

**RENSSELAER COUNTY LEGISLATURE
SPECIAL MEETING**

Thursday, March 26, 2026

Legislature called to order by Chairwoman Hoffman at: 6:27 p.m.

Roll Call: Present: 19

Absent: 0

Invocation: Mr. Grant

Pledge of Allegiance to the Flag: Mr. Fleming

NOTICE OF CALL FOR SPECIAL MEETING

SPECIAL MEETING NOTICE, pursuant to Rule No. 1C of the Rules of the Rensselaer County Legislature and in accordance with the NYS Open Meeting Law, Section 104, a special meeting of the Rensselaer County Legislature will be held on: **Thursday, March 26, 2026 at 6:00 p.m.**

The purpose of this meeting is to act upon legislation filed in accordance with Rule 16C of the Rules of the Rensselaer County, in the Legislative Chambers of the Rensselaer County Office Building, 99 Troy Road, East Greenbush, New York.

/K/Kelly Hoffman
Chairwoman of the Legislature

On motion of Mr. Herrington, duly seconded, the reading of the minutes of Regular Meeting of March 10, 2026 was dispensed with and approved as printed.

MEETING AGENDA

PRESENTATION OF PETITIONS:	(on file in Clerk's Office)
PRESENTATION OF COMMUNICATIONS:	(on file in Clerk's Office)
REPORTS OF COMMISSIONS:	(on file in Clerk's Office)
DEPARTMENTAL REPORTS:	(on file in Clerk's Office)
REPORTS OF STANDING COMMITTEES:	(on file in Clerk's Office)
LOCAL LAWS:	None
INDEX OF RESOLUTIONS:	Attached
LEGISLATOR'S PRIVILEGE:	None
ADJOURNMENT:	6:42 p.m.

"Say NO to Drugs"

RENSSELAER COUNTY LEGISLATURE
SPECIAL MEETING

Thursday, March 26, 2026

RESOLUTION	TITLE
G/100/26	RESOLUTION AUTHORIZING CONTRACT AWARDS AND AMENDED CONTRACT AMOUNTS FOR THE HUDSON VALLEY COMMUNITY COLLEGE APPLIED TECHNOLOGIES EDUCATION CENTER (ATEC) PHASE II - COUNTY EXECUTIVE - RECONSIDERATION FROM MARCH 10, 2026 AGENDA
G/126/26	RESOLUTION AUTHORIZING PREPARATION AND FILING OF 2025 ANNUAL MORTGAGE EXPENSE REQUEST FORM BY THE RENSSELAER COUNTY CLERK - RENSSELAER COUNTY CLERK <i>Tabled</i>
P/127/26	RESOLUTION APPOINTING A TRUSTEE OF HUDSON VALLEY COMMUNITY COLLEGE
P/128/26	RESOLUTION APPOINTING MEMBERS TO THE RENSSELAER COUNTY SEWER DISTRICT NO. 1 BOARD AND ADOPTING RULES FOR THE BOARD

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant, Ashley, Casale, Gendron, Nichols

Sent To: Contracts & Agreements

Committee

Date March 26, 2026

Resolution No. G/100/26

**RESOLUTION AUTHORIZING CONTRACT AWARDS AND AMENDED CONTRACT AMOUNTS FOR
THE HUDSON VALLEY COMMUNITY COLLEGE APPLIED TECHNOLOGIES EDUCATION
CENTER (ATEC) PHASE II - COUNTY EXECUTIVE**

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, Resolution G/358/23 authorized the County to approve the Hudson Valley Community College resolution establishing a \$53.5 million capital project, and Resolution G/527/24 authorized contract awards, for the Hudson Valley Community College Applied Technology Education Center ("ATEC") - Phase II ("Project"); and

WHEREAS, The Board of Trustees of Hudson Valley Community College at its January 28, 2025 meeting approved the following contract awards for the Project ("ATEC Planning and Inspection Awards"):

<u>PURPOSE</u>	<u>VENDOR</u>	<u>AMOUNT</u>
Storm Water Pollution Prevention Plan Services	Barber Engineering	\$9,000.00
Project Special Inspection Services	Atlantic Testing Laboratories	\$39,159.00

; and

WHEREAS, The Board of Trustees of Hudson Valley Community College at its February 25, 2025 meeting approved an amended contract award to Bunkoff General Contractors for General Construction for the Project, in accordance with the original bid by the vendor, in the amount of \$27,920,000; and

WHEREAS, The Board of Trustees of Hudson Valley Community College at its December 8, 2025 meeting approved contract change orders for the Project for the following vendors ("ATEC General Construction and Trade Contractors"), without adjustment of the total Project cost of \$53.5 million:

<u>PURPOSE</u>	<u>VENDOR</u>	<u>CHANGE ORDER INCREASE</u>	<u>REVISED CONTRACT AMOUNT</u>
General Construction	Bunkoff General Contractors	\$1,048,233.00	\$28,968,233.00
Fire Protection Construction	Absolute Fire	\$ 26,453.00	\$ 630,453.00
Plumbing Construction	E.W. Tompkins	\$ 155,142.00	\$ 2,129,150.00
Mechanical Construction	RMB Mechanical	\$ 226,521.22	\$ 8,194,521.00
Control Construction	Johnson Controls	\$ 36,397.00	\$ 958,397.00
Electrical Construction	Tech Electric	\$ 394,045.00	\$ 5,809,745.00
		TOTAL: \$1,886,791.22	\$46,690,499.00

; now, therefore, be it

RESOLVED, That, without adjustment to the total Project cost of \$53.5 million, the Rensselaer County Executive is authorized to approve and sign agreements, and such other and further documents that may be necessary, to (i) contract with the above-referenced vendors for the ATEC Planning and Inspection Awards and (ii) increase the current contract amounts with the ATEC General Construction and Trade Contractors to the corresponding above-referenced revised contract amounts, all in furtherance of the Project and subject to the approval as to form by the Rensselaer County Attorney.

Resolution **ADOPTED** by the following ROLL CALL vote:


Ayes: 18
 Nays: 0
 Abstain: 1 (Hoffman)
 March 10, 2026

Pursuant to section 3.06 of the Rensselaer County Charter, Section B, this resolution has been vetoed by the County Executive on: March 23, 2026, Veto Message is attached.

Reconsideration of this resolution was held on March 26, 2026 Pursuant to section 3.06 (D).

Resolution **RECONSIDERED FOR OVERRIDE** by the following ROLL CALL vote:

Ayes: 18
 Nays: 0
 Abstain: 1 Hoffman
 March 26, 2026

Clerk of the Legislature
 Sent to County Executive _____
 Received from County Executive _____

 Clerk of the Legislature



Executive Action
 Approved _____ Date _____
 Disapproved _____
 Veto Message Attached and Returned to Clerk

 County Executive



Rensselaer County
Office of County Executive Steven F. McLaughlin
99 Troy Road, East Greenbush, NY 12061
(518) 270-2900

March 18, 2026

Ms. Jessica L. Charette
Clerk of the Legislature
County Offices
99 Troy Road
East Greenbush, NY 12061

Dear Ms. Charette:

Attached is Resolution G/100, adopted at the March 10, 2026 meeting of the County Legislature and which I hereby veto as County Executive.

Prior to the March 10 legislative meeting, I had asked legislators to refrain from adopting Resolution G/100 and stated in a substantive letter that I would veto the resolution. A copy of my letter of March 10, 2026 is attached for review.

My concerns regarding the issues raised in G/100 have grown significantly for the following reasons, along with those cited in my March 10, 2026 letter, and include:

- Resolution G/100/2026 claims the resolution was introduced by myself as County Executive, which is false.
- Resolution G/100/2026 does not identify any source for payment as required by the County Charter.
- Despite my earlier request, there is no explanation provided as to how any construction-related costs could be incurred at the college for a project lacking a required work permit.
- Also, despite my earlier request, there continues to be no explanation as to who authorized construction-related work at the college without a required work permit.
- And, no attempt has been made to explain the fact that college officials started work on a project with an estimated \$82 million cost without adequate funds. The ATEC

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is crucial for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the various methods and tools used to collect and analyze data. It highlights the need for consistent data collection procedures and the use of advanced analytical techniques to derive meaningful insights from the data.

3. The third part of the document focuses on the implementation of data-driven decision-making processes. It describes how the organization uses the insights gained from data analysis to inform strategic planning and operational decisions, leading to improved performance and efficiency.

4. The fourth part of the document addresses the challenges and risks associated with data management and analysis. It discusses the importance of data security, privacy, and the need for robust governance frameworks to mitigate these risks and ensure the integrity of the data.

5. The final part of the document provides a summary of the key findings and recommendations. It reiterates the importance of a data-centric approach and offers practical advice on how to effectively manage and utilize data to achieve organizational goals.

2026 MAR 19 PM 3:21

project is now under \$62 million, thanks to efforts by myself and others, along with ensuring necessary work permits were properly obtained.

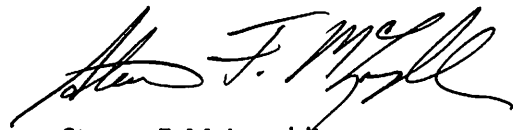
- The County Legislature has several appointments to the Hudson Valley Community College Board of Trustees, including a trustee also serving as a Legislator. No explanations on the issue have been provided to my office by these legislative appointees since G/100/2026 was introduced.

Without the requested explanations, it would be fiscally and operationally irresponsible as County Executive to approve Resolution G/100/2026.

I would ask for the County Legislature to provide me with any and all correspondence received on this issue from any sources that my office is not also copied on. I would also request the minutes of any legislative committee meeting, including the Education Committee, where this issue has been discussed during 2026.

For reasons stated above, and in the best interests of the residents and taxpayers of Rensselaer County, G/100/2026 is hereby vetoed.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven F. McLaughlin". The signature is fluid and cursive, with the first name "Steven" written in a smaller, more compact script than the last name "McLaughlin".

Steven F. McLaughlin

County Executive

[Faint, illegible text, possibly bleed-through from the reverse side of the page]



2026 MAR 19 PM 3:21



Rensselaer County
Office of County Executive Steven F. McLaughlin
99 Troy Road, East Greenbush, NY 12061
(518) 270-2900

March 10, 2026

Chairwoman of the Legislature Kelly Hoffman
County Legislature
County Offices
99 Troy Road
East Greenbush, NY 12061

Dear Chairwoman Hoffman:

As County Executive, I am writing to express my serious concerns regarding a resolution being considered by the County Legislature at the monthly meeting tonight to authorize approximately \$1.9 million change orders for the Applied Technology Education Center at Hudson Valley Community College.

This change order resolution was submitted directly to the County Legislature by Hudson Valley Community College and was not first sent to my office. There are a number of issues regarding this legislation that have yet to be addressed and for reasons I will explain further in this correspondence, cannot be supported by my office.

I would ask that legislators table the resolution until necessary answers are provided and the additional expense is justified in the best interest of the county and the college. If approved by the Legislature, I will veto the resolution.

My concerns regarding the early stages of the ATEC project are well-documented and were discussed at length on numerous occasions with you, other members of the legislative leadership team and present and past members of the Hudson Valley Community College leadership on numerous occasions throughout 2025. Included with this correspondence, are previous letters, messages and communications on the issue. In addition, members of the Legislature and legislative staff who serve as members of the college Board of Trustees were well aware of my concerns regarding the project and part of numerous conversations and meetings on the issue. An uninformed and irresponsible letter from majority members of the legislative Education Committee dated February 25, 2026 unfortunately shows that my clear concerns regarding the project were either not shared or ignored by legislators but I will again detail here.

Issue 1 – Hudson Valley Community College and former college President Ramsammy's leadership team announced the ATEC project in June 2023 as an \$85 million project. Rensselaer

2026 MAR 19 PM 3:21

County is at least partially responsible for underwriting portions of college costs and expenses. The college was vague at best at the time regarding sources of funding for the project.

Issue 2 – Hudson Valley Community College gave varying estimates of the actual ATEC project cost during several meetings with my office. My office eventually worked with the college in 2025 following the departure of President Ramsammy to refocus the project and reduce the actual cost to the current project phase 2 cost of \$53.5 million.

Issue 3 – The college, via former President Ramsammy’s leadership team, agreed to a Project Labor Agreement with participating labor unions. Members of the same leadership team subsequently tried to sabotage the agreement with unions by falsely claiming I opposed a PLA. No such statement was made by me at any time. Such conduct exposed the college and county to potential legal action. In fact, to show my support for a PLA, I stood with union members during an informational picket at the college to show support for the original agreement.

Issue 4 – Former college President Ramsammy and members of his then-leadership team attempted to claim \$8 million of college Faculty-Student Association funds could be used to trigger matching funds from the state. This arrangement was not allowed by state rules. President Ramsammy also sought a “one-time” county sponsor contribution to also trigger matching state funds, also improper. Both actions also exposed the college and county to legal action.

Issue 5 - An independent review of college finances by FAZ identified other concerns regarding college finances at a time when the college, led by the former President, was seeking to undertake a major capital project. The FAZ report has been kept confidential by the college but copies of the FAZ report have been provided to legislators, including members of the college Board of Trustees, including those members appointed by the Legislature.

Issue 6 – Despite clear and persistent questions about college finances and the scope of the ATEC project, the college started work on the ATEC project before securing necessary permits for construction.

Issue 7 – Eyewitness reports to the county and other entities from various sources in early winter 2025 reported that heavy equipment was operating on the campus removing a parking lot, lighting, and trees without permits, safety barriers and warning signs in place – **while the campus was in session and students walking through or near the work site.**

Issue 8 – Rensselaer County Building Inspector Michael Czornyj personally inspects college campus ATEC work site, observes significant work with heavy equipment ongoing without a required permit and issues a stop work order as legally required. This information regarding the stop work order was provided to members of the Legislature, including yourself, and members of the Board of Trustees, including members appointed by the Legislature. The February 25, 2026 letter from members of the legislative Education Committee is stunning in its lack of

2026 MAR 19 PM 3:21

understanding of why stop work orders are issued or necessary, particularly when a project has commenced with no permit and is creating safety issues on a busy college campus. After commencing the project without a permit, the college itself identified numerous site safety concerns in writing.

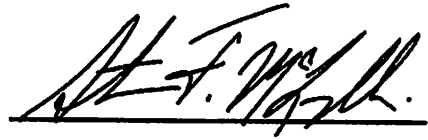
Issue 9 – Immediately following the stop work order, County Building Inspector Michael Czornyj attempts to ascertain who exactly on the campus ordered contractors to begin work without a permit, including College Engineer Andrew Novak, and is not able to get a clear answer from the college. Building Inspector Czornyj informs college officials working without a permit is a violation of state and federal law. To remedy the site safety concerns, Building Inspector Czornyj provided the college limited authorization for the college and its contractors to remedy site safety concerns.

Issue 10 – How can change orders exist for restarting a project at the college when no permit had been issued? Any work being done before a permit is issued is not the responsibility of the county and a clear explanation as to who at the college issued the order for contractors to begin work without a permit should be made before any change order resolution is approved. Perhaps that deliberate lack of information explains why the change order resolution took a scenic route through county government, away from my office and preventing prior review and needed oversight by my administration.

All of the above was provided at various times during 2025 to yourself, other members of the Legislature, members of the Board of Trustees, including those appointed by the Legislature, and members of the college leadership team past and present. Those involved at the time praised the actions taken by my office. The Legislature may now be developing collective amnesia on the issue as legislators did little to rectify a situation that jeopardized the safety of students on the campus, created potential legal issues because of the deliberate mishandling of labor agreements, all for a project that college officials were unable to delineate on numerous occasions the exact cost and scope for on numerous occasions, jeopardizing taxpayers and the students served at Hudson Valley.

However, your inability to do your job, as demonstrated by the comprehensive failure of oversight and needed action at the very college you are charged with managing, does not prevent me from doing the right thing. Ever.

Sincerely,

A handwritten signature in black ink, appearing to read "S.F. McLaughlin", is written over a solid horizontal line.

Steven F. McLaughlin
County Executive

2026 MAR 19 PM 3:21

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Loveridge, Grant, Ashley, Casale, Gendron, Nichols

Sent To: Contracts & Agreements

Committee

Date March 10, 2026

Resolution No. G/100/26

**RESOLUTION AUTHORIZING CONTRACT AWARDS AND AMENDED CONTRACT AMOUNTS FOR
THE HUDSON VALLEY COMMUNITY COLLEGE APPLIED TECHNOLOGIES EDUCATION
CENTER (ATEC) PHASE II - COUNTY EXECUTIVE**

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Executive; and

WHEREAS, Resolution G/358/23 authorized the County to approve the Hudson Valley Community College resolution establishing a \$53.5 million capital project, and Resolution G/527/24 authorized contract awards, for the Hudson Valley Community College Applied Technology Education Center ("ATEC") - Phase II ("Project"); and

WHEREAS, The Board of Trustees of Hudson Valley Community College at its January 28, 2025 meeting approved the following contract awards for the Project ("ATEC Planning and Inspection Awards"):

<u>PURPOSE</u>	<u>VENDOR</u>	<u>AMOUNT</u>
Storm Water Pollution Prevention Plan Services	Barber Engineering	\$9,000.00
Project Special Inspection Services	Atlantic Testing Laboratories	\$39,159.00

; and

WHEREAS, The Board of Trustees of Hudson Valley Community College at its February 25, 2025 meeting approved an amended contract award to Bunkoff General Contractors for General Construction for the Project, in accordance with the original bid by the vendor, in the amount of \$27,920,000; and

WHEREAS, The Board of Trustees of Hudson Valley Community College at its December 8, 2025 meeting approved contract change orders for the Project for the following vendors ("ATEC General Construction and Trade Contractors"), without adjustment of the total Project cost of \$53.5 million:

<u>PURPOSE</u>	<u>VENDOR</u>	<u>CHANGE ORDER INCREASE</u>	<u>REVISED CONTRACT AMOUNT</u>
General Construction	Bunkoff General Contractors	\$1,048,233.00	\$28,968,233.00
Fire Protection Construction	Absolute Fire	\$ 26,453.00	\$ 630,453.00
Plumbing Construction	E.W. Tompkins	\$ 155,142.00	\$ 2,129,150.00
Mechanical Construction	RMB Mechanical	\$ 226,521.22	\$ 8,194,521.00
Control Construction	Johnson Controls	\$ 36,397.00	\$ 958,397.00
Electrical Construction	Tech Electric	\$ 394,045.00	\$ 5,809,745.00
TOTAL:		\$1,886,791.22	\$46,690,499.00

; now, therefore, be it

RESOLVED, That, without adjustment to the total Project cost of \$53.5 million, the Rensselaer County Executive is authorized to approve and sign agreements, and such other and further documents that may be necessary, to (i) contract with the above-referenced vendors for the ATEC Planning and Inspection Awards and (ii) increase the current contract amounts with the ATEC General Construction and Trade Contractors to the corresponding above-referenced revised contract amounts, all in furtherance of the Project and subject to the approval as to form by the Rensselaer County Attorney.

Resolution ADOPTED by the following ROLL CALL vote:

Ayes: 18
Nays: 0
Abstain: 1 (Hoffman)
March 10, 2026

Clerk of the Legislature
Sent to County Executive 3-11-26
Received from County Executive _____
Clerk of the Legislature



Executive Action
Approved _____ Date 3/10/26
Disapproved
Veto Message Attached and Returned to Clerk
[Signature]
County Executive

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Hoffman

Sent To: _____ Committee _____ Date March 26, 2026

Resolution No. G/126/26

RESOLUTION AUTHORIZING PREPARATION AND FILING OF 2025 ANNUAL MORTGAGE EXPENSE REQUEST FORM BY THE RENSSELAER COUNTY CLERK - RENSSELAER COUNTY CLERK (*Tabled*)

WHEREAS, This Resolution is filed with the Rensselaer County Legislature by the Rensselaer County Clerk; and

WHEREAS, Pursuant to Section 262 of the New York State Tax Law (copy attached hereto), expenses of County Officers in recording mortgages and achieving the purposes of Article II, Chapter 60 of the New York State Tax Law are reimbursable and can be deducted from the proceeds of the Mortgage Tax collected; and

WHEREAS, New York State requires the filing of an Annual Mortgage Expense Report, a copy of which is attached hereto, in order to claim such deduction, and good cause appearing therefor; now, therefore, be it

RESOLVED, That the Rensselaer County Legislature hereby approves that the Rensselaer County Clerk shall be authorized to prepare and submit on behalf of the County of Rensselaer, the 2025 Annual Mortgage Expense Request Form (Form MT-3).

Resolution ADOPTED by the following vote:

Ayes:

Nays:

Abstain:

March 26, 2026

Clerk of the Legislature

Sent to County Executive _____

Received from County Executive _____

Clerk of the Legislature



Executive Action

Approved _____ Date _____

Disapproved _____
Veto Message Attached and Returned to Clerk

County Executive

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Hoffman

Sent To: _____ Committee _____ Date March 26, 2026

Resolution No. P/127/26

RESOLUTION APPOINTING A TRUSTEE OF HUDSON VALLEY COMMUNITY COLLEGE

WHEREAS, Section 6306 of the Education Law provides for the appointment of certain members of the Board of Trustees by the local Legislative Body for a seven-year term; and

WHEREAS, Due to a vacancy this appointment will commence immediately and expire June 30, 2029; now, therefore, be it

RESOLVED, That Harry J. Tutunjian, residing at 31 24th Street, Troy, New York 12180 be and is hereby appointed as a Trustee of Hudson Valley Community College for a term to commence immediately and to expire June 30, 2029.

Resolution ADOPTED by the following vote:

Ayes: 15
Nays: 4 (Fleming, Galuski, Rutecki, Sabo)
Abstain: 0
March 26, 2026

RENSSELAER COUNTY LEGISLATURE

Introduced by Legislator(s) Hoffman

Sent To: _____ Committee _____ Date March 26, 2026

Resolution No. P/128/26

RESOLUTION APPOINTING MEMBERS TO THE RENSSELAER COUNTY SEWER DISTRICT NO. 1 BOARD AND ADOPTING RULES FOR THE BOARD

WHEREAS, There currently exists vacancies on the Rensselaer County Sewer District No. 1 Board; now, therefore, be it

RESOLVED, The Legislature has reviewed and approved the attached Rules for the Sewer Board and the following persons be and hereby are appointed to the Rensselaer County Sewer District No. 1 Board for a term to commence immediately and to expire December 31, 2026:

<u>Name</u>	<u>Address</u>	<u>City, State, Zip</u>
Pat Poletto	35 Mellon Avenue	Troy, NY 12180
Steven F. Miner	8 Whitman Court	Troy, NY 12180
Ernest Dambrose	726 East Street	Rensselaer, NY 12144
Lou Lourinia	1495 Third Street	Rensselaer, NY 12144
John Mainello	4 Joseph Street	Troy, New York 12180
Joseph Bott	7 Nicholas Avenue	Wynantskill, NY 12198
Vacant		
Marshall Dolgin	330 East Street	Rensselaer, NY 12144
Frank Lewandusky	236 Whiteview Road	Wynantskill, NY 12198
Michael Masone	96 Macha Lane	Wynantskill, NY 12198
Jamie Thomas, Esq (Non-Voting Member)	9 Shepard Lane	Troy, NY 12182

Resolution ADOPTED by the following vote:

Ayes: 19

Nays: 0

Abstain: 0

March 26, 2026

Rules of the Rensselaer County Sewer Board of Commissioners

Rule 1. Establishment

There is hereby reconstituted a body to be known as the **Rensselaer County Sewer Board of Commissioners** (hereinafter, the “Board”).

Rule 2. Composition and Appointment

- A. The Board shall consist of **10** members.
- B. All members shall be appointed by the Rensselaer County Legislature.
- C. Members shall serve for a term of one (1) to four (4) years and may be reappointed.
- D. Vacancies occurring during a term shall be filled by appointment of the Legislature for the remainder of the unexpired term.

Rule 3. Purpose and Scope

The Board is established for the purpose of providing oversight, review, and advisory input regarding the operation of the Rensselaer County Sewer District #.

Rule 4. Advisory Capacity Only

- A. The Board shall serve strictly in an advisory capacity.
- B. The Board shall have no authority to:
 - 1. Make operational or policy decisions for the Rensselaer County Sewer District #1;
 - 2. Direct, supervise, or control the Executive Director or any employee of the Rensselaer County Sewer District #1; or
 - 3. Require or prohibit any action by the Executive Director or staff.

Rule 5. Meetings

- A. The Board may meet on a monthly basis, or as otherwise necessary to fulfill its advisory responsibilities.
- B. Meetings shall be scheduled by the Chair of the Board or upon request of a majority of the Board members.
- C. All meetings shall be conducted in accordance with applicable provisions of New York State law.

Rule 6. Attendance

- A. Members are expected to attend all scheduled meetings of the Board.
- B. A member who is absent from a meeting shall not receive compensation for that meeting.
- C. Repeated or excessive absences may be reported to the Chair of the Legislature for consideration for removal from the Board.

Rule 7. Quorum

- A. A majority of the appointed members of the Board shall constitute a quorum.
- B. No official business or advisory action shall be conducted in the absence of a quorum.

Rule 8. Attendance by Executive Director

The Executive Director of the Rensselaer County Sewer District #1, or his or her designated representative, shall attend meetings of the Board to provide information and respond to questions.

Rule 9. Organization and Officers

- A. At its organizational meeting, the Board shall elect a Chair by a majority vote of its members.
- B. The Chair shall preside over meetings and coordinate communication with the Legislature.

Rule 10. Ethics and Conduct

- A. Members of the Board shall comply with all applicable provisions of the Rensselaer County Code of Ethics and New York State law.
- B. Members shall avoid conflicts of interest, both actual and perceived, and shall disclose any potential conflict related to matters under review by the Board.
- C. Members shall conduct themselves in a manner consistent with the public trust and the advisory nature of the Board.

Rule 11. Compensation

- A. Members of the Board shall receive compensation of **one hundred ten dollars (\$110) per meeting attended**, not to exceed **one thousand, one hundred dollars (\$1,100) per calendar year**.
- B. Members shall receive **no compensation for meetings not attended**.
- C. Members shall receive **no county benefits** by virtue of their service on the Board.
- D. The Chair of the Board shall receive **two thousand dollars (\$2,000) per year**, in compensation.

Rule 12. Reporting

The Board shall communicate its observations, recommendations, and advisory comments to the Chair of the Rensselaer County Legislature or to the Chair's designated representative.

Rule 13. Procedural Authority

The Board may adopt internal procedures consistent with these Rules and applicable law, provided such procedures do not expand the Board's authority beyond its advisory role.

Approved By Resolution: P/128/26


Rensselaer County Legislature

Clerk's Certification (G)

I, Jessica L. Charette, Clerk of the Rensselaer County Legislature, do hereby CERTIFY that I have compared the foregoing copy with the original resolution(s) enacted by the Rensselaer County Legislature at a legally convened meeting held on the 26th day of March 2026 and that the same is a true and complete copy thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Rensselaer County Legislature of Troy, New York, this 26th day of March, 2026.

Seal


Jessica L. Charette
Clerk of the Legislature
County of Rensselaer
State of New York