be EMT with set screw fittings.
- All conduit underground to be sch 40 PVC
- All conductors copper
    - Wire per cable schedule drawing E-601

3. Support Information

a. Proposed Floor Plan



b. Bathroom Layout



4. Cash Flow – Proforma

PRO FORMA DATA - Pickleball Courts

Total Implementation Cost:	**($3,989,401)**	**Other Costs(Construction Interest):**	**($183,272)**	**Cumulative Savings:**	**$15,340,912**
		Other Credits (Rebates/Incentives):	**$0**		
Interest Rate (5):	**4.50%**	**Net Financed Investment:**	**($4,172,673)**		
Financial Term in Years:	**20**	**Construction Period Escrow Interest:**	**$7,646**		
		Service Inflation Rate:	**5%**		
Guarantee Period(yrs):	**20**	**Energy Inflation Rate:**	**5%**		
Payment:	**($3,989,401)**	**Operational Savings Inflation Rate:**	**5%**		

20 *-Year Cash Flow Model*

	Energy Costs	***Assets***					***Liabilities***				
Yr	Base Year Energy Costs	Energy Savings	Carry Over Net Annual Benefits	Capital Cost Avoidence	Escrow Interest, Potential Rebates & Incentives (11)	**Total Assets**	Payment (2)	On-Going Services (3,4)	**Total Liabilities**	Net Annual Benefit	**Cumulative Cash Flow**
0	Construction		$1,251,291		$0	**$1,251,291**			**$0**	$1,251,291	***$1,251,291***
1	$0	$1,180	$305,293	$3,989,401	$7,646	**$4,303,521**	($3,989,401)	($9,781)	**($3,999,182)**	$304,338	***$1,555,629***
2	$0	$1,239	$264,774		$0	**$266,013**		($10,270)	**($10,270)**	$255,743	***$1,811,372***
3	$0	$1,301	$304,986		$0	**$306,287**		($10,784)	**($10,784)**	$295,503	***$2,106,876***
4	$0	$1,366	$363,107		$0	**$364,473**		$0	**$0**	$364,473	***$2,471,349***
5	$0	$1,435	$408,997		$0	**$410,432**		$0	**$0**	$410,432	***$2,881,781***
6	$0	$1,506	$455,941		$0	**$457,447**		$0	**$0**	$457,447	***$3,339,228***
7	$0	$1,582	$503,965		$0	**$505,547**		$0	**$0**	$505,547	***$3,844,775***
8	$0	$1,661	$553,098		$0	**$554,759**		$0	**$0**	$554,759	***$4,399,534***
9	$0	$1,744	$603,367		$0	**$605,111**		$0	**$0**	$605,111	***$5,004,645***
10	$0	$1,831	$654,801		$0	**$656,632**		$0	**$0**	$656,632	***$5,661,277***
11	$0	$1,923	$707,430		$0	**$709,353**		$0	**$0**	$709,353	***$6,370,629***
12	$0	$2,019	$761,283		$0	**$763,302**		$0	**$0**	$763,302	***$7,133,931***
13	$0	$2,120	$816,392		$0	**$818,512**		$0	**$0**	$818,512	***$7,952,443***
14	$0	$2,226	$872,790		$0	**$875,016**		$0	**$0**	$875,016	***$8,827,459***
15	$0	$2,337	$930,510		$0	**$932,847**		$0	**$0**	$932,847	***$9,760,306***
16	$0	$2,454	$989,585		$0	**$992,039**		$0	**$0**	$992,039	***$10,752,344***
17	$0	$2,576	$1,050,052		$0	**$1,052,628**		$0	**$0**	$1,052,628	***$11,804,973***
18	$0	$2,705	$1,111,945		$0	**$1,114,650**		$0	**$0**	$1,114,650	***$12,919,623***
19	$0	$2,841	$1,175,303		$0	**$1,178,144**		$0	**$0**	$1,178,144	***$14,097,767***
20	$0	$2,983	$1,240,163		$0	**$1,243,146**		$0	**$0**	$1,243,146	***$15,340,912***
Total		***$39,028***	***$15,325,073***	***$3,989,401***	***$7,646***	***$19,361,149***	***($3,989,401)***	***($30,835)***	***($4,020,236)***	***$15,340,912***	***$15,340,912***

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant, Weaver, Bayly, Hoffman, Grimm

Sent To: Contracts & Agreements **Committee** **Date** September 9, 2025

Resolution No. G/20

RESOLUTION CLASSIFYING ACTION TO UNDERTAKE CERTAIN PROJECTS AS TYPE II ACTIONS NOT SUBJECT TO SEQR REVIEW – BUREAU OF CENTRAL SERVICES

WHEREAS, Resolution G/__/23 authorized the Rensselaer County Legislature to declare building and energy performance improvements at the Rensselaer County Office Building Property and as a Type II Action as defined in 6 NYCRR 617.5(c)(29); and

WHEREAS, The County of Rensselaer (the "County") desires to undertake additional building and energy performance improvements at the Rensselaer County Office Building Property, including the installation of eight pickleball courts, including excavation and landscaping, storm sewer installation, asphalt paving, fencing, storage, and restroom facilities, steel and cold formed framing, millwork, roofing, and concrete masonry work, electrical, lighting and security, and related energy saving mechanical, plumbing, electrical, lighting systems; now, therefore, be it

(each a "Project"); and

WHEREAS, Pursuant to Article 8 of the Environmental Conservation Law, as amended (the "SEQR Act") and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York, being 6 NYCRR Part 617, as amended (the "Regulations"), the County desires to comply with the SEQR Act and the Regulations with respect to each Project; and

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE COUNTY LEGISLATURE OF THE COUNTY OF RENSSELAER, NEW YORK AS FOLLOWS:

1. Project constitutes a "Type II Action" as defined in Regulation 6 NYCRR 617.5(c)(29) and no further action under the SEQR Act and the Regulations is required.

2. This Resolution shall take effect immediately.

3. The foregoing Resolution was thereupon declared duly adopted.

Resolution ADOPTED by the following vote:
Ayes:
Nays:
Abstain:
September 9, 2025

Clerk of the Legislature

Sent to County Executive_____

Received from County Executive_____

_____
Clerk of the Legislature

Executive Action

Approved_____ **Date**_____

Disapproved_____
Veto Message Attached and Returned to Clerk

_____
County Executive